



Sharon Linscott, Town Clerk
Town of Bar Harbor
93 Cottage Street, Bar Harbor ME, 04609

Email: clerk@barharbormaine.gov
Phone: (207) 288-4098
Fax: (207) 288-4461

REGISTRATION: POLITICAL ACTION COMMITTEE

For Municipal Campaigns

A political action committee must register with the Town Clerk within 7 days of making expenditures to initiate or influence a campaign or election, including unpaid obligations, that total more than:

- \$1,500 for an organization whose major purpose is to influence candidate or ballot question elections, or
- \$5,000 for organizations which participate in candidate elections but whose major purpose is something other than influencing candidate elections.

Registration is not complete until the following additional documents have been submitted:

- An Initial Campaign Finance Report must be filed within 7 days of filing this Registration. All contributions received, whether cash or in-kind, and all expenditures made from the beginning of the calendar year must be reported. Be sure to include any expenditures associated with the collection of signatures, paid staff time, travel reimbursement, and fundraising.
- Acknowledgement of Responsibilities. The Treasurer, Principal Officer and any Decision Maker(s) must sign and return the statement within 10 days of the date of this registration.

Is this an amendment? Yes No

ALL SECTIONS OF THIS FORM MUST BE COMPLETED.

COMMITTEE INFORMATION

COMMITTEE NAME

ACRONYM

MAILING ADDRESS

PHONE

CITY, STATE, ZIP CODE

FAX

EMAIL

ALTERNATE EMAIL 1

ALTERNATE EMAIL 2

WEB ADDRESS

TREASURER INFORMATION

FIRST NAME

MIDDLE NAME

LAST NAME

MAILING ADDRESS

PHONE

CITY, STATE, ZIP CODE

ALTERNATE PHONE

EMAIL

FAX

ROLE (check all that apply)

Legislator

Candidate

PRINCIPAL OFFICER INFORMATION

FIRST NAME

MIDDLE NAME

LAST NAME

MAILING ADDRESS

PHONE

CITY, STATE, ZIP CODE

ALTERNATE PHONE

EMAIL

FAX

ROLE (*check all that apply*)

Legislator

Candidate

DESIGNATED FILING AGENT(S) (OPTIONAL)

FIRST NAME

MIDDLE NAME

LAST NAME

EMAIL

PHONE

PRIMARY FUNDRAISERS & DECISION MAKERS

Identify the primary fundraisers and decision makers for the committee and whether they are also a Legislator or candidate. (*Use additional sheets as necessary.*)

FIRST NAME

MIDDLE NAME

LAST NAME

EMAIL

ROLE (*check all that apply*)

Fundraiser

Decision Maker

Legislator

Candidate

FIRST NAME

MIDDLE NAME

LAST NAME

EMAIL

ROLE (*check all that apply*)

Fundraiser

Decision Maker

Legislator

Candidate

FORM OF ORGANIZATION

Name the form or structure of organization (*i.e., cooperative, corporation, voluntary association, partnership, etc.*)

FORM OF ORGANIZATION: _____ DATE OF ORIGIN OR INCORPORATION: _____

FOUNDING ORGANIZATIONS

Was this committee formed by one or more for-profit or non-profit corporations or organizations? (*Use additional sheets as necessary.*)

IF YES, NAME OF CORPORATION OR ORGANIZATION

Yes

ADDRESS

No

CITY, STATE, ZIP CODE

PHONE

COMMITTEE ACCOUNT INFORMATION

NAME ON ACCOUNT

NAME OF FINANCIAL INSTITUTION

MAILING ADDRESS (STREET, CITY, STATE, ZIP CODE)

STATEMENT OF SUPPORT OR OPPOSITION

Indicate the specific candidate(s) or category of candidate(s), ballot question(s), referenda, initiated petition(s), people's vetoes, or other campaign(s) the committee supports or opposes. *If the committee is formed to influence the election of a single candidate, the name of the candidate must be listed. (Use additional sheets as necessary.)*

Support

Oppose

Support

Oppose

SIGNATURE OF PRINCIPAL OFFICER OR TREASURER

The Principal Officer, Treasurer and any Decision Maker(s) must submit a signed Acknowledgement of Responsibilities.

NAME OF SIGNER

TITLE

SIGNATURE

DATE

IMPORTANT NOTICE:

An initial campaign finance report must be filed with the Town Clerk within 7 days of registration



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ACKNOWLEDGMENT OF RESPONSIBILITIES — PRINCIPAL OFFICER

For Municipal Campaigns

I, _____, acknowledge that I am the principal officer
(Printed Name)

of _____, a political action committee registered with
(Name of Committee)

the Town Clerk. I acknowledge that, as the principal officer of the committee:

(1) I am jointly responsible with the treasurer for ensuring that the committee complies with the requirements of Maine Election Law (21-A M.R.S.A., chapter 13) applicable to the committee. These requirements include but are not limited to:

- filing complete and accurate reports as required by the Town Clerk;
- ensuring that the treasurer of the committee keeps all required records of contributions, expenditures and bank statements for the committee's campaign account; and
- updating the committee's registration information within 10 days of any change, including the resignation or removal of the treasurer or a decision maker and filing an updated registration with the Town Clerk by March 1st of every year in which there is a general election.

(2) I am jointly and severally liable with the treasurer and the committee for any penalties assessed against the committee for violations of Maine Election Law (21-A M.R.S.A., chapters 13 and 14).

(3) I am deemed to have participated in any spending decisions of the committee until the Town Clerk has received notice of my resignation or involuntary removal from the committee.

(4) I am responsible for notifying the Town Clerk and the committee's treasurer in writing if I resign from the position of principal officer and that my resignation will not be effective until the Town Clerk receives such notice.

(5) The committee is responsible for notifying the Town Clerk if the treasurer or a decision maker is involuntarily removed from the committee.

I have read this acknowledgment and understand my responsibilities and liabilities as principal officer.

Signature: _____

Date: _____

Failure to submit the Acknowledgement of Responsibilities may result in a fine of \$100.



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ACKNOWLEDGMENT OF RESPONSIBILITIES – TREASURER
For Municipal Campaigns

I, _____, acknowledge that I am the treasurer of
(Printed Name)

_____, a political action committee registered with
(Name of Committee)

the Town Clerk. I acknowledge that, as the treasurer of the committee:

(1) I am jointly responsible with the principal officer for ensuring that the committee complies with the requirements of Maine Election Law (21-A M.R.S.A., chapter 13) applicable to the committee. These requirements include but are not limited to:

- filing complete and accurate reports as required by the Town Clerk;
- ensuring that the treasurer of the committee keeps all required records of contributions, expenditures and bank statements for the committee’s campaign account; and
- updating the committee’s registration information within 10 days of any change, including the resignation or removal of the principal officer or a decision maker and filing an updated registration with the Town Clerk by March 1st of every year in which there is a general election.

(2) I am jointly and severally liable with the treasurer and the committee for any penalties assessed against the committee for violations of Maine Election Law (21-A M.R.S.A., chapters 13 and 14).

(3) I am deemed to have participated in any spending decisions of the committee until the Town Clerk has received notice of my resignation or involuntary removal from the committee.

(4) I am responsible for notifying the Town Clerk and the committee’s treasurer in writing if I resign from the position of treasurer and that my resignation will not be effective until the Town Clerk receives such notice.

(5) The committee is responsible for notifying the Town Clerk if the principal officer or a decision maker is involuntarily removed from the committee.

I have read this acknowledgment and understand my responsibilities and liabilities as treasurer.

Signature: _____

Date: _____

Failure to submit the Acknowledgement of Responsibilities may result in a fine of \$100.



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ACKNOWLEDGMENT OF RESPONSIBILITIES – DECISION MAKER

For Municipal Campaigns

I, _____, acknowledge that I am a decision maker of

(Printed Name)

_____, a political action committee registered with the

(Name of Committee)

Town Clerk. I acknowledge that, as a decision maker of the committee:

- (1) I am deemed to have participated in any spending decisions of the committee until the Town Clerk has received notice of my resignation or involuntary removal from the committee.
- (2) I am responsible for notifying the Town Clerk and the committee in writing if I resign from the position of decision-maker and that my resignation will not be effective until the Town Clerk receives such notice.

I have read this acknowledgment and understand my responsibilities as a decision maker.

Signature: _____

Date: _____

Failure to submit the Acknowledgement of Responsibilities may result in a fine of \$100.