

CETF 7/11/22
4-5:30pm, Town Hall

1. Call to order: 4:10PM
2. Attendance: Jen Crandall, Ruth Poland, Kevin Sutherland, Norm will be late (4:18), Tobin Peacock, Liz Morrison(intern), Brian and Margaret will be absent, Joe doesn't know yet and needs to be added to the email list.
3. Approval of Minutes from 6/27/22 (V): see minutes folder in shared drive
4. Adoption of Agenda (V): didn't vote because we didn't have a quorum at the time.
5. Public Comment? none
6. Regular Business– Kevin and Liz updates: Kevin anticipates posting SC position tomorrow (as well as the communications coordinator). How quickly can things get done with the process and the amount of items on the list? Report due at the end of the week for the CRP grant and Kevin doesn't have the time. Ruth says that ACTT should be writing the report. Kevin hasn't been looped into the meetings between the 3 towns so it is unclear what is getting done and by whom. Kevin needs to be in the loop because he is the one getting the emails about reports. Ruth says that ACTT is going to be taking on lots of the responsibilities of the grant. As a town we can apply for \$50K in the fall. We can write in time for SC or an intern for their time on projects. Tobin: do we need to go through the whole process again? Ruth: no now that we are in the program we just need to submit a grant. We need to include funding for the SC to look for more outside funding for these projects. Jen, Tobin and Ruth are all available to be part of the interview process for the SC. Hopefully within the next 2 weeks. Good places to post the job opening: MEEA (maine environmental education assoc), COA alum FB, green jobs, ACTT can email out. Idealist.org is another site to post jobs. Post the communications position as well. Liz has been working on the SC job description and talking with the different department heads to get consensus. She has also been working on a cruise ship compromise– a solution that might take a few years but is a better plan than the citizens' initiative. She is also including info into the website. Upcoming is a waste audit for the town. Ruth asks if anything has changed now that Liz has been working in the Town for a bit? She thought she could jump right in to the project from COA class but needed to get acclimated to the pace of Town gov't. Liz would still like to do some of the smaller projects like social media presence etc.
 - A. Quick Updates: (~15min)
 - i. ICLEI training & next steps (Ruth & Brian)Ruth and Brian went to a training and it would be awesome if Brian was willing to enter all of the data we already have from the Town into the platform (and then maybe train the SC on how to input the data and get a sense of how much time it will take). There is some info from the community that Johanna can input if we are efficient with our requests for

data. Tom is the liaison from ICLEI who will help us out. Johanna will facilitate the community data and then we will get the SC involved in that. Brian had some great questions at the training and they had answers for them, including how you count biofuels and land use etc. ICLEI also has a waste and water section. Scope 1 and 2, and they have scope 3 capacity. It can be pretty fine grained.

- ii. Solar panels at CES - did Brian have a chance to reach out to them yet?
- iii. Recruitment of new Task Force members—the Town will post openings. Norm will get it in the Lab bulletin. Also everyone should ask around.
 - 1. Linnea Goh (student position) & Ruth interviews tomorrow.
 - 2. Do we need to do election of officers?
- iv. Sustainability Coordinator recruitment? See above
- v. Who can communicate with Parking Committee on 3-4 good spots for EV chargers funded by CRP grant? Kevin is the staff liaison and the committee hasn't met in a while. He hasn't had time to call a meeting. Ruth will email Erin Cough to see if she can bring it up at the next parking committee meeting. Kevin will get it on the agenda.

7. Identify action items, ["To Do" lists for Sust. Coord & CETF](#) & next steps:

- A. [Gantt Chart from CAP v.1](#) - what have we accomplished? What are we behind on? What should our next action steps be? Solar at Public Works? At public works building there needs to be an engineer's assessment to see if the building can bear the weight.
- B. Level 3 charging station at the police station?
- C. Look at all roofs of municipal buildings to assess solar potential. ACTT could look at the best opportunity for solar and then Kevin can get an engineering firm to look at the structural piece.
- D. [CAP Feedback Summary](#) from Laura
 - 1. Draft REC Recommendations to Council Next Steps?
- A. Note Laura's resource on electricity source priorities
- B. Discuss scope 1 and 2 and RECs—Tobin has been thinking about it. Sell them in the short term to make money to do other projects and then stop selling them in 5 years and own the solar. One idea is to have low interest loans to homeowners to put in solar. Public/private partnership with a bank to get lots of solar panels out there. Ruth says Naomi at ACTT is great at this kind of info. Norm reminds us that CES gave a great presentation that would have allowed us to have the RECs and be carbon neutral while paying the electric bill. It may be a good idea to have CES back again. They could be a consultant for Higgins Pit. The 26% incentive is almost done. It did not get voted through congress. Norm, could you connect Kevin to the CES people so they can walk him through their product. (Jen will get any notes from the CES presentation to Kevin ahead of time if possible).

1. Closing

- A. Review & assign “to do” list.
- B. Agenda items for next meeting? Introduce all the new people. See if we need to elect officers. See if anyone has applied for the Sc job. Ask Brian if he has talked to CE School designers/architects (HARRIMAN) about solar. Take a look at time and number of meetings a month and reassess. Then start looking at Ghannt chart again.
- C. Upcoming events
 - i. Change Makers Gathering (September)--put on by Maine Environmental Educators’ Assoc. Mostly for young people and allies who are interested in environmental issues. Great opportunity for networking. You have to apply to go but it is free. In Lincolnville at Tanglewood.
 - 1. Adjournment: 5:29 Norm moves to adjourn, Tobin seconds. All approve.

“To Do” List:

- Continue to develop & prioritize task lists for the Sust. Coordinator & Liz Morrison
- Follow up with Parking Committee on EV Charger location ideas—see notes above