

**Town of Bar Harbor
Design Review Board
Minutes
Thursday, May 25, 2023**

I. CALL TO ORDER

The meeting was called to order at 4:04 PM. Members present were Chairperson Barbara Sassaman, Vice-chair Pancho Cole, Secretary Andrea Lepcio, and member Kate Macko. Both Ms. Lepcio and Ms. Macko attended via Zoom. Member Mike Rogers was absent.

Also present were Angela Chamberlain, Code Enforcement Officer; Michele Gagnon, Planning Director; and Cali Martinez, Staff Planner.

II. EXCUSED ABSENCES

None

III. ADOPTION OF AGENDA

Mr. Cole moved to adopt the agenda. Ms. Macko seconded the motion and the Board voted unanimously (4-0) to approve the motion.

IV. APPROVAL OF MINUTES

a. May 11, 2023

Ms. Lepcio moved to approve the minutes. Mr. Cole seconded the motion and the Board voted unanimously (4-0) to approve the motion.

V. PUBLIC COMMENT

None

VI. BUILDING PERMIT REMINDERS

The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.

VII. REGULAR BUSINESS

a. **Certificate of Appropriateness**

Application: DRB-2023-15

Applicant: MDI Hospital (Scott Malone)

Owner: Mount Desert Island Hospital

Project Location: 10 Wayman Lane (108-007-000)

Proposed Project: Installation or Changes in Sign or Awning — new sign

Ms. Macko moved to approve the application, as submitted. Ms. Sassaman seconded the motion. It carried unanimously (4-0).

b. Certificate of Appropriateness

Application: DRB-2023-16
Applicant: Harborside Hotel (Eben Salvatore)
Owner: Golden Anchor, LLC.
Project Location: 55 West Street (104-010-000)
Proposed Project: Installation or Changes in Sign or Awning — new sign and relocation of existing building

Ms. Sassaman moved to approve the application, as submitted with the bottom of the sign to be at least 10 feet above the travel way. Mr. Cole seconded the motion. It carried unanimously (4-0).

c. Certificate of Appropriateness

Application: DRB-2023-17
Applicant: Brasserie le Brun (Kathleen Dougan)
Owner: Restaurant Realty, LLC.
Project Location: 74 Cottage Street (104-244-000)
Proposed Project: Installation or Changes in Sign or Awning — new sign

Mr. Cole moved to approve the application, as submitted. Ms. Macko seconded the motion. It carried unanimously (4-0).

VIII. OTHER BUSINESS

None

IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

None

X. ADJOURNMENT

At 4:12 PM, Ms. Macko moved to adjourn the meeting. Ms. Sassaman seconded the motion and the Board voted unanimously (4-0) to adjourn.

Signed as approved:



Andrea Lepcio, Secretary

6/8/23

Date