

CETF 4/25/22

4-5:30pm, Virtual *MEETINGS WILL BE IN-PERSON STARTING IN MAY*

1. Call to order:
2. Attendance:
3. Approval of [Minutes from 4/11/22](#) (V):
4. Adoption of Agenda (V):
5. Public Comment?
6. Regular Business--
 - A. Quick Updates: (~15min)
 - i. EV Event sharing
 - ii. Energy Benchmarking & ICLEI (Ruth)
 - iii. Next steps for Sust. Coord. Position posting? How can we help?
 - iv. Update on Americorps applicants
 - v. Draft REC Recommendations to Council idea (Tobin)
 - vi. COA Class Projects
 - B. [CAP v.2](#) Feedback
 - i. Michele Gagnon's feedback
 - ii. Feedback from Sarah Gilbert
 1. See forwarded email...
 - iii. Next Steps: ready to prepare final document? Ruth & others prep presentation - discuss what to highlight, etc.
 - C. Current CAP Actions Timeline
 - i. 4/25: Review feedback from Department Heads & Committees that has been received so far. If folks want a person to speak with directly about this, Ruth will ask task force members to talk with them .
 - ii. 5/9: Review final feedback and prepare the presentation to Town Council
 - iii. 5/17: Present to Town Council
 - D. Review the [Gantt Chart from CAP v.1](#) - what have we accomplished? What are we behind on? What should our next action steps be?
7. Review & assign "to do" list.
8. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/89732495307?pwd=M1plZ05nOGx5SU9aOWRTNFh5YmNoQT09>

Meeting ID: 897 3249 5307

Passcode: 309601

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