



## Curbside Temporary Outdoor Restaurant and Retail Operation Permit Application Checklist

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The Application meets the following conditions:

- The area occupied by the applicant (footprint) allows for a minimum of 20-foot wide road travel with, and also does not impede, the normal flow of traffic.
- The area occupied by the applicant is not within 15 feet of an intersection.
- The area occupied by the applicant is on a street with a grade no greater than 5 percent.
- No portion of the area occupied shall block or impede access to fire hydrants, designated loading zones, driveways, storm water drainage, manholes, catch basins, water utility valves/covers or other access points to underground utilities.
- No portion of the area occupied, or any furniture (e.g., umbrella) placed upon it, shall obstruct the view of a traffic control device (e.g., stop sign).
- All improvements (i.e., furniture fixtures) used in the outdoor area are temporary in nature and no penetrations made to the public way surfaces.
- The applicant's proposed design
  - Is a non-permanent freestanding structure that rests on the street surface which can be set-up and broken down, and easily removed when necessary. No features or structural components may be permanently attached to the street, curb, etc.
  - Complies with all applicable local, state, and federal laws and regulations, including the Americans with Disability Act (ADA) (e.g., the maximum vertical difference between the curb and proposed platform is ¼ inch; the maximum horizontal difference between the curb and proposed platform is ¼ inch, etc.).
  - Provides adequate protection from adjacent parking spaces during a vehicle parking maneuver, such as, bollards, barrier cable systems, etc.
  - Provides adequate protection of the occupied area from oncoming or adjacent traffic using barriers and/or materials around the area occupied designed to meet ASCE 7-10 (design of vehicle barrier systems), or acceptable PE stamped design.
  - Allows water run-off to easily flow under the platform.
  - Uses physical barriers (i.e., fences, barricades, etc.) to visually distinguish the boundary of the outdoor area occupied.