

Councilor-Staff Interactions Policy

Town of Bar Harbor

Section C-11.C of the Town Charter provides:

Interference with administration. Neither the Council nor its members have authority over Town employees, except through the Manager. Neither the Council nor its members shall give orders to any such employee, either publicly or privately.

Accordingly, general staff and administrative support to members of the Town Council is provided through the Town Manager's Office. Except for the purposes of inquiries, the Town Council and all of its members shall deal with municipal officials and employees who are subject to the direction and supervision of the Town Manager solely through the Town Manager. Neither the Town Council nor any of its members shall give orders to any municipal officials or employees either publicly or privately. Sensitivity to the workload of support staff in the Town Manager's Office is essential. Staff members may have other work assigned with high priority. Should requested tasks require significant time commitments, prior consultation with the Town Manager is required

LEGISLATIVE HISTORY

5-15-12	New policy proposed by Councilor
6-15-12	Manager drafted proposed policy as directed
6-19-12	Formal policy adopted by Council