

**Town of Bar Harbor  
Minutes — Design Review Board  
Thursday, February 27 at 4:00 PM  
93 Cottage Street  
Bar Harbor, Maine**

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**I. CALL TO ORDER**

The meeting was called to order at 4:00 PM. Members present in person included: Chair Barbara Sassaman. Members present via zoom included Vice-Chair Erin Cough, Secretary Andrea Lepcio, Mike Rogers, Bo Jennings, and Pancho Cole.

**II. EXCUSED ABSENCES**

Kate Macko is excused.

**III. ADOPTION OF AGENDA**

**Mr. Cole moved to adopt the agenda. Vice-Chair Cough seconded, and the motion passed 6-0.**

**IV. APPROVAL OF MINUTES**

a. January 9, 2024

**Vice-Chair Cough moved to approve the minutes from January 9, 2025. Mr. Cole seconded, and the motion passed 6-0.**

**V. PUBLIC COMMENT**

There were none.

**VI. BUILDING PERMIT REMINDERS**

The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.

**VII. REGULAR BUSINESS**

**a. Certificate of Appropriateness**

**Application:** 2025-03

**Applicant :** Salsbury Organics

**Owner:** Chris Marcial

**Project Location:** 1501 State Highway 102, Bar Harbor, ME 04609, 219-010-001

**Proposed Project:** New Front Entrance & New Side Fence with Metal Gate

Chris Marcial who is the owner of Salsbury Organics was present. Chair Sassman described the project to the board. The board did not have any questions regarding this application.

**Mr. Cole moved to approve the Salsbury Organics project- DRB-2025-03. Vice-Chair Cough seconded, and the motion passed 6-0.**

**VIII. OTHER BUSINESS**

- a. Chair Sassman gave the planning office a list of design review handbook edits that could be used to update the handbook if the proposed Article 13 amendment passes.
- b. Chair Sassman requested to continue Article 13 amendment review at a second workshop with the Planning Board.

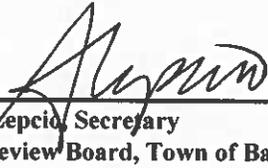
**IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

- a. Bo Jennings thanked Mike Rogers for the info sheet he put together for the joint DRB/PB workshop.

**X. ADJOURNMENT**

**Chair Sassaman moved to adjourn the meeting at 4:10 PM.**

**Signed as approved:**

  
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Andrea Lepcio, Secretary  
Design Review Board, Town of Bar Harbor

4/10/25  
\_\_\_\_\_  
Date