

Minutes of the
Board of Assessment Review Meeting
Wednesday, January 8, 2025

11:00 a.m. Municipal Building 3rd Floor Conference Room

- 1. Call to order:** Mr. Knopp, Chair, called the meeting to order at 11:11 a.m.
 - a. Excused absences - none.
 - b. In attendance: Kevin Knopp, Chair; Stewart Brecher, Charles Saul.
 - c. Also in attendance: Sarah Gilbert, Finance Director, and Liz Graves, Town Clerk

- 2. Review and approve minutes**—October 30, 2024 Meeting
 - a. Ms. Graves noted that one typo on page 6 of the draft minutes has been corrected—the top of the page now reads “Mr. Knopp asked Mr. Innes...” Then Mr. Brecher, with second by Mr. Saul, moved to approve the minutes. Motion passed 3-0.

- 3. Adjourn**—Mr. Saul, with second by Mr. Brecher, moved to adjourn.

Brief discussion followed about scheduling a future meeting with the Assessor and Deputy Assessor to continue the Board’s education and training and discuss updates they have been working on and continue the conversation about ways to “tune” assessments to unique features of a property. Discussion also included the possibility of recommending the Town Council impose an application fee for appealing a decision to the Board.

Motion to adjourn passed 3-0.

Meeting adjourned 11:28 a.m.