

CETF Minutes 5/9/22

4-5:30pm, Council Chambers

1. Call to order: 4:08PM
2. Attendance: Ruth Poland, Erin Cough, Jen Crandall, Laura Berry, Norm Burdzel on zoom, Kristen Murphy, Tobin Peacock joined by zoom. Margaret Jeffrey joined by zoom at 4:24PM
3. Approval of [Minutes from 4/25/22](#) (V): Jen moves to approve the minutes, Kristen seconds, all approve.
4. Adoption of Agenda (V): Jen moves to adopt the agenda as presented. Kristen seconds. All in favor.
5. Public Comment? None at this time.
6. Regular Business--
 - A. Quick Updates: (~15min)
 - i. Energy Benchmarking & ICLEI - meeting Thurs, May 12 at 3 to discuss next steps w/towns and ACTT (Ruth) Ruth is joining meeting with ACTT and reps from Tremont and Mt Desert to talk about next steps. Nothing in there yet but hopefully it will be approved when the Council meets.
 - ii. Next steps for Sust. Coord. Position posting? How can we help? Question for Kevin. We want to be able to hire as soon as possible. Erin: if we posted now it would give us a month before the Town meeting. Laura: not an itemized budget that will get voted on so it is fairly safe to assume that it will pass. Ruth will send Kevin an email to ask if there is anything we can do to help get the ball rolling. Laura: knows of website for green job listings that she could pass along.
 - iii. Update on Americorps applicants—the two we chose have declined due to housing etc. Kevin interviewed Liz Morrison who is a COA student and recommends that we hire her as an intern for the summer and use the money from Americorps position to pay her. She is working on a communications website and outreach for her COA class. She could continue the work as an intern and it could count for her as her internship for school. Laura: Liz is more interested in an outreach position than the ghg auditing and analyzing but she could do the data entry. Ruth: we currently have \$29K in our budget and the money for the Americorps volunteer was about \$15K. Kristen: before voting we should know what her job description is, how much we are expecting her to work and how much we are paying her. Ruth: these are all good questions for Kevin. From Kevin's email: "Utilizing these funds for this purpose does not require Council action, but I wanted your blessing (and notify the Council) before I moved forward. The ES position would have required an \$11,000 contribution from us:

So, starting the second or third week of May:
15 weeks

40 hours a week
\$20 an hour

\$12,000 for the summer.

This would give me time to find and secure the right person for the Sustainability Coordinator in July while keeping the momentum going on our initiatives.

Thoughts? I'd like to move forward with an offer this week – a more formal vote of support from the CETF can come at a later date?" Margaret thought it was a good idea. Jen moves that we approve the hiring of Liz Morrison as an intern to work with Kevin at \$20/hour for 40 hours a week and 15 weeks. Margaret seconds. All approve.

- iv. June 4th "Climate Solutions Fair" by ACTT. Tabling by our committee from 10-12:30. Any volunteers? What should we display? Kristen: if the website is up perhaps we can have a laptop with the site displayed. And the COA students could have any visuals from their projects from their class. Pictures from the e-car show from Norm. Suggestion box/paper surveys. Flyers from ACTT and/or Efficiency Maine. Laura: white boards or large butcher paper for public input.
 - v. COA Class Projects check-in. Possible public presentation of each project on May 31st at 7pm. Probably at the Jesup. Laura and Ken will be sending out formal invitations. Ruth: you should share with the sustainability task forces of other towns too! It would be great if it was hybrid with some in-person presence but the library is very cautious. Perhaps there could be other options: outdoor at the library, the high school, the Criterion, the Town Hall, Reel Pizza outdoor screen.
- B. CAP Feedback. Links: [CAP v.2](#) (full draft) & [CAP v.2 \(for stakeholder feedback\)](#)
- i. Laura is collating feedback to hand off to the next -feedback has been that we are in the right ballpark. The details around prioritization of strategies is what the comments are about. Sustainable consumption and waste was a bit vague and there are more conversations to be had about how we can impact local food issues. More needed on the sustainable transportation approach, bike/ped plan etc. The COA class projects on these topics will have interesting potential ideas to be incorporated. We also need to make sure it is clear we are not trying to replicate projects that are already underway by other groups.
 - ii. "Final" document will be completed by Sust. Coord.: fleshing out and having discussions on housing density, building codes, transportation, food systems and waste.
 - iii. Presentation to Council; focus = these are our GHG updates & CAP revisions so far - clear need for sustainability coordinator to do all this stuff! Just because the council adopts the plan doesn't mean all the strategies are approved without public vote; however it is something to use to hold the Council accountable going forward. Ruth will

also show the Council what ICLEE will look like and that Liz will be helping out this summer. Key ideas and strategies.

- iv. Next Steps: ready to prepare final document? Ruth & others prep presentation - discuss what to highlight, etc. We are continuing to get feedback and we want to keep hearing from other committees etc. Laura says: Liz M could identify key stakeholders within the town and design a series of (public) presentations to each of the committees/dept heads/stakeholders to explain what we are thinking. Laura is also willing to go over the document with Kevin one on one if it is difficult for him to attend our meetings.

C. Current CAP Actions Timeline

- i. 5/9: Review final feedback and prepare the presentation to Town Council
- ii. 5/17: Present to Town Council

D. Draft REC Recommendations to Council idea (Tobin) Can he email it to us ahead of the next meeting so we can look at it ahead of time? Tobin and Brian will get a draft recommendation to us a bit ahead of the next meeting.

E. Review the [Gantt Chart from CAP v.1](#) - what have we accomplished? What are we behind on? What should our next action steps be? Someone was going to talk to Kevin about CEP to switch to renewable energy. (Jen: look back in notes to see who it was who was going to talk to him) Be sure to keep in mind a quick to do list of items from the early plan for the SC to do.

7. Review & assign "to do" list.

8. Agenda items for next meeting? Could we do Zoom for next meeting? Yes, if there is still a mask mandate. Our next meeting will be on 23rd and after the Council presentation. GANTT chart, hiring, getting the document into a shareable draft form and refining the different sections so they are more accessible to readers. Also get update from Comp Plan committee from Kristen.

9. Adjournment: 5:32pm Jen moves to adjourn, Kristen seconds. All in favor.

"To Do" List:

Ruths connection is gone again. In case I miss the close. We had a request for EV training for the Fire Dept from a long time ago. We should act on that or make it a priority at this point.

Norm

Ruth says we sent them a training and Erin says they were going through it today.... Thanks. We are wrapping up. Sorry you lost connection. -Jen

Finally the Solar in Town hill is Community and Rex are sold out of state to others.

Norm

They offer a 18% discount off from Versant.....Meaning they are selling you solar at \$.19/kWh making big profits.

Good night