

CETF 9/12/22

4-5:30pm, Town Hall, Auditorium

1. Call to order: 4:08PM
2. Attendance: Jen Crandall, Kaitlyn Burk, Linnea Goh, Tobin Peacock, Norm Burdzel, Joe Minutolo, Laura Berry, Brian Booher, Ruth Poland, Margaret Jeffrey (4:22)
3. Approval of Minutes from [8/22/22](#) (Vote): Tobin moves to accept , Brian seconds, Brian, Jen , Tobin and Ruth vote in favor.
4. Adoption of Agenda (Vote): Norm moves, Brian seconds. All in favor.
5. Public Comment? None at this time.
6. Regular Business–
 - A. Quick Updates: (~15min)
 - i. Welcome to new members & Introductions—Ruth: teacher of Bio and Environ Health at MDIHS, on ACTT, part of original Climate Emergency, runs ECO TEam at high school. Joe: owner of BH Bicycle, on Town Council. Wants to be part of the process. Interest in alt transportation. Tobin: owns Peacock Builders, 3rd year on task force, cares about environment and this was opportunity to help. Kaitlyn: new. Interested in energy efficiency and sustainability in businesses. Wants to be part of real action. Norm: engineer at Jax, focus on energy efficiency. 3rd year on task force. Jen: 3rd year on task force, FCS teacher at HS, COA grad. Laura: long and storied history with task force :) Grad of COA environmental policy and community engagement. Brought Climate Emergency to Town Council. Worked on Task Force action plan and is now the Town's Sustainability Coordinator. Represents the Town Manager and will be the information conduit from us to Town Manager and vice versa. Brian: works in IT, part of task force for 3 years. Believes technology is the way forward to solving climate change. Serious about climate change being an emergency. Linneah: student at COA focus on marine science and environmental science. Chairing campus committee on sustainability. Margaret: mother of 3 boys, lawyer, member of ACTT, joined task force from the beginning.
 - ii. ICLEI/Clearpath updates (Ruth & Brian) Tracks our carbon emissions for the municipality. Brian has been tracking for past year. We have 2 year's worth of data that needs to get into Clearpath. Brian has log in now and wonders if Laura and Ruth can help him make decisions about set up. Brian feels that ICLEI audit data should inform all of our decisions and recommendations. Norm: if you can't quantify it you can save it. Laura: for right now we have data on scope 1 and 2 which cover mostly municipality

emissions. A few things might be missing, and scope 3 and community wide emissions need to be considered. What kinds of scope 3 data do we want to collect and how would we use it? Scope 3 is materials purchases of the Town. Laura is getting set up from Johanna with an on-boarding training. Brian would like to be part of that and then he can meet to make decisions with Laura and Ruth.

- iii. Solar panels at Conners-Emerson update? (Brian) Brian also wants to go over the ghg audit with CES and discuss their emissions. Brian will show them that the Higgins Pitt project is not going to negate the need for panels on the school. Brian emailed Lilea Simis again today to get on the CES Board agenda. Ruth emailed Eric Hahn about the school project. Eric is involved in the project and in choosing the architect. It would be good to have him part of the meeting with Lilea and Heather Webster. Laura is happy to coordinate a meeting with Brian, Eric, Heather, Lilea and herself. Would there be recommendations to the school and the school committee about renovations as well as prioritizations? Ruth: it could be interesting to present and listen and see what kinds of things they are already thinking of including. Brian's plan is to go over the audit and have help them see the urgency of some of the issues, like the heating and electricity. Brian is on the community committee involved in the plan. Thoughts right now are entirely new building or renovate Emerson and build on to it. Laura: if the big re-do/build is several years off, it does not make sense to talk about solar at the school but efficiency stuff makes sense to tackle now. Margaret: had to move her solar panels off to fix roof, so it might be worth the extra money to put up solar on the school now and take them down when the renovation happens. Ruth: we should be thinking about all of these things but we might need to just get the info first. Joe: be careful about the perception to the tax payer of taking panels on and off. Looks like we don't have our act together. Maybe we look at some of the low hanging fruit until we have a more solid plan at the school. Norm: we also don't know who will own the panels and you can't take down the panels if they are owned by a developer. Laura: In terms of getting more information, there is money from Efficiency Maine for energy auditing and Laura is happy to push for that so we can identify where we can make improvements to municipal buildings, including the school. There has not been an assessment of where solar could and should be installed on Town buildings. Laura will look into getting that

done. Margaret: Do you have the data for the other schools that we can compare CES to when you talk with Eric Hahn? Laura: short answer is no. Not at this time. Brian: goals of our Climate Action plan should inform our decisions. Let's keep that in front of us. Tobin: we should use our Gantt chart to make that timeline. Ruth: Laura is updating that Gantt Chart for us. Keeping these goals and deadlines front and center is part of Laura's job.

- iv. Discuss new action items with Laura- Next meeting Laura will bring us a list of projects and updates. Implementation of our Action Plan is now possible with Laura's start as sustainability coordinator. Questions about how things move forward. Who should publish data of the ghg audit? Laura is still getting a sense of information and getting it into one place. Joe: is there a laundry list of items that can be done? Would love to see Laura keep an eye on funding potentials. Laura: Kevin has been sending lots of those emails her way. Joe: Council would love to see the big picture of a plan with budget etc. Ruth: the Action Plan is the laundry list but maybe itemize a to do list for each action item. Gantt chart can be helpful. Brian: I think we should go over the ghg audit again as a task force with all the new members. We need to electrify everything and get rid of any fossil fuel burning by the town. The order in which we do it is the trick but it all needs to happen. Ruth: good reminder that we need to break down the info and get it out to the Council and the public, specifically why our recommendations are important to tackle. Laura: if the task force can help convince the community about why it is important to prioritize these projects it will make her job easier. ACTT is going to be creating lots of community outreach opportunities that the task force should be involved in. There is lots of funding available.
- v. Community Resilience Partnership (CRP) Grant? (Due 9/20)---Laura is going to try for it and has been in touch with Johanna. We are restricted by some community action requirements. We also need to use the existing money from the first grant on EV chargers. The new grant can be up to \$50K for an individual town. There is a list of potential projects that we can apply for. Norm is electrification on the list if power is not renewable? Ruth: yes it is in there in some capacity. Laura: there is also funding for increase capacity for a community like an intern. Norm: a DC fast charger would be important for police and other municipal uses. Laura: wants to look at some of the weird infrastructure energy upgrades that we could look at. There

are opportunities for school or municipal building weatherization. Climate vulnerability assessments would be a good project as well. Margaret likes the idea of programs that we can implement right away so we can report back and re-apply. Laura: Task force should be involved in the community events put on by ACTT. Ruth and Margaret will keep task force informed on events that are coming up. Jen: can anything be done about recycling? Ruth and Laura: yes, let's look at the results of the waste audit that Val did with the ACTT interns this summer. Laura will get us the report. There is another one scheduled to compare with summer waste. Perhaps Val's project could use some funding help. Laura will look into that and talk with Val.

Steps needed to finalize Climate Action Plan

Task Resources

1. ["To Do" lists for Sust. Coord & CETF](#) & next steps:
2. [Gantt Chart from CAP v.1](#) - what have we accomplished? What are we behind on? What should our next action steps be?
3. [CAP Feedback Summary](#) from Laura

7. REC (renewable energy credit) & CES (competitive energy solutions) recommendations progress? Kevin is the person who can report on this. Laura has not yet read the final recommendations on RECs from the task force. Brian will send it to Laura. Norm: When does the existing contract end? And is there a penalty for pulling out of it early and switching? Brian: there is an opportunity to wipe out 40% of our ghg emissions and maybe even save \$ if "someone" would research and meet with a power broker. Norm: could you send any of the info to Laura about this.

8. Closing

A. Review & assign "to do" list. Ruth: send email about Google Drive, make agenda for next time. Laura and Brian make a time to meet. Laura will make priorities and send to us. Next time, review CAP as it stands right now and make a plan for developing part 2, review ghg audit. New agenda category: SC updates.

B. Take a look at time and number of meetings a month and reassess. Norm: fine with 2, Brian: we have so much work to do, Jen: stick with 2 for now. Ruth: probably shift to once a month for the summer. Laura looked at schedule of other committees and spaces that could be available.

C. Upcoming events

- i. Change Makers Gathering (September 15-16) Ruth going with 3 students.
- ii. "Climate Ambassadors" program by ACTT is planned to begin in Oct.

9. Adjournment: Jen moves to adjourn, Margaret seconds. All in favor.
5:32PM.

"To Do" List:

- Follow up with Parking Committee on EV Charger location ideas
- Enter historical carbon emissions data into ICLEI/ClearPath program