



Sharon Linscott, Town Clerk
 Town of Bar Harbor
 93 Cottage Street, Bar Harbor ME, 04609

Email: clerk@barharbormaine.gov
 Phone: (207) 288-4098
 Fax: (207) 288-4461

2020 FILING SCHEDULE

FOR ALL POLITICAL ACTION COMMITTEES AND BALLOT QUESTION COMMITTEES PARTICIPATING IN A MUNICIPAL ELECTION

PRIMARY ELECTION June 9, 2020		GENERAL ELECTION November 4, 2020
TYPE OF REPORT	FILING DEADLINE (11:59 P.M.)	REPORT PERIOD
April Quarterly Report	April 10, 2020	January 1 - March 31, 2020
11-Day Pre-Primary Report	May 29, 2020	April 1 - May 26, 2020
42-Day Post-Primary Report	July 21, 2020	May 27 - July 14, 2020
October Quarterly Report	October 5, 2020	July 15 - September 30, 2020
11-Day Pre-General Report	October 23, 2020	October 1 - October 20, 2020
42-Day Post-General Report	December 15, 2020	October 21 - December 8, 2020
January Quarterly Report	January 15, 2021	December 9 - December 31, 2020
<p>NEWLY FORMED POLITICAL ACTION COMMITTEES AND BALLOT QUESTION COMMITTEES: All new committees must file an Initial Report within 7 days of registration. For PACs, the Initial Report covers all activity from the beginning of the year through the date of registration. For BQCs, the Initial Report covers all activity from the beginning of the campaign through the date of registration.</p>		
24-HOUR REPORT OF CONTRIBUTIONS AND EXPENDITURES		
24-HOUR REPORTING PERIOD		WHAT CONTRIBUTIONS SHOULD BE REPORTED
The reporting period begins 13 days before an election and runs through the day before the election.		Any <u>single</u> contribution of \$5,000 or more received during the reporting period.
WHEN TO FILE		WHAT EXPENDITURES SHOULD BE REPORTED
Within 24 hours, including Saturdays and Sundays, of receiving the contribution or making the expenditure, incurring the obligation, or placing the order. For Committees registered with the Ethics Commission, the reports may be filed electronically through the Commission's website.		Any <u>single</u> expenditure of \$1,000 or more made during the reporting period. Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the orders or obligations are made. Overhead costs, such as rent, taxes, utilities and some salary payments are not required to be reported.

IMPORTANT INFORMATION

All regular campaign finance reports are due by 11:59 p.m. on the due date. The Municipal Clerk's office will close at its regularly scheduled time. Committee Treasurers are responsible for filing the campaign finance reports prior to the Clerk's office closing or for making other arrangements with the Clerk.

Failure to seek out timely assistance from staff regarding the filing of reports will not be considered a mitigating circumstance if a report is filed late.