

Account Number	Account Description	Actual Year Before Last: FY19	Actual Last Year FY20	Budgeted This Year FY21	Estimated This Year FY21	Requested Next Year FY22	Requested Budget Change From Estimate	Requested Budget
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65 FUND BALANCE - Cruise Ship Reserve Fund

Starting Fund Balance		385,550	540,350	398,570	398,570	112,554	-71.8%	-71.8%
Revenues & Other Sources		1,023,708	930,055	126,559	9,819	174,024	1672.4%	37.5%
Expenditures & Other Uses		868,908	1,071,835	332,147	295,835	224,063	-24.3%	-32.5%
Ending Fund Balance		540,350	398,570	192,982	112,554	62,515		
Reserved for Encumbrances (Env. Monitoring):		2,590	4,988	0	0	0		
Reserved for Encumbrances (PSBldg-Heat Pump):		0	5,565	0	0	0		
Reserved for Encumbrances (UMO Econ Study):		0	0	0	0	0		
Designated Fund Balance For Future Operations Expense		183,245	224,902	154,397	92,146	38,691	-58.0%	-74.9%
Designated Fund Balance For Future Capital Expense		354,515	163,114	23,633	20,407	23,823	16.7%	0.8%
Increase or (Decrease)								
Unassigned Fund Balance				14,983				
(Use of) / Add to Fund Balance		154,800	(141,780)	(205,588)	(80,428)	(50,039)	-37.8%	-75.7%

Notes:

- A. Money may not be expended from reserve funds (Fund Balance) without Town Meeting approval. Reserve funds may be encumbered or designated by Town Council action.
- B. New cruise ship port fees were implemented July 1, 2009. All cruise ships disembarking are required to pay a Passenger Service Fee and a Port Development Fee. As required by law, these fees can be used only for facilities and services directly benefitting cruise ship passengers, although the general public may also derive some benefit from them.
- C. COVID19 Impact - Approximately 22 larger ships budgeted for Spring 2021

65 REVENUES - Cruise Ship Fund

(* = See Page CS-5)

Operating Revenues								
65-4363	Passenger Service Fees *	555,910	515,963	70,928	5,309	94,109	1672.7%	32.7%
Capital Revenues								
65-4364	Port Development Fees *	467,798	414,092	55,630	4,510	79,914	1672.0%	43.7%
65-4366	Grant Income							
65-4367	Ferry Terminal Reimbursements							
Total Non-Tax Revenue		1,023,708	930,055	126,559	9,819	174,024	1672.4%	37.5%
Total Revenues & Other Sources		1,023,708	930,055	126,559	9,819	174,024	1672.4%	37.5%

FY21--Fees as of 7/1/20 (\$4.46 x 2.2% which was FY20 COLA used) = \$4.55 total.
 FY22 - TC Action 1/26/21 - raise rate by COLA to: = \$4.68 total.

Account Number	Account Description	Actual Year Before Last: FY19	Actual Last Year FY20	Budgeted This Year FY21	Estimated This Year FY21	Requested Next Year FY22	Requested Budget Change From Estimate	Budget
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EXPENDITURES - Cruise Ship Fund

#6510

DIRECT EXPENSES

(* = See Page CS-6)

Contract Services

5334	Environmental Monitoring *	8,673	2,602	2,000	2,000	0		
5337	Cottage St. Landscape Design	0	0	0	0	0		
5340	Legal Fees	0	300	0	0	0		
5356	Ferry Terminal Study	0	0	0	0	0		
5358	Visitor Wayfinding Services *	59,635	45,866	7,000	7,000	7,000	0.0%	0.0%
5359	Industry Relations *	0	0	1,000	1,000	1,000	0.0%	0.0%

Other

5448	Supplies - Cones, Trsh Lids, Misc.	11,727	2,588	1,000	1,000	1,000	0.0%	0.0%
5459	Supplies - Patrol Boat	0	0	1,000	1,000	1,000	0.0%	0.0%
5512	Util-Inet/WIFI Park access	259	845	1,000	1,000	1,000	0.0%	0.0%
5517	Fuel - Patrol Boat	0	0	1,000	1,000	500	-50.0%	-50.0%
5659	Repairs/Service - Patrol Boat	3,268	1,566	3,000	3,000	2,000	-33.3%	-33.3%
5808	Cruise Maine Dues *	8,000	8,000	9,000	9,000	0		
5810	CLIA/Other Dues	349	1,091	1,100	1,100	0		
5822	Insurance: Marina Landing + 1/2 FT	6,563	5,382	6,000	5,894	6,000	1.8%	0.0%
5824	Insurance: Patrol Boat	2,700	2,900	2,900	3,050	3,100	1.6%	6.9%
5844	Workshop Reg/Conferences-Admin	0	0	1,000	1,000	1,000	0.0%	0.0%
5845	Training - Security Boat	0	0	1,500	1,500	0		
5846	Travel - Rooms & Meals-(1/2 PBoat)	0	0	2,800	2,800	1,400	-50.0%	-50.0%
5906	Contingency	0	3,820	3,000	3,985	3,000	-24.7%	0.0%
5924	Island Explorer Contribution-	19,864	20,261	0	0	20,666		
5924	Lifeflight Foundation Contribution	0	1,300	1,328	1,328	1,328	0.0%	0.0%

Total Direct Expenses		121,038	96,521	45,628	46,657	49,994	7.2%	9.6%
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#6520 ALLOCATED EXPENSES: OPERATIONS

(* = See Chart CS-7 to 9)

4816	Administrative Services *	23,278	25,659	15,668	15,668	10,453	-33.3%	-33.3%
4845	Port Security Services *	141,404	146,882	31,660	31,660	41,502	31.1%	31.1%
4853	Harbor Management Services *	60,035	63,772	15,800	15,800	15,742	-0.4%	-0.4%
4870	Comfort Station Services *	42,299	47,901	9,600	9,600	7,020	-26.9%	-26.9%
4877	Public Works Services *	91,337	85,608	18,680	18,680	22,852	22.3%	22.3%
Total Operating Expense Allocations		358,353	369,822	91,408	91,408	97,569	6.7%	6.7%

Total Passenger Services Expenses		479,391	466,343	137,036	138,065	147,563	6.9%	7.7%
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9,498 10,527

How The Department Operation Expense Allocation Works:

Estimates are made each year as to the required resources from each of the above departments (labor, equipment, outsourced contracts, etc.) For labor, we add an estimated payroll benefit percentage. Number of cruise ship days, two cruise days, etc., are calculated based upon known reservations and various estimates are made to document the impact on each department. This is done once per year at budget time, approved by the Cruise Ship Committee and eventually by Town Meeting to transfer these \$ to the General Fund to cover said costs.

~~ Cruise Ship Fund Continued on Next Page ~~

Account Number	Account Description	Actual Year Before Last: FY19	Actual Last Year FY20	Budgeted This Year FY21	Estimated This Year FY21	Requested Next Year FY22	Requested Budget Change From Estimate	Budget
ALLOCATED EXPENSES: CAPITAL				(* = See Page CS-9)				

These accounts utilize cruise ship Port Development Fees to compensate the Capital Improvement Program (CIP) Fund for the following capital improvements provided for the enjoyment & safety of cruise ship passengers. More detail on projects is in the CIP narratives of the CIP budget.

Transfer to the CIP Fund								
6120	WiFi in the Parks Improvements	0	6,000	0	0	0		
6130	Municipal Bldg Renovations	5,000	5,000	5,000	0	0		
6162	Comprehensive Plan	40,000	5,000	0	0	0		
6164	Lower Main St. Streetscape	10,000	110,000	0	0	0		
6166	Cottage St. Streetscape	10,000	110,000	0	0	0		
6200	Ambulance Replacement	15,000	15,000	15,000	5,000	0		
6220	Fire Engine Replacement	5,000	5,000	5,000	5,000	0		
6232	Radio Command Console (in Disp)	0	0	20,000	20,000	0		
6233	Port Security/HrbMstr Boat Resrv	12,870	12,870	5,000	0	0		
6234	Police Cruiser Replacement	10,000	10,000	10,000	10,000	0		
6246	Public Safety Bldg PD Renovations	0	50,000	0	0	0		
6258	Ferry Terminal Improvements	60,000	30,000	10,000	5,000	0		
6264	Breakwater Repairs	10,000	0	0	0	0		
6266	Town Pier & Fencing Reserve	12,894	12,894	12,894	10,000	0		
6269	Harbor Committee F.Term-to #6258	0	10,000	10,000	0	0		
6300	Benches, Lights, etc. -Parks	15,000	15,000	5,000	0	0		
5448	Museum in the Streets Reserve	1,900	1,900	1,900	1,900	0		
6302	Grant Park Reserve	5,000	5,000	1,000	1,000	0		
6318	Village Green Bandstand Resv.	1,467	1,467	1,467	1,467	0		
6334	Harborview Park Renovations	5,000	5,000	10,000	5,000	0		
6336	Downtown Signage Reserve	10,000	10,000	1,000	1,000	0		
6350	Restroom Renovations Reserve	32,500	15,000	5,000	5,000	0		
6426	Sidewalk Reconstruction	72,000	90,000	0	0	0		
6508	Downtown Signs Debt Service	21,875	21,350	21,350	21,350	21,000	-1.6%	-1.6%
6510	Barker Park Debt Service-'10	6,300	6,300	5,500	5,500	5,500	0.0%	0.0%
6510	Harborview Park Debt Service-'10	1,911	1,911	1,000	1,000	1,000	0.0%	0.0%
6510	Restroom Const. Debt Service-'10	25,800	25,800	24,000	24,000	24,000	0.0%	0.0%
6518	Ferry Terminal Debt Service	0	25,000	25,000	25,000	25,000	0.0%	0.0%
Total Capital Expense Allocations		389,517	605,492	195,111	147,217	76,500	-48.0%	-60.8%
Expended Encumbered Items					10,553			
Total Expenditures & Other Uses		868,908	1,071,835	332,147	295,835	224,063	-24.3%	-32.5%
Cruise Ship Fund								

Cruise Ship Fund Details

New cruise ship port fees were implemented July 1, 2009. By law, these fees can be used only for facilities and services directly benefitting cruise ship passengers, although the general public can also use these facilities and some of the services. The Cruise Ship Fund was established as a component of the General Fund to better track these revenues and expenses, while assuring that fees unspent in one year are carried forward to the next year as fund balance within the Cruise Ship Fund. Expenditures from Fund Balance are approved via the annual Town Meeting budget process. All cruise ship fees and related revenues are recorded directly in the Cruise Ship Fund. However, cruise ship expenses are incurred for both capital and operating purposes and are incurred by numerous departments, making expense budgeting more complicated and difficult. In order to maintain budgetary control and accountability, cruise ship expenses are primarily recorded in the appropriate department and/or fund, and inter-fund transfers are made in amounts equal to the expense. However, direct cruise ship expenses are charged directly to the Cruise Ship fund (e.g. Dues, Wayfinding services, Island Explorer, travel, marina insurance & patrol boat expenses, etc.). Cruise Ship Fund is a component of the General Fund.

Cruise Ship Visit History & Projections

Projections

FY21 -	This Fiscal Year				Ships			Passengers *			source
	Month	Anchored	Small Ships <200	Totals	Anchored	Small Ships	Totals				
	July-Nov-20	0	0	0	0	0	0		< Actual		
	Apr-Jun-21	15	6	21	17,380	600	17,980		Estimated		
	Cancels				(10,428)		(10,428)		60% cut		
	Total	15	6	21	6,952	600	7,552		< This Fiscal Year		

FY22 -	Next Fiscal Year				Ships			Passengers *			source
	Month	Anchored	Small Ships <200	Totals	Anchored	Small Ships	Totals				
	July-Nov-21	130	19	149	228,947	2,156	231,103		< Reservations		
	Apr-June-22	19	1	20	22,726	160	22,886		< Reservations		
	Cancels				(137,368)	0	(137,368)		60% cut on July-Nov		
	Total	149	20	169	114,305	2,316	116,621		< Next Fiscal Year		

Revenue Assumption - 40% of CY21 Passenger Reservation Count

* Passengers are recorded at the vessel's "lower berth" capacity, not the actual number boarding.

** Adjustment for No Shows (cancelled reservations) is made at historical averages. **Small Ships = <200 pass**

Historical Trends 10 Years

Fiscal Year	Ships			Fiscal Year	Passengers *			
	Large	Small	Totals		Anchored	Small S	Totals	
FY11	87	22	109	FY11	176,511	1,894	178,405	
FY12	79	21	100	FY12	142,060	1,845	143,905	-19.3%
FY13	110	21	131	FY13	138,926	1,800	140,726	-2.2%
FY14	107	18	125	FY14	165,806	1,541	167,347	18.9%
FY15	102	18	120	FY15	152,750	1,533	154,283	-7.8%
FY16	89	21	110	FY16	140,578	1,935	142,513	-7.6%
FY17	107	13	120	FY17	174,322	1,241	175,563	23.2%
FY18	134	14	148	FY18	210,909	1,400	212,309	20.9%
FY19	138	19	157	FY19	233,899	0	233,899	10.2%
FY20	107	20	127	FY20	207,046	0	207,046	-11.5%

Cancelled Reservations			
	Reservations	Cancelled	Rate
	Large Ships	> 200 pass	
CY16	96	7	7%
CY17	126	10	8%
CY18	152	13	9%
CY19	160	14	9%
	Historical Four Year Average		8%

Cruise Ship (>200) Days -reservations	
Days with at least one ship anchored	
FY15	80
FY16	62
FY17	79
FY18	90
FY19	107
FY20	101

Cruise Ship Fund Details

Cancelled Reservations			
	Reservations	Cancelled	Rate
<i>Small Ships</i>			
CY15	32	18	56%
CY16	40	14	35%
CY17	35	17	49%
CY19	31	8	26%
Historical Four Year Average			41%

Cruise Ship Revenues

4363 Passenger Service Fee

These fees are used to pay for such services as bus parking control by police officers, wayfinding services by the Chamber of Commerce, extra restroom cleaning on cruise ship days, cruise industry networking and business development, etc. COLA increases implemented @ 7/1/19; Use 3% @ 7/1/22, based on GF FY22 budget COLA All cruise ships which anchor in Federal Designated Anchorages will pay a per passenger fee of:

eff. 7/1/20
\$2.53

This Fiscal Year	Number	Per Passenger	Rate	Total	Estimated This Year	Requested Next Year	
FY21 - Ships Anchored Out	7,552		\$2.46		\$18,578		
		<i>Per Passenger</i>					
Next Fiscal Year	Number	Per Passenger	Rate	Total			
FY22 - Ships Anchored Out	116,621		\$2.53			\$295,051	
						<i>Reduce Revenue to offset rate new increase- (anticipate cancellations)</i>	(8,164)
						<i>2/8-Total loss of revenue now estimated @ 85% of Oct. '20 reservations</i>	(13,269) (192,778)
Total Cruise Ship Passenger Service Fee Revenue					\$5,309	\$94,109	

Passenger Service Expense

Total Direct Expenses		46,657	49,994
Total Operating Expense Allocations (Amount Transferred to General Fund)		91,408	97,569
Total Cruise Ship Passenger Service Expense		\$138,065	\$147,563

Fund Surplus or (Loss) from Service Operations

(\$132,756) (\$53,455)

4364 Port Development Fee

These fees are used to pay for capital improvements and/or debt service for projects such as the renovation of Harborview Park, the Village Green Bandstand, the Newport Comfort Station, Grant Park, Agamont Park, creating accessibility improvements to our sidewalks as well as other infrastructure improvements.

All ships, large and small, will pay a per passenger fee of: \$2.15

This Fiscal Year	Passengers	Per Passenger	Rate	Total	Estimated This Year	Requested Next Year	
FY21 - All Ships	7,552		\$2.09		\$15,784		
		<i>Per Passenger</i>					
Next Fiscal Year	Passengers	Per Passenger	Rate	Total			
FY22 - All Ships	116,621		\$2.15			\$250,735	
						<i>Reduce Revenue to offset rate new increase- (anticipate cancellations)</i>	(6,998)
						<i>2/8-Total loss of revenue now estimated @ 85% of Oct. '20 reservations</i>	(11,274) (163,823)
Total Cruise Ship Port Development Fee Revenue					\$4,510	\$79,914	

Port Development Expense

Cruise Ship Capital Expense Allocations (Transferred to CIP Fund)		\$147,217	\$76,500
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Capital Fund Surplus or (Loss)

(\$142,707) \$3,414

Calculation of Anchored Ship (>200) Days:

(based on Oct. '20 reservations)

FY22	150	visits; less 2nd/3rd ships:	(46)	104	Anchored "Ship" Days
FY22	104	Tot Anch. Ship Days; less May-June	(18)	86	Fall Anchored Ship Days

Cruise Ship Fund Details

Direct Expenditures

The following expenses are billed directly to Cruise Ship Fund accounts and paid from Passenger Service Fees.

	<i>Budget</i>	<i>Requested</i>
	<i>This Year</i>	<i>Next Year</i>
5334 Environmental Monitoring		
FRENCHMAN BAY WATER QUALITY TESTING		
In order to track any pollution in the bay, reduce the likelihood of contamination and to assure the public that clean water remains a focus, water testing of the bay area will be done every other year to check for the level of quality to add to the data gathered over the years. From previous testing, most of the measured pollution has been traced to stream runoff after storm events.		
Perform Testing every two years	2,000	0
Total Marine Environmental Monitoring	\$2,000	\$0

5358 Visitor Wayfinding Services

The 2007 Cruise Ship Study highlighted the difficulty that cruise ship passengers have finding their way around our community and recommended that the Town improve signage, increase the visibility of our downtown Visitor Center and provide roving Information Specialists to answer visitor questions and encourage a return visit. Since 2009, the Town has partnered with the Bar Harbor Chamber of Commerce, which now rents downtown office space, hires and trains staff and oversees the entire operation. In return, the Town shares the cost of these services.

FY14 - The Cruise Ship Committee requested additional funding to offset the cost of providing visitor information staff aboard the cruise ship during their visits. The Chamber provided staff to over a dozen requests by the cruise ship industry that year and predicted that such requests would increase significantly in the future.

FY15 - The Chamber agreed to accept ownership of the visitor information kiosk.

	<i>Prior Year</i>	<i>Town Share</i>	<i>FY21 COLA</i>
	<i>50%</i>	<i>w/COLA</i>	<i>0.0%</i>
FY19 Wayfinding Budget			
Downtown Visitor Center - Rent & Maintenance	23,629	23,629	
- Elec./Phone/Internet/Supplies/Cleaning			
Visitor Information Staff:			
Downtown Visitor Center Staff (most cruise ship days)	11,236	11,236	
Extra Staff on 3 Ship Days or Over 4,000 passengers	2,247	2,247	
Waterfront Information Booth	11,236	11,236	
Downtown Bus Drop-off Staff (most cruise ship days)	8,427	8,427	
Extra Staff on 3 Ship Days or Over 4,000 passengers	1,685	1,685	<i>Requested</i>
On-board Ships	1,405	1,405	<i>Next Year</i>
Total Wayfinding Expenses	59,866	59,865	59,865
Waterfront Information Booth - Moving & Maintenance	1,000	1,000	1,000
Total Visitor Wayfinding Services (Town Share)			\$60,865
Due to lower volume expected, reduce to:			\$ 7,000

	<i>Requested</i>	<i>Requested</i>
	<i>This Year</i>	<i>Next Year</i>
5360 Industry Relations		
PROMOTIONAL MATERIALS	0	500
HOSTING CRUISE SHIP AGENTS AND INDUSTRY REPRESENTATIVES	0	0
SPONSORSHIP OF CRUISE EVENTS AND CONFERENCES	0	500
Total Industry Relations	\$1,000	\$1,000

	<i>Requested</i>	<i>Requested</i>
	<i>This Year</i>	<i>Next Year</i>
5448 Miscellaneous Supplies/Exps		
Includes all cones, barriers, recycle bins, signs, unexpected purchases directly chargeable to CrShips	4,000	1,000

5808 Cruise Maine Dues

CRUISEMAINE - Maine Office of Tourism (dues payable to Treasurer State of Maine) (when passenger count exceeds 100,000)	\$	-
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Cruise Ship Fund Details

Allocated Expenses: Operating

The following expenses are charged to General Fund accounts, but are shown as allocated to the Cruise Ship Fund in recognition of those expenses incurred for cruise ship related services. An equal amount of revenues from Passenger Service Fees are then transferred to the General Fund in payment for services rendered.

4816 Administrative Services

The purpose of this account is to compensate the General Fund for the expense of budgets, bookkeeping, billing, accounting and otherwise administering the cruise ship visits, activities and fees. This is the same method used for the Water Fund and Sewer Fund. See Chart in the General Fund budget for further explanation and background.					Requested
					Next Year
Cruise Ship Fund's Share of Normal Finance Department Expenses (See Admin Chart) (based on FY20/21 bud)					9,702
Free Wi-Fi in the Parks Lic & cap costs					1,000
Paper & Supplies					300
					Current
					Salary
					Days
					Per Year
					Per Day
					Total
Cruise Ship Fund's Share of Management Expenses					
Technical Systems Admin. (WiFi in Parks) -allocation	FY21-Bud	2	\$329.68		659
Finance Director -Budgets	FY21-Bud	6	\$393.84		2,363
Planner: Prep, Attend, Minutes	FY21-Bud	3	\$330.48		991
Town Manager (Budget, Meetings, Etc.)	FY21-Bud	7	\$451.92		3,163
Total Wages and Salaries					7,177
Benefits					Rate
					38.0%
Cruise Ship Fund's Share of Management Expenses					9,905
Total - Administrative Services					\$20,907
0.50 Cut by 50% due to 85% cut in passenger count est. cancels					\$ 10,453

4845 Port Security Services

Police Department	Hours/ Ship Day	Times per Year	Hours/ Meeting	Hours/Days Year	Current Hourly Rate	Annual Total
1045 5334	Portion of Police Chief's salary/benefits dedicated to cruise operations					
Police Chief Attending meetings			3	9	\$75.00	675
Chief- Cruise Operations Supervision @ 1 hour/visit	1	(CS days)	0.5	104	\$75.00	3,900
1045 5105	Portion of Police Officer's wages dedicated to cruise operations					
Capt. Supervision/Scheduling @ 1 hour/visit	1	(CS days)	0.5	104	\$36.52	1,899
Special Services Sergeant		1/3rd of wages		700	\$32.25	22,575
Security Details: 1 officer (mostly by Lt. P) @ 9 hours/visi	9	41	CrShip days	369	\$41.80	15,424
2 officers - crossing guards	18	90	2 ship days	1,620	\$17.90	28,998
3 officers - crossing guards	27	20	2 ship days	540	\$17.90	9,666
Security Boat Patrol: 2 officers *2 hrs.* ships/2 OT	4	46	2 ship days	184	\$40.00	7,360
Backfill 2 Sec.Boat officers for 1 week of Training	1		OT Sft	7	\$360.00	2,520
P.T. Patrol Officers Field Training (2) -(prior to patrol assignment)		2	320	640	\$18.30	11,712
Total Salaries & Wages						104,729
Benefits					38.0%	38,059
1045 5410	PD Uniforms for 2 Part Time Officers					1,400
1045 5704	PD Equipment for 2 Part Time Officers					4,700
Fire/Emergency Management / EMS:						
1042 5110	Paramedic and EMT-Pier Waiting Time 11 hrs x 2 x \$25					550
	Related ambulance equipment time 11 hrs @ \$50					550
	Supplies, Training & Travel					930
Total - Port Security Services						\$150,918
0.725 cut by 72.5% - to reflect 60% cut in passenger count est cancels						\$ 109,415
Net Transfer to General Fund:						\$ 41,502

Cruise Ship Fund Details

Allocated Expenses (Cont'd)

							<i>Requested</i>
4853 Harbor Management Services							<i>Next Year</i>
104 Cruise Ship Days Next Year -							
<i>Details</i>	<i>Hours/ Ship Day</i>	<i>Hours Per Week</i>	<i>Hours/ Meeting</i>	<i>Hours/ Year</i>	<i>Hourly Rate</i>	<i>Annual Total</i>	
Wages - 1053-5105 Portion of Harbor Master's time dedicated to cruise ships							
Cruise ship scheduling and related administration		7		520	\$28.55	14,846	
Prepare for and attend Cruise Ship Cmt meetings			4	12	\$28.55	343	
Attending port security meetings			3	0	\$28.55	0	
Operations Supervision (Cruise Ship Days)	104	6		624	\$28.55	17,815	
Public relations related to cruise ship visitation			1	52	\$28.55	1,485	
Dissemination of printed materials: time and printing			1	50	\$28.55	1,428	
Miscellaneous: Comfort station issues, etc.	0.5			52	\$28.55	1,485	
Total Harbor Master's time dedicated to cruise ships				1310		\$37,401	
Total hrs= 2080+ 83 OT	2,163		% of Total Hours per Year	60.6%			
Benefits Town's Overall Benefits Rate		38.0%				14,212	
Port Security Building Operating Expenses (dedicated Hmaster/Customs use)							
FY21Bud	1053 5602 & 5618	Building & Eqpt repairs		1,900			
	1053 5504	Electricity		12,400			
	1053 5528	Telephone & Cellular		950			
	1053 5530	Water & Sewer		3,500			
Total Port Security Building Operating Expenses				18,750			
Share Allocated to Cruise Ships (Same as HM time)				60.6%			
Cost Allocated to Cruise Ships				11,356		11,356	
Total - Harbor Management Services						\$62,968	
cut by 75% - due to reduced passenger count estimates; Net 25% transfer to GenFund						\$15,742	

4870 Comfort Station Services

							<i>Next Year</i>
Newport Drive and Pier Comfort Stations							
						Total contract	
1070-5310	Cleaning:	Two cleanings per day are added on large cruise ship days at 3 locations				\$ 62,804	
	2 cleanings	3 comfort stations	@ \$30 each	180	104 days	\$ 18,720	
1070-5408	Cleaning Supplies	20% of annual exp				3,000	
	Utilities (1 Sum. Qtr):	Electric-2 accts	6 bills			722	
	(FY20 act)	Sewer	2 bills			2,955	
		Water	2 bills			2,684	
Total - Comfort Station Services						\$45,885	\$28,081
0.75 cut by 75% - due to reduced passenger count estimates						\$ 21,061	\$7,020
						0	

4877 Public Works Services

							<i>Next Year</i>
<i>Details</i>	<i>Workers</i>	<i>Hours/ Ship Day</i>	<i>Average O.T. Rate Next Yr.</i>	<i>Cost/ Ship Day</i>	<i>Ship Days July-Oct Only Next Year</i>	<i>Annual Total</i>	
Superintendent - scheduling		20	\$36.30			726	
Sweeping Equipment Operator	1	2	\$32.00	\$64.00	86	5,504	
Sweeper		2	\$142.00	\$284.00	86	24,424	
Sidewalk Washing-Labor	2	2	\$32.00	\$128.00	86	11,008	
Water Truck		2	\$98.00	\$196.00	86	16,856	
Trash Pick Up -	1	2	\$32.00	\$64.00	104	6,656	
Truck	1	2	\$80.38	\$160.76	104	16,719	
1077-5454	Trash liners (10% of annual cost)					436	
Subtotal - wages and added benefits @ 38%						23,894	9,080
Total - Public Works Services						\$91,409	
85% cut due to reduced in passenger count; Net 25% transfer to GenFund						\$22,852	