

**Agenda — Design Review Board  
February 9, 2023 at 4:00 PM  
Council Chambers-Municipal Building  
93 Cottage Street  
(In person meeting)**

Attending were Chairperson Barbara Sassaman, Vice-chairperson Francis “Pancho” Cole, Secretary Andrea Lepcio, member Mike Rogers, and member Kate Macko. Two seats are vacant. Present for town staff were Code Enforcement Officer Angie Chamberlain, Administrative Assistant Tammy DesJardin, and Planning Director Michele Gagnon.

**I. CALL TO ORDER**

Chairperson Sassaman called the meeting to order at 4:00 PM.

**II. EXCUSED ABSENCES**

There were none.

**III. ADOPTION OF AGENDA**

**Mr. Cole moved to adopt the agenda. Ms. Macko seconded the motion, which then passed on a roll call vote (5-0).**

**IV. APPROVAL OF MINUTES**

- i. April 28, 2022
- ii. June 9, 2022

**Mr. Cole made the motion to approve the April 28, 2023 minutes. Ms. Lepcio seconded the motion, which then passed (3-0) on a roll call vote. Mr. Rogers and Ms. Macko did not vote as they were not board members then.**

**Mr. Cole made the motion to approve the June 9, 2023 minutes. Ms. Lepcio seconded the motion, which passed (5-0) on a roll call vote.**

**V. PUBLIC COMMENT**

No comment.

**VI. BUILDING PERMIT REMINDERS**

Chairperson Sassaman reminded the applicant that they would need to get a building permit for any work approved by the board.

**VII. REGULAR BUSINESS**

**i. Certificate of Appropriateness**

**Application: DRB-2023-02 (Siam Orchid)  
Applicant: Heather Pellegren  
Owner: Hatsana, LLC.  
Project Location: 34 Rodick Street (104-394-000)**

**Proposed Project:** Installation or changes in sign

To resemble neighboring sign at Royal Indian, remove one beam from the sign, then move the sign and remaining beam.

**Ms. Macko made the motion to approve the application as submitted. Mr. Cole seconded the motion, which then passed (5-0) on a roll call vote.**

**VIII. OTHER BUSINESS**

There was none.

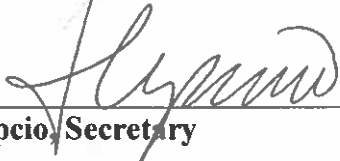
**IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

No comment.

**X. ADJOURNMENT**

**Ms. Macko made the motion to adjourn. Mr. Cole seconded and the motion passed on a roll call vote (5-0).**

Signed as approved:

  
\_\_\_\_\_  
Andrea Lepcio, Secretary

3/9/23  
\_\_\_\_\_  
Date