CETF Minutes 1/24/22
4:00pm, Virtual

1. Call to order: 4:03PM
2. Attendance: Brian Booher, Jen Crandall,Ruth Poland, Kristen Murphy, Tobin Peacock, Erin Cough, Norm Burdzel
3. Approval of [Minutes from 1/10/22](#) (V): Tobin moves that we accept the minutes from Jan 10, 2022, Kristen seconds. All in favor (Brian, Jen, Ruth, Norm, Kristen,Tobin, Erin).
4. Adoption of Agenda (V): Brian moves that we approve the agenda as presented, Jen seconds. All approve (Jen, Ruth, Norm, Brian, Kristen, Erin, Tobin).
5. Public Comment? No public.
6. Regular Business--
   A. Quick Updates: (15min)
      i. Energy Benchmarking (Brian) All invoices are on line and Brian is entering the info manually. Versant sent the kWh for every account for last year. The numbers wouldn't line up with what we did last year however. They have to match to have them make sense. Brian can line up with what Spencer did for 2020. Still needs to meet up with Dawn Burgess to get the info for the high school. Ruth could have ECO team students plug in data if that is helpful. Brian will let Ruth know after working at it this week.
      ii. Email is being sent to dept. Heads & town council - seeking a date to meet for self-eval & prioritization of action items. (Ruth) Second week of Feb would be better for the depts and town council since they are working on budget right now. ACTT will send a doodle poll for that week. At least one of us should attend taht meeting.
      iii. Sust. Position added to budget - Margaret, any comments from conversation with Kevin Sutherland? When are budget meetings scheduled & who can attend to defend this new position?Kevin wants to be the manager for the Sustainability Coordinator and the Americorps volunteer so that they don't get lost in a department or forgotten. He is very supportive of the work but needs us to wait until after the budget stuff. Will need to send a person to the Town Council and the Warrant Committee Tuesday and Thursday of this week. If someone could be at the introduction meeting to explain and support our request that would be great. Otherwise Erin will muddle through.The Thursday meeting is the important one for us to attend. Meeting is at 6pm on Thursday over Zoom. Norm could be there. Ruth will try to attend as well. Ruth will ask Liz to send out the Zoom link to whole group.
   B. [Community Resilience Partnership](#) (CRP) planning
      i. Look at our CAP and see what will match up with the community action steps. What "action items" do we want to request funding for? Which would dovetail well with another town's requests? Ruth has a meeting with the CRP folks (reps from the Sustainability committees from Tremont, Mt Desert, and Bar Harbor and Johanna

Blackman from ACTT) to get a sense of what the otherfolks are thinking of writing grants for. We will go through the action plans and make notes right on the doc.

    C. Discuss [AmeriCorps Application](#) (Jen) Make this topic a priority for next meeting.

        i. Ruth shares on discussions w/Kevin & Bethany

    D. Continue reviewing [Part 2 of CAP](#) - Ruth shares out on conversation with Laura Berry. Laura is going to look at what we have already and organize it and make it easier for us to work on it. She will get back to us in a few weeks. Johanna is suggesting that we use ICLEI to collate all the municipal ghg information for the towns so that all the information is in one place. First grant March 22, but in 6 months we can apply again, either regionally or as a town.

    E. The Town Council decided to buy the solar panels on the Public Works building so we can claim those recs. Tobin asks about solar panels at the transfer station with leftover money from a bond. How can we make that happen? Erin will look into it.

7. Review & assign "to do" list.
8. Adjournment: Jen moves, Brian seconds. All approve.

To Do:
- Connect with Park & Rec and Cons. Comm. to find commonalities in our plan and the Open Space plan - Millard
- Highlight items from the Capitol Improvement Plan (CIP) that we need to address & bring to the next meeting.

CAP Timeline: