

Minutes
Special Bar Harbor Town Council
January 23, 2020

I. **CALL TO ORDER** – 6:00 pm – In attendance were Councilors Stephen Coston, Gary Friedmann, Jeff Dobbs, Matt Hochman, Joe Minutolo, Jill Goldthwait, Erin Cough; and Town Manager Cornell Knight.

II. **GENERAL GOVERNMENT BUDGET COST CENTER:**

	<u>Page</u>
A. Cooperating Agencies (Tab #9)	
Expenses	Expenses 9
Since Community Health and Counseling Services never submitted their application, Mr. Friedmann, with second by Mr. Hochman, moved <u>to strike item 1068-5948 Community Health and Counseling Services in the amount of \$568. Motion passed 7-0.</u>	

B. Miscellaneous Agency	
Island Explorer	Expenses 5
Chart (Tab #7)	Charts 18

Council considered all Miscellaneous Expenses. Mr. Friedmann, with second by Ms. Goldthwait, moved to take \$20,000 from the savings realized from streetlight replacement with LEDs and add to Miscellaneous for the Climate Task Force just created. Motion passed 4-3 (Nay: Coston, Hochman, Cough.)

Additional discussion around Polco. No action taken.

C. Cruise Ship Fund (Tab #4)	
Revenues	CS-1
Expenses	
Operations	CS-2
Capital	CS-3

Per Mr. Knight’s request, Mr. Coston, with second by Mr. Hochman moved that Cruise Ship Fund be moved to Tuesday, January 28 under Harbor. Motion passed 7-0.

D. **Planning Department**
 Councilor Minutolo has continued recusal in this matter and left the room for this section.

Revenues & Fees Schedule	
Code Enforcement Division	Revenues 1
Planning Department	Revenues 1
Fees Schedule	Rev: Fees 10-11
Expenses	

Code Enforcement Division Expenses 3-4
 Planning Department Expenses 4
 Planner Michele Gagnon and Code Enforcement Officer Angie Chamberlain addressed Council questions and comments regarding vacation rentals, staffing changes, enforcement, permitting, customer service and the Conservation Commission. No action taken.

Capital Improvement Program
 Code Enforcement CIP Expenses 2
 Planning CIP Expenses 2
 Narrative CIP Narrative 11, 12
 Mr. Knight answered CIP questions. No action taken.

E. Finance Director’s Department

Revenues & Fees Schedule
 Finance Department Revenues 1
 Municipal Building Revenues 1
 Unclassified Revenue Revenues 3
 Operating Transfers Revenues 3
 Taxes (other than property) Revenues 4
 Finance & Assessing Rev: Fees 7
 Municipal Building Rev: Fees 8-9

Expenses
 Finance Department Expenses 1
 Technology Division Expenses 2
 Municipal Building Expenses 2
 Employee Benefits Expenses 3
 Assessing Division Expenses 4

Finance Director Stan Harmon, Technology Systems Administrator Steve Cornell and Assessor Steve Weed addressed Council questions and comments regarding rents, cable TV franchise fees, fiber engineering and overtime wages. No action taken.

Capital Improvement Program
 Technology Division
 Expenses CIP Expenses 2
 Narrative CIP Narrative 9-10

Mr. Cornell addressed questions about the security camera system. No action taken.

Municipal Building
 Expenses CIP Expenses 2
 Narrative CIP Narrative 10-11

Discussion regarding boilers, energy audits and heat pumps. Mr. Friedmann, with second by Ms. Cough, moved to put \$10,000 for doing energy audits and possible improvements recommended in FY21 CIP Municipal Building Account #24. Motion passed 7-0.

Assessing Division

Expenses	CIP Expenses 2
Narrative	CIP Narrative 11
List of Equipment	CIP 22

F. Town Clerk’s Department

Revenues & Fees Schedule

Revenues	Revenues 1
Fees Schedule	Rev: Fees 5-6

Expenses

Town Clerk’s Department	Expenses 1
Elections	Expenses 2
Town Offices	Expenses 3
General Assistance	Expenses 8

Town Clerk Sharon Linscott addressed Council comments and questions regarding vital records requests and archival services. No action taken.

G. Town Manager’s Department

Revenues

Intergovernmental Revenues	Revenues 4
Fund Balance	Revenues 4

Mr. Harmon addressed questions about Homestead Reimbursement. No action taken.

Expenses

Town Council	Expenses 1
Town Manager	Expenses 1

Item 1012-5334 is mainly for union negotiations.

Legal Counsel Expenses 1
About ½ the amount is for litigation and we are not allowed to get reimbursed.

Miscellaneous Expenses 4-5
see Item B above

Capital Improvement Program

Revenues	CIP Revenues 1
Town Debt Service	CIP Expenses 5
Narrative	CIP Narrative 8-9

Mr. Knight and Mr. Harmon addressed questions about debt service and parking funds. Parking Fund is on the agenda for 1/30.

III. ADJOURNMENT – Mr. Hochman, with second by Mr. Coston, moved to adjourn at 7:50 p.m. Motion passed 7-0.

Sharon M. Linscott, Town Clerk