



Town of
Bar Harbor
2020 Annual Report



Town of Bar Harbor

2020

Annual Report

Annual Town Meeting

June 1, 2021

**Open Town Meeting 6:00 p.m.
Conners-Emerson School Gymnasium
with masks and social distancing
(time and location subject to change)**

~ Voter Check-in Required ~

Voters must check-in to obtain a voter card prior to participating in Open Town Meeting. Voters should arrive at least 45 minutes before the meeting is scheduled to begin.

June 8, 2021

**Election of Officers
Polls Open 8:00 a.m. – 8:00 p.m.
Municipal Auditorium**

Cover Photo: One of the mask distribution mailboxes set up around town to help prevent the spread of COVID during tourist season.

Photo Credit: Town of Bar Harbor

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Bar Harbor Town Council

Vision

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Taxpayers appreciate ongoing attention to keep the rate of property tax increase low, with expenses for operations and capital improvement project offset where possible by user-based fees and other revenues. Bar Harbor voters value the role of local government to assure efficient and effective use of public funds in order to improve the quality of life for residents and visitors. Recognizing that much of our economy is based on the natural environment, the Council supports steps to protect those resources. Valuing transparency and mutual trust, town officials and residents work to improve communication so that we all better understand concerns and work through policy choices and practical solutions.

2021 Five Year Goals and Strategies

~ FY21 through FY26 ~

Goal 1: Increase the year-round livability and quality of life for Bar Harbor citizens

Strategy 1a: Work with the Town planning staff and planning board to reduce the cost of home development and increase the supply of year-round housing units for purchase and rental through partnerships with developers, employers and non-profits, and through ordinances that encourage higher and medium density residential development in appropriate zones and stem the conversion of year-round housing to vacation rentals.

Strategy 1b: Work with entrepreneurs, employers and other stakeholders to develop strategies to further improve the year-round economy, including efforts to determine and reduce barriers to development of year-round businesses paying livable wages.

Strategy 1c: Work with partners, including Maine Coast Heritage Trust, Acadia National Park, Healthy Acadia, local businesses, organizations and citizens to develop more walking and biking trails and other recreational amenities that encourage residents and visitors to attain greater health and reduce automobile congestion.

Strategy 1d: Work with residents of the neighborhoods and villages of Bar Harbor to develop practical approaches that increase people-to-people connections and a greater sense of community.

Strategy 1e: Work with citizens and various non-profits to promote the arts as a community-building and economic asset.

Strategy 1f: Work with the Superintending School Committee to maintain a facility that provides a quality teaching and learning environment for our students, with an emphasis on safety, sustainability, flexibility and community connections.

Strategy 1g: Seek training and education opportunities to better understand the full diversity of our community and determine ways that Town Government can address issues of diversity, equity and inclusion.

Goal 2: Create effective plans for a Sustainable Future

Strategy 2a: Address the climate change emergency with meaningful energy conservation efforts, including:

- Develop a strategic education program to improve Town Council’s “climate literacy” in preparation for adopting a Climate Action Plan. (2021)
- Develop a Climate Action Plan reducing greenhouse gas emissions to net zero by 12/31/2030. (Fall 2021)
- Prepare a solar ordinance that will allow free-standing, primary use solar arrays on public and private land. (Town meeting, November 2021)
- Develop a community solar farm on the Higgins Pit lot to power all town facilities and schools and offer low-cost power for nonprofit organizations and low to moderate income households. (2022)
- Replace town vehicles with electric vehicles as vehicle life is reached and suitable vehicles are available.
- Increase electric vehicle charging stations in Bar Harbor.
- Include climate standards for buildings, energy use and transportation in the update of the BH Comprehensive Plan and LUO.
- Develop mitigation strategies for projected impacts of Sea Level Rise to protect municipal infrastructure and public and private property.

Strategy 2b. Begin an update of Bar Harbor’s Comprehensive Plan in 2021, including vision and goals for the future of the town, and, importantly, the basis for a more workable Land Use Ordinance.

Strategy 2c: Create a community-wide conversation to develop an overall approach to cruise ship visitation that will better balance positive and negative impacts on the economy and the quality of life for citizens, business owners and non-cruise ship visitors to our community

Work with the Cruise Ship Committee and other stakeholders to create plans to reduce congestion in the vicinity of the town pier and waterfront by tour busses and various services provided to seasonal visitors, including passengers from cruise ships.

Strategy 2d: Position Bar Harbor as a Green Tourism destination/climate leader through collaboration with the business community, major non-profits, local residents and other stakeholders to develop environmental standards.

Goal 3: Improve the Effectiveness and Delivery of Municipal Services

Strategy 3a: Building on lessons learned from our collaboration with the Town of Mount Desert for shared police services, explore additional possibilities in public safety,

including dispatching services, and other town services/functions (e.g. human resources and finances), where collaboration among towns could lead to greater effectiveness and efficiency.

In 2021, seek to expand discussions among Bar Harbor, the Town of Mount Desert, Southwest Harbor and Tremont to examine ways to collaborate for shared police, dispatch and/or other public safety services.

Strategy 3b: Study space and facilities needs for public safety functions within Bar Harbor, and recommend shorter-term solutions, even as longer-term exploration of strategies for collaboration with the Town of Mount Desert continues. –

Goal 4: Improve and Maintain Local Infrastructure

Strategy 4a: Monitor and improve the town’s seasonal parking and seek additional solutions to on-going parking and congestion problems including promotion of walking, biking and shuttle-bus alternatives to private automobiles in the downtown.

Strategy 4b: Continue to evaluate opportunities for improved broadband service within downtown and areas of the town not currently served.

Strategy 4c: While continuing to develop funding sources for street-scape improvements outlined in plans for Cottage and Lower Main Streets, direct the Planning Board to address elements of the land use ordinance that tend to make such redevelopment more difficult.

Strategy 4d: Continue to explore ways in which application of user-fees from parking and cruise-ship visitors, and the possibility of a local-option sales tax, can address needs for infrastructure and other programs related to costs of tourism that that are currently funded through property taxes.

Strategy 4e: Work with the town’s planning, public works and finance departments to devise a spread sheet/financial model that will allow council discussion and public understanding of pending capital improvement and deferred maintenance projects by the Town, along with their likely impact on property taxes and the Town’s credit rating, and encourage exploration of alternative funding strategies, including grants and a local option sales tax.

Goal 5: Improve the Effectiveness and Efficiency of our Town Governance and encourage citizen involvement, to engage citizens of diverse demographics and interests, including youth.

Strategy 5a: Continue to improve communications with taxpayers and residents, so that council members better understand the hopes and concerns of residents, and residents better understand the roles, responsibilities and authority of the council. Reconfigure and

increase community engagement staffing to develop regular, creative and strategic communications through social media that supports constructive citizen input.

Strategy 5b: Building on the success of community forums co-sponsored by the Town and various partners in 2018-19, use this format and alternate locations to encourage further citizen engagement to help frame issues, solve problems and collaborate on opportunities that improve life for residents and businesses.

TOWN MANAGER

To the Residents of Bar Harbor:

Enclosed in the annual report are the various town department reports and the audit of the town's financial status as of June 30, 2020.

Some significant events and highlights of the 2020 calendar year:

The town's unassigned fund balance increased from \$987,552 to \$1,175,550 in FY 2020. This balance along with the working capital of \$3,340,520 puts the town in very good financial condition and is one reason for the AAA+ S & P credit rating.

The property tax mil rate increased from \$11.85 to \$11.90, an increase of 2.5%.

The worldwide Coronavirus Pandemic shut down municipal operations on March 16th. The Town Council declared a Civil Emergency and passed an Emergency Ordinance that closed public access to municipal facilities, set up remote operations, canceled meetings and established emergency expense accounts. All municipal meetings were held by video conferencing for the remainder of the year. The annual town meeting was delayed until June 30th with a drive-in method in the high school parking lot with participants staying in their vehicles because of the limited number of people that could meet inside by the Governor's Executive Order. Residents listened through their car radio or by loud speaker and voted by holding a card out the window to be counted. The ballot voting town meeting was held on July 14th. The Town Council voted in July to ban all cruise ships for the 2020 season as were Fireworks, the 4th of July parade and band concerts on the Village Green. The Island Explorer bus and bike express service were canceled for the season. The CAT Ferry from Yarmouth Nova Scotia canceled their season as well.

The Municipal Building reopened to the public on May 18th with limited capacity, social distancing and plexiglass partitions at work stations. The town received a \$158,000 grant from the state for pandemic costs that included mask purchase, extra cleanings at the comfort stations, public education, signage, mask distribution, testing, PPE, hand sanitizer, etc. The town hosted community forums about the pandemic and posted Covid-19 updates on a weekly basis to the town's website. Staff participated in the weekly meetings of the Covid-19 Downeast Task Force. There were very few positive cases of Covid-19 throughout the tourist season in Hancock County but positive cases started to climb when cold weather set in. Vaccination clinics that included the town's first responders began in January.

The Town received a \$200,000 Community Development Block Grant from the state, and acted as a pass through for the funds to be used for renovations at the Bar Harbor Housing Authority facilities.

The Council appointed 10 members to the newly formed Task Force on the Climate Emergency.

Parking Meter revenues were down because tourism business did not pick up until late July. But once started revenues were very close to pre-pandemic levels. To help businesses with restrictions on the number of patrons in their store or restaurant, parklets were set up on the street, 28 in total. The first season parking revenue generated \$1.7 million in total revenue, during the pandemic year it will be approximately \$1.3 million.

In the Jonathan Eno and Karen Gilfillan v. Town of Bar Harbor case, the Superior Court judge ruled in favor of the town. They were attempting to overturn the Town Council's decision to raise the vacation rental fee from \$50 to \$250 annually. The town's legal costs for the lawsuit were over \$30,000.

The 9-member Charter Commission presented their final report to the Town Council and 9 questions were sent to the voters in November. Eight of the 9 Charter Modifications passed. Since passage Michael Good and 10 other residents have filed a complaint in Superior Court to overturn the townspeople's vote. The case is pending.

Stan Harmon, Finance Director for 26 years announced his retirement. The Town Council approved the appointment of Sarah Gilbert, previously the Tax Collector to fill that position. Jen Sawyer was appointed to the Tax Collector's position.

The Town Council voted to replace all streetlights, both cobra heads and the decorative lights in the downtown, with energy efficient LED lights. The lease purchase annual fee of \$133,000 for 3 years is paid from parking revenue and will have a 6-year payback. The new lights are also dark sky compliant.

Val Peacock was newly elected and Jill Goldthwait and Erin Cough won re-election to the Town Council seats.

The Town Council and the Planning Board held several joint workshops to discuss Vacation Rentals and a facilitated workshop on their Roles and Responsibilities and working together.

The MDOT maintained bridge on the end of Ledgelawn near the Transfer Station needs to be replaced. A temporary one lane bridge was installed over the old span and that will be in place for a few years while a new bridge is designed and funded. A timed traffic light is in place for crossing the bridge.

I would like to thank the Town Council, staff and residents for their support over the past year.

Respectfully submitted

Cornell Knight
Town Manager

TOWN CLERK

2020 was the year of elections and COVID.

The return of a state presidential primary held March 3 saw much higher turnout than anyone anticipated and lines were long. 42% of registered voters cast ballots in March. Many towns, including Bar Harbor, had to photocopy ballots and voter registration cards to get through the day. It made for a long night as well, because all photocopied ballots must be hand tallied.

Shortly after the March election is when COVID arrived in Maine and town offices were closed to the public until mid-May.

COVID drastically changed the remaining two elections. Because of gathering limits indoors, the town held a drive-in open town meeting on June 30 in the high school parking lot under drizzly conditions. 90 residents cast their votes by holding up white index cards out of their car windows. The State of Maine primary, along with the second part of Bar Harbor's annual town meeting, was re-scheduled for July 14. With absentee voting highly encouraged, 80% of the almost 2,100 ballots cast were absentee ballots. The polling place had to be completely re-arranged to accommodate social distancing, reducing the number of voting booths available at any one time from 23 to 15. Many long-term election workers opted not to participate, so staffing at the polls was limited as well. Along with their regular tasks, poll workers had to stay on top of sanitizing voting booths. The state provided each municipality with PPE and disposable pens.

On August 1, the town held a citizens' requested recount of two referendum articles that passed by narrow margins in July. Being my first recount, I solicited advice from the other Maine town and city clerks who have conducted recounts, as well as the Maine Municipal Association. With their help, and the help of the 21 election workers that conducted the recount, everything went very smoothly and the results were upheld.

The presidential election held November 3 had the same COVID restrictions in place as July. Even more people voted by absentee ballot. Overall voter turnout was 73% and 84% of those voters cast absentee ballots. Staffing was not as much an issue because many younger folks signed up to help at the polls. None of these elections would have been successful without the many poll workers who worked tirelessly and diligently to help maintain election integrity and keep everyone safe.

COVID restrictions did not deter out of state couples from coming to Bar Harbor to get married. Of the 114 marriages filed for 2020, 91 occurred in August, September and October. There were also many tourists purchasing one-day recreational shellfish licenses. Of the 95 non-resident daily licenses sold, 87 were purchased in July and August.

There was a significant change in the issuance of liquor licenses as well. Some establishments chose not to open at all and did not renew their licenses. Establishments that were able to serve outdoors had to submit liquor license extensions. The town also allowed parklets, where dining and retail businesses could pay a monthly fee to utilize two parking spaces in front of their business. 16 businesses took advantage of this option.

There was another change in Deputy Clerk in 2020. Liz Graves, known to many through her role at the Mount Desert Islander, started in September and jumped right in processing absentee ballot requests, voter registrations and marriage licenses. The knowledge she gained by reporting on town operations over the years proved to be an asset to the town.

The Clerk's office continues to issue licenses for sole proprietors and partnerships, liquor and special amusement, marriages, shellfish and vehicles for hire. Some licenses are also offered online, including hunting, fishing and dogs. The Clerk's office also issues birth and death certificates. A wealth of information on all services may be found on the Town Clerk page of the town's website.

Thank you to all the volunteers who serve the town on boards and committees. There are always openings on various boards and committees. Anyone interested in serving can contact the Clerk's office.

I also want to thank the Town Council and the residents of Bar Harbor for the opportunity to serve you.

Sharon M. Linscott
Town Clerk

Town Clerk - Statistical Report - Calendar Year

Dog Licenses	2019	2020
Kennel	1	1
Male/Female	67	55
Neutered/Spayed	767	755
Totals	835	811

Clam Licenses	2019	2020
Resident Commercial	4	1
Junior Resident Commercial	N/A	0
Resident Recreational	20	23
Over 65 Free/Under 16	7	N/A
Over 65 Free	N/A	4
Under 18 Free	N/A	7
Non-Resident Commercial	0	0
Junior Non-Resident Commercial	N/A	0
Non-Resident Recreational	128	123
Totals	159	158

Hunt & Fish Licenses	2019	2020
Resident	210	195
Totals	210	195

Record of Births	2019	2020
Bar Harbor Residents	27	19
Non-Residents	45	48
Totals	72	67

Record of Marriages	2019	2020
Bar Harbor Residents	30	21
Non-Residents	122	93
Totals	152	114

Record of Deaths	2019	2020
Bar Harbor Residents	51	43
Non-Residents	30	14
Totals	81	57

FINANCE DEPARTMENT

The Finance Department provides several important roles in the operation of Town government. These roles include various treasury functions of cash management and investments, tax collection, motor vehicle registration and the collection and billing for most Town departments. The department's role also includes accounting functions of budgetary management, accounts payable, payroll, cash disbursement and ambulance billing. The department oversees various budgets totaling approximately \$30 million as well as investment reserves of approximately \$3 million. The Finance Office strives to manage these finances of the Town in a prudent, efficient and transparent manner. We believe the Town is strongly positioned to provide the services its citizens require and at a reasonable tax obligation.

Personnel

Most recently, **Stan Harmon**, Bar Harbor's *Finance Director and Treasurer* retired after 26 years in that position. We thank him for his impeccable work and years of service to the Town of Bar Harbor. We wish him well in his retirement. Stan, along with his dedication to his craft, will be missed. **Jennifer Sawyer** is in her 6th year with the Town and has been promoted to *Tax Collector/Payroll Supervisor*. During 2020 she served as *Finance Accountant* and assisted in organizing our annual Town budget, specialty utility receivable reports as well as reconciling all daily revenue transactions from staff, permit revenue processed by Code and the parking revenues. She was the State Inland Fishery reporting agent, preparing and filing tax liens, tracing all deposits into the bank and tracking all incoming wire receipts, as well as online payments received. **Jennifer Turcotte**, as *Ambulance Agent*, skillfully handles the electronic billing and collection activity for the ambulance service. She is in her 14th year here and is also responsible for Police, Harbor & Cruise Ship billings, monitoring parking permits, sewer liens, payroll backup and is our *State Motor Vehicle Agent*. **Margaret Porter** completes the finance staff with her 20 years of municipal experience and has her main focus on invoice payable duties for all funds along with the related purchase orders, vendor maintenance reporting and invoice archiving duties for the *General, Water and Wastewater Funds*. She also assists in detail tracking of all the Town assets for insurance, public utility and audit purposes throughout the year.

Town Assessor Steve Weed rejoined the Town in June of 2018 and has 30 years of service in the assessing field. His experience includes 16 years directly with Bar Harbor as well as expertise in mapping and in the critical maintenance of the GIS database of relevant images and data available for all the Town's departments. The Assessor reports administratively to the Finance Director. **Catherine Leatherman**, *Deputy Assessor* was certified as a CMA in 2019 and has taken on an excellent support role. The Assessing office provides the public with the *Maps on line* systems and maintains the popular *Property Tax Look Up* system which serves as a critical electronic resource to the public to better access certain tax billing data. Steve and Catherine track over 3500 parcels and 400 personal property accounts.

Steve Cornell, who has been with us for 17 years, is the Town's *Technology Systems Administrator*, and focuses on management of its computers, backups, servers,

internet, e-security, e-mail, video security systems for all Town departments, the WAN network, technology purchases, public wireless access in the parks, the Town website, television broadcasts, web streaming of government meetings, the phone system and helps maintain the radio frequency system monitoring of the Town utility pump/treatment systems. This broad scope of responsibilities requires that he is often on call 24/7 to keep these essential networks and systems operating. He is also the Town's representative as Chair of the *Cable Consortium*; the group of communities negotiating with **Charter Communications** for the renewal of the cable television franchise agreement. **Stan Short, Video Systems Operator**, has been with the Town for 11 years on a part time basis. He broadcasts and records Town Council and Board and Committee meetings for viewing on cable and internet.

Municipal Building

Part time assistance is required to help oversee certain building maintenance issues and in 2020 this was the responsibility of **Randy Stanley**, who continues his other professional work while working here part time. Randy kept the equipment and building operating safely and efficiently, walkways free of snow and ice, dealt with the many service contractors (elevator, sprinkler, fire alarms, electrical, plumbing, heating, cooling, ventilation, etc.), multiple tenants in the building, space rentals and the organization and storage of Town records.

Financial Outlook

At the annual review of the 2020 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. In accordance with the Council's *Fund Balance Policy* the Town maintains a balance of 10% of audited revenues as a working capital cash reserve in the Town's Fund Balance. The Town's *Standard & Poor's* bond rating was re-affirmed **AAA** in March 2019 (their highest rating) and re-affirmed its **Aa2** rating by *Moody's*; good ratings that help keep borrowing costs lower, especially for a small community. Both firms suggested within their reports that the Town's borrowing levels are low in reference to its capacity to incur new borrowing.

Both the *Wastewater* and *Water* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayer funds. The **Wastewater Division** remains fiscally healthy and rates remained flat. Annual revenues billed to run the *Wastewater Division*, pay debt service and for capital investment are approximately \$2.2 million.

Water Division rates were last increased on January 1st, 2016 and the Division is also in solid fiscal health. Much of the water/sewer billing, tracking outside sewer deduction meters, collections and customer communications are handled at the *Water Division's* office by Office Manager **Nancy Warner**, but most other financial reporting is taken care of by staff in the Finance Office here on Cottage Street. Total annual water revenues generated are approximately \$2.1 million.

Property Taxes Receivable

Approximately 78% of the Town's total revenues are raised from property taxation. The 2020 year's uncollected taxes, expressed as a percent, at December 31^s are favorably

lower than the year before. At fiscal year-end, June 30th of this past year, the Town’s tax collection rate reached 96.1% on its 2019 taxes, with a remaining 142 unpaid properties placed on lien; up from the 137 in the prior year.

Tax Year	Property Tax Outstanding Balance	as of Dec. '20 %	as of Dec. '19 O/S Balance	Dec. '19 %
2017	\$ 5,598	.1%	\$ 12,665	.1%
2018	\$ 6,649	.1%	\$ 366,834	2.1%
2019	\$ 272,617	1.5%	\$7,413,846	41.4%
2020	\$7,329,370	40.3%		

Tax Rates

The Property tax rate for fiscal year 2020-2021 was \$11.90 per thousand dollars of valuation. The components of the tax rates for the fiscal years 2018-19, 2019-20 and 2020-21 are as follows:

	2018-19	2019-20	2020-21
Education	\$5.67	\$5.81	\$5.95
Municipal	\$5.43	\$5.57	\$5.47
County	\$0.46	\$0.47	\$0.48
Total	\$11.56	\$11.85	\$11.90

Vehicle Registrations

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$1,000,000 in the last fiscal year). Total motor vehicle *unit* registrations (all types) decreased by 7.6% in the last year.

Calendar Year	2020	2019	2018	2017
Motor Vehicle Registrations:	4947	5353	5234	5021

Cruise Ship Fund

This fund, which is a component of the General Fund, was created in 2009/10 when fees were increased to \$4 per passenger, with cost of living annual increases, the fee was increased to \$4.55 per passenger 7/1/20. Funds to be spent are appropriated each year as part of the total Municipal appropriation vote at Town Meeting. The Cruise Ship Fund is a component of the General Fund. The use of those funds raised each year is generally split 1/3rd each to three areas: *direct cruise ship related expenses* (Chamber summer help, Island Explorer, water quality studies, etc.), 1/3rd to the *capital improvement fund* for related items (e.g., Comfort Stations, sidewalks, etc.), and 1/3rd to *support taxpayer funded operations* (police, ambulance, public works, comfort station cleaning and harbor department services) provided on cruise ship days. Fiscal year 2020 saw a drop of 18% of budgeted revenues, or \$930,000 since no ships arrived in May or June of 2020 due to the COVID 19 pandemic. No cruise ships docked July through December 2020.

Parking Fund

This new fund collected \$1.3 million during the calendar year, with 5% or \$67,000 collected in quarters, the remainder by credit/debit card or through the ParkMobile phone app. The monies fund the personnel and operating equipment related to parking enforcement and collections and costs related to parking permits. Within the confines of State law, the revenues are also utilized (as budgeted) to cover Town overhead, direct Town CIP/ Operational expenses and other related capital needs such as certain debt and long term capital projects that otherwise would come out of tax monies. Similar to the Cruise Ship fund, this fund is a component of the General Fund and the appropriations are voted at the annual Town Meeting as part of the Municipal budget. Metered fees range from \$1.50 to \$2.00 per hour. The active season is from May 15 through October 30th. This year the season began June 1. Due to COVID travel restrictions, the calendar year began slowly, but as restrictions loosened, parking revenue made a strong comeback.

Respectfully Submitted,
Sarah M. Gilbert,
Finance Director, Treasurer

ASSESSING DIVISION

As of April 1, 2020

Assessed Valuation of Taxable Property:	2019	2020
Real Estate	\$1,493,298,700	\$1,515,149,000
Personal Property	\$16,610,900	\$15,108,700
Real and Personal Property <u>TOTAL</u>:	\$1,509,909,600	\$1,530,257,700
Property Tax Rate (Per thousand dollars of valuation)	\$11.85	\$11.90
Property Tax Levy:	\$18,013,766	\$18,373,918
State Valuation:	\$1,633,550,000	\$1,713,050,000
County Tax:	\$735,028	\$786,763
State Revenue Sharing:	\$178,000	\$178,000

PROPERTY TAX RELIEF PROGRAMS:

Homestead Exemptions

In 1998, the State legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$25,000 reduction in valuation. To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

Veteran's Exemption

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1st; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unmarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

Blind Exemption

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

Business Personal Property Tax Reimbursement Program (BETR)

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

Business Personal Property Tax Exemption Program (BETE)

Provides business taxpayers with an exemption of the personal property tax on eligible business property placed in service within the state after April 1, 2008. More information and an application for exemption visit:

www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm

Tree Growth

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Farm and Open Space

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

Farmland - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Open Space - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

PLANNING DEPARTMENT

BOARD OF APPEALS

The Board of Appeals, by ordinance (Chapter 31, Article II), has the power “to hear and decide any appeal by any person, affected directly or indirectly, from any decision, order, rule, or failure to act of any officer, board, agency, or other body where such appeal has been authorized by the Town of Bar Harbor by ordinance... .”

The board met three times in 2020, twice in person before the pandemic and once in July via Zoom. Each meeting was related to a Planned Unit Development at 25 West Street Extension, proposed by BHAPTS, LLC. As of late 2020, the matter was again being appealed to Superior Court.

Board of Appeals:	2019	2020
Administrative Appeals	1	1
Variance Requests	0	0
Relocations of Nonconformity	0	0
Requests for Reconsideration	0	1
Other	0	1*
Workshops	0	0
<i>Total Board of Appeals Activity</i>	1	3
<i>Board of Appeals Meeting Hours</i>	1.75	6.0

* - Remand from Superior Court (Docket No. BANSC AP-19-18)

CONSERVATION COMMISSION

The mission of the Conservation Commission can be found in Article V of Chapter 31 of the Municipal Code. Aspects of its mission include enhancing the conservation of natural resources, protecting water and shoreland, and enhancing the value to the public of parks and other open spaces.

In 2020, the Conservation Commission worked with consultant Will Matteson to revise and update the town’s Open Space Plan. The plan was initially called for in the Comprehensive Plan of 2007, and the Open Space Plan itself was produced in 2014.

The goal of the work was to improve the Open Space Plan’s goals and strategies, tweaking them and getting them to be more actionable, with an overall eye toward making it a clearer and a more useful document.

Conservation Commission:	2019	2020
Meetings	7	9
Workshops/Work Sessions	4	1
<i>Total Conservation Commission Activity</i>	11	10
<i>Conservation Commission Activity Hours</i>	— *	16.50

* - activity hours were not tracked in 2019

DESIGN REVIEW BOARD

The Design Review Board, by ordinance (§125-111), consists of residents who are “interested in the preservation and development” of the town. Their charge is to be concerned with “those elements of development, redevelopment, rehabilitation and/or preservation that affect the visual quality” of the Design Review Overlay District.

That overlay district is essentially the downtown and Hulls Cove village areas, Lookout Point and the portion of Town Hill with frontage on Route 102 for building facades and signage. The board’s review of signs also includes all properties with frontage on Route 3 and Route 102, plus properties in other zoning districts including Scientific Research, Marine Research and Educational Institution.

The Design Review Board reviewed and approved 37 applications for Certificates of Appropriateness in 2020. Most applications (18) involved signage. Nine involved changes to the exterior appearance of a non-historic building, four involved construction of a new building and three each involved fences and changes to the exterior appearance of an historic building. One application involved the expansion of a non-historic building. The board’s first three meetings of the year were held in person, while the rest were held via Zoom due to the COVID-19 pandemic.

In addition, the board held workshops to work on revising and updating the Design Review Handbook. It also held a pre-application workshop with one applicant. The board voted at the end of 2020 to change its meeting time to 4 PM. It also worked on a Land Use Ordinance amendment to update and clarify rules relating to signage (particularly internally illuminated signs). The amendment is expected to be voted on by voters in June of 2021.

Design Review Board:	2019	2020
Certificates of Appropriateness (Approved)	39	37
Land Use Ordinance Amendments (Sought)	1	1
Workshops	3	6
Site Visits	1	0
<i>Total Design Review Board Activity</i>	44	44
<i>Design Review Board Meeting Hours</i>	16.75	10.25
<i>Design Review Board Workshop Hours</i>	— *	5.5

* - workshop hours were not tracked in 2019

PLANNING BOARD

Throughout the first half of 2020, four Land Use Ordinance amendments worked their way through the review process by the Planning Board, Town Council and Warrant Committee. In July of 2020, all four were approved at the ballot box by town voters.

The first of the four, “Addressing Officer,” aligned the Land Use Ordinance with a town Addressing Ordinance passed in 2019. The “Permitting Authority for Certain Residential Uses in Certain Districts...” amendment moved the level of review for certain multifamily dwellings from the Planning Board to the Code Enforcement Officer —

shortening the review process for property owners while still providing adequate review and ensuring compliance with the ordinance. “Employee Living Quarters” provides employers with new options for providing housing for their employees, while “Shared Accommodations” allows employers or other property owners to provide workers or other tenants with housing featuring shared common spaces such as kitchens.

It is worth noting that the latter three amendments all work to further the town’s Housing Policy Framework, which was adopted by the Town Council in the fall of 2019.

In other Land Use Ordinance amendment matters, the Planning Board spent an extensive amount of time in 2020 working with the Planning Department and the Town Council on the subject of vacation rentals. In early 2021, that work remained ongoing.

Like other municipal boards and committees, the Planning Board met by Zoom for much of 2020 due to the COVID-19 pandemic. The table below shows what the board’s work load looked like in both 2019 and 2020, with regard to development applications as well as Land Use Amendment requests and workshop sessions:

Planning Board:	2019	2020
Completeness Reviews	9	13
Site Visits	3	6
Neighborhood Meetings	3	6
Subdivision Sketch Plan Reviews	3	6
LUO Amendment Requests (from Public)	1	0
LUO Amendment Proposals (from Town)	4	3
Site Plan Approvals	8	8
Subdivision Lots Approved	2	2
Minor Subdivisions Approved	3	2
Minor Site Plans Approved	2	2
Workshop Sessions (including Joint WS)	9	11
Conditional Use	1	0
<i>Total Planning Board Activity</i>	48	59
<i>Planning Board Meeting Hours</i>	58.5	38.25
Other Planning Department Tracking:	2019	2020
Checklist Reviews	19	16
<i>Total Administration Activity</i>	19	16

Respectfully submitted,
Michele Gagnon, Planning Director
Steve Fuller, Assistant Planner
Tammy DesJardin, Administrative Assistant

With gratitude, we list the residents below who provide active service to the Town:

APPEALS BOARD

Ellen Dohmen, Chair	Term Exp. 2021
Roger Samuel, Vice Chair	Term Exp. 2021
Robert Webber, Secretary	Term Exp. 2023
Anna Durand	Term Exp. 2023
Michael Siklosi	Term Exp. 2022

(There is currently one vacant seat on the Appeals Board)

CONSERVATION COMMISSION

Mike Handwerk, Chair	Term Exp. 2021
Jacquie Colburn, Secretary	Term Exp. 2021
Kaitlyn Mullen	Term Exp. 2022
Kimberly Zdenek	Term Exp. 2022

(There are currently three vacant seats on the Conservation Commission)

CRUISE SHIP COMMITTEE

Eben Salvatore, Chair	Term Exp. 2021
Martha Searchfield, Vice Chair	Term Exp. 2021
Matt Hochman	Term Exp. 2021
Ken Smith	Term Exp. 2021
Sarah Flink	Term Exp. 2022
Sandy McFarland	Term Exp. 2022
Amy Powers	Term Exp. 2023
Skip (Prentice) Strong	Term Exp. 2022
Jane Disney	Term Exp. 2022
Jeremy Dougherty	Term Exp. 2023
Jennifer Cough	Term Exp. 2021
Lawrence Sweet	Term Exp. 2023
John Kelly	Term Exp. 2021

Charlie Phippen, Harbor Master

James Willis, Police Chief

Liz Graves, Secretary

DESIGN REVIEW BOARD

Barbara Sassaman, Chair	Term Exp. 2023
Andrew Geel, Vice Chair	Term Exp. 2022
Peter Bono, Secretary	Term Exp. 2022
Pancho Cole	Term Exp. 2021

(There are currently three vacant seats on the Design Review Board)

PLANNING BOARD

Tom St. Germain, Chair	Term Exp. 2022
Joseph Cough, Vice Chair	Term Exp. 2023
Erica Brooks, Secretary	Term Exp. 2021
Basil Eleftheriou, Jr.	Term Exp. 2021
Millard Dority	Term Exp. 2023



Remember The Brady Bunch TV show opening from the 1970s? Planning Board (seen here) and other town meetings felt different in 2020, taking place via Zoom rather than in person due to the COVID-19 pandemic. Boards and committees continued to get work done, though.

In Appreciation

The Planning Department recognizes and thanks the following individuals who completed terms of service in 2020, for their dedication and service to Bar Harbor:

- Katy DeGrass, Cruise Ship Committee (2 years)
- Steve Demers, Design Review Board (9 years)
- Jeff Dobbs, Cruise Ship Committee (10 years)
- John Fitzpatrick, Planning Board (5 years)
- Will Matteson, Conservation Commission (1 year)
- Kay Stephens-Rosa, Board of Appeals (6 years)
- Jesse Wheeler, Conservation Commission (9 years)

Interested in Serving?

To learn how to join a board where you feel your experience or professional background may be valuable, please visit <https://www.barharbormaine.gov/392/Board-Openings>.

Information posted there includes all current openings, copies of policies that board members need to adhere to and an application form to be considered for appointment by the Town Council.

CODE ENFORCEMENT DIVISION

The Code Enforcement Division’s primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to ensure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the redevelopment of the Kampgrounds of America campground on Route 102, the redevelopment of the Ferry Terminal site, several new single-family dwellings with construction costs over \$500,000, and the construction of a new parking lot on Cottage Street.

Building Permits by Category	2020	Value
New Dwellings	45	\$23,796,511
Commercial/Industrial Permits	65	\$5,176,756
Garages/Additions/Other Improve.	208	\$5,232,485
Totals	318	\$34,205,752

Value of Improvements to Tax Exempt Properties	\$2,429,093
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Total Value of Improvements to Taxable Properties	\$31,776,659
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Building Permit Activity	2020	2019
Total Value of Building Permits	\$34,205,752	\$35,120,352
Value of Taxable Projects	\$31,776,659	\$20,873,617
Number of Building Permits	318	284
Number of New Dwellings	45	45
Number of Plumbing Permits	167	136
Number of Electrical Permits	163	163
Number of Site Inspection	494	506
Scheduled Conferences in Office	129	288

Messages taken by Admin. Asst.	605	467
Vacation Rental Permits Issued	480	438
Violation Letters Sent	15	22

Administration

The Code Enforcement staff attended a variety of training programs in 2020. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

Angela M Chamberlain
Code Enforcement Officer

Code Enforcement Office Staff

Angela Chamberlain, Code Enforcement Officer
Michael Gurtler, Deputy Code Enforcement Officer
Tammy DesJardin, Administrative Assistant

BAR HARBOR FIRE DEPARTMENT

Mission Statement:

The Bar Harbor Fire Department's Mission is to provide a wide range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies, and man-made or natural disasters.

For 2020, we responded to 767 EMS and 556 fire calls, for a total of 1,323.

2020 will go down as one of the most challenging years for the fire department. COVID-19 had a daily impact on fire department personnel and operations. We dealt with numerous issues such as personnel protective equipment (PPE) inventory, weekly/daily directives from Maine EMS, adjusting to changes on patient handoffs between EMS and MDI Hospital, suspended fire department training, etc. The most significant issue that faced staff was the possibility of contracting COVID-19 at work and potentially spreading it to family. To help minimize the exposure of staff to COVID-19, we made the decision to split crews between Bar Harbor Station and Town Hill. With the early lack of knowledge regarding the disease, we felt it was best to split crews in order to limit the exposure and not lose entire shifts at one time. I am happy to report that we did not lose one employee as a result of contracting COVID-19 from coming in contact with a patient or at any other time on duty. The credit for never losing any employees from an at work exposure is the staff. I commend the entire staff for staying vigilant wearing proper PPE on calls, following EMS directives, department policies, and most importantly, remaining professional doing their job on a daily basis. The Town of Bar Harbor is extremely lucky to have such committed, trained and professional group of Fire/EMS personnel.

A challenge we found with COVID-19 was getting employees tested when an exposure occurred. We were having issues getting first responders tested in a timely manner when they had exposures. To solve the COVID testing problems, we started our own polymerase chain reaction (PCR) testing. The fire department teamed with Pro EMS, a company out of Cambridge Massachusetts, who provided the resources and training for FD staff. Testing was conducted here at the station, and the sample was overnighted to Massachusetts. On average we would get results back within 24 hours. By doing our own testing, we were getting results returned faster, and staff back to work. Our ability to do our own testing significantly improved our ability to continue to operate and keep our staffing levels up. Our testing program also allowed us to test all town employees, their immediate family members, and Island First Responders. To my knowledge, we are only one of two Fire/EMS agencies in the State conducting our own PCR testing.

In September, we took delivery of our new E-One Typhoon Class A pumper. The new engine replaced our Ferrera Class A pumper that was purchased in 1995. The new engine improves our fleet, as the engine it replaced had been out of service for better part of one year because of mechanical issues that we were unable to fix because of its age. The new engine has also provided the department with the flexibility to shift equipment between trucks, setting up each engine and ladder truck with specific response capabilities.

The Bar Harbor Fire Department continues to work collaboratively with all the first responding agencies on the Island. The Island Chiefs meet regularly to discuss recruiting, training, and other ideas that will improve the services we provide for not only our town, but also to each other's department. We meet quarterly with MDI Hospital and other area EMS agencies to cover items that effect EMS locally and on a State level.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies. Town Manager Cornell Knight, The Honorable Town Council, Department Heads and their respective departments, all members of the various boards, and especially to the members of the Fire Department and their families.

Matthew Bartlett, Fire Chief

BAR HARBOR FIRE DEPARTMENT STAFF

FULLTIME STAFF

Fire Chief Matthew Bartlett
Assistant Chief John Lennon
Captain Jai Higgins
Captain John Sanders
Firefighter/Medic Jon Zumwalt
Firefighter/Medic Basil Mahaney
Firefighter/Medic Jon Wardwell
Firefighter/EMT-A Dan Puckett
Firefighter/EMT-B Brandon Leavitt
Firefighter/Medic David O'Neill
Firefighter/EMT-B John Barnes

CALL STAFF/PART-TIME STAFF

COMPANY 1

Capt. Dan Daigle
Todd Hardy
Zach Soares
Tom Wallace
Rob Gaynor
Cynder Johnson
Larry Nuesslein
Jeff Miller

COMPANY 2

Lt. Matt Horton
Sean Hall
Hanna Laffety
Griffin Costello-Sanders
Darron Collins
Rob Benson

Bar Harbor Fire Department

Bar Harbor, ME

This report was generated on 3/11/2021 8:57:31 AM



Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2020 | End Date: 12/31/2020

INCIDENT TYPE	# INCIDENTS
100 - Fire, other	2
111 - Building fire	3
113 - Cooking fire, confined to container	3
114 - Chimney or flue fire, confined to chimney or flue	3
118 - Trash or rubbish fire, contained	3
132 - Road freight or transport vehicle fire	1
140 - Natural vegetation fire, other	3
142 - Brush or brush-and-grass mixture fire	4
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	3
161 - Outside storage fire	2
212 - Overpressure rupture of steam boiler	1
251 - Excessive heat, scorch burns with no ignition	1
311 - Medical assist, assist EMS crew	25
321 - EMS call, excluding vehicle accident with injury	5
322 - Motor vehicle accident with injuries	10
324 - Motor vehicle accident with no injuries.	8
331 - Lock-in (if lock out , use 511)	1
341 - Search for person on land	1
352 - Extrication of victim(s) from vehicle	1
371 - Electrocutation or potential electrocutation	1
381 - Rescue or EMS standby	1
400 - Hazardous condition, other	2
411 - Gasoline or other flammable liquid spill	4
412 - Gas leak (natural gas or LPG)	5
413 - Oil or other combustible liquid spill	1
422 - Chemical spill or leak	1
424 - Carbon monoxide incident	4
440 - Electrical wiring/equipment problem, other	1
441 - Heat from short circuit (wiring), defective/wprn	1
442 - Overheated motor	1
444 - Power line down	13
445 - Arcing, shorted electrical equipment	7
451 - Biological hazard, confirmed or suspected	1
462 - Aircraft standby	31
500 - Service Call, other	5
511 - Lock-out	2
520 - Water problem, other	3

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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521 - Water evacuation	1
522 - Water or steam leak	4
531 - Smoke or odor removal	2
540 - Animal problem, other	1
542 - Animal rescue	1
550 - Public service assistance, other	14
551 - Assist police or other governmental agency	5
553 - Public service	9
561 - Unauthorized burning	5
571 - Cover assignment, standby, moveup	11
600 - Good intent call, other	8
611 - Dispatched & cancelled en route	24
622 - No incident found on arrival at dispatch address	4
631 - Authorized controlled burning	7
651 - Smoke scare, odor of smoke	16
671 - HazMat release investigation w/no HazMat	1
700 - False alarm or false call, other	2
710 - Malicious, mischievous false call, other	3
715 - Local alarm system, malicious false alarm	1
730 - System malfunction, other	10
731 - Sprinkler activation due to malfunction	7
732 - Extinguishing system activation due to malfunction	1
733 - Smoke detector activation due to malfunction	41
735 - Alarm system sounded due to malfunction	36
736 - CO detector activation due to malfunction	4
740 - Unintentional transmission of alarm, other	5
741 - Sprinkler activation, no fire - unintentional	1
742 - Extinguishing system activation	1
743 - Smoke detector activation, no fire - unintentional	102
744 - Detector activation, no fire - unintentional	11
745 - Alarm system activation, no fire - unintentional	32
746 - Carbon monoxide detector activation, no CO	1
900 - Special type of incident, other	11
911 - Citizen complaint	7
Incidents Without Incident Type	2
Total Incidents	556

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.

2020 EMS Calls

911 Response	566
ALS Intercept	19
Inter-facility Transport	64
Medical Transports	56
Mutual Aid	21
Public Assistance	31
Stand By	<u>10</u>
Total	767

POLICE DEPARTMENT

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2020 Annual Report for the Police Department. The Bar Harbor Police Department's primary mission is to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by delivering the best possible law enforcement services.

Our Patrol Division and Dispatch Office are staffed 24/7. Dispatchers provide communication services for Police, Fire, EMS and Public Works employees. Our Police Officers are encouraged to develop specialties, many of which require special training and certifications. Among our full time patrol staff, we have Maine Criminal Justice Academy instructors, drug recognition experts, field training officers, firearms instructors and other law enforcement specialists. Many of our Full Time Officers have completed leadership courses and received training in mental health and crisis intervention focused on de-escalation strategies and techniques. Several of our Officers participated in diversity training courses with other community members.

Our Officers are encouraged to be involved with our community; this year many of those activities were curtailed due to the COVID pandemic. When schools are in session, one Patrol Officer works as a School Resource Officer during the school year, splitting his scheduled days between the Connors-Emerson School and MDI High School. He responds to Mount Desert Elementary when requested by school administration. The SRO arrangement is guided by a memorandum of understanding between the School Superintendent and the Police Department. If you have an idea you think can help foster other community involvement, please get in touch with us so we can work together to strengthen our community relationships.

During 2020, the Town again shared their Police Chief with the Town of Mount Desert. A current agreement is in place that is expected to continue through 2021. Through this formal agreement between the towns, I split my time between the two communities, and Bar Harbor pays Mount Desert for 60% of the expenses related to my position. A similar arrangement, in reverse, allows us to share an Administrative Assistant, who is a Bar Harbor employee with an office space at Mount Desert PD.

We continue to utilize a single schedule for our patrol and supervision of both PD's that provides for a minimum of three officers to be on duty at a time, and for a Supervisor to be on duty 19 hours a day, seven days a week. Supervisors provide on call coverage during the remaining overnight hours. We also continue to utilize patrol zones within the two towns which are not defined by town line borders to ensure we are patrolling and responding to calls as efficiently and effectively as possible. Officers from both PD's routinely patrol and respond to calls in both towns, which help us achieve our goal of enhanced service for our communities. Our policies and procedures are fully acclimated, as are our equipment, radio communications and records management systems.

During calendar year 2020, the Police Department responded to approximately 4,004 incidents in Bar Harbor. Of these incidents, 103 resulted in individuals being charged with criminal offenses and 43 involved traffic tickets issued for non-criminal traffic infractions. In addition many warnings were issued for a variety of offenses. Below is a summarized listing of the types of incidents we responded to with totals for each. While not inclusive of all incidents, this listing provides an overview of Police Department related activity in town.

False 911 Call - 811	Information - 314	Lost Property / Found Property - 300	M/V Accident -265 (includes 18w/injury)
False Alarm -200	Suspicious - 199	M/V Complaint -189	Animal Problem - 183
Citizen Assist - 180	Check Well-Being - 161	Fraud - 100	Traffic Hazzard - 84
Municipal Violation - 68	Noise Complaint - 57	Theft -56	Trespassing - 52
Civil Problem - 41	Harassment -48	Parking Complaint – 39	Domestic - 38
Special Details - 26	Vandalism - 25	Disabled Motorist - 22	Operating Under the Influence - 19
Security Checks - 16	Gunshots - 14	Security Checks - 18	Intoxicated Persons - 12
Threatening – 10	Property Damage – 9	Sex Offense - 9	Missing Person - 4

Respectfully Submitted,



James K. Willis
Chief of Police

Bar Harbor Police Department

Chief James Willis

Officers

Captain David Kerns

Lieutenant James Pinkham

Sergeant Christopher Wharff

Officer Timothy Bland

Officer Timothy Frost

Officer Soren Sundberg

Officer Bradley O'Neil

Officer Judson Cake

Officer Jerrod Hardy

Sgt./Officer Douglas Brundrett

Officer Christopher Dickens

Officer Elias Burne

Officer Caleb Mora

PT Officer Nicholas Bagley

Administrative Assistant

Karen Richter

Dispatchers

Lori Bartlett

Nicole Seavey

Timothy Dunton

Harlie Burke

Hunter Fernald, Part-Time

Nathan Formby, Part-Time

School Crossing Guards

Susan Murphy

Cas Dowden

Parking Enforcement

Special Service Sgt. Chris Wharff

Scott Pinkham

Susan Murphy

Hunter Fernald

Nathan Formby

Animal Control Officer

Diana de los Santos

HARBOR DEPARTMENT

Mission Statement

The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.

The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.

Harbormaster Report

The Harbor Department had an unusual but busy season during 2020. Boating traffic, both recreational and commercial, continued to be very active throughout the season. Yacht visitation was up similar to the past few years and the Harbor met its budget for dockage again in 2020.

Assistant Harbormaster Jimi Differ worked again in 2020 during the busy summer and fall. Jimi continued to do a great job serving the community and visitors to the harbor. His efforts are greatly appreciated and contributed to making 2020 another successful year for the Harbor Department.

The Harbor normally hosts the annual July 4th fireworks display. The 2020 event was cancelled due to the Coronavirus Pandemic.

Bar Harbor had no cruise ship visits in 2020 also due to the Pandemic, and ended up cancelling what would have otherwise been a record year with 199 cruise ships on the schedule. There are currently one hundred twenty (120) ships scheduled in for 2021, however it is unlikely that we will see any large ships due to the continued closure of Canadian Ports. There are ships on the schedule from 2022 and beyond.

The Harbor Department responded to numerous calls for assistance in 2020 including disabled vessels in need of tow and other emergencies. I would like to thank local volunteers Steve Burns and David Spear who continued to assist the department again in 2020.

Harbor Committee Report

The Harbor Committee held nine meetings in 2020, with continued focus on planning for future uses at the Bar Harbor Ferry Terminal property. A consulting firm was retained to conduct a thorough above and below water inspection of the Ferry Terminal Pier. The final report of the consulting firm's findings and recommendations is expected in early 2021. The Harbor Committee continued to consider feasibility of a marina, cruise ship tendering, working waterfront and boat launch ramp at the Ferry Terminal, and will be making recommendations to the Town Council on their findings. I would like to thank all the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

Harbor Committee Members

Jon Carter Pancho Cole Gary Fagan Bob Garland, Vice Chair Chris Maller
Lawrence Nuesslein III Val Peacock Sherry Rasmussen Jaime Weir, Secretary
Lynne Williams, Chair Jeff Miller

Marine Resources Committee Report

The Committee had another productive year during which they held eight meetings. The committee conducted clam population surveys, recruitment studies and predator exclusion experiments at a number of locations in Town. The Committee members continued to monitor shellfish habitat to ensure the health and sustainability of clam populations throughout the Town. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

Marine Resources Committee Members

Joanna Fogg Fiona de Koning, Vice Chair Matt Gerald Chris Petersen, Secretary
Natalie Springuel Scott Swann, Chair John Avila

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to the Town of Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen
Harbormaster

PUBLIC WORKS DEPARTMENT

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities, as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission, the Department is separated into four divisions: Highway, Solid Waste, Water and Wastewater. The operational aspects of the Divisions are handled by the respective superintendents. Richard Jamison supervises Highway, Ron Graves supervises Solid Waste, and Water and Wastewater are supervised by Jeff Van Trump.

Highway Division

The Highway Division not only handles the roads and sidewalks throughout the year, but also handles operations for Parks and Recreation, Cemeteries, Comfort Stations, as well as Parking Meters. Additionally, the mechanics within the Highway Division are performing maintenance work and inspections for the entire fleet of Town-owned vehicles, including Police and Fire.

The Highway Division supported the community in the early days of the coronavirus pandemic and continued our support through the end of 2020. Added to our daily workload included painting social distancing reminders on our sidewalks in congested areas of the downtown, hanging "mask required" signs in the downtown, installing mask/sanitizer stations, replacing electric hand dryers at the comfort stations with paper towel dispensers, social distancing sidewalk benches in the downtown area, and handling concrete blocks for businesses with an approved parklet permit.

As an essential workforce, the Highway Division modified operations to limit staff exposure to the coronavirus during the first two months of the pandemic to support our community and slow the spread of the virus. This included restricting public access to the Public Works site and staggering work hours. We also increased orders of sanitary supplies for employee use, community use and tourist use at comfort stations, sanitizer stations, and municipal facilities. With the tourist season, we saw a major increase in trash collection from our public trash cans located along sidewalks and in public parks.

Compared with the previous year that dropped 73 inches of snow during 20 snow storms, the Highway Division dealt with 33 inches of snow during 14 storms from January 2 through March 23, 2020. Approximately 1,086 cubic yards of snow were hauled out of the downtown area. An in-town winter sand pile for residents was maintained for 24-hour access on lower Ledgelawn Avenue. In addition, the material was available during work hours at the Public Works Facility in Hulls Cove.

Residents continue to benefit from the leaf composting area at the Public Works Facility by depositing leaves and grass clippings throughout the year. This self-serve operation is very popular. The Highway equipment operators manage the mountainous

quantities (300-plus tons), and residents return in the spring to obtain the rich composted material.

The scrap metal recycling sited at Public Works is also highly frequented for deposits by residents and businesses. This remains one of the few recycling items that continues to generate revenue for the Town. The 2020 metal pile revenue and tons are reported under Solid Waste below.

On-going parking meter and kiosk installations, repairs and replacements continued throughout 2020. While the spring clean-up program was cancelled due to the early days of the pandemic, the fall clean-up program continued as usual.

The construction season yielded several projects. The Highway crew completed extensive culvert and paving work on Arata Drive and DeGregoire Park Road to alleviate drainage issues, along with on-going Town-wide culvert cleaning, asphalt repair and pot hole filling. On Cottage Street, one catch basin was repaired, one catch basin was replaced, and sidewalk restoration was conducted. Additionally, sidewalk patching was completed on Main Street, Cottage Street, and Mount Desert Street.

The major paving work for 2020 consisted of road preparation, ditching and culvert work and maintenance paving of Oak Hill Road.

In 2020, the Highway Division applied for and was awarded a safety grant which yielded vehicle jacks and jack stands that support heavy equipment during maintenance and repair. The Ed MacDonald Safety Enhancement Grant was provided by the Maine Municipal Association Workers Compensation Fund.

In late 2020, it was determined that the Cromwell Bridge #3, a Maine DOT bridge, on lower Ledgelawn Avenue was in poor condition and a temporary bridge structure was required to protect the integrity of the existing bridge. A detour to the transfer station was required. Strawberry Hill Road and Shortcake Way were prepared by Highway crews for use while the bridge was closed to allow construction of the temporary bridge. Maine DOT crews worked expeditiously and the bridge was re-opened by the end of 2020.

Parks and Recreation

The ball diamond collaborative maintenance arrangement with the Acadian Little League (ALL) continues to the benefit of *all* users of the Athletic Field. The ALL gained approval to build a new snack shack and storage building. These buildings were placed in their new locations in 2020. The long-awaited tennis court reconstruction project was completed and included the addition of pickleball courts. The tennis court footprint was increased to provide regulation sized tennis courts. New benches and a broom to sweep the courts were added in 2020.

In early 2020, a vehicle slid down Main Street and crashed into the railing at the Harborview Park. Due to the extensive damage to the railing supports, a new railing was required. Working with the Parks and Recreation Committee, the replacement railing was designed to match the Town Pier railing, with a modification to the way the railing mounts to the concrete retailing wall. These railing can be reused in the future should the Harborview Park expand with a new boardwalk in the future.

Working with the Parks and Recreation Committee, new bike racks were approved for installation at the Athletic Field and Grant Park. Highway crews installed these bike racks and also installed a new bike rack at the Municipal Building.

Many 2020 annual events on the public parks were cancelled due to the pandemic. These included, but were not limited to: the Town Band performances, art shows, the Corvette display, sports games, half-marathons, the Marty Lyons Little League Classic Tournament, seaside cinemas, luminary event, weddings, Acadia night sky festival, and the Pancake Breakfast / Seafood Festival.

Trees

One tree was planted as part of the tree replacement program at the Village Green. Two dead and/or hazardous trees were removed: one on Livingston Road and one on Park Street. In addition, three evergreen and five deciduous trees were planted as part of a Devon Road project. Ongoing tree maintenance with trimming and chipping was conducted.

Solid Waste Division

The Transfer Station and Recycling Center remained open and operating at regular hours since the start of the pandemic. New masks and social distancing signs were added at the entrances to the recycling area and the municipal solid waste building. The pandemic has had a considerable impact on the tonnage of both the municipal solid waste (MSW), which is household trash, and the recyclables.

The unanticipated closing of the Coastal Resources of Maine (MSW and recycling operations) in Hampden has significantly impacted the cost to haul MSW and recycled materials from the community to alternate disposal sites. Those extra costs are described below.

Municipal Solid Waste (MSW)

During the month of June, our MSW was diverted to the landfill at Juniper Ridge in Old Town. By July, the Municipal Review Committee (MRC) had brokered an arrangement with Penobscot Energy Recovery Company (PERC) in Orrington for all of the communities that had been sending their MSW to Coastal Resources of Maine. For our MSW, we have witnessed a 20% decrease in 2020 from the previous year. In 2019, we shipped 5,238 tons of MSW compared to 4,075 tons in 2020. The additional hauling cost in 2020 was \$32,250. We are currently continuing to send our MSW to PERC and our SSR to Casella Waste Systems. We are awaiting the possible reopening of the Hampden plant in 2021.

Single Sort Recycling (SSR)

For SSR, we shipped 537 tons of materials. Of that, 138 tons were processed at Coastal Resources of Maine. The other 393 tons were processed at Casella Waste Systems, a recycling facility in Old Town. This represents a decrease in tonnage of roughly 17% at an extra cost of \$57,008.

Metal Recycling

Scrap metal revenues continue to fluctuate with the market. We recycled 146 tons, which netted \$3,279 in 2020. For comparison, 155 tons of scrap metal were recycled in 2019, which netted \$7,764.

Water Division

As in previous years, we are continuing to replace old water meters. This year we replaced 45 manual read meters with radio read meters. We currently have 1707 of the total 1762 meters reporting on radios. Many customers have seen the benefits of the radio read meters. With this system, in 2020 we notified approximately 67 customers that they had leaks in their plumbing. Of those customers, 19 had water leaks greater than 25 cubic feet per hour (187 gallons per hour or 3 gallons per minute). The largest loss was 148 cubic feet per hour (1107 gallons per hour or 18.45 gallons per minute). By notifying customers of the leaks in their plumbing, we have saved many customers hundreds, if not thousands, of dollars in water and sewer bills and personal property damage. In addition to replacing meters, in 2020 we repaired 8 water main leaks and 6 service line leaks.

We are continuing to use the PeopleGIS system for mapping the water mains, service valves, hydrants and other Water Division infrastructure. This program allows us to map the infrastructure while performing our daily tasks. Although to map every valve, pipe and fitting will take several years to complete, the information will help us better respond to emergencies. This year we began to link the valves and hydrants to the Cartegraph asset management system. This will allow us to write work orders to keep track of maintenance tasks completed on the individual assets.

The Duck Brook facility continues to function well since the upgrades in 2013. This year, we treated about 346,773,000 gallons of water. The average daily amount treated was 0.95 million gallons with a peak of 2.293 million gallons on July 31.

Wastewater Division

Staff turnover opened the door for realignment and hiring. Jay DesJardin was hired to fill the vacancy when Brady Anderson transferred to the Water Division. Additionally, a suitable candidate is yet to be found to fill the vacancy left by Andrew Joy after he served his resignation to move out of state.

The year ended with a recorded total rainfall of 48.87 inches, which resulted in 5 overflow events for 2020 versus fourteen for 2019. Intensity and length of storms are leading contributing factors to overflows. Additionally, collection system rehabilitation projects, including main replacements, point source repairs, manhole replacements and flow monitoring, have all contributed to the reduction of inflow and infiltration (I&I) flow into the collection system. This approach has proven to reduce overflow events.

Vital to the I&I removal efforts is the collection system crew's work. Included this year was the inspection of 25,887 linear feet and cleaning of 10,359 linear feet of sewer mains. These efforts determine the condition of the collection system and facilitate the planning of necessary improvements.

Of course, your Wastewater crew continues routine work which includes, but is not limited to, property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The inspector processed 13 new sewer connection permits this year. Besides the specific tasks above, the Wastewater crew performs routine maintenance on three plants and eleven pump stations.

In addition to all of the activities described above, all public works staff stepped up to the challenges brought on by the Covid-19 pandemic. I'm proud to lead a professional group of dedicated Town employees. I also want to recognize the residents and businesses of Bar Harbor, the various committees and organizations, and other Town staff, who all helped public works' operations succeed throughout 2020.

Bethany Leavitt
Public Works Director

2020 STAFF

Highway Division

Richard Jamison, Superintendent
Bill Soukup, Foreman
Scott Hopkins
Travis Smith
Jordan Pelletier
Jonathan Wood
Patrick Kaemerer
Darren Robinson
Stephen LaBelle
Benjamin Beal
Jeffrey Lewis
Suzanne Banis, Office Manager

Wastewater Division

Jeff Van Trump, Utilities Superintendent
Edward McFarland
Shawn Young
Tony Griffin
Daniel Ranzoni
Patrick Kidder
Everett Sanborn
John ("Jay") Desjardin
Vacant Position

Water Division

Jeff Van Trump, Utilities Superintendent
Bennett Liscomb
Brady Anderson
Jason Alley
Vacant Position
Nancy Warner, Office Manager

Solid Waste Division

Ronald Graves, Superintendent
Samuel Bannister
Sean Sweeney

ELEMENTARY SCHOOL PRINCIPAL’S REPORT 2020-21

The present enrollment for the Conners-Emerson School is as follows:

	K	1	2	3	4	5	6	7	8	Total
Oct 1, 2020	40	42	31	33	36	37	37	34	38	328*

* Current enrollment 334 (03/15/21)

What a year 2020 was, the school transitioned to virtual/remote learning on March 16, 2020 and did not return to in-person learning until September 21, 2020. The school staff and school community rallied and helped our school open 5 full days a week for in-person learning, while offering an option of Virtual Academy for families who opted for full remote learning. I am pleased to say we have more than 75% of our students attending school in person. Working together we were able to implement the recommended guidelines of mask wearing, hand sanitizing and social distancing in the classrooms. School looked different from both the student and staff perspective. The classrooms had fewer students and much less furniture in keeping with a six foot distance protocol. Students were grouped in ‘pods’ by class and grade level. The students ate their lunch in their classrooms, or outside on the lawn. The hot lunch tradition continued with the use of insulated storage containers delivering lunch to the classrooms. In addition, our school lunch program provided a free breakfast and lunch to all in-person students, as well as providing a box of food weekly which included five breakfasts and lunches for those students working remotely. The school identified nine separate play areas to accommodate each grade level and incorporated several outside breaks during the day. Specials such as art, health, music and PE were delivered in three week chunks, cutting down on any potential additional exposure to COVID.

CES continued to thrive during the pandemic with the support of the town of Bar Harbor

and it's residents. We have been able to provide the students and families of Bar Harbor with educational programming dedicated to providing strong academic rigor, while supporting the social and emotional well being of our students. Recently, we reviewed winter student assessments. Although some of our students have gaps in their learning, each of our grades continues to outperform the national average in both Math and Reading.

As a district we are working on the following goals:

G 1: *Improve Student Achievement and Engagement in School-* CES

teachers and staff are dedicated to providing instruction which meets the needs of the individual student, as well as to develop skills which deepen and expand upon the learning standards. Each student in grades K-8 has an individual technology device such as a chromebook, iPad or Mac Air in order to access lessons during remote instruction times, as well as reinforce skills through software programs. Our RTI (Response to Intervention) program continues to meet students where they are in order to support their learning, helping them meet expected standards and preparing students for any opportunity they may choose to explore. We will continue to bridge the learning gap of students in need through in school and summer programming.

This year during the pandemic the school focused on the social-emotional needs of our students. We were committed to providing student activities including 'pandemic' mask wearing soccer, cross country, and basketball, as well as virtual clubs including our Civil Rights Team, Math Counts Team, book talks and D & D. After school activities have included the obstacle course and Outdoor Adventure Club. In addition, each grade continues to work with Mindfulness strategies and learning opportunities which focus on Respect, Responsibility and Perseverance. Students are being taught specific skills and strategies related to social-emotional learning, executive functioning and self-regulation.

Goal 2: *Improve Teaching and Learning-* Our teachers and staff are dedicated to continued professional learning, regularly attending training, completing advanced graduate coursework, as well as interning with our community partners. Currently over 50% of our teachers have advanced degrees. This year through grant funding we have worked with outside consultants in the areas of social-emotional learning (SEL) and mental health helping our staff provide ‘best practice’ strategies and when dealing with students in need. As a school, we have begun to examine and learn about anti-racism, as well as what it means to offer a diverse, equitable and inclusive education.

Goal 3: *Strategic Allocation of Resources, Use of Personnel and Financial Planning-* The Conners building (1952) and the Emerson building (1962) continue to show their age. During the pandemic the school received Covid Relief Funds (CRF) which provided for the necessary money and supplies to open our schools safely. We invested in additional personnel, HVAC upgrades and PPE. We continue to make the necessary repairs to the boilers and roof. We look forward to continuing the discussion of what is the best path forward in providing an educational facility for the children of Bar Harbor. bringing the school facility up to the eco-friendly efficiency of our town’s standards.

CES students are very active learners. This past year students have been exposed to many opportunities using the outdoors as a classroom. Kindergarten takes a daily nature walk. Grades 5 and 8 students participate in the ‘Frozen Classroom’ partnering with Somes Meynell. In addition, Grades 3-6 students have participated in virtual programming with Acadia National Park and the Abbe Museum. The focus of these experiences is to learn more about our environment and past, giving students the knowledge to make informed decisions.

One of our greatest strengths continues to be community partnerships. During the 2020-21 school year, Connors-Emerson continued to work with Acadia National Park, The Abbe Museum, The College of the Atlantic, Jackson Lab, MDI Bio Lab and Somes-Meynell Wildlife Sanctuary. Our students are being exposed to the many wonderful organizations across the island, through authentic learning activities.

National Recognition-

- National Blue Ribbon School of Excellence (2017, 2004)

State Recognition-

- CES Middle School ranked 3rd out of 184 Maine Middle Schools
- CES Elementary School ranked 5th out of 324 Maine Elementary Schools
- CES Middle School Jazz Band -Silver at the state level with a ‘1’ rating (2019); student received state solo award for trumpet
- Destination Imagination- 2nd in the state
- Geography Bee - (2020 state participant)
- Girls Day at the State House -students participated (2019 and 2020)
- MathCounts Team-placed second in the state (2019)
- CES Show Stoppers- placed second in Division 1 at the state level, as well as receiving the choreography award
- Future of Maine Scholars- Grade 6

Regional Recognition-

- CES District Speech Champion (2019); runners- up (2021)
- CES Cross-Country Boys and Girls District Runners- up (Fall 2019)
- CES Golf Team participated in regionals (Fall 2019)
- CES Co-ed Soccer Team Champions (Fall 2019)
- CES Boys Basketball Teams- placed 2nd (Winter 2019)
- CES Track participated in state meet (Spring 2019)
- CES Softball District Champions (Spring 2019)
- CES Baseball District Champions (Spring 2019)
- CES MathCounts Team- (placed first in the regional competition; 2019)

Our school continues to celebrate diversity and individual uniqueness, with our Civil Rights Team, Kids for Kindness and Young Humanitarian Society these clubs continue to educate the student body on ways to make the school a safe environment for all students. More than half of the school staff participate in a weekly meeting discussing anti-racism, diversity, equity and inclusion. This year we continue to emphasize ` **ROAR (Respecting Others and self-` Ac` Responsibl)** and Tiger` **PRIDE (Promoing` Responsibility In our Dail` Environment)**.

Mrs. Mary Young, one of our Grade 1 teachers will be retiring in June, after 37 years in education. We want to publicly thank her for her dedication to the students of Bar Harbor. In September of 2020, we welcomed new staff members, Mrs. Cathy Oehmke (Grade 2) and Mrs. Emily Rusiecki (Grades 8 Math). Ms. Helen Jolley (Health/PE) returned to CES after travelling the world and working out state.

In closing, we would like to acknowledge the tremendous effort of the bus drivers, cafeteria staff, custodians, support staff, teachers and community members, for their contributions in helping CES open for in person learning, while maintaining a safe environment for students and staff. We look forward to being able to host school and community events again in the near future.

The staff and students at Connors-Emerson continue to be most appreciative of the community's contributions and support. We welcome your feedback and value hearing from you. Please visit our website <http://ces.barhbr.com/> or email bneilly@mdirss.org.

Thank you Bar Harbor Families and Community for all of the support and love you have shown CES this past year.

Respectfully Submitted,

Barbara Neilly

Principal

Heather Webster

Assistant Principal

Professional Staff

<u>.....</u>	<u>Curricular</u>	<u>Committees</u>	<u>Experience (6/20)</u>	<u>Degree</u>
Neilly, Barbara	Principal	Cert Com,	41	5+
Webster, Heather	Asst. Princ	Stakeholders,	19	5+
Bishop, Suzanne	Sp/ Lang,CCC	Exec Func	23	5+
Bland, Tim	School Resource Officer		11	4
Boardman, Brian	Grade 7 (Virtual)	Math	16	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	32	5+
Cote, Brian*	Grade 5/6	Science	23	5
Craighead, Kim	Grade 1	Soc Emot Lrng	10	4
Dionne, Bryan	PE/ Health	Health Curric	18	5
Dority, Heather	Grade 6 Math	Math Curric	13	4
Dougherty, Jen	Long Term Sub Gr 4		9	5
DuBois, Edith	School Social Wkr	Mental Health Coll	24	5
Dyer, Amanda*	K	Co-Curric	31	4
Edmondson, R.	Music	Music, GT Ident	31	5
Emmons, Danielle	Grade 4	Math	6	4
Fournier, Michael	Grade 5/6	Grade 5/6 ELA	12	5
Galez, Patricia	Behavior Coach	CPS/ Exec Func	26	4
Gilman, Beth	Grade 6	ELA	12	5
Gilpatrick, Jeanne	Sp/Lang, CCC	Child Study	34	5+
Granholt, Dan	Music	Music Fest	22	4
Gray, Kim	Spec Ed	Child Study	11	5+
Hanna, Lynn	7/8 Science	STEM,PSP	14	4+
Hanson, Caresse	Grade 3	Student Support	5	4+
Heist, Kim	Reading Title 1	ELA	25	5
Houston, Annah	Grade 8 ELA	Literacy	5	4
Jolley, Helen	Health/PE	Wellness	7	5
Mace, Melanie	Spec Ed	Child Study	20	4
Mackay, Mary	Gifted/Talented	GT-	15	4+
Maurais, Allison	Art	Visual Arts	4	4
Millar, Lynda	World Lang.	World Lang.	32	4
Monzillo, Megan	Spec Ed	Child Study	2	4
Mountford, Deb*	Reading	Title 1	25	4+
Newman, Amber	Kindergarten (Virtual)	Science	15	4
Nicholson, Christina	Grade 5	Math	15	5
Oehmke, Cathay	Grade 2		25	6+

Pappas, Abbie	Grade 4	Math Collab	6	4
Parkinson, Chrissy	Technology	Tech Comm	12	5
Plaskov, Abbie	Grade 3 (Virtual)	Certif Com	15	4
Rechholtz, Marcia	Grade 2 (Virtual)	Math	3	4
Rosinski, Carol	Guidance	SST, Crisis Team	39	5
Roths, Jaylene	Gr 5-6 Soc Stud	Civil Rights	7	4+
Rusiecki, Emily	Grade 8 Math		8	4+
Ryan, Siobhan	Librarian	Media/Lib	14	5
Savage, Laura	Spec Ed Gr 5	Child Study	16	5
Simpson, Maria	Grade 7 ELA	ELA	6	5+
Singh, Rachel	Grade 1	Literacy	9	5
Smallidge, Kim	Grade 7 Math	Math Collab	28	5
Swan, Deidre	Special Education	Child Study	5	4+
Tripp, Marianne	Grade 3	RTI	6	4
Veith, Melissa	School Nurse	Health and Wellness	24	4
Young, Jamie	Grade 1 (Virtual)	Assessment	5	
Young, Mary Anne	Grade 1		37	4

*Denotes Master Teacher / National Board Certified Teacher

Support Staff

Secretaries

Ms. Taylor Fernald

Mrs. Ann McCafferty

Kitchen Staff

Ms. Tina Lunt, Head Cook

Ms. Laurel Elk

Maintenance Staff

Mr. Peter Alley, Head Custodian

Mr. Chase Brown

Mr. Kurt Lockhart

Mr. David Tomlinson

Local Ed Techs

Special Ed Techs

Title 1 Ed Techs

Ms. Angie Bouchard

Mrs. Karen Collins

Mrs. Kim Frazier

Ms. Kylie Hermon

Ms. Eliza McGarr

Mrs. Claire Sasner

Ms. Melissa Bremekamp

Mrs. Kara Daul

Ms. Julie Fulton-Kelly

Mrs. Dana Karolak

Mrs. April McGuire

Mrs. Leslyn Shea

Mrs. Cheri Brown

Mrs. Cristina Devora

Ms. Megan Graham

Mrs. Heather Kelly

Mrs. Kristen Murphy

Peter Sproul

AOS# 91

Administrative Staff

Dr. Marc Gousse

Ms. Julie Meltzer

Mrs. Melissa Beckwith

Mrs. Paige Collins

Mrs. Selena Dunbar

Mrs. Karen Shields

Mrs. Nancy Thurlow

Mrs. Bria Stanley

Mr. Joshua Young

Superintendent of Schools

Director of Curriculum

Director of Special Services

Director of Special Education

Administrative Assistant

Receptionist/ Secretary

Business Manager

Bookkeeper

Informational Technology

Bar Harbor School Committee

Mrs. Kristi Losquadro, Chairperson

Mr. Dwayne Bolt

Mrs. Lilea Simis

Mrs. Robin Sue Tapley

Mrs. Marie Yarborough

BAR HARBOR SCHOOL COMMITTEE



Left to right; Dwayne Bolt, Chair Kristi Losquadro, Robin Sue Tapley, Lilea Simis and Marie Yarborough

MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM

This report focuses on the collective accomplishments of students, staff, and administrators working in the MDI Regional School System/AOS 91 during the 2019-20 school year. Due to the COVID-19 pandemic, we abruptly closed schools and transitioned to remote teaching and learning in mid-March, staying in remote learning through the end of the school year. As a result, we had to substantively revisit and revise plans in all areas, including end-of-year celebrations, assessments, professional development offerings, use of time and resources, extra-curricular offerings, and service delivery. Anticipating residual economic strain on communities, we revised most 2020-21 school budgets downward making difficult decisions while maintaining quality and responding to students and families requiring additional support. The trust of our local communities enabled us to maintain continuity of learning, collaborate with area efforts to provide families with food and mental health support, change how we were using resources (technology, buildings, time), and continue to foster connection within each school community. The tables below summarize efforts, accomplishments and, in some cases, revisions to plans for each Goal Area as well as steps we plan to take in the 2020-21 school year.

Goal 1: Improve Student Achievement and Engagement in School

Looking back, we...(September 2019 to August 2020)	Looking ahead, we plan to...(September 2020 to August 2021)
<ul style="list-style-type: none"> • Explored the feasibility of Pre-K programs to serve Tremont, Southwest Harbor and Mount Desert. Two models were developed and received favorable reviews from local boards. • Continued to develop our Outdoor Classroom and Stewardship Zone initiative with Acadia National Park. • Continued to strengthen the Response-to-Intervention (RTI) program in all MDIRSS schools, K-12, adding RTI for Behavior to our RTI for Academics. <p><i>Specific to COVID-19 impact:</i></p> <ul style="list-style-type: none"> • Worked with Education and Community partners to provide activities for an April virtual Family Arts camp. • Worked proactively to design and implement safe graduation and promotion ceremonies that met COVID-19 requirements. • Designed and implemented a virtual Summer School that included continued academic support and also offered virtual enrichment activities to foster social-emotional learning and connection. • Postponed plans for additional Pre-K programs to be in place for the 2020-2021 	<ul style="list-style-type: none"> • Explore the feasibility of implementing additional pre-K programming using a variety of partnership models. • Implement the Touchstones Discussion Project in at least half of our social studies classrooms in grades 6-12. • Launch the Superintendent’s Anti-Racism Task Force to engage students, staff and community members in anti-racism work. <p><i>Specific to COVID-19 impact:</i></p> <ul style="list-style-type: none"> • Establish and implement a K-8 Virtual Academy program to engage students attending school remote-only; design instruction and schedules at the high school level so that students learning remotely could “attend” and benefit from in-person classes. • Follow the advice of the Safe Return to School Advisory Committee to prioritize daily in-school teaching and learning for students in grades K-4 and for middle school students to the extent possible. • Create a high school model that supports hands-on learning given the need to have a hybrid schedule due to COVID-19 restrictions and requirements.

<p>school year because of the necessity to revise budgets downward.</p> <ul style="list-style-type: none"> • Provided 1:1 technology devices for all of our students in grades K-4, including hot spots where needed to improve connectivity for families. 	<ul style="list-style-type: none"> • Work with our partners to develop and implement curriculum-connected Virtual Field Trips and experiences • Enhance support for parents/families. • Expend grant funds to promote engaged student learning including creation of outdoor classrooms, enhancement of outdoor recreation, and improvement of technology capabilities -- all of which can continue to be used.
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Goal 2: *Improve Teaching and Learning*

Looking back, we... (September 2019 to August 2020)	Looking ahead, we plan to... (September 2020 to August 2021)
<ul style="list-style-type: none"> • Continued professional learning opportunities to improve K-12 math, reading, writing and science instruction; moved several of these online in the last third of the year. • Completed a redesign of the Social Studies curriculum standards and scope and sequence. • Provided teachers with professional development to implement the MindUp Curriculum in K-4 and to work more effectively with students when dysregulated or under high stress. • Increased the amount of multicultural literature in classroom libraries, school libraries and used for class reads/small group reads. <p><i>Specific to COVID-19 impact:</i></p> <ul style="list-style-type: none"> • As professional conferences in the spring were cancelled, turned to virtual teacher professional learning to support teachers/ed techs. • Offered peer-led professional development related to remote teaching and learning. • Launched district-wide remote learning using a variety of technology tools. 	<ul style="list-style-type: none"> • Develop leadership pathways for ed techs to get teacher certification, teachers to get administrator certification and administrators to get additional certifications. • Provide multiple opportunities/resources and support for teachers to learn about anti-racism and to teach about MDI, Maine and US histories from multiple perspectives. • Develop a plan for implementing Restorative Justice practices more fully in middle and high school. • Continue to focus on social-emotional learning and mental health. <p><i>Specific to COVID-19 impact:</i></p> <ul style="list-style-type: none"> • Focus on self-care for educators. • Continue to provide professional development on how to effectively teach using technology when in person, when teaching hybrid and when teaching remotely. • Investigate and attempt to mitigate negative learning consequences due to COVID slide.

Goal 3: Strategic Allocation of Resources, Use of Personnel and Financial Planning

Looking back, we...(September 2019 to August 2020)	Looking ahead, we plan to...(September 2020 to August 2021)
<ul style="list-style-type: none"> • Continued to advance and expand conservation, sustainability and alternative energy programs in all MDIRSS schools; won national Green Ribbon Status for MDI High School. • Continued to implement a streamlined policy development and review process. • Reviewed reports (i.e. enrollment, salary studies...) and considered findings for collective impact. • Participated in community Comprehensive Health Needs Assessment co-led by MDI Hospital and Healthy Acadia. • Established a district-wide building-based Wellness Ambassador program and created a district wellness website. • Conducted straw poll vote in each MDIRSS community authorizing continued investigation into the feasibility of an island-wide middle school. <p><i>Specific to COVID-19 impact:</i></p> <ul style="list-style-type: none"> • Created a partnership with Acadia Family Center to finance the position of the second school psychologist for the first two years as a pilot when funds for the position were cut due to budget restrictions. • Revised budgets downward as needed. • Reorganized food services and publicized available community food resources to support families. • Developed and implemented a Safe Return to School plan. 	<ul style="list-style-type: none"> • Continue to enhance and coordinate social-emotional and behavioral programming and supports for students, families and staff. • Complete major upgrade of technology infrastructure including replacement of firewalls, expansion of bandwidth and extension of wifi to areas outside of each school. • Propose an Operations Manager position to support transportation, maintenance and logistical and building-based needs of schools. • Review and update the district website and improve communications with families and MDIRSS communities. • Sustain a focus on staff health and wellness through our Wellness Ambassador program. • Hire a second school psychologist to support students, staff and families across MDIRSS schools. <p><i>Specific to COVID-19 impact:</i></p> <ul style="list-style-type: none"> • Implement an asymptomatic testing program for staff. • Use federal COVID Relief Funds to safely open schools. • Use federal funds to continue to offer free food resources to support families in the community. • Continue to work closely with MDI Hospital, the Jackson Laboratory and the Downeast COVID-19 Task Force to ensure decisions about school safety and school operations during the pandemic are aligned with science and best thinking.

Respectfully submitted by: Marc Edward Gousse, Ed.D., Superintendent of Schools, Julie Meltzer, Ph.D., Director of Curriculum, Assessment and Instruction; Melissa Beckwith, Director of Special Services; Paige Collins, Assistant Director of Special Services, and Nancy Thurlow, Business Manager working in close collaboration with all of the principals of schools in the MDI Regional School System: Matt Haney (MDI High School), Barb Neilly (Conners-Emerson School), Gloria Delsandro (Mount Desert Elementary), Crystal DaGraca (Swans Island School), Hayley Fenton (Cranberry Islands and Frenchboro Schools), Rhonda Fortin (Pemetec School), Jandrea True (Tremont Consolidated School) and Michael Zboray (Trenton Elementary)

MOUNT DESERT ISLAND HIGH SCHOOL REPORT OF THE PRINCIPAL

What a year we have been through since the publication of the 2019 annual report, and my, how have we learned. Since March 13th we have transitioned on the fly to a fully online learning environment, planned and executed a safe and successful graduation, spent the summer preparing for a new school year, implemented a hybrid learning schedule, created a fully virtual option for students, and gone through two separate fully remote learning periods. During these times, we also reintroduced modified versions of the extra and co-curricular activities that so inspire and engage our students. Our faculty have learned new and transformative teaching strategies that include the use of distance learning technology and our support staff has been working overtime to make sure that students have what they need to thrive, both in the classroom and at life in general. As we look forward to the gradual return to life after the pandemic, we are excited about putting our learning to use in ways that will help us continue to grow.

Academic Challenge at MDI High School

I am very proud of the education that our students experience. They have the opportunity to be challenged on many different levels. We offer a range of courses that cover all levels of student interest and ability. Year after year our students exceed state norms in their performance, both on standardized tests and with hands-on performance. Our students work hard alongside their teachers and as a result achieve impressive results.

Wellness

It is of paramount importance to me that our school is a place where everyone, students and adults, can live a healthy lifestyle. I make consistent efforts to remind our staff of this priority. Recent survey results indicate that, compared to other Maine schools, MDI students on the whole are healthier. On the whole, MDI students are more likely to be at a healthy weight, eat more fruits & vegetables, and consume less soda than the statewide norm. They state that they have at least one teacher who cares about them and that the school addresses bullying when it arises. Students report having more access to Physical Education and that they get more exercise. We will continue to strive to create a learning environment that allows students and staff to be mentally, emotionally and physically healthy.

Budget

The budget that the MDIHS school board has approved for the 2021-2022 school year is up 1.39% over the current fiscal year. The majority of the increase is the result of salary adjustments for employees and for associated health care benefits. Our human resource is our greatest strength and well worth the investment. Due to decreased revenues, particularly in carryover, the assessment to towns is up just over 5%. I feel confident that this budget is built responsibly and will serve the needs of our communities' students well. We have always enjoyed and appreciated the support of our taxpayers and that is a major factor in our successes as a school.

Facilities

The Board of Trustees has begun exploring the feasibility and logistics of expanding and modernizing our library and science wings. Both of these areas of our school were part of

the original design and function of the building, which opened in 1968. While our library and science faculty and staff do an amazing job teaching in their current spaces, the possibilities abound for 21st century learning that can be actualized with these upgrades which are in the planning process.

Faculty/Staff Recognition

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We are blessed to have such a talented, diverse and committed faculty and staff.

Farewell

2020 bid farewell to 7 valued members of our faculty and staff. We wish them well with their future endeavors. The individuals who have moved on are:

Holly Cozzi-Burr (nurse), Heather Davis (special services), Wilton Jones (social studies), Tim McKim (adult education), Emily Rusiecki (math), Deanna Whyte (special services), and Hannah Woodruff (math).

Finally, I would like to acknowledge our beloved custodian Roy Reid, who sadly passed away last spring. Roy had a profound influence on our school community through his kindness and friendly manner. Roy may have been best known as the man who never let a student go hungry, no matter who they were. Roy will be greatly missed.

Welcome

We are excited to welcome Eric Ankrom (full time substitute), Ellen Bailey (math), Sharon Bukulmez (special services), Christien Breau (special services), Carrie Eason (main office), Justin Harding (math), Christina Leps (special services), Joel Linscott (maintenance), Kelly Roos (full time substitute), Patti Savoie (special services), Orlando Watson (maintenance), Grace Young (full time substitute), and Warren Young (full time substitute). Also, it is my pleasure to announce that Keith Eaton has changed roles and taken over as a social studies teacher after a decade teaching English at MDIHS. I am very happy to have this group of educators joining us this year.

This has been a fulfilling, rewarding and challenging year. As always, I appreciate the support from the students, staff, families and greater community. I look forward to seeing everyone at the Annual High School Budget Meeting at 6:00 p.m. on April 7, 2021 at the high school Higgins-Demas Theatre.

Respectfully submitted,

Matt Haney, MDIHS Principal

MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION

Mt. Desert Island Adult and Community Education program provides ongoing high school completion, college readiness, career and educational advising, workforce training, and enrichment opportunities for adults in our communities. Mt. Desert Island Adult Education offers programs that enrich, enable, and energize our community so that its members can experience richer and more productive lives. Director, Anne Patterson, and Academic Coordinator, Timothy McKim, thank the school administrators, community partners and affiliates, and students for their support and participation throughout the 2019-2020 school year.

The academic program consists of high school completion, college preparation, literacy, and English Language learning. We also provide proctoring services for the University of Maine System as well as for other post-secondary institutions and for industry recognized certification. The college preparation program is paid for through a state grant called Maine College and Career Access Grant. Some program costs and academic purchases may qualify for reimbursement from the Adult Education and Family Literacy Act (AEFLA), a federal grant.

MDI Adult Ed runs two semesters that roughly reflect the high school's schedule. During the summer we also have a modified schedule in order to work with academic students.

Throughout the 2019-2020 school year we worked with 3 ESL students, 2 College Prep students, and roughly twenty-five High School Completion students. Five students were awarded their high school completion diplomas. (The diploma number was suppressed by the interruption of COVID-19 closures beginning March 13, 2020.)

Workforce classes are typically courses that result in an industry recognized certificate, such as Certified Nurse Assistant (C.N.A.). MDI Adult Ed, along with Birch Bay Village and MDI Hospital, ran a CNA course in which there were five registrants of which four completed. Just before COVID-19 caused school closures, a Certified Clinical Medical Assistant class had just started with eight registrants. Although in-class teaching ceased as of 3/13/2020, most students were able to complete the program online.

Our evening enrichment program yielded 620 registrations. We offered 68 classes of which 60 ran. Many of our classes ran full, often with waiting lists. Some of the new classes we offered included Batik, dog training, guitar, and vegan cooking. Thanks goes to Martie Crone, our evening coordinator. We are inspired by everyone who teaches and participates in our enrichment program.

As with every business, school, organization, and person, closures caused by COVID-19 interrupted MDI Adult Ed on all levels. Despite last minute attempts to provide students with resources and materials to continue learning, we were unable to continue working with them. Then, in May 2020 Tim McKim resigned and moved onto another position out-of-state. June 2020 left MDI Adult Ed in a perfect opportunity to reset, redesign, and rebuild. Stay tuned!

We are very grateful for all the support we garner from the MDI High School, the administration, and the school board. Thanks to this wonderful community and all of our participants who support, spread the word, and appreciate our work.

Community members interested in teaching are always invited to contact our office for more information. We continue to strive to improve and expand our programming to meet your needs.

Respectfully submitted,

Anne Patterson, Director

MDI HIGH SCHOOL TRUSTEES

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending December 31, 2020.

The following Trustees were serving at the end of 2020, with terms expiring as indicated:

MEMBER	TOWN	TERM EXPIRES
Robert Jordan, Chair	Bar Harbor	2021
Joseph Cough	Bar Harbor	2023
Robert Webber	Bar Harbor	2022
Anthony Smith	Mt. Desert	2021
Carole Plenty	Mt. Desert	2021
Julianna Dennoch	Mt. Desert	2021
Ingrid Kachmar	Southwest Harbor	2023
Steve Hudson	Southwest Harbor	2022
Ann Ratcliff, Vice Chair	Southwest Harbor	2021
Lawson Wulsin	Tremont	2023
Keri Hayes	Tremont	2021
Kristin McKee	Tremont	2022

I have been proud to serve as both Chair and as one of Bar Harbor’s Representatives on the Board of Trustees over the past year. All of our members work hard to maintain and to insure the best facilities for our high school students, teaching staff, support staff and administrators. Providing a facility that the island community can be proud of now and in the future is always part of our discussion and decision making.

We are currently exploring much needed and long overdue improvements and upgrades in both the science wing and the library. This past year has presented the Trustees, MDI High School students, staff, and the island community as a whole with many challenges during the Covid pandemic. The Trustees would like to thank the staff, teachers, and students for their fortitude and commitment to keeping everyone safe and protected while continuing to provide the highest level of education.

We continue to address several issues regarding safety and security needs at the high school facility this past year and going forward. Especially those targeted at health protection. I would like to personally thank all of our Trustees for their work and commitment that help support the education and development of all the young people here on Mt. Desert Island. It is a reflection of the community as a whole how much we value this place. The Trustees also appreciate all of our island communities that provide us with the necessary financial support to continue providing a quality-learning environment at Mt. Desert Island High School.

We also acknowledge the continuing support of Supt. Marc Gousse, Principal Matt Haney, and members of their staff. Thank you all.

Respectfully Submitted, Robert Jordan, Chairman, MDIHS Trustees



Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a non-profit organization comprised of more than 400 independent businesses. The Chamber's mission is to promote the business interests and general welfare of the town of Bar Harbor, Hancock County, and surrounding areas and to provide an excellent experience to those who choose to visit our region.

The Chamber of Commerce, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains much of its income from tourism, one of the Chamber's primary goals is to maintain a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

The Chamber works in partnership with the town of Bar Harbor to provide exceptional visitor service. We meet guests face-to-face at our visitor center at 2 Cottage Street and at our kiosk on the Town Pier on cruise ship arrival days. In 2020, we answered thousands of phone calls and e-mails from visitors, while also safely providing one-on-one information to over 15,000 visitors at the visitor center.

The Chamber is responsible for organizing and producing several community-focused events that include the Fourth of July Parade and Fireworks, Early Bird Pajama Sale and Bed Races, Village Holidays & Midnight Madness Sale, the Acadia Night Sky Festival, Seaside Cinema outdoor movie nights, Art in the Park, and the Memorial Day Remembrance Ceremony. In 2021, with the support of the Town of Bar Harbor, we intend to enhance the winter holiday experience in Bar Harbor with more robust seasonal decorations.

The Chamber of Commerce also focuses on making Bar Harbor a year-round community by promoting visitation in the winter months to support our businesses. Partnering with the community and the town to create sustainable growth in our shoulder seasons and to ensure an excellent visitor experience continue to be some of the top priorities for our organization.

We are proud to be a partner with the town of Bar Harbor and look forward to continuing our service to the community and our members.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alf Anderson", with a stylized flourish at the end.

Alf Anderson
Executive Director
Bar Harbor Chamber of Commerce

Mount Desert Island and Ellsworth Housing Authorities

80 Mount Desert Street
PO Box 28
Bar Harbor, Maine 04609
Phone 207-288-4770 | Fax: 207-288-4559 | TTY 207-288-4770
Executive Director H. Duane Bartlett

Annual Report The Bar Harbor Housing Authority

The mission of The Bar Harbor Housing Authority (BHHA) is to provide decent, safe and sanitary housing for income eligible seniors, the disabled and families within its jurisdiction. The BHHA's four locations, all in town Bar Harbor, are owned and administered by the MDI & Ellsworth Housing Authorities, and currently house 170 individuals and families. Each location has a waiting list for those interested in becoming tenants; applications are always being accepted.

The MDI and Ellsworth Housing Authorities' Public Housing and Housing Choice Voucher Programs assisted over seven hundred individuals and families throughout Hancock County in 2020 in the amount of \$3,905,669.00. Payment in lieu of taxes (PILOT) to the Town of Bar Harbor for 2020 was \$29,790.00.

The Bar Harbor Housing Authority Commissioners Board, Executive Director, and Staff are sincerely grateful for the continued support from the Bar Harbor Town Office, the Police Department, the Fire Department, and the Public Works Department of the Town of Bar Harbor. Sincere thanks are also extended to the Town Council, Town Manager, and Planning Department, for their support in obtaining a \$200,000.00 Housing Assistance Community Development Block Grant (CDBG), for a much-needed renovation to the entrance of the Housing Authority's Rodick Lorraine apartment building. All help the BHHA achieve its mission of providing decent, safe and affordable housing for community members.

The Bar Harbor Housing Authority Board of Commissioners meets the first Wednesday of each month. The meetings are handicapped accessible and open to public attendance. Please call Theresa at 207-288-4770, extension 127, to confirm the date and time of Board meetings, as dates & times are subject to change.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director H. Duane Bartlett at: duane.bartlett@emdiha.org.

Respectfully submitted,

Dr. Richard Fox, Chairman
Bar Harbor Housing Authority Board of Commissioners



SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2523
(202) 224-2693 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE
ON AGING,
CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to reflect on 2020, an incredibly challenging year for Maine families, small businesses, and communities.

When the pandemic struck, our country faced the specter of an overwhelmed health care system and devastation to our small businesses and the millions of people they employ. I immediately worked with Republicans and Democrats to pass multiple laws allocating approximately \$3 trillion to respond to this public health and economic crisis, including more than \$8 billion directed to Maine to support testing, schools, the economy, and other purposes — that is nearly double Maine’s annual state budget.

I am especially proud of the bipartisan Paycheck Protection Program (PPP) I co-authored. This program has provided three out of four Maine small businesses with nearly \$2.3 billion in forgivable loans, which has helped sustain more than 250,000 Maine jobs. I have met thousands of Maine small employers and employees in all 16 counties who are surviving because of the PPP. As one small business owner told me, the PPP provided “exactly what we needed at exactly the right time.” The PPP also allowed employers to maintain benefits, such as health care, during this challenging time. Another round of PPP is needed to sustain small businesses and their employees.

While the pandemic continues across Maine, our nation, and the world, I thank the first responders, health care professionals, teachers, grocery store employees, factory workers, farmers, truck drivers, postal employees, and so many others who continue to stay on the job during this difficult time. With the deployment of the first vaccines, better tests, and the incredible speed with which these life-saving responses were developed, I am hopeful we can emerge from this crisis in the next few months.

While providing relief to American families was my focus throughout 2020, other accomplishments include the passage of the Great American Outdoors Act, which provides full funding of the Land and Water Conservation Fund and addresses the maintenance backlog at our national parks, forests, and wildlife refuges. As Chairman of the Transportation Appropriations Subcommittee, in 2020 alone, I secured \$132 million to improve Maine’s roads, bridges, airports, buses, rail, ferries, and seaports. Finally, as Chairman of the Aging Committee, I led the reauthorization of the Older Americans Act, which funds programs that improve the well-being, independence, and health of our nation’s seniors and their caregivers, and I authored laws to reduce the cost of prescription drugs and protect individuals with Alzheimer’s disease.

As the end of 2020 is approaching, I have cast more than 7,535 votes, never having missed one. In the New Year, my focus remains to work with colleagues to find common ground on policies to help support the health and safety of Mainers and the safe, responsible opening of our communities. If ever I or my staff can be of assistance to you, please do not hesitate to contact one of my state offices. May the coming year be a successful one for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator



Jared Golden
Congress of the United States
2nd District of Maine

Dear Friends,

I hope this letter finds you safe and well. I know that this year has been challenging for many of our communities. In the midst of these challenges, it remains a privilege to represent you, and I appreciate the opportunity to update you on what I have been working on in Congress for the people of the Second Congressional District.

The coronavirus pandemic has made this year an especially difficult one. We've seen the struggles of small businesses, workers and families, hospitals, and states and towns. COVID-19 has been a serious threat to public health that requires a comprehensive, ongoing response. In March, Congress passed the largest of three bipartisan pieces of relief legislation, the *Coronavirus Aid, Relief, and Economic Security (CARES) Act*. The *CARES Act* was a \$2 trillion economic relief package to provide immediate assistance for some of those hit hardest by the pandemic. While an important start, many of the programs and benefits created by the *CARES Act* were set to expire by the end of 2020 at a time when COVID-19 cases were on the rise. That's why in late December, Congress passed another bipartisan bill to provide COVID-19 relief to small businesses and hospitals, the unemployed, and families struggling to put food on the table. However, the action Congress took at the end of 2020 cannot distract from its failure to act sooner. The unwillingness of many members of Congress to accept compromise throughout the fall left many Mainers struggling and led to a rushed process that produced a bill with serious flaws. In 2021, Congress needs to step up, come together, and lead the country through this pandemic and get our economy back on track.

There are a few bright spots that came out of the work done by Congress this year. As a member of the House Armed Services Committee, I helped advocate for a national defense bill that would include important priorities for American national security, Maine shipbuilders, and servicemembers and their families. The legislation authorizes a new DDG-51 Arleigh Burke-class destroyer to be constructed at Bath Iron Works and helps BIW compete for new work by encouraging a new multi-year procurement process for the DDG-51 Flight III. This funding bill also makes permanent new federal guidelines proposed by Senator King and me to allow Gold Star Families free admission to national parks and other federal lands.

I've been working to improve mental health services for veterans for years, and I led the Maine delegation's effort to address the need for long-term mental health substance abuse treatment for veterans in our state. This past fall the Veterans Administration announced we were successful. Construction starts next year on a new, 24-bed facility at Togus that will ensure Maine veterans won't be sent out of state to receive residential care for substance use disorder and associated mental health issues. This is one result that I am especially proud to deliver for my fellow Maine veterans.

As I reflect upon what I am most grateful for this year, I am especially glad to be able to share that my wife Izzy and I are expecting a baby in 2021. We are excited about this new addition to our family and look forward to the blessings ahead.

This period is challenging for Mainers as we all take steps to limit the spread of the coronavirus, protect our families and our communities, and lean on each other to withstand this pandemic and economic hardship. My staff and I stand ready to assist Mainers as we work through these challenges together. I look forward to continuing to work on your behalf in 2021.

Respectfully,

Jared Golden
Member of Congress

130th Legislature
Senate of
Maine
Senate District 7

Senator Louis Luchini
3 State House Station
Augusta, ME 04333-0003
(207)287-1515
Louis.Luchini@legislature.maine.gov

Dear friends and residents of Bar Harbor,

Thank you for the opportunity to continue serving as your State Senator. Representing Hancock County is an honor, and I look forward to continuing to serve as your voice in Augusta.

Since the pandemic arrived in Maine in March 2020, we have been faced with many challenges few of us could have predicted. This public health crisis has brought with it economic and personal consequences that have touched every person in our state. Though there is hope that a vaccine means we are nearing the end of the worst of the pandemic, our challenges are far from over. Actions we take now, and over the next couple of years, are critical to building a bright future for Maine.

In the Legislature, I have been reappointed as Senate chair of the Veterans and Legal Affairs Committee. It's an honor to continue work on this committee, which is responsible for overseeing veterans programs, campaign and election law, governmental ethics and more. I have also been appointed to the Innovation, Development, Economic Advancement and Business Committee, which will be critical to planning Maine's economic recovery. As with many things, the Legislature will be doing much of its business online moving forward. While it will be strange to do things differently, I'm excited that this change will invite more Mainers to participate in the legislative process. In addition to watching livestreams or recordings of committee hearings, for the first time anyone will be able to testify live on camera or by telephone from right where they are, without having to travel to Augusta. I hope we can all take advantage of this opportunity to make government more transparent and accessible to everyone.

The past year has highlighted many of the areas we need to focus on improving, which will be priorities for me and my colleagues these next two years. These include access to quality health care for everyone; reliable, high-speed internet across our state; support for workers and small-business owners; and more. These are not simple issues, and finding answers is going to require creative thinking and for all of us to work together. I'm committed to working with anyone in our community who has ideas on how to improve life for all Mainers.

I know many in our community are still struggling, and I want to remind you that I'm here as a resource for you and your family. If you need help securing unemployment benefits, putting food on the table, connecting with a state agency, or just want to talk something through, I'm here to help. You can email me at Louis.Luchini@legislature.maine.gov or call my office at (207) 287-1515.

We still face difficult times ahead, but I'm confident that if we work together we can come out of this trying time even stronger.

Sincerely,



Louie Luchini
State Senator

**Town of Bar Harbor
Warrant Committee
Sub-Committees 2020-2021**

**Seth Libby, Chair
Julie Berberian, Vice-Chair
Chris Smith, Secretary**

GENERAL GOVERNMENT

Carol Chappell, Chair
Kathy St Germain
Donna Karlson
Allison Sasner
Cara Ryan

**HEALTH, RECREATION
& WELFARE**

Emily Henry, Chair
Amanda Kendall
Meagan Kelly
Bailey Stillman

EDUCATION

Michael Good, Chair
Carolyn Reed
John Kelly
Bob Chaplin

PROTECTIONS

Julie Berberian, Chair
Steven Boucher
Chris Smith
Caleb Cough

PUBLIC WORKS & HARBOR

James Kitler, Chair
Sherri Dyer
Lawrence Sweet
James Collier

as of 2/22/2021

James W. Wadman

CERTIFIED PUBLIC ACCOUNTANT

James W. Wadman, C.P.A.
Ronald C. Bean, C.P.A.
Kellie M. Bowden, C.P.A.
Wanese L. Lynch, C.P.A.
Amy E. Atherton, C.P.A.

INDEPENDENT AUDITOR'S REPORT

Members of the Town Council
Town of Bar Harbor
Bar Harbor, ME 04609

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2020, including the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension/other post-employment benefits disclosure schedules on pages 3 through 8 and 57 - 67, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the State of Maine and is also not a required part of the basic financial statements. The schedule of expenditures of federal awards and the supplementary information are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.
December 17, 2020

TOWN OF BAR HARBOR
STATEMENT OF NET POSITION
JUNE 30, 2020

Exhibit A

	Governmental Activities	Business-Type Activities	Total
Assets:			
Cash and Equivalents	10,682,557	4,222,007	14,904,564
Investments	1,684,545		1,684,545
Receivables:			
Taxes and Liens	972,558	26,555	999,113
User Fees, net		419,755	419,755
Accounts	33,173	15,422	48,595
Ambulance	168,653		168,653
Accrued Interest	8,654		8,654
Lease Receivable	53,220		53,220
Prepaid Expense	2,348	12,520	14,868
Inventory	12,548	205,338	217,886
Due from Other Governments	158,114		158,114
Bond Issuance Costs, Net		1,282	1,282
Capital Assets:			
Land	5,463,075	164,126	5,627,201
Construction Work in Progress	221,141	3,867	225,008
Other Capital Assets, Net of Depreciation	25,072,886	19,373,845	44,446,731
Total Assets:	44,533,472	24,444,717	68,978,189
Deferred Outflows of Resources:			
Related to Other Post Employment Benefits	171,159		171,159
Related to Pensions	628,259	120,594	748,853
Total Deferred Outflows of Resources	799,418	120,594	920,012
Total Assets and Deferred Outflows of Resources	45,332,890	24,565,311	69,898,201
Liabilities, Deferred Inflows of Resources and Net Position:			
Liabilities:			
Accounts Payable	401,926	139,330	541,256
Payroll Taxes Deductible	18,746		18,746
Due to Students	8,581		8,581
Accrued Salaries Payable	719,844	41,095	760,939
Accrued Compensated Absences	413,868	40,996	454,864
Accrued Interest Payable		34,006	34,006
Internal Balances	34,665	(34,665)	-
Deposits Payable	15,015		15,015
Debt Due Within One Year	1,110,198	701,430	1,811,628
Long-term Liabilities:			
Net Pension Liability	1,252,496	302,282	1,554,778
Net Post Employment Benefits Obligation	1,437,956		1,437,956
Debt Due in More Than One Year	12,719,851	5,352,499	18,072,350
Total Liabilities	18,133,436	6,576,973	24,710,409
Deferred Inflows of Resources:			
Property Taxes Collected in Advance	21,381		21,381
Related to Other Post Employment Benefits	112,429		112,429
Related to Pensions	316,414	79,344	395,758
Total Deferred Inflows of Resources	450,224	79,344	529,568
Net Position:			
Net Investment in Capital Assets	16,927,053	13,489,191	30,416,244
Restricted	2,253,371		2,253,371
Unrestricted	7,568,806	4,419,803	11,988,609
Total Net Position	26,749,230	17,908,994	44,658,224
Total Liabilities, Deferred Inflows of Resources and Net Position	45,332,890	24,565,311	69,898,201

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

Exhibit D
Page 1 of 2

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	18,969,741			18,969,741
Intergovernmental Revenues	1,878,265	57,144	39,532	1,974,941
Departmental Revenues	3,390,859	-		3,390,859
Other Local Sources	551,744	362,073	309	914,126
Total Revenues	24,790,609	419,217	39,841	25,249,667
Expenditures				
Current:				
General Government	3,290,736			3,290,736
Public Safety	3,166,884		4,247	3,171,131
Health and Welfare	195,874		35,285	231,159
Parks and Recreation	435,961			435,961
Island Explorer Shuttle Bus	40,517			40,517
Roads and Sanitation	1,850,123		-	1,850,123
Education	7,167,622			7,167,622
Assessments	3,875,688			3,875,688
Cruise Ship	96,521			96,521
Parking Meters	138,348			138,348
Capital Outlay		5,649,911	-	5,649,911
Total Expenditures	20,258,274	5,649,911	39,532	25,947,717
Excess of Revenues Over (Under)				
Expenditures	4,532,335	(5,230,694)	309	(698,050)
Other Financing Sources (Uses)				
Bond Proceeds		1,940,271		1,940,271
Lease Proceeds	61,923	372,762		434,685
Transfers In	552,264	3,383,765	-	3,936,029
Transfers Out	(3,935,924)	-	(105)	(3,936,029)
Total Other Financing Sources (Uses)	(3,321,737)	5,696,798	(105)	2,374,956
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	1,210,598	466,104	204	1,676,906
Fund Balance - July 1	5,312,120	4,529,046	15,470	9,856,636
Fund Balance - June 30	6,522,718	4,995,150	15,674	11,533,542

(Continued)

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

Exhibit D
Page 2 of 2

Net change in fund balances - total governmental funds	1,676,906
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	1,730,337
Gain/(Loss) on Disposal of Assets	(2,787)
Depreciation expense	(1,465,253)
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unavailable Revenues	(6,189)
Unavailable Taxes	70,204
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
Bond Proceeds	(1,604,767)
School Lease Proceeds	(61,923)
Town Lease Proceeds	(372,762)
Capital lease obligation principal payments	24,779
General obligation bond principal payments	2,797,749
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued compensated absences	4,039
Post Employment Benefits Cost	(35,305)
Pension Plans (Deferred Outflows, Net Pension Liability, Deferred Inflows)	(99,647)
Change in net position of governmental activities	<u><u>2,655,381</u></u>

TOWN OF BAR HARBOR
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2020

Exhibit E

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
Current Assets:			
Cash and Equivalents	2,413,396	1,808,611	4,222,007
Receivables			
User Fees, net	336,848	82,907	419,755
Liens Receivable	26,555	-	26,555
Accounts	13,797	1,625	15,422
Due From Other Funds	18,019	17,933	35,952
Inventory	21,024	184,314	205,338
Prepaid Expenses		12,520	12,520
Total Current Assets	2,829,639	2,107,910	4,937,549
Noncurrent Assets:			
Capital Assets, net	9,523,897	10,017,941	19,541,838
Bond Issuance Costs, net	-	1,282	1,282
Total Noncurrent Assets	9,523,897	10,019,223	19,543,120
Total Assets	12,353,536	12,127,133	24,480,669
Deferred Outflows of Resources:			
Deferred Rate Case Expense		-	-
Related to Pensions	75,215	45,379	120,594
Total Deferred Outflows of Resources	75,215	45,379	120,594
Total Assets and Deferred Outflows of Resources	12,428,751	12,172,512	24,601,263
Liabilities and Net Position			
Liabilities			
Accounts Payable	71,647	67,683	139,330
Retainage Payable	-	-	-
Accrued Salaries and Benef	25,104	15,991	41,095
Accrued Interest Payable	5,114	28,892	34,006
Due to Other Funds		1,287	1,287
Compensated Absences Pay	25,795	15,201	40,996
Bonds and Notes Payable	108,358	593,072	701,430
Total Current Liabilities	236,018	722,126	958,144
Noncurrent Liabilities:			
Net Pension Liability	187,740	114,542	302,282
Construction Advances		-	-
Bonds and Notes Payable	1,108,594	4,243,905	5,352,499
Total Noncurrent Liabilities	1,296,334	4,358,447	5,654,781
Total Liabilities	1,532,352	5,080,573	6,612,925
Deferred Inflows of Resources:			
Unamortized Premium on Debt		-	-
Related to Pensions	49,279	30,065	79,344
Total Deferred Inflows of Resources	49,279	30,065	79,344
Net Position			
Net Investment in Capital A	8,306,945	5,182,246	13,489,191
Retained Earnings			
Reserved	2,365,723	709,935	3,075,658
Unreserved	174,452	1,169,693	1,344,145
Total Net Position	10,847,120	7,061,874	17,908,994
Total Liabilities, Deferred Inflows of Resources and Net Position	12,428,751	12,172,512	24,601,263

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR*Exhibit F***STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Proprietary Fund Types</u>		<u>Total</u>
	<u>Wastewater Enterprise</u>	<u>Water Enterprise</u>	
Operating Revenues:			
Charges for Services	2,085,028	2,206,890	4,291,918
Special Assessments	-	-	-
Interest - Late Penalties	11,557	2,414	13,971
Total Operating Revenues:	<u>2,096,585</u>	<u>2,209,304</u>	<u>4,305,889</u>
Operating Expenditures:			
Current:			
Salaries and Benefits	664,492	460,373	1,124,865
Contracted Services	221,632	243,982	465,614
Utilities & Commodities	233,207	56,119	289,326
Repairs & Maintenance	130,879	221,547	352,426
Equipment	14,736	10,263	24,999
Other Expenses	41,159	41,674	82,833
Depreciation and Amortization	539,321	320,353	859,674
Materials and Supplies	134,443	109,030	243,473
Total Operating Expenditures	<u>1,979,869</u>	<u>1,463,341</u>	<u>3,443,210</u>
Net Operating Income	<u>116,716</u>	<u>745,963</u>	<u>862,679</u>
Nonoperating Revenues (Expenses)			
Interest Revenue	28,953	25,887	54,840
Acadia National Park Contributions to exter	-	-	-
Nonutility Income, net of expense	4,000	-	4,000
Jobbing Income, net of expense	-	(144)	(144)
Loss on Disposal of Assets	-	(15,899)	(15,899)
Tank Painting Reserve Transfer	-	-	-
Bond Premium proceeds	-	53,492	53,492
Contributions in Aid of Construction	-	5,156	5,156
Related to Pensions	(30,737)	(9,487)	(40,224)
Interest Expense	(41,189)	(131,340)	(172,529)
Total Nonoperating Revenue (Expenses)	<u>(38,973)</u>	<u>(72,335)</u>	<u>(111,308)</u>
Change in Net Position (net income)	77,743	673,628	751,371
Total Net Position - Beginning	<u>10,769,377</u>	<u>6,388,246</u>	<u>17,157,623</u>
Total Net Position - Ending	<u>10,847,120</u>	<u>7,061,874</u>	<u>17,908,994</u>

TOWN OF BAR HARBOR

Exhibit H

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNASSIGNED FUND BALANCE

BUDGET AND ACTUAL - GENERAL UNASSIGNED FUND BALANCE

FOR THE YEAR ENDED JUNE 30, 2020

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
Revenues				
Taxes	18,927,429	18,927,429	18,969,741	42,312
Intergovernmental Revenues	396,369	396,369	445,650	49,281
Departmental Revenues	1,159,198	1,161,698	1,098,913	(62,785)
Other Local Sources	316,175	316,175	404,365	88,190
Total Revenues	20,799,171	20,801,671	20,918,669	116,998
Expenditures				
General Government	3,088,848	3,216,410	3,279,015	(62,605)
Public Safety	3,213,377	3,295,554	3,178,089	117,465
Health and Welfare	144,401	196,053	195,874	179
Parks and Recreation	429,722	438,577	435,961	2,616
Island Explorer Shuttle Bus	40,157	40,517	40,517	-
Roads and Sanitation	1,962,695	1,988,290	1,836,878	151,412
Assessments	3,935,692	3,924,019	3,875,688	48,331
Total Expenditures	12,814,892	13,099,420	12,842,022	257,398
Excess Revenues Over Expenditures	7,984,279	7,702,251	8,076,647	374,396
Other Financing Sources				
Transfers In	435,692	435,692	436,264	572
Transfers Out	(8,192,943)	(8,192,943)	(8,192,943)	-
Total Other Financing Sources	(7,757,251)	(7,757,251)	(7,756,679)	572
Net Change in Fund Balance	227,028	(55,000)	319,968	374,968
Beginning Fund Balance - Unassigned			987,552	
(Increase) Decrease in Assigned Fund Balances			(132,000)	
Ending Fund Balance - Unassigned			1,175,520	

The notes to financial statements are an integral part of this statement.

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2020

2018

AEBS, LLC	\$3,592.46	*
ALLEN, GARY L	\$167.09	*
BAR HARBOR HOLDINGS LLC	\$6,246.17	*
BITTENBRING, COURTNEY	\$5,695.93	*
BOND HOLDINGS LLC	\$8,308.55	*
BOND PROPERTIES LLC	\$14,307.26	*
BUNKER, DAVID J	\$4,233.05	*
BUZZELL, ROBERT	\$8,635.67	*
CARSON, EVIN K	\$4,414.20	*
COMPASS HARBOR VILLAGE LLC	\$25,041.58	*
COWING, WILLIAM R	\$8,562.37	*
DAWICKI, AARON J	\$2,926.64	*
DELAITRE, WILLIAM H JR HEIRS OF	\$1,436.53	*
DIAMOND STAR PROPERTIES LLC	\$1,798.08	*
EASTERN WATCH LLC	\$44,023.26	*
EVERETT LEGACY LLC	\$9,051.93	*
HAMBLIN, KIMBERLY	\$153.95	
HAMOR, BRUCE F	\$1,206.23	*
HARRIS, PETER B	\$1,009.75	*
HOOPER, WALTER PARTY IN POS	\$1,834.35	
HULBERT, IAN A	\$6,794.21	*
KEENE, MICHAEL O	\$1,293.78	*
KRASON IGNATIUS ET ALS	\$2,276.64	*
LEVESQUE, JOY L	\$2,746.49	*
LYNK, HAROLD R JR	\$3,385.95	*
MCCONOMY, MICHAEL M	\$2,590.12	*
MICHAUD, ANNE	\$825.99	
MOORE PERRY N	\$1,579.83	*
O'HALLORAN, D L	\$372.73	*
PAPADOPOLI, COREY V	\$3,539.58	*
PARSONS, DONALD J	\$3,483.31	*
PIRATE'S COVE BAR HARBOR INC	\$14,903.37	*
POD, ALBERT C	\$9,604.45	*
RICHARDSON, RALPH M JR	\$3,696.76	*
RUSSELL, FRANKE	\$2,209.33	*
SALISBURY LLC	\$1,571.64	*
SANNER, GREGORY M	\$3,512.14	*
ST GERMAIN, PETER	\$3,170.04	*
STEWART, JONATHAN & NANCY H	\$3,271.77	*
STROUT, RAYMOND E	\$183.81	*
SULLIVAN LLEWELYN A	\$3,515.54	*

*PAID AFTER 6/30/2020

**PARTIAL PAYMENT AFTER 6/30/2020

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2020

2019

AEBS, LLC	\$3,691.63	
ALLEN, GARY L	\$6,948.47	**
BAR HARBOR BANKING & TRUST CO	\$16,725.08	**
BAR HARBOR HOLDINGS LLC	\$6,432.21	
BITTENBRING, COURTNEY	\$5,875.10	
BOND HOLDINGS LLC	\$8,549.68	
BOND PROPERTIES LLC	\$67,141.19	**
BUNKER, DAVID J	\$4,358.50	
BURNS, GEORGE J	\$5,436.02	*
BURNS, MELISSA R	\$2,016.57	
BUZZELL, ROBERT	\$8,893.85	
CARSON, EVIN K	\$10,667.45	*
CLARK, ROBYN B	\$1,457.04	*
COMPASS HARBOR VILLAGE, LLC	\$25,775.16	*
COWING, WILLIAM R	\$8,818.33	*
DAIGLE ENTERPRISES, LLC	\$16,792.08	
DAWICKI, AARON J	\$3,005.77	*
DEL CID, SUSANA	\$4,148.03	*
DELAITRE, WILLIAM H JR HEIRS OF	\$6,876.90	**
DETURRIS, JOHN D LIFE TEN	\$3,912.00	**
DIAMOND STAR PROPERTIES, LLC	\$1,537.02	
DRENNAN, MATTHEW P	\$2,872.26	
DYER, AMANDA M	\$1,632.05	*
EASTERN WATCH LLC	\$45,353.52	
EVERETT LEGACY, LLC	\$12,750.32	*
FITZGERALD & SON LLC	\$7,302.55	*
FOSTER, DANA L	\$5,365.46	*
FOUNTAIN, DAVID A	\$4,718.78	
FRAZIER COMBINED GST EXEMPT TRUST ET ALS	\$3,644.94	*
FULLER, WILLIAM F	\$4,440.64	
GEIGER, ELIZABETH J	\$103.01	*
GILLIS, MICHAEL T	\$1,741.70	*
GOLDEN PERCH, LLC	\$8,664.81	
GRANT, GREGORY R	\$217.89	*
GRAVES, MICHAEL H	\$5,051.62	*
HALL, HYLIE J K	\$1,599.37	*
HALL, MATTHEW R	\$2,295.88	*
HAMOR, BRENT W	\$881.96	
HAMOR, BRUCE F	\$2,594.73	**
HANCOCK, ELLEN TRUSTEE	\$6,747.10	*
HARBOR HILL ASSOCIATES	\$14,033.58	*
HARRIS, PETER B	\$3,083.76	*
HEWLETT ENTERPRISES LTD PARTNERSHIP	\$47,744.16	*
HIGGINS, THEODORE S	\$4,884.72	

*PAID AFTER 6/30/2020

**PARTIAL PAYMENT AFTER 6/30/2020

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2020

HILTON, ADAM N	\$3,874.79	
HOOPER, WALTER PARTY IN POS	\$1,887.81	
HOWARD, FRANCIS E LT	\$2,274.08	**
HUBBARD, LEON W & GRACE P	\$2,210.95	*
HULBERT, IAN A	\$6,996.76	*
HULBERT, THOMAS	\$3,743.21	*
IZZY, HEARTBREAKER OF ACADIA LLC	\$7,723.70	*
KEENE, MICHAEL O	\$3,656.97	
KRASON, IGNATIUS ET ALS	\$2,343.41	
LANGE, CARROL M	\$1,109.09	
LEVESQUE, JOY L	\$2,834.48	
LEWIS, TROY A	\$108.70	*
LOVE, MICHAEL	\$1,901.01	*
LYNK, HAROLD R JR	\$3,493.12	*
MACGREGOR, JESSIE ARLEEN	\$2,846.87	*
MARINKE, THOMAS	\$11,899.61	
MCCADDEN, MICHAEL J	\$2,187.05	*
MCCONOMY, MICHAEL M	\$2,666.12	*
MCFARLAND, DAVID S, HEIRS OF	\$257.85	
MICHAUD, ANNE	\$849.11	
MILLER, KEITH ET ALS	\$3,859.95	*
MILLS, DAVID	\$118.66	**
MILLS, JOAN A	\$5,801.71	*
MOORE, PERRY N	\$3,007.00	
MTB LLC	\$5,580.88	*
MULLIGAN, KATHLEEN M	\$3,163.89	*
MURPHY, JILL	\$620.70	*
NICKERSON, SPRATT & GREELEY LLC	\$2,242.04	*
NORMAN W MOULTON LIVING TRUST	\$4,578.37	**
NORWOOD, JEFFREY PR	\$2,654.97	
O'HALLORAN, D L	\$3,358.59	*
ORR, HILARY W	\$1,580.89	**
PARKER, JOHN L JR	\$2,841.10	
PARSONS, CECIL L JR	\$1,548.81	
PARSONS, DONALD J	\$3,593.39	
PHANTHAVONG, KHAMSOUK	\$9,161.89	*
PIRATE'S COVE BAR HARBOR, INC	\$15,357.19	
POD, ALBERT C	\$9,895.42	*
RICHARDSON, LISA D	\$4,424.81	**
RICHARDSON, RALPH M JR	\$4,092.56	
RILEY, JAMES N JR	\$1,281.71	
ROCKY COAST REAL ESTATE GROUP LLC	\$8,540.19	*
ROUHANA AND KARKI LLC	\$3,447.55	*
RUSSELL, FRANKE	\$2,274.08	**
SALISBURY LLC	\$2,948.81	
SANNER, GREGORY M	\$3,623.11	*
SCHIMPF PATRICIA	\$2,196.09	**

*PAID AFTER 6/30/2020

**PARTIAL PAYMENT AFTER 6/30/2020

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2020

SCHULZ, CARSTEN	\$3,270.44	*
SEABURY, LELAND B	\$1,608.22	**
SMITH, DAVID A	\$3,316.51	*
SMITH, LANA JOY	\$3,273.18	**
SMITH, LUCIAN	\$185.74	
SMOLLEY, JOHN	\$3,782.17	*
SORDYL, EUGENE E HEIRS OF	\$4,029.75	
ST GERMAIN, PETER	\$6,594.82	*
STAPLES, TODD	\$3,821.62	*
STEWART, JONATHAN	\$15,155.63	*
STORK, ALBERT JR	\$1,618.49	
STROUT, RAYMOND E	\$2,274.08	**
SULLIVAN, LLEWELYN A	\$3,619.40	*
THREE R INVESTMENT CO, LLC	\$23,132.29	*
TRACY, LUCY A	\$2,574.47	*
TRUITT, MAISIE S EST OF	\$1,695.93	
WESTEX LLC	\$3,261.60	
WITHERELL, JESSICA	\$1,362.56	**
ZBAR, BERTON	\$2,631.94	**
ZEPH, JON-JIN	\$1,410.41	*

***PAID AFTER 6/30/2020**

****PARTIAL PAYMENT AFTER 6/30/2020**



FY22 Budget

As Recommended to Town Meeting
By Town Council and Warrant Committee

Updated Through
March 23, 2021



March 29, 2021

MEMO

To: Town Meeting Voters

From: Cornell Knight, Town Manager

Re: 2022 Municipal Budget

As per the Town Charter Section C-31-I, the Town Council and the Warrant Committee have reviewed the FY 2022 budget, agree on the totals and recommend its adoption. I anticipate an increase of .7% in the municipal portion of the tax commitment, 5% for the local school, 4.9% for the Hancock County assessment and 1.1% for the High School assessment. The overall tax increase is estimated to be 2.1%. If budgets were approved as proposed and the valuation estimate is on target then the mil rate would increase from \$11.90 to \$12.15. The median home value of \$289,600 would have a \$74 increase in annual taxes.

No new staff are to be hired with this budget.

There is one bond request for \$750,000 to fund the municipal fiber project (in Capital Improvement Budget). There is additional information regarding the town's debt in the Chart section.

This budget proposal does not exceed LD 1 limits. Additional information about that calculation can also be found in the Chart section.

Wage increases are budgeted at 3% to match the Teamsters Union contract.

Some highlights in the budget:

Revenues

The use of unassigned fund balance (generally referred to as Surplus) increased to \$100,000 and funds a number of items in the CIP budget and noted by "FB" on the spreadsheet line. I've included the Fund Balance History in the Charts section. Revenue Sharing is increased by \$62,000. We were too conservative last year and it appears the 3.75% level will remain in the state budget. Excise tax increased slightly by 6.7%. Cable franchise fees were increased to

previous level of \$85,000 because Spectrum has not reduced the fee yet and the additional funds received this year will be placed in a reserve fund in the event they do.

Expenditures

Overall spending for municipal operations is up \$404,049 or 4.2%.

Miscellaneous 1036- Increased line #5334 to expand PR services that Council discussed in their goal's session. Island Explorer #5924 funding is restored (\$40,902) after last year not operating. This year's service will be limited to a bus run from the Village Green to the Park's Welcome Center.

Parks & Rec 1059- Both 4th of July Events (\$15,300) and Bar Harbor Band (\$11,656) are restored to pre-pandemic levels.

Emergency Management- 1063-Funding for pandemic expenses is budgeted at \$36,400.

Cruise Ship Fund

The Cruise Ship Fund reflects no large cruise ships in calendar 2021 and 100% of the scheduled passengers arriving in May and June of 2022. The passenger fee will rise to \$4.68. The cruise fund transfers \$97,570 to offset town operation costs and \$76,500 to offset capital improvement costs. CS funds are paying \$25,000 towards the debt on the ferry terminal property.

Parking Fund

Net Revenue is estimated at \$1,411,500. \$339,534 will transfer to the General Fund to offset town expenses. On pages 3,4 there is a list of transfers to the CIP budget. The favorable impact on taxes (current and future) is \$1,194,935.

Capital Improvements

CIP funding from taxes is reduced from last year's expenditures.

Technology- There is an appropriation of \$750,000 to fund the municipal fiber project. This would require a town meeting vote to borrow the funds.

Assessing- Additional funds were added to the contract for Revaluation to cover the possible appeals of new valuations.

Planning- An additional \$10,000 was appropriated to complete the Comp Plan update.

Ambulance- A new ambulance is scheduled for this year to replace the 2008 ambulance.

Police- This is the year 2 cruisers are purchased to stay on the target replacement schedule.

Highway- Purchase of a used road grader is budgeted to replace the 31-year-old model. Also funded is the purchase of solar panels with an estimated fair market value of \$77,000.

Solid Waste- Installation of solar panels (\$110,157) on the roof is funded using the balance of the Transfer Station bond issue and the building balance.

Staff and I look forward to answering questions at the town meeting.

Bar Harbor FY 2022 Budget Tax Calculation

	FY19	FY20	FY21	FY22	CHANGE	
DEPARTMENT EXPENSE SUMMARIES	Actual	Actual	Orig. Budget	Town Manager		
Town Council	\$ 35,212	\$ 36,324	\$ 36,562	\$ 37,312	\$ 750	2.1%
Town Manager	\$ 124,862	\$ 127,035	\$ 133,606	\$ 136,881	\$ 3,275	2.5%
Town Clerk	\$ 118,345	\$ 118,997	\$ 127,852	\$ 129,579	\$ 1,727	1.4%
Finance Dept	\$ 352,773	\$ 356,927	\$ 369,588	\$ 373,945	\$ 4,357	1.2%
Town Attorney	\$ 54,220	\$ 63,093	\$ 47,950	\$ 52,950	\$ 5,000	10.4%
Elections	\$ 13,189	\$ 14,342	\$ 22,227	\$ 16,777	\$ (5,450)	-24.5%
Technology	\$ 155,231	\$ 162,299	\$ 160,481	\$ 180,285	\$ 19,804	12.3%
Municipal Building	\$ 86,046	\$ 72,925	\$ 81,853	\$ 83,808	\$ 1,955	2.4%
Town Offices	\$ 43,163	\$ 53,444	\$ 44,045	\$ 46,266	\$ 2,221	5.0%
Employee Benefits	\$ 1,505,015	\$ 1,616,261	\$ 1,828,895	\$ 1,893,100	\$ 64,205	3.5%
Code Enforcement	\$ 74,430	\$ 102,286	\$ 136,847	\$ 141,310	\$ 4,463	3.3%
Assessing	\$ 137,892	\$ 144,099	\$ 153,735	\$ 161,717	\$ 7,982	5.2%
Planning	\$ 126,426	\$ 200,303	\$ 214,691	\$ 224,276	\$ 9,585	4.5%
Miscellaneous	\$ 201,464	\$ 255,768	\$ 227,900	\$ 284,001	\$ 56,101	24.6%
Fire / EMS	\$ 885,013	\$ 926,568	\$ 993,332	\$ 1,041,192	\$ 47,860	4.8%
Public Fire Protection	\$ 585,604	\$ 585,604	\$ 585,604	\$ 585,604	\$ -	0.0%
Police Dept.	\$ 1,272,780	\$ 1,220,325	\$ 1,327,517	\$ 1,344,585	\$ 17,068	1.3%
Dispatch	\$ 220,185	\$ 230,903	\$ 248,082	\$ 259,226	\$ 11,144	4.5%
Public Safety Bldg	\$ 45,930	\$ 46,884	\$ 45,232	\$ 46,232	\$ 1,000	2.2%
Street Lights	\$ 65,925	\$ 36,519	\$ 20,000	\$ 21,370	\$ 1,370	6.9%
Harbor Dept	\$ 126,722	\$ 121,403	\$ 137,647	\$ 139,848	\$ 2,201	1.6%
Parks & Rec	\$ 416,358	\$ 435,961	\$ 423,687	\$ 463,090	\$ 39,403	9.3%
General Assist./COVID19 Exps	\$ 496	\$ 38,348	\$ 2,460	\$ 39,070	\$ 36,610	1488.2%
Cooperating Agency	\$ 45,092	\$ 57,681	\$ 63,268	\$ 65,023	\$ 1,755	2.8%
Comfort Station	\$ 100,368	\$ 95,962	\$ 103,773	\$ 104,273	\$ 500	0.5%
Public Works	\$ 148,951	\$ 130,961	\$ 160,274	\$ 163,614	\$ 3,340	2.1%
Highway Dept	\$ 1,082,238	\$ 1,061,031	\$ 1,127,420	\$ 1,163,871	\$ 36,451	3.2%
Solid Waste	\$ 773,154	\$ 657,429	\$ 729,694	\$ 759,066	\$ 29,372	4.0%
SUBTOTAL	\$ 8,797,084	\$ 8,969,682	\$ 9,554,222	\$ 9,958,271	\$ 404,049	4.2%
Capital Improvements Transfer	\$ 2,296,005	\$ 2,518,273	\$ 2,089,694	\$ 2,073,092	\$ (16,602)	-0.8%
School Local - Transfer (EST)	\$ 5,430,046	\$ 5,674,670	\$ 5,763,043	\$ 6,112,039	\$ 348,996	6.1%
Other Transfers out						
TOTAL Expense Taxable	\$ 16,523,135	\$ 17,162,625	\$ 17,406,959	\$ 18,143,402	\$ 736,443	4.2%
Hancock County Assessment	\$ 698,528	\$ 735,028	\$ 786,763	\$ 833,472	\$ 46,709	5.9%
MDI High School Assessment (EST)	\$ 3,152,145	\$ 3,140,660	\$ 3,338,722	\$ 3,408,584	\$ 69,862	2.1%
Overlay Assessment (EST)	\$ 85,019	\$ 48,332	\$ 82,941	\$ 48,332	\$ (34,609)	-41.7%
TOTAL APPROPRIATIONS	\$ 20,458,827	\$ 21,086,645	\$ 21,615,385	\$ 22,433,790	\$ 818,405	3.8%
REVENUES						
General Revenues	\$ 2,942,654	\$ 2,843,391	\$ 2,761,230	\$ 2,869,903	\$ 108,673	3.9%
Reserve-Use of Fund Balance For CIP	\$ 70,000	\$ 55,000	\$ 55,000	\$ 100,000	\$ 45,000	81.8%
Transfers In -Cruise Ship & Parking Fees	\$ 364,326	\$ 436,264	\$ 411,088	\$ 442,654	\$ 31,566	7.7%
SUBTOTAL (REVENUES)	\$ 3,376,980	\$ 3,334,655	\$ 3,227,318	\$ 3,412,557	\$ 185,239	5.7%
State Revenue Sharing	\$ 135,186	\$ 219,210	\$ 178,000	\$ 240,000	\$ 62,000	34.8%
TOTAL DEDUCTIONS	\$ 3,512,166	\$ 3,553,865	\$ 3,405,318	\$ 3,652,557	\$ 247,239	7.3%
Net Commitment	\$17,418,116	\$17,892,429	\$18,210,067	\$18,781,233	\$571,166	3.1%
Taxable Valuation	\$ 1,506,757,400	\$ 1,509,909,600	\$ 1,530,257,700	\$ 1,545,257,700	\$ 15,000,000	1.0%
Mill Rate	11.56	11.85	11.90	12.15	0.25	2.1%
Total Municipal Budget	\$ 11,175,205	\$ 11,689,873	\$ 11,643,916	\$ 12,031,363		
- Total Deductions	\$ 3,122,827	\$ 3,396,134	\$ 3,405,318	\$ 3,652,557		
= Municipal Property Tax	\$ 8,052,378	\$ 8,293,739	\$ 8,238,598	\$ 8,378,806		1.7%
LD-1 Levy Limit - maximum	\$ 7,707,492	\$ 8,016,991	\$ 8,279,884	\$ 8,709,829		
Difference for LD-1 (under limit)	\$ 344,886	\$ 276,748	\$ (41,286)	\$ (331,023)	\$ -	

Municipal Budget: Budget Summary for Warrant Article

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop. Tax	Fund Balance Used	Property Taxes Needed	Tax Rate Change
Assessments					
County Assessment	833,472	0	0	833,472	4.9%
High School Assessment	3,408,584	0	0	3,408,584	1.1%
Overlay	48,332	0	0	48,332	0.0%
Total Assessments	4,290,388	0	0	4,290,388	1.0%
Municipal Budget					
General Fund	9,958,271	3,552,557	0	6,405,714	2.3%
Capital Improvement Program Fund \$750k-bond	4,508,778	2,435,686	100,000	1,973,092	-4.0%
Dog Control Reserve Fund	2,900	2,900	0	0	n/a
Shellfish Conservation Reserve Fund	3,300	3,300	0	0	n/a
Cruise Ship Fund	224,064	224,064	0	0	n/a
Parking Meter Fund	1,775,910	1,411,500	364,410	0	n/a
Total Municipal Budget	16,473,223	7,630,007	464,410	8,378,806	0.7%
Approp. Warrant				<i>LD-1</i>	
Education Budget					
Elementary School Fund	7,137,798	608,000	417,759	6,112,039	5.0%
Total Education Budget	7,137,798	608,000	417,759	6,112,039	5.0%
		9%	6%	86%	
Grand Totals					
	27,901,409	8,238,007	882,169	18,781,233	2.1%

Mill Rate Calc:
18.781.233
 1,545,257,700
 0.01215

<i>Tax Rate Change</i>	
Estimated Tax Rate Next Year	\$12.15
Actual Tax Rate This Year	\$11.90
Est. Tax Rate Increase	\$0.25
	2.1%

Total Taxable Valuation Next Year
 \$1,545,257,700

<i>What Will It Cost Me?</i>		
Median Home Value	Total Tax Increase Per Month	Total Tax Increase Per Year
\$289,600	\$6.13	\$74

Capital Improvement Program

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Next Year's Purchases & Projects - Highlights

In FY2022, the Town proposes to replace a color copier, bond for a buildout of a fiber optic system to over 25 Town locations, upgrade one of its 3 main host servers & storage, add another Munis module for public/staff access to processed data, continue its down-town property revaluation research to revise the assessments, focus on the update of the Comprehensive Plan, replace its oldest ambulance (2008), replace two Police cruisers, elec. vehicle charge stations, schedule replacement for certain Harbor floats and gangways, continue with Ferry Terminal improvements such as paving, pier structural analysis, Harbor Committee work on FT marina options, replace the Town's aged road grader, replace a Highway hydraulic truck lift, explore the purchase of the Public Works solar array system, pay the second capital lease payment on the LED streetlight conversion project and replace both a light truck and a plow truck. And finally, the Town will plan to add a new solar panel array at the Transfer Station from the remaining bond monies. Additionally, there is the normal annual appropriations for road overlay and sidewalk construction.

Our bond payments will total some \$1,460,358 next year in FY22, or about 38% of our annual total CIP appropriation. \$165,000 will be transferred from Cruise Ship fees to help fund those related capital projects and debt service and \$1,194,936 from the newly established Parking Fund to fund its related debt as well as other capital needs. These transfers in total amount to assisting funding 41% of the total CIP appropriations (excluding new bonding).

In the School Department, the main focus for FY2022 is continued school design/renovation work.

How the Capital Improvement Program Works

In order to better understand our Capital Improvement Program, it may be helpful to explain its purpose and function. As required by Section C-30A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer.

Contemporary thinking further suggests that the CIP Fund should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite large changes in expenditures.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP gives us greater flexibility and can help us avoid paying

Capital Improvement Program

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unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, other than build-ings and major road/sidewalk projects, thereby reducing our overall costs. The credit agencies (S&P / Moody's) see the Town's CIP program as a strong plus.

In order to maintain a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed re-placement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to obtain the needed additional funds from grants or bonds. Other than *Enterprise Fund* assets (Water/Sewer) all Town capital assets are tracked through this fund, which is why purchases of assets for the benefit of Cruise Ship/Parking Funds are appropriated and recorded here but funded by those funds.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The ap-propriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replace-ments, without the delay inherent in calling a Special Town Meeting.

Debt Management Policy

In 2008 Council adopted, and later amended in 2010, a *Debt Management Policy* that ba-sically states that debt will be issued for a capital project only when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries or us-ers. Additionally, the policy states that the asset should have a life of at least five years and will be used only for capital projects or equipment and the debt issuance period will not exceed the average useful life of the project. The complete policy is on the Town's website.

Fund Balance Policy

The Town's fund balance policy encourages the Town Manager and Council to annually review any fund balance surplus generated each year from the prior year's operations to consider a nominal drawdown from newly created surplus from the prior audit year re-sults in order to accelerate funding specific CIP projects. In FY21, that drawdown was \$55,000 for the replacement of Fire Engine #2. FY22 has a \$100,000 drawdown transfer scheduled to ensure these four CIP items are completed. Shown in the CIP detail with a **FBS** designation.

Terminology

This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2021, Year One is designated as Fiscal Year 2022, since it ends on June 30, 2022. Fiscal Year 2022 is usually referred to as FY22 on most schedules. This year's Capital Improvement Program covers the five years from FY22 to

Capital Improvement Program

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FY26. Years 2 thru 5 are budgetary estimates and are not voted on, nor committed with appropriation votes at the annual Town Meeting.

Revenues

Non-Tax Revenues

State DOT – Local Road Assistance Program (LRAP) – State Law, 23 MRSA 1803-B(1-A-2) limits the use of LRAP funds to capital improvements related to roads.

Sale of Assets – Reflects any direct asset sales, such as used vehicles that are not budgeted as trade-ins.

Fire Station Cell Phone Antenna Lease – The revenue from the Fire Station cell phone tower lease has been earmarked for maintenance of the Public Safety Building.

Lease Payments by Water Fund – The rent was calculated as follows: The Water Division occupies approximately 37.5% of the Public Works Complex space. However, since a portion of the debt service costs includes the pole barn and salt shed we reduced the percentage chargeable to the water division to 33.3%. We use a 5 year average of debt costs and equals a lease transfer of \$77,682 per year.

Lease from Atlantic Fleet/Bay Ferries – This revenue source represents the annual proceeds from a 5 year lease on the use of the land at the Ferry Terminal property which is used to help pay the annual debt service that the Town is obligated on. The lease expires on 10/31/2023, with a one-year renewable option for the tenant to execute.

CIP Property Taxes Transferred in – CIP funding from taxes is the net result to balance out the proposed appropriations to CIP (for all projects, equipment replacements, debt, etc.) after we consider all other CIP income sources coming in. There is currently proposed a 2% decrease for FY22.

Inter-Fund Transfers In:

G/F Transfer In from Fund Balance – \$100,000 is budgeted for FY22 from the General Fund for the accelerated purchase of any designated capital project. By Council policy, if the undesignated General Fund balance grows beyond its needs, then any draw-down of funds is transferred by the Town Manager to the CIP Fund during the annual budget process. Those items in FY22 are noted with a FB\$ indicated.

Sewer/Water Transfers In – Monies are proposed to be transferred into the CIP fund to help cover future debt service payments for the fiber optic project since a portion the project will also directly benefit the two utilities from the build out of the fiber network to their facilities.

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Parking Meter Fund: This is the third year of a transfer from the Parking Fund to pay for creating a capital reserve for parking related equipment & vehicle (\$45,000) and meter debt service (\$134,500), with the remainder (\$1,015,000) being transferred for related parking, sidewalk, Highway vehicles, lighting and road improvements. These items, wholly, or partially funded by the Parking Meter Fund, are denoted with a single * in the line item description along with the \$dollars PF transferred to the CIP Fund.

Cruise Ship Fund: Port Development Fees – Annually we will transfer available Port Development Fees from the Cruise Ship Fund to the CIP Fund for use on Town owned projects reasonably related to capital improvements or debt service that benefit in whole or in part the cruise ship passengers. The Cruise Ship Committee makes the recommendation earlier in the budgetary process. These items, partially or wholly funded by the Cruise Ship Fund, are denoted with an ** in the line item description along with the \$dollars CS transferred to the CIP Fund.

Expenditures

Technology Division - #22

Copy Machines – #6114 - We have three copy machines in the Town Office that churn out the nearly 150,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee, FOA requests and a dozen other boards, committees and task forces, not to mention staff administrative needs. A fourth copy machine is located at the Police Department. We gain the ability to redeploy the older copiers to Finance where less volume is required. We expect to replace the Town Clerk’s Department copier in FY22.

Fiber Network – #6115 - This originally was a project to study providing secure data connections to all the Town facilities. It is still undetermined at this point if the Town will lose access to *Charter Communication’s* network, presently “free”, but maintenance is not guaranteed. With a detailed engineering study now completed for connecting most municipal facilities, the Town could eventually build and extend the fiber connection to all these Town facilities. The Town was informed in 2019 that *Charter* does not wish to continue providing free “I-Net” fiber to the Town’s facilities, including the schools & library, as part of renewing the franchise agreement, which expired in March of 2015. It wishes to charge \$43,200 for an annual lease for the use of the existing fiber for the duration while it is in service. In FY21 the Town utilized a 3rd party to canvas the interest and cost estimates and possible partnership in building/operating a replacement fiber network to its Town facilities. The CTC in November, 2020 recommended moving ahead in creating a Town’s network and bonding \$750,000 for a building out, but also to engage a 3rd party to run/maintain the network. A separate solution must also be resolved as to how much/who will take financial responsibility to connect fiber from Mount Desert to the high school to accommodate the critical connection to Bar Harbor required for quality connectivity for the police operative communications. Although taxpayers would be obligated for the bond payments, the expectation is to receive some funding from the Water

Capital Improvement Program

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& Wastewater funds, the school, Mount Desert and possible revenue from participation by service providers and/or local businesses. The Town anticipates creating a \$43,000 reserve in FY21 from the excess FY21 franchise fees collected to cover the first year of a lease charge from *Charter Communication* when/if that were to occur.

Virtual Desktop Service - #6117 – This item will assist police officers from either Town to communicate directly and more efficiently between the Bar Harbor and Mount Desert police offices; with an estimated purchased date during FY21 or in FY22. Separate support funding for fiber from Mt Desert to the high school is also needed to complete this network.

Fire Protection System (server room) – #6119 - Special emergency fire suppression system that will put out a fire while not destroying the critical electrical equipment. This system protects our vital communications and thousands of dollars of equipment.

Wide Area Network, Broadcast & Wifi Systems – #6120 - Some of our broadcasting equipment used for the G channel was replaced in FY13 but an upgrade needs to occur after a franchise agreement is signed and perhaps funded by that renewal; or by FY25 if no agreement is signed. There is also in the plans a design concept plan to renovate the auditorium which would include a completely new broadcast system at that location (for 2 rooms). Funding for this would be in a bond. Replacement switches for much of our wide area network (WAN) system occurred primarily in 2020. The WAN is the communication system utilizing the fiber optic cable system between all Town buildings and facilities that is owned by *Charter Communications*.

Computer Servers; Data & Video Storage: – #6124 - The Town facilities are linked by our fiber-optic Wide Area Network (WAN) allowing all departments to share information and files, such as digital archiving, assessing, maps, the property and GIS database, word processing, spreadsheets, the Finance's Munis system, e-mail backup, scanners, security cameras, SCADA (supervisory control and data acquisition) systems; 16 VM systems are running and are hosted on 3 servers. We replace these three critical servers every three years at the replacement rate of one per year as well as 2 storage devices (NAS's) that hold all data and video storage that make up everything we do. Starting in FY21 the PD vehicle videos are now stored through a monthly contract on the cloud.

Website Improvements – #6126 - A website rebuild with a new vendor was completed in FY14 and an upgrade/redesign was completed in FY2018. We are proposing the next improvement in FY22 (\$17,000 quote) to further enhance the utilization of the Town's new *Citizen Self Serve* module to allow public access through the web site to more files, such as obtaining copies of tax bills, utility bills, liens, invoices, etc. and thus expand direct public access directly through the *Tyler Content Manager* system, supplied by MUNIS. Town staff will also benefit by having access to restricted payroll information (w-2's, invoices, purchases, bid summaries, etc.) This is another step towards a migration, where possible, to a single software platform for information services that creates inherent efficiencies. Some of the costs will be shared by the Water/Sewer funds.

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Town Phone System – #6128 - The Town has a *Mitel* VOIP system with 76 licenses installed in all its facilities. It is expected to have a 11 year life with an anticipated replacement in 2025. It is still in reasonably good operating condition.

Security Camera System - #6231 - This is an IP based system with 30 active cameras at many department locations. The software license was end of life in FY20 and we upgraded to *Blue Iris* software support. Cameras in the network are now replaced as needed. The system generally records 10 days of video data before it recycles.

Municipal Building - #24

Building Renovations – #6130 - There are various other targeted improvements recognized in the Municipal building. The first most pressing item would be replacing one of the 2 boilers, the oldest being over 21 years old. The other boiler failed at 18 years. Concept drawings to upgrade the auditorium into a modern Council/Voting area is still in the planning stages. A preliminary hearing before the Town Council occurred in October, 2020. Estimated costs at the time were close to \$750,000 and, if approved, would be funded by a bond to complete the project. The Town Council gave approval to move ahead on design development that would cost \$36,000.

Building Energy Audit /Improvements - #6136 – This is a new account added by the Town Council last year that will explore alternative energy uses, likely with a focus on less dependence on fossil fuels. The first focus will be on the current status of the building's usage of heat and electric sources. This will entail an energy audit, sourcing previous studies but recognizing new technologies available.

Code Enforcement Division - #30

Code Officer Vehicle – #6150 - This 2021 AWD hybrid vehicle was purchased in the current year.

Assessing Division - #32

Geographic Information System Equipment/Vision Assessing Software – #6115 - Many of the Town's maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections and maintenance records. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of scanning, plotting and field GPS equipment as it wears out or justifies upgrading. A replacement plotter (\$12,000) is scheduled for purchase in FY24.

Capital Improvement Program

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Property Revaluation – #6116 – A prior Council goal and more current analysis from the Assessor indicated a need for a corrective revaluation of all properties in the downtown Bar Harbor village area to reduce any inequities discovered and adjust for market conditions. This is a unique area due to its seasonality and the mix of properties. *Vision Government Solutions* was contracted at a cost of \$99,700 to start the project with a completion scheduled within 2 years. It is anticipated that this review will be coordinated by Assessing with its ongoing in-house review of all residential properties to be effective in the same tax year.

Assessing/TSA Vehicle Reserve – #6150 - This 2012 Subaru is scheduled for replacement in 2024, likely with a hybrid vehicle since there is much idling done at parcel sites. It is used extensively by the assessor's in the spring for field inspections for certifying dimensions, buildings and values in the field created by Code permits issued within the past year. It is also used year round for required travel by the Technology (TSA) for field repairs at the department locations.

Ortho Photo Update – #6160 - These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors, contractors and Town staff. Our Ortho photos were last updated in FY14/FY15 as part of a *League of Towns/County* collaboration project which reduced our cost significantly. The next State Ortho Photo collection in our area was completed in the spring of 2020 and the Town selected 6 inch pixel photography, the same level as in 2014. For comparison, Google utilizes 18" resolution but does not always use a Spring leafless flyover. This is survey grade quality and will maintain a consistent resolution flight database. A newer technology called Pictometry has been contracted for Spring FY21. This imagery takes pictures of the community from a side angle to the ground, which enables the viewer to see the sides as well as the top of structures. This addition will allow more comprehensive data to be easily available, especially for emergency/public safety reasons. Additionally, this data will make software called "Change Finder" to be used to compare any changes in the structures from a previous flyover that were not in the Town's assessing database. The project cost is \$32,505 for 3" resolution. Future Pictometry flyovers will not be funded in the CIP until the usage of this first Pictometry package proves its value to the staff and other users.

Planning Department - 34#

Comprehensive Plan – #6162 - The 2008 Comprehensive Plan approved by Town Meeting is approaching 12 years and a fund reserve has been established to build up monies for that project. The 2008 document cost \$94,000, which included a consultant, copy materials and various public meeting costs. FY22 includes an appropriation of \$10,000, making a total \$110,000 available. The first steps in this process is for a professional review of Housing Needs Assessment, Identify Zoning Barriers to Housing and seeking LMI Housing through Zoning opportunities; all as approved in the Housing Strategy report approved by the Town Council on October 1, 2019. As we felt a successful comprehensive plan needs face to face interaction with the public, this project has been delayed

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due to the COVID19 impact. However, it is now anticipated to have a contract in place before the end of June, 2021.

Lower Main St. Streetscape – #6164 – Initial concept design work on a streetscape was completed years ago and then the next step in the process was with Lark Studio, so that long term construction costs and planning could be completed. Engineering studies and estimates for various options also need to be completed on what is anticipated to be a multi-million-dollar project. Some work was done on discovering opportunities to reduce costs by working with Emera (now Versant) to relocate electrical services but that has been delayed due to the sale of Emera as well as the COVID19 impact. FY22 is funded by Parking fees.

Cottage St. Streetscape – #6166 - Design work on a streetscape was completed in FY17 by Lark Studio and the next step was to fund a more detailed engineering study so that long term construction costs and planning can be better ascertained. This is a multi-million-dollar project. Some work was done on discovering opportunities to reduce costs by working with Emera (now Versant) to relocate electrical services but that has been delayed due to the sale of Emera as well as the COVID19 impact. FY22 is funded Parking fees.

Ambulance Division - 40#

Ambulance – #6200 - Our 2008 ambulance needs to be replaced when it is fourteen years old in FY22. The purchase price includes any related equipment. Because of the demand created by cruise ship passengers, a small portion of the funding each year comes from the Cruise Ship fees.

Defibrillators/Chest Compressor– #6202 - A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. The 2 new units purchased in 2017 also interpret heart rhythms, monitor a patients oxygen saturation and act as a log for administering medications and maintains the patient information electronically that is downloaded to our run reporting software. This information is then used for mandatory reporting and for subsequent e-billing by Finance. Additionally, a chest compressor system was purchased in FY20 and is included in this reserve.

Patient Simulator Dummy - #6204 – A patient simulator dummy was purchased for in house professional training in FY18 with an expected 8 year life.

Fire Department - #42

Turnout Gear – #6204 - The Department currently has 20 sets of turnout gear funded by a grant in 2015. We are funding the eventual replacement on a ten-year life cycle for 23 sets in FY25.

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Hose & Couplings – #6206 - A reserve for this equipment that was purchased with a federal grant.

Rescue Tools – #6212 - We have two units with attachments in the fire trucks and replaced one of them in FY21.

Fire Engine Tanker #1 - #6214 - This pumper was purchased in 2003, now with an expected 25 year life and is located at the Town Hill Fire Station.

Fire Engine #3 - #6216 – This 2009 unit is kept at the downtown Fire Station and will not be replaced after its useful life.

Fire Engine #4 Ladder Truck/Quint – #6218 – This ladder truck was purchased from Greenwood Emergency Vehicles (E-One) through the normal bid process in FY18. It is being used as the primary responder vehicle and has an expected 22 year life in that capacity. 75' ladder/1250gpm

Fire Engine #5 Reserve – #6220 - Unit was replaced in FY20 and is expected to have a 25 year life.

Portable Radios - #6222 – The department currently has 20 portable radios that should have a reserve set up for replacement in four years....where the replacement will be 23 portable radios.

Pickup Trucks/Trailer – #6224 - Two pickups and a mass casualty trailer are funded on this line. One is the Fire Chief truck that is used exclusively by the Chief on a 24/7 basis. The Chief's truck was replaced in FY19 with a SUV and the old is used for Fire inspection duties, travel, hauling the Mass Casualty trailer, etc. The Mass Casualty trailer has a 20 year life with replaced in FY30.

Thermal Imaging Cameras (3) – #6226 - One of the three cameras was replaced in FY20.

SCBAs & Cascade Compressor System – #6227 - A 2009 Port Security Grant provided 75% funding for twenty high-volume self-contained breathing apparatus units and a cascade compressor system to fill them. All 20 SCBAs are scheduled for replacement in FY29, at 20 years of age, and the Cascade Compressor System is scheduled for replacement in FY34, when it is 25 years old. The SCBA bottles need to be replaced before they reach 15 years old in FY2024. However, due to updated hardware technology, the SCBAs may need to be replaced closer to the 15 year SCBA bottles.

Police Department – 45#

Parking Enforcement Vehicle - #6228 -The Hybrid Toyota RAV4 is funded solely by parking fees.

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Parking Meter & Related Equipment - #6229 – This is the reserve account for eventual replacement of equipment related to parking meters and all support equipment in the system. It is funded entirely by transferred in funds from the Parking Fund and funds 319 meters, 28 kiosks, the meter dome sensors and the license plate reader (LPR) system with 4 cameras. In FY22, there is money anticipated to be spent on electric vehicle charging stations.

Cruiser Equipment - #6230 - Each time we purchase a cruiser, the equipment in it, which has a four year life expectancy, gets replaced. This equipment included is the console, cage, charge guard, graphics, antenna and wiring, trunk tray, computer dock top, siren control and related labor. The remaining equipment in a cruiser is expected to last eight years, or through the life of two cruisers and includes the radar, video system, light bar, gun rack, radio & AED units. At the end of that eight year cycle those items need replacement. Labor for this equipment is included with the 4 year equipment.

Electronic Fingerprint Scanner - #6231 - All people who are arrested or criminally summoned are legally required to provide their fingerprints. Our Police Officer arrests and/or summons approximately 300 people annually. Additionally, citizens and visitors routinely rely on the P.D. to have their fingerprints taken in support of brokerage licenses, employment compliance matters and travel documents. The PD relies on ink pads and paper print cards to collect fingerprints, techniques used 50 years ago. Modern booking facilities often rely on electronic fingerprinting machines which eliminate the need for ink, paper, the associated mess and mailing them out along with the associated delays caused by each step. The electronic fingerprinting machine will connect us to the state and national fingerprint databases which could help us identify wanted persons or assist in investigations in a timely manner. We need to conform to the make and model prescribed by the Maine State Bureau of Identification to ensure integration with the state and federal systems. FY24 is the estimated replacement date.

Port Security Boat – #6233 - Purchased with the FY08 Port Security Grant. Starting in FY12, we funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty three years old in FY32.

Cruiser Replacement – #6234 - We put approximately 132,500 miles on our fleet annually. With five funded cruisers we rely on four front line cars with an adequately equipped spare. Our plan is to have our cruisers reaching the end of life as a front line patrol car at around 100,000 miles, at that point they become our spare cruiser. To stay on track with this plan, we will purchase one car a year for three years and every fourth year we purchase two.

Records Management System-*Spillman* – #6236 - *Spillman* is the common system used by the other local agencies. All law enforcement agencies and dispatch operations in Hancock County utilize *Spillman* through a shared server located in Ellsworth. Fire agencies are beginning to join on our shared server; Bar Harbor and Mount Desert are the

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pilot agencies for the fire service. The shared *Spillman* server allows all agencies using it to seamlessly share data and information during emergencies and for long term record keeping which enhances public safety. Funds in the CIP are for our share of future server maintenance, module upgrades and other improvements made as this regional system grows.

Portable Radios – #6237 - Most Police radios were purchased with a federal grant in 2012. With an estimated life cycle of approximately 10 years we expect to replace 20 portables in FY2025, the same year as Mount Desert. This will ensure equipment compatibility between PD's.

Tasers – #6238 - Purchased in FY17. We purchased the most Tasers through a program that called for us to make five equal annual payments and that payment program is complete. Replacement schedule for Tasers is aligned with the Mount Desert PD replacement cycle to ensure consistency with equipment between the agencies. 15 tasers are designated for replacement in FY23.

Firearms – #6240 - 18 handguns replaced every 10 years and 12 rifles replaced every 12 years, with the rifles on schedule to be replaced in FY21. Replacement schedule for firearms is aligned with the Mount Desert PD replacement cycle to ensure consistency with equipment between the agencies.

Speed & Traffic Trailers – #6241 – The radar trailer was purchased in 2008 and was upgraded to a radar/message board trailer and the 2015 unit is also used as a radar/message board.

Dispatch Department – 47#

Voice Recording System - #6231 – This is the Dispatch recording equipment for 911 calls scheduled for replacement in FY21.

Radio Dispatch Command Console - #6232 – The 2 units and components will be replaced in FY2021 with available funds. \$20,000 each from the Parking/Cruise Ship funds were transferred in FY21. Total costs will be close to \$66,000+/-.

Ireson Hill Radio Bldg & Generator - #6235 – Replacement/upgrade is scheduled for 2029 when the building is 35 years old and the generator is 20 years old. The Tower on the property is owned by the Housing Authority with their equipment inside the Town owned radio building.

Radio Equipment - #6239 - This equipment is broken down in 5 components and are scheduled for replacement at various times as listed on the Equipment Replacement Schedule. We have funded a replacement reserve based on the depreciation table, so that each piece of equipment can be replaced as it wears out.

Capital Improvement Program

Narrative Description

Public Safety Building – 49#

Public Safety Building Generator & Shelter Generator Reserve – #6242 - The Public Safety Building has a generator installed in 2000 with 30 year life; rated at 35KW, fueled by LPgas. The Shelter generator located at Connors Emerson school is rated at 140kw and was installed in 2009; also fueled by LPgas.

Public Safety Building Renovations – #6244 - Income from the cell phone antenna lease has been dedicated to renovation of this century old building and the adjacent Police Station. Much work needs to be done, but our priorities are to renovate the Fire Station kitchen, continue work on an air conditioning system for the second floor of the Fire Station, replace some windows on the back side of the Police Station. The steam baseboard heating system was installed in 1997 and was anticipated to be upgraded by 2027; however, the boiler failed this year and is being replaced. There is also some significant roof work above the fire station to be done at some point. We must also reroute the FD roof drains from the wastewater system to the storm drains as well as replace the small furnace that supplies heat to the PD, hot water to the entire building, including the public restrooms.

Public Safety PD Roof –Police Department - #6246 – Internal renovations were completed at the end of FY2020. Money was transferred in from Undesignated CIP in FY21 to repair the PD’s leaking roof.

Public Safety-Workout Equipment - #6248 – Replacement reserve for equipment to help maintain physical readiness for the Police, Dispatch & fire staff.

Harbor Department – 53#

Boat & Trailer – #6250 - We expect to continue to use and maintain this boat due to the unique service it can provide compared to the larger Port Security Boat. Money is appropriated to continue either a replacement fund or for maintenance overhaul of the *Mrs. B* to extend its life.

Floats – #6252 - There are 25 floats of various sizes and uses on the equipment list. Four finger floats (8x30) are scheduled to be replaced in FY22 and four public floats replaced in FY25 (16x24). Two older retired fishermen floats are in storage at the Ferry Terminal property.

Gangways – #6254 - There are four 50’ gangways with the next replacements scheduled as needed. ADA regulations mandate any new replacements to be 80’ long.

Fishermen’s Hoists – #6256 - Two hoists are currently in operation; one with a 200 lb capacity and a larger one that was donated to the Town in FY16 with a 500 lb lift capacity. The smaller one is scheduled for a FY23 replacement.

Capital Improvement Program

Narrative Description

Ferry Terminal Improvements – #6258 - The portion of the property that is dedicated for public use is initially anticipated to be used for public parking starting in CY2021 and will need to be graded and paved. However, other capital costs of an immediate need for the property is budgeted here. Most of the funding is sourced from the Parking fund. The Town currently has a contract out to formally assess the pier infrastructure to save or to demo. In FY21, the Manager combined #6269 Harbor Committee Ferry Terminal Consultants with this account as the two are so closely related.

Port Security Building - #6260 – A reserve to set up for any future kind of replacement maintenance which is now partially funded by the Parking Fund starting in FY21 as that is where the Parking staff and some equipment is located.

Breakwater - #6264 – The original breakwater was never completed. The Cruise Ship Committee set up initial funding for this account, but currently research is being done with the Corps of Engineers as to the condition and options to upgrade the breakwater.

Pier Renovations - #6266 – A reserve for any future kind of replacement maintenance, including Pier fencing & granite wall facing; this is primarily funded from Cruise Ship funds. In FY22, there is scheduled a replacement of certain oak pilings for \$12,000.

Boat Pump Out System - #6268 – This is a reserve for eventual replacement of the boat pump out. This was funded by a grant received in FY18.

Harbor Comm. Ferry Terminal Plan - #6269 – This account was moved to #6258 in FY21.

Parks Section – 59#

Museum in the Streets – #5448 - Interpretive signs designating historical points of interest around the downtown were erected in FY13 and more added during FY19. Cruise Ship Port Development Fees are partially funding annual payments into a maintenance reserve account.

Benches, Bike Racks, Pergola, etc. – #6300 - a line item to provide capital reserves as these park components are expanded or replaced. Funded by Parking Fund monies and public donations.

Grant Park Renovations – #6302 – This was renovated in 2017, with some donations from the BH V.I.A, Cruise Ship Funds and taxes. An annual replacement reserve has been funded primarily using cruise ship Port Development Fees.

Tree Planting – #6304 - Annual funding of replacement of old and diseased trees.

Park Irrigation Systems – #6306 - This reserve funds future replacements of the four

Capital Improvement Program

Narrative Description

irrigation systems installed in Barker Park, Village Green, Agamont Park and Grant Park.

Skate Park Reserve – #6308 – This was originally privately funded at the ballfield and was accepted by the Town in 2017. Initial reserve funding of \$3,613 came from residual donated monies but also additional grant monies have been added to this reserve. Landscaping and benches from this account are still on the “to do” list.

Mount Desert Street Cemetery – #6310 - During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and re-seeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

Playground Equipment – #6312 - This account was established for the purchase of new park equipment or the replacement of worn-out equipment as the need arises for either Park Street or Town Hill. Town Hill and the 2017 renovation to Park St. Playground were primarily funded by private donations but the maintenance reserve is now through taxation.

Launch Ramp – #6314 - This was installed at Hadley Point in 2006.

Tennis & Basketball Courts – #6316 - Reserve set up for future renovations of the tennis court facilities and basketball courts. The tennis/pickleball court was renovated in 2020 at a cost of \$130,000.

Village Green Bandstand – #6318 - The bandstand was completely rebuilt in FY10.

Glen Mary Pool Renovations – #6332 - This facility located on Village Improvement Society land was last fully renovated in 2009 (with a filter upgrade in FY18) and is estimated to have a 25 year life. It is also used as a skating rink during the winter.

Harborview Park – #6334 – Some work was completed in FY2018 and monies are raised and transferred from the Cruise Ship fund. A \$89,000 railing replacement is being completed in FY21.

Downtown Wayfinding Signage Reserve – #6336 - Originally funded by a 2014 bond with the debt service now being paid by annual transfers from the Cruise Ship fund’s Port Development fees.

Capital Improvement Program

Narrative Description

Comfort Stations – 70#

Restroom Reserve – #6350 - There are four comfort stations funded by this replacement reserve; the Ballfield, the Pier, Newport Drive and Village Green. This reserve account is partially funded each using Cruise Ship Fund's Port Development Fees for the Newport Dr & Pier facilities. The Ballfield unit is anticipated to be replaced in FY26.

Highway Division -77#

Air Compressors / Welder unit– #6400 - Highway has one compressor located at the Public Works facility and a mobile one it borrows from the Water Division on a trailer. The old welder will be replaced in FY2024.

Backhoe – #6402 - We have one 2014 backhoe at the Highway Division.

Brush Chipper - #6404 - This was replaced in FY2019 with a *Vermeer BC1500* unit.

Bikeway/Pedestrian Improvements - #6404 – This is a new account to use towards making these transportation modes safer in the congested downtown. All funds are transferred in from the Parking Fund. Engineering for a bike path on the Crooked Road is currently on the list.

Road Grader – #6408 - Replacement of our old grader has been deferred to FY22, when it will be thirty-one years old and will be replaced with a used grader.

Parking Lot Acquisition - #6410 – This is a new placeholder account to accumulate funds to acquire any possible downtown parking space in the future and is funded by Parking Fund fees.

Hydraulic Truck Lifts - #6412 - We have a 15 ton truck lift purchased in 2000 and a 5 ton car lift purchased in 2004 and we expect the 15 ton to be replaced in FY2022.

Front End Loader – #6414 - A new wheel loader was purchased in FY15.

Excavator – #6416 - This was a new Bobcat excavator purchased in FY17. It is a more efficient machine than a backhoe to do ditching and culvert replacements.

Snowblower – #6418 - Purchased in FY16; the 234hp unit attaches to the Front End Loader.

Road Improvement Program – #6420 - An annual contracted paving program (5 year life) of at least \$250,000 per year is included in the budget. The Parking Fund has now enabled a transfer of \$200,000 this year to assist in road improvement rebuilds.

Fuel Pump System – #6422 - This was a new system installed in 2018; primarily the

Capital Improvement Program

Narrative Description

software & components only. The reserve includes both the pump system equipment and the software.

Sidewalk Plow – #6424 - This is a 2013 piece of equipment that also has sanding, sweeping and snowblower duties in addition to plowing. Replacement is in FY23.

Sidewalk Reconstruction – #6426 - This receives funding from both the Cruise Ship Port Development fees as well as the Parking Fund each year. Generally, monies spent here aligns with the approved road construction projects. However, there is currently work focused on or anticipated to be on Main Street, Cottage St., Town Hill sidewalk, Kennebec Street and Lower Rodick St.

Steamer/Pressure Washer – #6430 - This unit was replaced in FY2019 with an *Alkota* unit.

Eden Path Lighting – #6434 – This is an account to coordinate with the neighbors and purchase a proportionate set of matching sidewalk lights to improve night travel for bikers and pedestrians. This is 100% funded by the Parking Fund. This also accounts for the remaining capital costs of the LED St. Light project which still had \$53,220 to be spent at 6/30/2020 from its 3 year lease.

Street Sweeper – #6436 - This is a vacuum sweeper, purchased new in 2018. It has a 5 year effective life before trading in due to its heavy use.

Public Works Building / Solar Panels – #6438 - It is anticipated that the Town will entertain purchasing the panels during 7th year of use by the owner at a to be determined FMV price from *Revision Energy*. *Revision* installed the 288 panels and has a purchased power agreement (PPA) with the Town. This is the reserve to make that purchase during FY22 (after December 2021) with the panels still having a useful life of at least another 20 years.

School Parking Lot - #6440 – A placeholder reserve for monies transferred in from the Parking Fund to be allocated towards the future costs of paving, repaving, ground work, etc. related to possible use of the School lot being used for Town satellite parking during the summer season.

Tag Trailer – #6442 - flat trailer for 20 tons purchased in 2000 with an estimated 25 year life.

Brine Mixing Equipment - #6444 – a reserve account for this winter accessory with a FY25 replacement date scheduled.

Liquid Anti-Icer Tank – #6446 - This is a removable 1600 gal tank that was purchased

Capital Improvement Program

Narrative Description

in FY16. It rides in the back of a dump truck and is used in the summer (washing sidewalks) and winter (salt brine).

Street Lights/LED Lease – #6448 – This funds a 3 year capital lease to pay for the conversion of all the Town’s streetlights (including parking lots, decorative lights, etc.) to LED’s. This is 100% funded by the Parking Fund monies. Additional funds are included to start a replacement reserve. And funds from this account is also used for upgrades to its Xwalk beacons, the school solar Xwalk light and the Rte#3 stop light.

Light Trucks – #6450 - There are six trucks of 1.5 tons or less available to the crew, plus a used truck handed down that the PWDirector utilizes.

Plow Trucks – #6452 - The Town owns five large dump trucks; 4 active trucks, plus the spare. Experience has shown that, on average, they begin to become unreliable after about eight+ years of service, so we put one of the older ones in reserve, while running four on the road. Typically, these trucks have been replaced on a fifteen year cycle. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc.

Bobcat Loader & Equipment – #6453 – Bought in FY17, the “Bobcat” fills the same function as a forklift, but with the proper attachments, will also sweep, load, dig, bore and plow snow when needed as a backup support to our sidewalk plow that allows snow removal in a timely manner.

Vibratory Roller – #6454 - This was replaced in FY20.

Solid Waste Division

Waste Oil Furnace – #6455 - This is used to burn the used motor vehicle oil as a source of heat and was transferred to the Solid Waste location to supplement the propane heat. Replacement is scheduled for year two, or FY23.

Single Sort Units – #6456 – 2 of these units are in place and were installed when the Transfer Station was rebuilt in FY18. A canopy over these units is funded to be possibly added in the future.

Transfer Station Renovations – #6458 – A reserve is established for any needed major repairs/replacements. The transfer station was rebuilt in 2018. The remaining bond monies from that rebuild is being transferred to the Solar Panel reserve (#6468) to enable that to occur in FY22.

Three 48’ Trailers – #6460 – Three trailers were purchased from the bonded project in FY18.

Compactor Unit – #6462 – This includes the hopper which is included in the original

Capital Improvement Program

Narrative Description

2018 renovated project.

Skid Steer – #6464 – This 2018 unit is utilized at the newly renovated facility instead of the forklifts.

Solar Panels - #6468 – The Town is utilizing the last of its Transfer Station bond monies to add solar panels in FY22. This was in the original design, but was cut when other costs exceeded the bonded construction budget of the transfer station.

Truck - #6470 – reserve to replace a 3/4 Tn pickup truck purchased in FY20.

~ School Capital Projects ~

School Department

A.D.A. Act Renovations – #6602 - This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. Currently, we are making plans for to replace the handicap accessible lift in the Connors Building. At some point the kindergarten ramp leading from the classroom to the playground will need to be replaced, as well as the ramps leading from the upper Emerson Hall.

Capital Outlay Reserve – #6604 - Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when an unexpected emergency arises.

Asbestos Removal – #6605 - We have maintained funding in this line item for unexpected removal of asbestos during any renovation or repair.

Furniture and Equipment – #6606 - In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost.

Computers & Technology – #6608 - Ongoing implementation of AOS #91 technology program and infrastructure support for 7th and 8th grade MLTI program, as well as replacement of older computers.

Copier Lease/Purchase – #6610 - This figure is for 5 copiers which are located in both offices, library and work rooms.

Pickup Truck Replacement – #6618 - FY14 we purchased a new truck with plow. We will maintain this line item in order to replace the truck in FY22.

Capital Improvement Program

Narrative Description

Roof Repair Reserve – #6624 - Money is being put aside which will cover any unanticipated large repairs.

Technology – #6628 – A line item needed for various technology upgrades.

Safety & Access Control – #6650 - This is a line in the CIP account to address any safety/security issues, which may arise from new state and federal recommendations. The plan is to upgrade school security through recommendations with the BHPD and BHFD – currently we are exploring a second set of entry doors with Conners and keyless entries.

Building Concept Design Drawings - #6654 – Tracks all concept, landscape and design drawings as well as possible detail renovation related drawings for improvements.

Tractor/Plow Reserve – #6662 - This is to replace the tractor/plow when needed by FY-21.

School Debt Service

Bond Issue – 2004 Heating System Payments – #6706 - Heating system renovations approved at Town Meeting in 2004. The last payment on the Bond is in FY25.

* = Partial or Full Parking Funding				Capital Improvement Program				
** = Partial or Full Cruise Ship Funding				Year By Year Overview				
Account	This Year			Year One			Year Two	
Number	FY21	Department		FY22			FY23	
21	Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
22		Technology Division						
6114	17,671	Copy Machines	3,471	8,500	12,642	3,471	0	16,114
6115	202	Fiber Engineering Project	750,000	750,000	202	30,000	30,000	202
6117	15,000	Virtual Desktpr Softwr-PD-New	5,000	0	20,000	5,000	25,000	0
6119	10,330	Fire Prot Syst-Server Rm	1,733	0	12,063	1,733	0	13,797
6120	8,974	WAN & Broadcst & WiFi	5,833	0	14,807	5,833	0	20,641
6124	36,928	3 VM Host Servers & Storage	20,000	25,000	31,928	20,000	20,000	31,928
6126	12,085	Website/Tyler Cont Imprmnts	4,375	14,000	2,460	4,375	3,000	3,835
6128	32,555	Town Phone System	4,545	0	37,100	4,545	0	41,646
6231	15,502	Security Camera System	2,786	8,000	10,288	2,786	5,000	8,073
	149,247	<i>Total Technology</i>	797,744	805,500	141,491	77,744	83,000	136,236
24		Municipal Building						
6130	40,764	Building Renovations *5K	27,000	6,500	61,264	700,000	700,000	61,264
6136	10,000	Energy Audit/Improvements	2,000	10,000	2,000	15,000	0	17,000
	50,764	<i>Total Muni. Bldg.</i>	29,000	16,500	63,264	715,000	700,000	78,264
30		Code Enforcement Division						
6150	4,618	Code Vehicle Reserve	3,200	0	7,818	3,200	0	11,018
	4,618	<i>Total Code</i>	3,200	0	7,818	3,200	0	11,018
32		Assessing Division						
6115	8,625	GIS Eqpmnt/Assessing Softwr	3,433	0	12,058	3,433	0	15,492
6116	28,762	Contract Revaluation Srv, FB \$15k	15,000	18,000	25,762	5,000	0	30,762
6150	17,920	Assessing/TSA Vehicle Resrv	4,400	0	22,320	4,400	0	26,720
6160	2,207	Ortho Photos/Pictometry	2,400	0	4,607	2,400	0	7,007
	57,514	<i>Total Assessing</i>	25,233	18,000	64,747	15,233	0	79,981
34		Planning Department						
6162	80,000	Comprehensive Plan	10,000	60,000	30,000	5,000	30,000	5,000
6164	156,462	Lwr Main St Strtscp *\$80k	80,000	0	236,462	30,000	0	266,462
6166	150,896	Cottage St Strtscp *80k	80,000	0	230,896	30,000	0	260,896
	387,358	<i>Total Planning</i>	170,000	60,000	497,358	65,000	30,000	532,358
40		Ambulance Division						
6200	155,137	Ambulances (3) ** 0k	44,000	180,000	19,137	54,000	0	73,137
6202	19,466	Defibrillators/Monitors	7,600	0	27,066	7,600	0	34,666
6204	1,376	Patient Simulator/Chest Compr.	2,588	0	3,964	2,588	0	6,551
	175,979	<i>Total Ambulance</i>	54,188	180,000	50,167	64,188	0	114,354
42		Fire Department						
6204	11,442	Turnout Gear (23 sets in FY25)	11,700	0	23,142	11,700	0	34,842
6206	14,000	Hose & Couplings	3,500	0	17,500	3,500	0	21,000
6212	849	Rescue Tools	1,867	0	2,716	1,867	0	4,582
6214	71,971	Fire Engine #1 Tanker	75,000	0	146,971	75,000	0	221,971
6218	54,364	Fire Engine #4 Ladder	36,364	0	90,728	36,364	0	127,092
6220	18,758	Fire Engine #5 Reserve ** \$0k	20,200	0	38,958	25,200	0	64,158
6222	3,462	Portable Radios (20)	4,000	0	7,462	5,000	0	12,462
6224	25,394	Pickup Trucks (2) & Trailer	9,386	0	34,780	9,386	35,000	9,166
6226	5,349	Thermal Imaging Cameras	2,400	0	7,749	2,400	0	10,149
6227	75,322	SCBAs & Cascade System	9,608	0	84,930	9,608	0	94,538
	280,911	<i>Total Fire</i>	174,025	0	454,936	180,025	35,000	599,960

Note: Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY24			FY25			FY26		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
3,471	8,900	10,685	3,471	4,000	10,157	3,471	0	13,628
30,000	30,000	202	0	0	202	0	0	202
3,000	0	3,000	3,000	0	6,000	3,000	0	9,000
1,733	0	15,530	1,733	0	17,263	1,733	0	18,997
5,833	0	26,474	5,833	32,000	307	5,833	0	6,141
20,000	25,000	26,928	20,000	30,000	16,928	20,000	25,000	11,928
4,375	0	8,210	4,375	0	12,585	4,375	0	16,960
4,545	0	46,191	4,545	50,000	737	4,545	0	5,282
2,786	10,000	859	2,786	5,000	(1,355)	2,786	0	1,431
75,744	73,900	138,080	45,744	121,000	62,824	45,744	25,000	83,568
30,000	25,000	66,264	30,000	6,000	90,264	33,679	8,000	115,943
15,000	0	32,000	15,000	0	47,000	15,000	0	62,000
45,000	25,000	98,264	45,000	6,000	137,264	48,679	8,000	177,943
3,200	0	14,218	3,200	0	17,418	3,200	0	20,618
3,200	0	14,218	3,200	0	17,418	3,200	0	20,618
3,433	12,000	6,925	3,433		10,358	4,000	0	14,358
5,000	0	35,762	5,000	0	40,762	5,000	0	45,762
4,400	31,000	120	4,400		4,520	4,400	0	8,920
2,400	0	9,407	2,400	11,800	7	2,400	0	2,407
15,233	43,000	52,214	15,233	11,800	55,647	15,800	0	71,447
5,000	0	10,000	5,000	0	15,000	5,000	0	20,000
60,000	0	326,462	50,000	0	376,462	50,000	0	426,462
60,000	0	320,896	50,000	0	370,896	50,000	0	420,896
125,000	0	657,358	105,000	0	762,358	105,000	0	867,358
54,000	0	127,137	54,000	190,000	(8,863)	54,000	0	45,137
7,600	0	42,266	7,600	0	49,866	7,600	0	57,466
2,588	0	9,139	2,588	0	11,726	2,588	0	14,314
64,188	0	178,542	64,188	190,000	52,729	64,188	0	116,917
11,700	0	46,542	11,700	58,000	242	11,700	0	11,942
3,500	0	24,500	3,500	0	28,000	3,500	0	31,500
1,867	0	6,449	1,867	0	8,316	1,867	0	10,182
75,000	0	296,971	90,000	0	386,971	90,000	0	476,971
36,364	0	163,456	36,364	0	199,820	36,364	0	236,184
25,200	0	89,358	25,200	0	114,558	20,200	0	134,758
5,000	0	17,462	5,000	22,400	62	5,000	0	5,062
9,386	0	18,552	9,386	0	27,938	9,386	0	37,324
2,400	0	12,549	2,400	11,000	3,949	2,400	0	6,349
9,608	42,000	62,146	9,608	0	71,754	9,608	0	81,362
180,025	42,000	737,985	195,025	91,400	841,610	190,025	0	1,031,634

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* = Partial or Full Parking Funding			Capital Improvement Program					
** = Partial or Full Cruise Ship Funding			Year By Year Overview					
Account	This Year		Year One			Year Two		
Number	FY21	Department	FY22			FY23		
21	Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
45		Police Department						
6228	6,000	Parking Meter Vehicle(s) *5k	5,000	0	11,000	5,000	0	16,000
6229	121,273	Parking Meters & Equipmt * 41k	40,435	12,000	149,708	40,435	6,000	184,142
6230	27,281	Cruiser Equipment	14,063	22,500	18,844	14,063	17,500	15,406
6231	4,750	Electronic Fingerprint Scanner	4,750	0	9,500	4,750	0	14,250
6233	75,158	Port Security Boat ** \$0k	5,870	0	81,028	10,870	0	91,898
6234	64,805	Cruiser Replacement ** \$0k	46,375	97,000	14,180	46,375	45,000	15,555
6236	2,428	Records Mgt. Software-Spillman	1,500	0	3,928	1,500	0	5,428
6237	12,000	Portable Radios (20)	4,500	0	16,500	4,500	0	21,000
6238	18,644	Tasers (15)	11,000	0	29,644	11,000	40,000	644
6240	100	Firearms	2,700	0	2,800	2,700	0	5,500
6241	6,217	Speed Tr. & Traffic Sol Trailer	2,600	0	8,817	2,600	0	11,417
	338,656	<i>Total Police</i>	138,792	131,500	345,948	143,792	108,500	381,240
47		Dispatch						
6231	0	Voice Recorder System	1,375	0	1,375	1,111	0	2,486
6232	0	Radio Cmmnd Console	6,600	0	6,600	6,600	0	13,200
6235	2,030	Ireson Hill Radio Bldg. & Generator	967	0	2,997	967	0	3,963
6239	25,810	Radio Equipment	8,275	0	34,085	7,275	0	41,360
	27,840	<i>Total P.S.Bldg.</i>	17,217	0	45,057	15,953	0	61,009
49		Public Safety Building						
6242	34,963	Generators -(2) School & PSB	3,892	0	38,855	3,892	0	42,747
6244	0	P.S. Bldg. Fire Renovations-ongoing	28,566	15,000	13,566	28,566	15,000	27,132
6246	0	P.S. Bldg. PD Roof	0	0	0	0	0	0
	1,500	Workout Equipment - FD & PD	1,500	0	3,000	1,500	0	4,500
	36,463	<i>Total P.S.Bldg.</i>	33,958	15,000	55,421	33,958	15,000	74,379
53		Harbor Department						
6250	37,744	Boat & Trailer-Mrs. B	2,200	0	39,944	2,200	0	42,144
6252	12,000	Floats, FB \$25K	25,000	36,000	1,000	24,000	0	25,000
6254	29,881	Gangways	2,100	12,000	19,981	2,100	12,000	10,081
6256	10,337	Fishermen's Hoists (2)	2,103	0	12,440	2,103	10,000	4,542
6258	129,209	Ferry Terminal Lot *95k **0K	100,000	165,000	64,209	115,000	55,000	124,209
6260	0	Port Security Office *5k	10,000	0	10,000	10,000	0	20,000
6264	10,000	Breakwater Repairs	0	0	10,000	0	0	10,000
6266	54,542	Pier Renovations ** \$0k	3,333	0	57,875	3,333	0	61,208
6268	4,200	Boat Pump Out System	2,600	0	6,800	2,600	0	9,400
6269	0	H Com. Ferry Term Cnslt	0	0	0	0	0	0
	287,913	<i>Total Harbor</i>	147,336	213,000	222,249	161,336	77,000	306,584

Note: Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY24			FY25			FY26		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
5,000	0	21,000	5,000	0	26,000	5,000	0	31,000
40,435	6,000	218,577	40,435	31,000	228,011	40,435	6,000	262,446
14,063	5,000	24,469	14,063	17,500	21,031	14,063	12,500	22,594
4,750	19,000	0	4,750	0	4,750	1,900	0	6,650
10,870		102,768	10,870	0	113,638	10,870	0	124,508
46,375	45,000	16,930	38,000	45,000	9,930	38,000	45,000	2,930
1,500		6,928	1,500	0	8,428	1,500	0	9,928
4,500		25,500	4,500	30,000	0	4,500	0	4,500
6,800	0	7,444	6,800	0	14,244	6,800	0	21,044
2,700	0	8,200	2,700	10,800	100	2,700	0	2,800
2,600		14,017	2,600	15,000	1,617	2,600	0	4,217
139,592	75,000	445,832	131,217	149,300	427,749	128,367	63,500	492,616
1,111	0	3,597	1,111	0	4,708	1,111	0	5,819
10,000	0	23,200	10,000	0	33,200	10,000	0	43,200
967	0	4,930	967	0	5,897	967	0	6,863
7,275		48,635	7,275	0	55,910	25,000	0	80,910
19,353	0	80,362	19,353	0	99,715	37,078	0	136,792
3,892	0	46,639	3,892	0	50,531	3,892	0	54,423
28,566	27,000	28,698	28,566	57,000	264	28,566	15,000	13,830
0	0	0	0	0	0	0	0	0
1,500	0	6,000	1,500	0	7,500	1,500	0	9,000
33,958	27,000	81,337	33,958	57,000	58,295	33,958	15,000	77,253
2,200	0	44,344	2,200	0	46,544	2,200	0	48,744
24,000	0	49,000	24,000	48,000	25,000	24,000	0	49,000
2,100	12,000	181	2,100	0	2,281	10,000	12,000	281
2,103	0	6,645	2,103	0	8,747	2,103	0	10,850
150,000	40,000	234,209	150,000	0	384,209	200,000	0	584,209
10,000	0	30,000	10,000	0	40,000	10,000	0	50,000
0	0	10,000	0	0	10,000	0	0	10,000
3,333	0	64,541	3,333	0	67,874	3,333	0	71,207
2,600	0	12,000	2,600	0	14,600	2,600	0	17,200
0	0	0	0	0	0	0	0	0
196,336	52,000	450,920	196,336	48,000	599,255	254,236	12,000	841,491

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* = Partial or Full Parking Funding				Capital Improvement Program				
** = Partial or Full Cruise Ship Funding				Year By Year Overview				
Account	This Year			Year One			Year Two	
Number	FY21	Department		FY22			FY23	
21	Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
59		Parks Section						
5448	8,232	Museum in the Streets ** \$0k	2,000	0	10,232	2,000	0	12,232
6300	46,325	Benches, BikeRks, Pergola*5k	5,000	5,000	46,325	5,000	5,000	46,325
6302	13,000	Grant Park Reserve ** \$0k	1,000	0	14,000	1,000	0	15,000
6304	18,716	Tree Planting	8,000	8,000	18,716	8,000	8,000	18,716
6306	12,200	Park Irrigation Systems	3,000	0	15,200	3,000	0	18,200
6308	17,863	Skatepark Maint. Reserve	4,516	0	22,379	4,516	0	26,895
6310	60,728	Mt. Desert St. Cemetery	0	0	60,728	0	60,728	0
6312	22,400	Playground Equipment	10,800	0	33,200	10,800	0	44,000
6314	13,074	Launch Ramp @ Hadley Pt.	2,700	0	15,774	2,700	0	18,474
6316	0	Tennis & Basketball Crts	5,000	0	5,000	5,000	0	10,000
6318	13,735	Village Green Bandstand **\$0k	0	0	13,735	0	0	13,735
6332	35,073	Glen Mary Renovations	8,000	0	43,073	8,000	0	51,073
6334	0	Harborview Park ** \$0k	0	0	0	0	0	0
6336	37,486	Downtown Signage Resrv **\$0k	4,200	0	41,686	12,000	0	53,686
	298,832	<i>Total Parks</i>	54,216	13,000	340,048	62,016	73,728	328,336
70		Comfort Stations						
6350	102,344	Restroom Reserve (4) ** \$0k	27,000	0	129,344	32,000	0	161,344
	0		0	0	0	0	0	0
	102,344	<i>Total Comfort Stations</i>	27,000	0	129,344	32,000	0	161,344
77		Highway Division						
6400	14,115	Air Compressor (1)/Welder (1)	402	0	14,517	402	0	14,918
6402	151,034	Backhoes (1)	3,000	0	154,034	3,000	0	157,034
6404	5,727	Brush Chipper	2,600	0	8,327	2,600	0	10,927
6406	20,000	Bikeway/Ped. Imprvmts *\$40k	40,000	0	60,000	60,000	0	120,000
6408	95,694	Road Grader (used) *15k, FB \$20K	35,000	130,000	694	5,000	0	5,694
6410	5,000	Parking Lot Acq. *\$20k	20,000	0	25,000	40,000	0	65,000
6412	39,092	Hydraulic Truck Lifts (2), FB \$16K	16,000	55,000	92	2,955	0	3,047
6414	84,941	Front End Loader *15k	15,000	0	99,941	15,000	0	114,941
6416	52,564	Excavator (Bobcat)	9,167	0	61,731	9,167	0	70,897
6418	17,200	Snowblower	4,300	0	21,500	4,300	0	25,800
6420	382,111	Road Improvements *\$200k	350,000	360,000	372,111	400,000	400,000	372,111
6422	17,900	Fuel Pump System	5,250	0	23,150	5,250	0	28,400
6424	127,106	Sidewalk Plow *\$26k	26,000	0	153,106	26,000	152,000	27,106
6426	356,795	Sidewalk Constrt *\$100k	100,000	260,000	196,795	131,000	200,000	127,795
6430	11,029	Steam/Pressure Washer	500	0	11,529	500	0	12,029
6432	0	Route 3 Reconstruction	0	0	0	n/a	n/a	n/a
6434	73,220	Eden Path Lighting *\$20k	20,000	0	93,220	30,000	75,000	48,220
6436	112,000	Street Sweeper (Vacuum) *25k	40,000	0	152,000	43,000	195,000	0
6438	67,038	Pub Wrks Complx/Solar, FB \$11K	11,000	77,000	1,038	10,000	0	11,038
6440	25,000	School Satellite Park Lot *50k	50,000	0	75,000	50,000	0	125,000
6442	18,379	Tag Trailer	840	0	19,219	840	0	20,059
6444	6,300	Brine Mixing Equipment	2,200	0	8,500	2,200	0	10,700
6446	11,297	Liquid Anti-icer Tank	900	0	12,197	900	0	13,097
6448	29,855	Street Lts-LED-Cap Lease * 133k	133,000	133,000	29,855	133,000	133,000	29,855
6450	71,654	Light Trucks (6 + PWD)	47,571	40,000	79,225	47,571	40,000	86,797
6452	314,839	Plow Trucks (5) *50k, FB \$13K	66,000	200,000	180,839	66,000	0	246,839
6453	14,740	Bobcat Loader & Eqmnt	4,700	0	19,440	4,700	0	24,140
6454	17,551	Roller, Vibratory	1,000	0	18,551	1,000	0	19,551
	2,142,181	<i>Total Highway</i>	1,004,430	1,255,000	1,891,611	1,094,385	1,195,000	1,790,995

Note: Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY24			FY25			FY26		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
2,000	0	14,232	2,000	0	16,232	2,000	0	18,232
5,000	5,000	46,325	5,000	0	51,325	5,000	0	56,325
1,000	0	16,000	1,000	0	17,000	1,000	0	18,000
8,000	8,000	18,716	8,000	8,000	18,716	8,000	8,000	18,716
3,000	0	21,200	3,000	0	24,200	3,000	0	27,200
4,516	0	31,411	4,516	0	35,928	4,516	0	40,444
0	0	0	0	0	0	0	0	0
10,800	0	54,800	6,800	0	61,600	6,800	0	68,400
2,700	0	21,174	2,700	0	23,874	2,700	0	26,574
5,000	0	15,000	5,000	0	20,000	5,000	0	25,000
0	0	13,735	0	0	13,735	0	0	13,735
8,000	0	59,073	8,000	0	67,073	8,000	0	75,073
0	0	0	0	30,000	(30,000)	0	0	(30,000)
12,000	0	65,686	12,000	0	77,686	12,000	0	89,686
62,016	13,000	377,352	58,016	38,000	397,369	58,016	8,000	447,385
32,000	0	193,344	37,000	0	230,344	37,000	260,000	7,344
0	0	0	0	0	0	0	0	0
32,000	0	193,344	37,000	0	230,344	37,000	260,000	7,344
402	5,000	10,320	402	0	10,721	402	0	11,123
3,000	0	160,034	3,000	0	163,034	3,000	145,000	21,034
2,600	0	13,527	2,600	0	16,127	2,600	0	18,727
60,000	0	180,000	60,000	0	240,000	60,000	0	300,000
5,000	0	10,694	5,000	0	15,694	5,000	0	20,694
40,000	0	105,000	40,000	0	145,000	40,000	0	185,000
2,955	0	6,002	2,955	0	8,957	2,955	10,000	1,912
15,000	0	129,941	15,000	0	144,941	15,000	0	159,941
9,167	0	80,064	9,167	0	89,231	9,167	0	98,397
4,300	0	30,100	4,300	0	34,400	4,300	0	38,700
400,000	400,000	372,111	500,000	400,000	472,111	500,000	500,000	472,111
5,250	0	33,650	5,250	0	38,900	5,250	0	44,150
26,000	0	53,106	26,000	0	79,106	26,000	0	105,106
132,000	200,000	59,795	150,000	135,000	74,795	150,000	95,000	129,795
500	0	12,529	500	0	13,029	500	0	13,529
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	48,220	0	0	48,220	0	0	48,220
44,000	0	44,000	44,000	0	88,000	44,000	0	132,000
11,000	0	22,038	11,000	0	33,038	11,000	0	44,038
50,000	0	175,000	50,000	0	225,000	65,000	0	290,000
840	0	20,899	6,000	26,000	899	840	0	1,739
2,200	0	12,900	2,200	15,000	100	2,200	0	2,300
900	0	13,997	900	0	14,897	900	0	15,797
28,806	0	58,661	28,806	0	87,467	28,806	0	116,273
47,571	63,000	71,368	47,571	60,000	58,940	47,571	55,000	51,511
66,000	0	312,839	66,000	200,000	178,839	66,000	0	244,839
4,700	0	28,840	4,700	0	33,540	4,700	0	38,240
1,000	0	20,551	1,000	0	21,551	1,000	0	22,551
963,191	668,000	2,086,186	1,086,351	836,000	2,336,536	1,096,191	805,000	2,627,727

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* = Partial or Full Parking Funding			Capital Improvement Program					
** = Partial or Full Cruise Ship Funding			Year By Year Overview					
Account	This Year		Year One			Year Two		
Number	FY21	Department	FY22			FY23		
21	Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
79		Solid Waste Division						
6455	4,283	Waste Oil Furnace	757	0	5,040	757	5,300	497
6456	38,624	(2) Single Sort Units/Canopy	1,000	0	39,624	2,167	0	41,791
6458	30,105	Transfer Station Renovations	3,000	0	33,105	3,000	0	36,105
6460	25,883	(3) 48' Trailers	12,000	0	37,883	12,000	0	49,883
6462	9,999	Compactor Unit w/Hopper	3,333	0	13,332	3,333	0	16,666
6464	11,500	Skid Steer	4,500	0	16,000	4,500	0	20,500
6468	110,157	Solar Panels	0	110,157	0	2,000	0	2,000
6470	6,750	Truck	3,800	0	10,550	3,800	0	14,350
	237,301	<i>Total Solid Waste</i>	28,390	110,157	155,534	31,557	5,300	181,792
84		Town Debt Service						
6502	0	D- Agamont Pk.& Seawall-'05	45,400	45,400	0	44,000	44,000	0
6504	0	K- Muni.Bldg.Renov.-'15	159,225	159,225	0	154,825	154,825	0
6506	0	J- Public Works Complex-'13	232,987	232,987	0	233,413	233,413	0
6508	0	K-Downtown Signs '15 ** \$21k	20,150	20,150	0	24,450	24,450	0
6510	0	F - Public Works- '10 ** \$31k	246,975	246,975	0	241,055	241,055	0
6512	0	L-Pub Safety Bldg Envelp '15	30,000	30,000	0	29,300	29,300	0
6514	0	Trnsfr Station,FTreck,Bldg Slab '17	256,100	256,100	0	248,100	248,100	0
6516	0	FerryTrm/PrkMeter Bond-'18 *184k	319,700	319,700	0	308,200	308,200	0
6518	0	FerryTerm/BayF Taxable'18 ** 25K	88,400	88,400	0	86,150	86,150	0
6520	0	Fiber Build & Auditorium Renov.	0	0	0	48,000	48,000	0
	0		0	0	0	0	0	0
	0		0	0	0	0	0	0
	0		0	0	0	0	0	0
82	0	<i>Total Town Debt</i>	1,398,937	1,398,937	0	1,417,493	1,417,493	0
	0		0	0	0			
6190	26,428	Unallocated	19,967	0	46,395	20,000	0	66,395
	4,604,349		4,123,632	4,216,594	4,511,387	4,132,879	3,740,021	4,904,246
		Funds Available	4,123,632			4,132,879		
		Surplus (Shortfall)	0			0		

Note: Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY24			FY25			FY26		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
757	0	1,254	757	0	2,012	757	0	2,769
2,167	0	43,958	2,167	0	46,125	2,167	0	48,292
3,000	0	39,105	3,000	0	42,105	3,000	0	45,105
12,000	0	61,883	12,000	0	73,883	12,000	0	85,883
3,333	0	19,999	3,333	0	23,332	3,333	0	26,666
4,500	0	25,000	4,500	0	29,500	4,500	0	34,000
2,000	0	4,000	2,000	0	6,000	2,000	0	8,000
5,000	0	19,350	8,000	0	27,350	8,000	0	35,350
32,757	0	214,549	35,757	0	250,307	35,757	0	286,064
42,400	42,400	0	40,800	40,800	0	0	0	0
150,425	150,425	0	146,025	146,025	0	141,625	141,625	0
233,687	233,687	0	233,813	233,813	0	233,788	233,788	0
23,650	23,650	0	22,850	22,850	0	22,050	22,050	0
234,950	234,950	0	228,475	228,475	0	222,000	222,000	0
28,500	28,500	0	27,700	27,700	0	26,800	26,800	0
240,100	240,100	0	232,100	232,100	0	224,100	224,100	0
296,700	296,700	0	174,225	174,225	0	169,625	169,625	0
88,775	88,775	0	86,525	86,525	0	89,425	89,425	0
95,000	95,000	0	95,000	95,000	0	95,000	95,000	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
1,434,187	1,434,187	0	1,287,513	1,287,513	0	1,224,413	1,224,413	0
30,000	0	96,395	40,000	0	136,395	20,000	0	156,395
3,451,779	2,453,087	5,902,938	3,398,890	2,836,013	6,465,815	3,397,651	2,420,913	7,442,553
3,451,779			3,398,890			3,397,651		
0			0			0		

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* = Partial or Full Parking Funding			Capital Improvement Program					
** = Partial or Full Cruise Ship Funding			Year By Year Overview					
Account	This Year		Year One			Year Two		
Number	FY21	Department	FY22			FY23		
21	Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
94		SCHOOL C.I.P						
6602	2,284	ADA Act Renovations	0	0	2,284	0	0	2,284
6604	25,259	Capital Outlay Reserve	7,286	0	32,545	10,000	0	42,545
6605	15,410	Asbestos Removal	0	0	15,410	0	0	15,410
6606	1,068	Furniture & Equipment	5,000	5,000	1,068	5,000	5,000	1,068
6608	73,736	Computers & Technology	50,000	60,000	63,736	57,000	62,000	58,736
6610	539	Copier Lease/Purchase	13,890	13,890	539	13,890	13,890	539
6611	0	Conners Hallway Floor	0	0	0	0	0	0
6612	0	Floor Covering Replacement	0	0	0	0	0	0
6614	0	Repaving P/Lot	0	0	0	0	0	0
6618	39,876	Pickup Truck Replacement	5,986	45,862	0	6,000	0	6,000
6620	0	Playground	0	0	0	0	0	0
6624	16,759	Roof Repair Reserve	10,000	15,000	11,759	10,000	10,000	11,759
6626	0	Storage Units	0	0	0	0	0	0
6628	25,622	Technology Infrastructure	5,000	5,000	25,622	18,000	10,000	33,622
6630	0	Kitchen Equipment	0	0	0	0	0	0
6632	0	Waterproof Wall	0	0	0	0	0	0
6648	0	Conners Water Main Replcmnt	0	0	0	0	0	0
6650	0	Safety & Access Control	10,000	10,000	0	10,000	10,000	0
6652	0	Upgrade Conners Entrance	0	0	0	0	0	0
6654	344,005	Bldg Concept Draw/Bldg Repair	211,563	150,000	405,568	250,000	200,000	455,568
6656	0	Energy Audit	0	0	0	0	0	0
6660	0	Boiler Replacement Reserve	0	0	0	0	0	0
6662	20,000	Tractor/Plow Reserve	5,000	0	25,000	5,000	0	30,000
6664	0	Security Panel	0	0	0	0	0	0
6670	0	Gym Floor Repairs	0	0	0	0	0	0
6656	0	Not used	0	0	0	0	0	0
	564,558	<i>Total School Projects</i>	323,725	304,752	583,531	384,890	310,890	657,531
		Funds Available	323,725			384,890		
		Surplus (Shortfall)	0			0		
94		School Debt Service	0					
6704	0	School Bldg Renovations-'18	0	0	0	0	0	0
6706	0	Bond Issue M: 2004 Heat	61,421	61,421	0	61,723	61,723	0
	0	<i>Total School Debt</i>	61,421	61,421	0	61,723	61,723	0
	564,558	School Totals	385,146	366,173	583,531	446,613	372,613	657,531
	5,168,907	C.I.P. Fund Grand Totals	4,508,778	4,582,767	5,094,918	4,579,492	4,112,634	5,561,777
		Funds Available	4,508,778			4,579,492		
		Surplus (Shortfall)	(0)			(0)		

Note: Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY24			FY25			FY26		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
0	0	2,284	0	0	2,284	0	0	2,284
10,000	0	52,545	10,000	0	62,545	9,928	0	72,473
0	0	15,410	0	0	15,410	0	0	15,410
5,000	5,500	568	7,500	7,500	568	7,500	0	8,068
59,000	59,000	58,736	59,000	62,000	55,736	62,000	59,000	58,736
13,890	13,890	539	13,890	13,890	539	13,890	13,890	539
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
6,000	0	12,000	6,000	0	18,000	6,000	0	24,000
0	0	0	5,000	0	5,000	10,000	0	15,000
10,000	10,000	11,759	10,000	10,000	11,759	10,000	0	21,759
0	0	0	0	0	0	0	0	0
18,000	10,000	41,622	12,500	10,000	44,122	20,000	0	64,122
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
10,000	10,000	0	10,000	10,000	0	10,000	10,000	0
0	0	0	0	0	0	0	0	0
250,000	250,000	455,568	250,000	300,000	405,568	292,072	0	697,640
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
5,000	0	35,000	5,000	0	40,000	5,000	0	45,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
386,890	358,390	686,031	388,890	413,390	661,531	446,390	82,890	1,025,031
386,890			388,890			446,390		
0			0			0		
0	0	0	0	0	0	0	0	0
62,020	62,020	0	62,211	62,211	0	0	0	0
62,020	62,020	0	62,211	62,211	0	0	0	0
448,910	420,410	686,031	451,101	475,601	661,531	446,390	82,890	1,025,031
3,900,689	2,873,497	6,588,969	3,849,991	3,311,614	7,127,346	3,844,041	2,503,803	8,467,584
3,900,688			3,849,991			3,844,041		
(1)			(0)			0		

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**THE WARRANT
ANNUAL TOWN MEETING – JUNE 1 & 8, 2021
TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: A Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Conners-Emerson School Gymnasium** in said Town on Tuesday the first day of June, A. D., 2021 at **six** o'clock in the afternoon, then and there to act on *Articles A through X*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the eighth day of June, A. D., 2021 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on *Article One* of said articles being set out below to wit:

**Action on Articles A through X will be on
Tuesday, June 1, 2021 starting at 6:00 p.m.
Conners-Emerson School Gymnasium
with masks and social distancing**

~ Voter Check-in Required ~

“Open Town Meeting”, June 1st, all Voters must check in to obtain a voter card prior to the start of Town Meeting. Voters are encouraged to arrive at least 45 minutes before the start of the meeting.

Article A ELECTION OF MODERATOR - To choose a Moderator to preside at said meeting.

Note: Articles B through L authorize expenditures in cost center categories.

Article B EDUCATION BUDGET EXPENDITURES: Regular Instruction - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$3,201,264	\$3,201,264	\$3,201,264

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article C EDUCATION BUDGET EXPENDITURES: Special Education - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$1,457,812	\$1,457,812	\$1,457,812

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article D EDUCATION BUDGET EXPENDITURES: Career and Technical Education – To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$ 0	\$ 0	\$ 0

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article E EDUCATION BUDGET EXPENDITURES: Other Instruction - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$ 131,066	\$ 131,066	\$ 131,066

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article F EDUCATION BUDGET EXPENDITURES: Student & Staff Support - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$ 609,580	\$ 609,580	\$ 609,580

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article G EDUCATION BUDGET EXPENDITURES: System Administration - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 177,607	\$ 177,607	\$ 177,607

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article H EDUCATION BUDGET EXPENDITURES: School Administration - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 403,668	\$ 403,668	\$ 403,668

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article I EDUCATION BUDGET EXPENDITURES: Transportation & Buses - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 347,667	\$ 347,667	\$ 347,667

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article J EDUCATION BUDGET EXPENDITURES: Facilities Maintenance - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 714,134	\$ 714,134	\$ 714,134

The School Committee recommends adoption.

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article K EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.
The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article L EDUCATION BUDGET EXPENDITURES: All Other Expenditures - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 95,000	\$ 95,000	\$ 95,000

*The School Committee recommends adoption.
The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Note: Articles B – L authorize a total budget of:

<i>School</i>	<i>Town</i>	<i>Warrant</i>
<i>Committee</i>	<i>Council</i>	<i>Committee</i>
\$7,137,798	\$7,137,798	\$7,137,798

Note: Articles M & N raise funds for the Proposed School Budget

Article M EDUCATION BUDGET: Essential Programs and Services – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (State Recommends \$4,180,884) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2021 to June 30, 2022.

Explanation: *The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:			
<i>State Subsidy</i>	\$ 616,600	\$ 616,600	\$616,600
<i>Town’s Minimum Share</i>	\$3,564,284	\$3,564,284	\$3,564,284
<i>State’s Essential Programs & Services Model</i>	\$4,180,884	\$4,180,884	\$4,180,884

*The School Committee recommends adoption.
The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Note: Article N raises additional local funds recommended to support the proposed school budget

Article N EDUCATION BUDGET: Additional Local Funds - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes for the period July 1, 2021 to June 30, 2022, which exceeds the State’s Essential Programs and Services allocation model by as required to fund the budget recommended by the school committee.

Explanation:

The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs. The School Committee recommends the additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:			
<i>Additional Local Funds</i>	\$2,547,755	\$2,547,755	\$2,547,755
<i>Exceeding EPS by</i>	\$2,547,755	\$2,547,755	\$2,547,755

*The School Committee recommends adoption.
The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Note: Articles M & N raise a total town appropriation of:

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$6,112,039	\$6,112,039	\$6,112,039

Note: Article O summarizes the proposed school budget and does not authorize any additional expenditures

Article O EDUCATION BUDGET: Total Expenditures- To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$7,137,798	\$7,137,798	\$7,137,798

*The School Committee recommends adoption.
The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article P EDUCATION BUDGET: State, Federal, and Other Funds - In addition to the amount in Articles B – O, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2021-2022 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$835,759 (including COVID Relief Grants)

Recommendations:
*The School Committee recommends adoption.
The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article Q BUILD A FIBER NETWORK TO TOWN FACILITIES– Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to provide monies to build a fiber network to its Town Facilities that will connect these Town’s operating facilities in a secure private network; said project, known as the **Fiber Network**, to include all costs related to the following:

- All certifications/Pole attachment agreements
- All pole make-ready work and equipment
- Locations also include pump stations of the Water & Wastewater Divisions
- Installation of said fiber network

- Identify and contract with potential partners, local businesses, network service providers, etc., with the possibility to lower construction and operating costs
- Explore & purchase any existing dark fiber on the poles
- Other activities that are reasonably related to the project

2. **Appropriate** the sum of Seven Hundred Fifty Thousand dollars (\$750,000) to provide for the costs of said project, including final engineering and transaction costs;

3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Seven Hundred Fifty Thousand Dollars (\$750,000); and

4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

FINANCIAL STATEMENT

As of June 1, 2021

1. Total Town Indebtedness- Principal

A. Bonds outstanding and unpaid	\$18,021,871
B. Bonds authorized and unissued (June 2021)	- 0
C. Bonds to be issued if this article is approved:	\$750,000

2. Costs

At an estimated interest rate of 2.75% for a twenty (20) year maturity, the estimated costs for this bond issue will be:

Principal:	\$750,000
Interest:	<u>\$235,076</u>
<u>Total Debt Service:</u>	<u>\$985,076</u>

3. Validity

The validity of the bond and of the voters’ ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

 Sarah M. Gilbert
 Treasurer
 Town of Bar Harbor

Explanation:

Recent federal legislation makes it likely that the Town would soon incur a cost of \$45,000 per year for continued use of its current fiber due to this change as well as resolving the expired (2015) franchise agreement. There is currently no maintenance guarantee if a service break occurs in the network owned by Charter Communications. Charter has advised the Town it requests this “rent” for what it had previously provided to the Town without cost as one of the conditions to re-sign a new franchise agreement. In order to address this situation, the Communications & Technology Committee recognized that the fiber network is part of the Town’s critical infrastructure and recommended that the Town build and take ownership of its own secure network. The Town explored the feasibility of building its own fiber network and completed a detailed engineering plan for connecting twenty-five town-owned locations in 2019. The completed engineering plan outlines the technical requirement and estimates the development and build-out costs through a normal bid proposal basis. Included in this Bond is the authority to seek partners and contract with such businesses and ISP network providers in an effort to lower both the capital and operating costs of the project. The \$750,000 estimate has a 15% included contingency.

The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article R MUNICIPAL BUDGET: Expenditures - To see what sum the Town will raise and appropriate for the Municipal Budget for FY22 (7/1/21 TO 6/30/22).

Explanation:

This is the total amount that the Town Council is allowed to spend from all sources except grants and donations, as provided in Article T, and from reserve accounts.

Recommendations:	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	\$16,473,223	\$16,473,223

The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article S MUNICIPAL BUDGET: Other Revenues - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY22 (7/1/21 TO 6/30/22).

Explanation:

In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.

Recommendations:	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	\$ 7,630,007	\$ 7,630,007

<i>Fund Balance</i>	<i>\$ 100,000</i>	<i>\$ 100,000</i>
<i>Fund Balance – Parking Fund</i>	<i>\$ 364,410</i>	<i>\$ 364,410</i>

*The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article T MUNICIPAL BUDGET: Tax Cap Override – To see if the Town will vote to increase the property tax levy limit of \$8,709,829 established for the Town of Bar Harbor by State law in the event that the FY22 Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

Explanation:

In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$8,709,829. As detailed in your copy of the annual Town Report, currently the proposed budget is \$331,023 under the tax cap.

Recommendations:

*The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article U MUNICIPAL BUDGET: Grants and Donations – In addition to the amount in Article R, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY22 (7/1/21 TO 6/30/22) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

Explanation:

From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.

Recommendations:

*The seven-member Town Council recommends adoption by a vote of 7 to 0.
The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article V PREPAYMENT OF TAXES - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

Explanation:

On rare occasions, taxpayers need to pay their taxes before they have been billed.

The Town Treasurer cannot accept such early payments unless an article is passed.

Recommendations:

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article W TAX DUE DATE AND INTEREST RATE - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2021 and that second half taxes shall be due and payable on or before March 31, 2022 and that interest shall be charged at the annual rate of 6.0% on any unpaid taxes due on September 30, 2021 beginning October 1, 2021 and on any unpaid taxes due March 31, 2022 beginning April 1, 2022.

Explanation:

The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.

Recommendations:

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Article X OVERPAYMENT OF TAXES - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2021 at 2.0% per year on the amount of overpayment.

Explanation:

If a taxpayer prevails in a tax assessment appeal against the Town, we must pay interest on the tax amount being refunded. The Town is required by law to set the interest amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.

Recommendations:

The seven-member Town Council recommends adoption by a vote of 7 to 0.

The 22-member Warrant Committee recommends adoption by a vote of 19 to 0.

Election of Town Officers

Action on the following articles will be at the Town Election with
Polls Open Tuesday, June 8, 2021 from 8:00 a.m. to 8:00 p.m.

Municipal Building Auditorium

Article 1 - ELECTION OF OFFICERS - To elect Town Officers as are required to be elected by secret ballot.

The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 8, 2021 for election of Town officers and referendum. Absentee ballots will be processed on Saturday, June 5, 2021 starting at 9:00 a.m., or immediately following a requested inspection, and on Election Day every hour on the hour starting at 9:00 a.m. ***The last day to request an absentee ballot is Thursday, June 3rd.***

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, and during poll hours on Election Day for the registration of persons desiring to register for this election. Must provide proof of identity and official document showing physical address, not a post office box. A Maine Driver’s license with current physical address would satisfy both requirements.

Given under our hands this fourth day of May 2021.

Municipal Officers of the Town of Bar Harbor

Jefferson Dobbs, Chair

Matthew A. Hochman, Vice Chair

Gary Friedmann

Joseph Minutolo

Valerie Peacock

Erin E. Cough

Jill Goldthwait

Attest:

A true copy _____
 Town Clerk of Bar Harbor, ME

CONSTABLE’S RETURN

By virtue of the within Warrant to me directed, I have warned and notified the inhabitants of the Town of Bar Harbor to assemble at the time and place and for the purposes therein named by posting attested copy of the within Notice on the Bulletin Board, Municipal Offices, being conspicuous public place within said Town on the ____ day of _____ in the year of our Lord Two Thousand and Twenty-one.

Attest: _____
Constable of the Town of Bar Harbor

Attest: A true copy _____
Town Clerk of Bar Harbor, ME



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TELEPHONE DIRECTORY

TOWN OF BAR HARBOR
 Website: www.barharbormaine.gov

Ambulance:		
	Emergency	911
	Other Business	288-5554
Assessor	(assessor@barharbormaine.gov)	288-3320
Code Enforcement	(ceo@barharbormaine.gov)	288-3329
Finance Department	(treasurer@barharbormaine.gov)	288-5096
Fire Department:		
	Emergency	911
	Other Business	(mbartlett@barharbormaine.gov) 288-5554
Harbormaster	(bhhmaster@barharbormaine.gov)	288-5571
Planning Department	(planner@barharbormaine.gov)	288-3329
Police Department:		
	Emergency	911
	Other Business	(jwillis@barharbormaine.gov) 288-3391
Public Works Department		
	Public Works Director	(pwdirector@barharbormaine.gov) 288-1026
	Highway Division	(hwsupt@barharbormaine.gov) 288-4681
	Solid Waste Division	(recycling@barharbormaine.gov) 288-4464
	Transfer Station	(recycling@barharbormaine.gov) 288-5201
	Wastewater Division	(watersupt@barharbormaine.gov) 288-4028
	Water Division	(water@barharbormaine.gov) 288-3555
Town Clerk	(clerk@barharbormaine.gov)	288-4098
Town Manager	(manager@barharbormaine.gov)	288-4098
Tax Collector	(collector@barharbormaine.gov)	288-5096
Connors Emerson School		
	https://sites.google.com/mdirss.org/connors-emerson-school/home	288-3631
MDI High School	www.mdihs.net	288-5011

TOWN BOARDS & COMMITTEES

Meeting Schedule

Town Council	7:00 p.m.	1 st & 3 rd Tuesday
Board of Appeals	7:00 p.m.	As needed 2 nd Tuesday
Conservation Commission	5:30 p.m.	2 nd Monday
Design Review Board	6:00 p.m.	2 nd & 4 th Thursday
Harbor Committee	4:00 p.m.	2 nd Monday
Marine Resources Committee	4:00 p.m.	3 rd Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 st & 3 rd Monday
Planning Board	4:00 p.m.	1 st Wednesday
School Board –		
Bar Harbor	4:30 p.m.	1 st Monday
High School	7:00 p.m.	2 nd Monday