



Town of
Bar Harbor
2018 Annual Report

Town of Bar Harbor

2018

Annual Report

Annual Town Meeting

On

June 4, 2019

Open Town Meeting 7:00 p.m.

~ Held in Emerson School Gymnasium ~

~ Voter Check-in Required ~

“Open Town Meeting”, June 4, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

June 11, 2019

Election of Officers & Referendum

Polls Open 8:00 a.m. – 8:00 p.m.

Cover Photo: The Bar Harbor Fire Department took delivery of the new ladder truck in 2018.

*Photo Credit: Larry Shapiro, Shapiro Photography
www.shapirophotography.net*

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TABLE OF CONTENTS

MUNICIPAL DEPARTMENT REPORTS

Town Council Goals	5
Town Manager's Report	7
Town Clerk's Report	9
Finance Department	11
Assessing Division	16
Planning Department	18
Code Enforcement Division	22
Fire Department	24
Police Department	27
Harbor Department	30
Public Works Department	32

CONNERS-EMERSON SCHOOL

Principal's Report	41
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MDI REGIONAL HIGH SCHOOL

MDI Regional School System	48
MDI High School Principal	52
MDI Adult & Community Education	55
MDI School District Trustees	57

OTHER REPORTS

Chamber of Commerce	58
Housing Authority	59

GOVERNOR Mills	60
U.S. SENATOR Collins	61
U.S. SENATOR King	63
U.S. REPRESENTATIVE Golden	64
STATE REPRESENTATIVE Hubbell	66
STATE SENATOR Luchini	67

FINANCIAL REPORTS

Warrant Committee Subcommittees	69
Auditor's Report	70
Unpaid Taxes	79
Budget for FY20	83
Capital Improvement Program	89
Capital Improvement Program Year by Year Overview	106
Warrant Committee Nominees for 2019-2020	116
ANNUAL TOWN MEETING WARRANT	117

BAR HARBOR TOWN COUNCIL

and

TOWN MANAGER



Left to right, back to front: Stephen Coston, Paul Paradis, Erin Cough, Judith Noonan, Joseph Minutolo, Town Manager Cornell Knight, Chair Gary Friedmann, and Vice-Chair Matthew Hochman.

Bar Harbor Town Council

Vision

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Taxpayers appreciate ongoing attention to keep the rate of property tax increase low, helped by implementation of user-based fees. Bar Harbor voters value the role of local government to assure efficient and effective use of public funds in order to improve the quality of life for residents and visitors. Recognizing that much of our economy is based on the natural environment, the Council supports steps to protect those resources. Valuing transparency and mutual trust, town officials and residents work to improve communication so that we all better understand concerns and work through policy choices and practical solutions.

2019 Five Year Goals and Strategies

~ FY19 through FY24 ~

Goal 1: Increase the amount of year-round housing affordable to working families

Strategy 1a: Reduce the cost of residential home development by directing the planning board to create zoning ordinances that encourage higher, medium and lower density residential development in appropriate zones

Strategy 1b: Increase the supply of year-round housing units (for purchase and rental) through partnerships with developers, employers and non-profits (e.g. Island Housing Trust)

Strategy 1c: Provide incentives for providing year-round rentals, and direct the planning board to develop appropriate land use ordinances and regulation to stem conversion of year-round housing to vacation rentals

Goal 2: Create effective plans for a Sustainable Future

Strategy 2a: Explore opportunities to significantly reduce reliance on fossil fuels by the town, local businesses and residents, including the use of additional publicly-owned lots for development of solar energy.

Strategy 2b: Support the Town Manager in developing the appropriate capacity within the planning department that will allow the town to begin an update of Bar Harbor's Comprehensive Plan in 2020, including vision and goals for the future of the town, and, importantly, the basis for a more workable Land Use Ordinance.

Strategy 2c: Work with the Cruise Ship Committee and other stakeholders to create plans to reduce congestion in the vicinity of the town pier and waterfront by tour busses and various services provided to seasonal visitors, including passengers from cruise ships.

Goal 3: Improve the Effectiveness and Delivery of Municipal Services

Strategy 3a: Building on lessons learned from our collaboration with the Town of Mount Desert for shared police services, explore additional possibilities in public safety, including dispatching services, and other town services/functions (e.g. human resources and finances), where collaboration among towns could lead to greater effectiveness and efficiency.

Strategy 3b: Study space and facilities needs for public safety functions within Bar Harbor, and recommend shorter-term solutions, even as longer-term exploration of strategies for collaboration with the Town of Mount Desert continues

Goal 4: Improve and Maintain Local Infrastructure

Strategy 4a: Given implementation of a parking program approved by voters in 2018, seek additional solutions to on-going parking and congestion problems in the summer season, including promotion of walking, biking and shuttle-bus alternatives to private automobiles in the downtown

Strategy 4b: Continue to evaluate opportunities for improved broadband service within downtown and areas of the town not currently served.

Strategy 4c: While continuing to develop funding sources for street-scape improvements outlined in plans for Cottage and Lower Main Streets, direct the Planning Board to address elements of the land use ordinance that tend to make such redevelopment more difficult.

Goal 5: Improve the Effectiveness and Efficiency of our Town Governance and Encourage citizen involvement

Strategy 5a: Continue to improve communications with tax-payers and residents, so that council members better understand the hopes and concerns of residents, and residents better understand the roles, responsibilities and authority of the council.

Strategy 5b: Review, and clarify where necessary, the purpose and roles of all boards, committees and task forces to streamline, consolidate and improve their effectiveness. Update the draft “handbook for boards and committees” to better orient new board and committee members and to allow for periodic review.

TOWN MANAGER

To the Residents of Bar Harbor:

Enclosed in the annual report are the various town department reports and the audit of the town's financial status as of June 30, 2018.

Some significant events and highlights of the 2018 calendar year:

The town's unassigned fund balance increased from \$621,603 to \$760,950. We continue to use less of the fund balance to offset capital purchases.

The property tax mil rate in FY18 was increased from \$10.96 to \$11.56, an increase of 5.5%. This was higher than normal because of an extra \$300,000 allocated for school repairs.

At Town Meeting voters approved by referendum vote to borrow \$600,000 for the parking meters and kiosks that will be installed for the 2019 summer season. Also passed was approval to borrow \$3.5 million to purchase the Ferry Terminal lot from the State of Maine. The town then signed a purchase and sale agreement with MDOT to close on the property by November 30th. That was delayed due to some issues with the deed. The town mutually agreed to extend the deadline to January 31, 2019.

In the James Blanchard et al v. The Town of Bar Harbor case the judge found in favor of the town. The lawsuit had attempted to overturn the town meeting vote that approved the Maritime Shoreland District which is the ferry terminal lot on Eden Street. The plaintiffs in the case have appealed the decision to the Maine Supreme Court. Out of 21 plaintiffs only one is a resident, most were from other towns or out of state and were dismissed by the judge as not having standing to bring a claim against the town.

After 4 years of litigation in the case of former Police Chief Young v. Town of Bar Harbor, the judge found in favor of the town.

The Town Council increased the fee on vacation rental registrations from a one-time \$50 fee to \$250 per year and will include funding in the 2020 budget for vacation rental enforcement.

The Town Council agreed to a 5 year lease with Atlantic Fleet Services/Bay Ferries to return daily passenger ferry service from Yarmouth Nova Scotia to Bar Harbor. The service will run from June to October. Costs to renovate the building, site work and repair of the docking area will be borne by Bay Ferries. The town will receive monthly rent as well as per passenger and bus fees. The minimum annual payments will be \$200,000 and guaranteed by the Province of Nova Scotia for 5 years. The minimum payments nearly cover the annual debt service on the property.

The establishment of a Charter Commission was passed by voters in November. The 9 member commission will have 9 months to issue a preliminary report. The last charter review was in 2008.

An energy firm is working on a report to show the savings of converting the streetlights to LED lights as well as being night sky compliant. The analysis is due in the spring.

The Harbor Committee was expanded from 7 to 11 members and will work on a plan to redevelop the ferry terminal site.

The Town Council approved \$10,000 towards funding the repair of the Hamilton Pond dam for fire protection services. The dam was breached during a heavy rain storm. MDI Bio Lab took the lead on the repair and fund raising.

The Town Council converted the Bar Harbor Task Force on Aging into a town standing committee called the Age Friendly Committee.

The Council placed two citizen petition questions on the ballot for June 2019. One petition would limit the voting on town boards and committees to only members that are registered voters of Bar Harbor. The other petition question would limit direct disembarkation of cruise ship passengers from ships carrying more than 500 passengers and to limit construction or operation of a pier that is over 300 feet in length.

Remember you can participate in issues of the town by signing up for Polco, the online citizen engagement survey site. Go to <https://polco.us/groups/city/bar-harbor-me> or go to the town's website and click on the "I want to" header, and then citizen engagement.

I would like to thank the Town Council, staff and residents for their support over the past year.

Respectfully submitted

Cornell Knight
Town Manager

TOWN CLERK

In May 2018, Patricia Gray resigned from her position as Town Clerk, which she held for over nineteen years. Sharon Linscott, who served as Pat's Deputy Clerk, stepped into the clerk's role.

The first hurdle was the June 2018 primary, where ranked choice voting was used for the first time in Maine. It dramatically changed the process at both the local and state levels. One change that was particularly challenging was the requirement to use one voting machine for state ballots only and the other machine for town ballots only. This created a traffic flow issue at the polls, which proved to be a challenge at the November mid-term election as well. The November mid-term election saw record numbers of voters across the state choosing to vote by absentee ballot. But that didn't reduce the number of voters coming to the polls where voters had to wait in line all day. Over 65% of Bar Harbor voters cast their ballots in November. Maine made history becoming the first state to elect a representative to Congress using ranked choice voting.

Also in November, Bar Harbor voters created a Charter Commission with the limited authority to study the Town Charter and recommend any Charter amendments or revisions that the Commission believes to be advisable. Any changes to the Town Charter would have to be approved by Town Meeting voters on a secret ballot before taking effect. The last Charter Commission was created in 2008.

Jocelyn McLean joined us as Deputy Clerk in August. She previously served as Vinalhaven's Deputy Clerk for just under two years. Jocelyn has been a valuable addition to the clerk's office. In addition to services provided in the office, many services continue to be offered online, including hunting, fishing and dog licenses. The clerk's page of the town's website provides a wealth of information on all services.

Thank you to all the volunteers who serve the town on boards and committees. There are a number of vacancies on the town's boards and committees. Anyone interested in serving in any capacity can inquire at the clerk's office.

I want to thank everyone who helped make my transition to town clerk easier by providing support and encouragement, especially retired Town Clerk of Mount Desert, Joelle Nolan. I recently told someone that I did not choose the clerk's profession, it chose me. It is a profession that I am proud to be a part of and I pledge to continue to serve the Town of Bar Harbor with integrity.

Sharon M. Linscott
Town Clerk

Town Clerk - Statistical Report - Calendar Year

Dog Licenses Issued	2017	2018
Kennel	0	1
Male/Female	55	72
Neutered/Spayed	727	733
Totals	782	806

Clam Licenses	2017	2018
Resident Commercial	4	4
Resident Recreational	24	19
Over 65 Free/Under 16	7	5
Non-Resident Commercial	0	0
Non-Resident Recreational	109	115
Totals	144	143

Hunt & Fish Licenses	2017	2018
Resident	284	238
Totals	284	238

Record of Births	2017	2018
Bar Harbor Residents	29	28
Non-Residents	38	41
Totals	67	69

Record of Marriages	2017	2018
Bar Harbor Residents	17	29
Non-Residents	104	133
Totals	121	162

Record of Deaths	2017	2018
Bar Harbor Residents	66	54
Non-Residents	19	20
Totals	85	74

FINANCE DEPARTMENT

(Including Assessing & Technology)

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our finance personnel provide the functions of processing invoices, payroll, bills for taxes, water, sewer, cruise ships and ambulance service; perform timely and accurate financial reporting, fixed asset tracking for control and insurance purposes and register the local autos, trucks, boats and all recreational vehicles. Our commitment to bring continuing accountability to your Town financial governance remains steadfast with the strong team.

Personnel

In 2018, the Finance Office continued to enjoy the leadership of **Sarah Gilbert**, our *Tax Collector* and *Payroll Supervisor* who has been with us for 13 years and plays an integral part on the efficient utilization of our software and web site capabilities. **Jen Turcotte**, as *Ambulance Agent*, ably handles the electronic billing and collection activity for the ambulance service. She is in her 12th year here and is also responsible for Police, Harbor & Cruise Ship billings, sewer liens, payroll backup, is our State *Motor Vehicle Agent* and also oversees the Town's Facebook site. **Jen Richter** is in her 4th year as *Finance Accountant* and assists in organizing and formatting our annual Town budget and other specialty reports as well as reconciles all daily cash transactions from staff. She is the State *Inland Fishery* reporting agent, prepares and files the tax liens, traces all deposits into the bank and tracks all incoming wire receipts as well as "on line" payments received. **Margaret Porter** completes the finance staff with her years of experience and has a main focus on invoice payable duties for all funds along with the related purchase orders, 1099 reporting and invoice archiving duties for the *General* and *Water* and *Wastewater* Funds. She also assists the Finance Director in detail tracking of all the Town assets for both insurance, PUC and audit purposes throughout the year.

At the counter **Jen, Jen** and **Margaret** all collect taxes, process your vehicle, boat, ATV and snowmobile registrations, accept general permit collections, issue Transfer Station permits and much of the quarterly utility bill receipting for water and sewer.

Assessor **Steve Weed** was welcomed back to the Town in June of 2018 as the *Town Assessor* and has 29 years of service in the assessing field, including 14 years directly with Bar Harbor as well as an expertise in mapping and in the critical maintenance of the GIS database of the pictures and data available for all the Town's departments. The Assessor reports administratively to the Finance Director. **Catherine Leatherman** transferred over from the Planning department as *Deputy Assessor* and is learning the complete duties of assessing. The Assessing office provides the public with the *Maps on line* systems and maintains the popular *Property Tax Look Up* system which has a web component to allow the public to better access certain tax billing data. Steve and Catherine track over 3500 parcels and 400 personal property accounts.

Steve Cornell, who has been with us for 15 years, is the Town's *Technology Systems Administrator*, and focuses on management of its computers, backups, servers, internet, e-security, e-mail, video security systems for the Town departments, the WAN network, technology purchases, public wireless access in the parks, the website, television

broadcasts, web streaming of government meetings, the phone system and helps maintain the radio frequency system monitoring of the Town utility pump/treatment systems. These broad responsibilities means that he is on call many times 24/7 to keep these essential networks and systems running. He is also the Town's representative as Chair of the *Cable Consortium*; the group of communities negotiating with *Charter Communications* for the renewal of the cable television franchise agreement.

Municipal Building

Part time assistance is required to help oversee certain building maintenance issues and in 2018 this was the responsibility of **Randy Stanley** who maintains other professional work while working part time here. Randy kept the equipment and building running safely and efficiently, walkways free of snow and ice, dealt with the many service contractors (elevator, sprinkler, fire alarms, electrical, plumbing, heating, cooling, ventilation, etc.), multiple tenants in the building, space rentals and the coordination of storage of Town records.

Financial Outlook

At the annual review of the 2018 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. In accordance with the Council's *Fund Balance Policy* the Town maintains a balance of 10% of audited revenues as a working capital cash reserve in the Town's Fund Balance and the success of this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 28 years. The Town's *Standard & Poor's* bond rating was re-affirmed **AAA** in August 2017 (their highest rating) and re-affirmed its **Aa2** rating by *Moody's*; good ratings that help keep borrowing costs lower, especially for a small community. Both firms suggested within their reports that the Town's borrowing levels are low in reference to its capacity to incur new borrowing.

Wastewater and Water Divisions

Both the *Wastewater* and *Water* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The *Wastewater* fund remains fiscally healthy and overall rates were not changed after approval of its last budget, effective July 1st 2017. Annual revenues billed to run the *Wastewater Division*, pay debt service and for capital investment are approximately \$2.1 million.

Water Division rates were increased on January 1st, 2016 and the Division is also in solid fiscal health. Much of the water/sewer billing, tracking outside sewer deduction meters, collections and customer communications are handled at the *Water Division's* office by Office Manager **Nancy Warner**, but most other financial transactions, accounting, payables, budgeting, extensive PUC reporting, etc., are taken care of by staff in the Finance Office here on Cottage Street. Total annual water revenues generated are approximately \$2.1 million.

Property Taxes Receivable

Approximately 78% of the Town's total revenues are raised from property taxation. The 2018 year's uncollected taxes, expressed as a percent, at December 31^s are unfavorably higher than the year before. At fiscal year-end, June 30th of this past year, the Town's tax

collection rate reached 98.7% on its 2017 taxes, with a remaining 126 unpaid properties placed on lien; down from 133 the prior year.

Tax Year	Property Tax Outstanding Balance	as of Dec. '18 %	as of Dec. '17 O/S Balance	%
2015	\$ 3,517	.1%	\$ 4,094	.1%
2016	\$ 4,557	.1%	\$ 202,032	1.3%
2017	\$ 202,314	1.3%	\$6,214,291	37.9%
2018	\$7,066,801	40.5%		

Vehicle Registrations

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$1,000,000 in the last fiscal year). Total motor vehicle *unit* registrations (all types) has increased by 4% level in the last year.

Calendar Year	2018	2017	2016	2015
Motor Vehicle Registrations:	5234	5021	5045	5090

Cruise Ship Fund

This fund, which is a component of the General Fund, was created in 2009/10 when fees were increased to \$4 per passenger, later rose to \$4.30 as of 1/1/16 and then \$4.37 on 1/1/18. Funds to be spent are appropriated each year as part of the total Municipal appropriation vote at Town Meeting. The Cruise Ship Fund is a component of the General Fund. The use of those funds raised each year (averaging about \$850,000 in revenues annually) is generally split 1/3rd each to three areas: *direct cruise ship related expenses* (Chamber summer help, Island Explorer, water quality studies, etc.), 1/3rd to the *capital improvement fund* for related items (e.g., Comfort Stations, sidewalks, etc.), and 1/3rd to *support taxpayer funded operations* (police, ambulance, public works, comfort station cleaning and harbor department services) provided on cruise ship days.

Town's Capital Assets

Listed below is the breakout of the Town's \$73 million in capital assets, excluding the school, as compiled by GASB#34 accounting rules @ 6/30/2018:

(in thousands)	Town (000's)	Sewer (000's)	Water (000's)	Total (000's)
Land	\$ 2,919	\$ 24	\$ 133	\$ 3,075
Buildings	\$10,685	\$10,998	\$ 1,804	\$23,487
Vehicles	\$ 4,322	\$ 302	\$ 256	\$ 4,880
Equipment	\$ 3,118	\$ 1,115	\$ 1,518	\$ 5,951
Roads	\$11,320			\$11,320
Sidewalks	\$ 2,403			\$ 2,403
StDrains & Mains	\$ 3,042	\$ 7,970	\$ 4,766	\$15,778
All Other	\$ 4,822		\$ 1,286	\$ 6,108
Totals	\$42,830	\$20,409	\$ 9,763	\$73,002

BOARD OF ASSESSMENT REVIEW

The *Board of Assessment Review* (BAR) hears abatement appeals that are filed with the Town. If a taxpayer's tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. The BAR will then schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public. The BAR heard two cases in 2010, no appeals were filed from 2011 to 2015, one *residential* appeal was heard (and denied) in 2016 and none were filed in 2017 or 2018.

Members: Terence O'Connell, Chair	Expires 2020
Vacant, Vice Chair	Expires 2021
Linda Martin, Secretary	Expires 2020
Michael Blythe	Expires 2021
Vacant	Expires 2019

Respectfully Submitted,
Stanley W. Harmon,
Finance Director, Treasurer



Randy Stanley, Maintenance

MUNICIPAL BUILDING STAFF



Left to right: Deputy Assessor Catherine Leatherman, Assessor Steve Weed, Town Clerk Sharon Linscott, Deputy Clerk Jocelyn McLean, Planning Director Michele Gagnon, Planning & Code Administrative Assistant Tammy DesJardin and Code Enforcement Officer Angela Chamberlain.



Left to right: Accounting Clerk Jennifer Richter, Finance Director Stan Harmon, Accounts Payable Clerk Margaret Porter, Technology Systems Administrator Stephen Cornell, Tax Collector Sarah Gilbert, and Ambulance Billing/DMV Agent Jennifer Turcotte.

ASSESSING DIVISION

As of April 1, 2018

Assessed Valuation of Taxable Property:	2017	2018
Real Estate	\$1,477,104,100	\$1,489,629,200
Personal Property	\$20,090,300	\$17,128,200
Real and Personal Property <u>TOTAL</u>:	\$1,497,194,400	\$1,506,757,400
Property Tax Rate (Per thousand dollars of valuation)	\$10.96	\$11.56
Property Tax Levy:	\$16,463,503	\$17,418,115
State Valuation:	\$1,493,600,000	\$1,577,200,000
County Tax:	\$641,082	\$698,528
State Revenue Sharing:	\$128,219	\$127,000

PROPERTY TAX RELIEF PROGRAMS:

Homestead Exemptions

In 1998, the State legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$20,000 reduction in valuation. To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

Veteran's Exemption

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1st; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unremarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

Blind Exemption

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

Business Personal Property Tax Reimbursement Program (BETR)

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

Business Personal Property Tax Exemption Program (BETE)

Provides business taxpayers with an exemption of the personal property tax on eligible business property placed in service within the state after April 1, 2008. More information and an application for exemption visit:

www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm

Tree Growth

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Farm and Open Space

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

Farmland - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Open Space - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

PLANNING DEPARTMENT

APPEALS BOARD

The Appeals Board heard a request to relocate a nonconforming use at Kampground of America and two administrative appeals of the Planning Board's approval of an expansion of Jack Russell's Steak House & Brewery in 2018.

Appeals Board:	2017	2018
Administrative Appeals	1	2
Variance Requests	0	0
Relocation of nonconformity	1	1
Request for Reconsideration	0	0
Other	0	0
Workshops	0	0
<i>Total Appeals Board Activity</i>	2	3
<i>Appeals Board Meeting Hours</i>	2	5

CONSERVATION COMMISSION

The Commission is continuing to work on the Town of Bar Harbor Open Space Plan to revise it with an eye to make it clearer and a more useful document.

CRUISE SHIP COMMITTEE

The Committee worked on a variety of issues in the year 2018. The Committee reviewed the Bar Harbor Cruise Ship Monitoring Report, prepared an annual report to the Town Council, some members attended Sea Trade and the 2018 CCNE Symposium, and the Committee explored the possibility of improving the breakwater.

DESIGN REVIEW BOARD

The Design Review Board approved many applications in 2018 for signage, new construction, additions, demolitions and reconstructions. The Board's overlay district is essentially the downtown area and a portion of Town Hill for development permitting and signage. The Board's sign review area also extends to state highways.

The Board reviewed and approved numerous applications for new signs, landscaping, as well as lighting and building alterations.

The Board continued to revise Land Use Ordinance language regarding Appendix A, Historic Buildings and expanding the Design Review Overlay district.

Design Review Board:	2017	2018
Certificates of Appropriateness Approvals	46	46

PLANNING BOARD

The Planning Board worked on Land Use Ordinance amendments regarding dormitories and employee housing, along with review of several site plan applications.

Planning Board:	2017	2018
New Completeness Reviews	5	8
Site Visits	0	6
Subdivision Sketch Plan Reviews	0	7
LUO Amendment Requests (from Public)	1	2
Site Plan Approvals	4	8
Subdivision Lots Approved	1	1
Minor Subdivisions Approved	0	1
Minor Site Plans Approved	1	1
Workshop Sessions	1	3
Conditional Use	1	0
<i>Total Planning Board Activity</i>	14	37
<i>Planning Board Meeting Hours</i>	46.75	43.5

Other tracking in the Planning Department

	2017	2018
Checklist Reviews	11	19
Development Review Team Meetings	0	0
Neighborhood or Abutter Meetings	0	1
Committee Meetings Attended	75	65
<i>Total Administration Activity</i>	86	85
<i>Cruise Ship Committee work hours</i>	11.75	7.75

Please consider serving the Town in a Board/Committee/Commission capacity as there are always plenty of projects to work on and groups to work with. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!

Respectfully submitted,
Michele Gagnon, Planning Director
Tammy DesJardin, Administrative Assistant

With gratitude, we list the residents below that provide active service to the Town:

APPEALS BOARD

Ellen Dohmen, Chair	Term Exp. 2021
Roger Samuel, Vice Chair	Term Exp. 2021
Linda Martin, Secretary	Term Exp. 2019
Michael Siklosi	Term Exp. 2019
Kay Stevens-Rosa	Term Exp. 2020
Robert Webber	Term Exp. 2020

CONSERVATION COMMISSION

Jesse Wheeler, Chair	Term Exp. 2020
Jacquie Colburn, Secretary	Term Exp. 2021
Mike Handwerk	Term Exp. 2021
Kaitlyn Mullen	Term Exp. 2019

CRUISE SHIP COMMITTEE

Eben Salvatore, Chair	Term Exp. 2021
Greg Gordon	Term Exp. 2020
Clair Bingham	Term Exp. 2020
James Willis, Police Chief	
Jeff Dobbs	Term Exp. 2020
Katy DeGrass	Term Exp. 2021
Michele Gagnon, Secretary	
Charlie Phippen, Harbor Master	
Ken Smith	Term Exp. 2021
Martha Searchfield, Vice Chair	Term Exp. 2021
Sarah Flink	Term Exp. 2019
Sandy McFarland	Term Exp. 2019
Amy Powers	Term Exp. 2020
Chris Maller	Term Exp. 2019
Skip (Prentice) Strong	Term Exp. 2019
Stephen Coston	Term Exp. 2020

DESIGN REVIEW BOARD

Barbara Sassaman, Chair	Term Exp. 2020
Steve Demers, Vice Chair	Term Exp. 2020
Pancho Cole	Term Exp. 2021
Andrew Geel	Term Exp. 2019
Peter Bono, Secretary	Term Exp. 2019

PLANNING BOARD

Tom St. Germain, Chair	Term Exp. 2019
Joseph Cough, Vice Chair	Term Exp. 2020
John Fitzpatrick	Term Exp. 2020
Basil Eleftheriou, Jr., Secretary	Term Exp. 2021

PARKING AND TRAFFIC COMMITTEE

Sandy McFarland, Chair	Term Exp. 2019
Jeff Miller	Term Exp. 2019
Matthew Bartlett, Fire Chief	
Chip Reeves, Public Works Dir.	
Jim Willis, Police Chief	
Deputy Clerk, Secretary	

CODE ENFORCEMENT DIVISION

The Code Enforcement Division’s primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the construction of the reconstruction of the spa and pool at the Bar Harbor Inn, the Jackson Laboratory warehouse project, the storage facility at the Mount Desert Island High School, and the construction of the Eden Woods Glampground.

Building Permits by Category	2018	Value
New Dwellings	34	\$10,614,865
Commercial/Industrial Permits	93	\$6,195,381
Garages/Additions/Other Improve.	150	\$2,201,045
Totals	277	\$19,011,291
Less Value of Improve to Tax Exempt		\$2,844,306
Total Value of Improve to Taxable Prop.		\$16,166,985
Building Permit Activity	2018	2017
Total Value of Bldg. Permits	\$19,011,291	\$19,519,627
Value of Taxable Projects	\$16,166,985	\$16,314,477
Number of Building Permits	277	286
Number of New Dwellings	34	39
Number of Plumbing Permits	112	137
Number of Electrical Permits	126	174
Number of Site Inspection	484	578
Scheduled Conferences in Office	254	218

Messages taken by Admin. Asst.	325	181
Vacation Rental Permits Issued	79	20
Violation Letters Sent	17	20

Administration

The Code Enforcement Officer attended a variety of training programs in 2018. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

Angela M Chamberlain
Code Enforcement Officer

Code Enforcement Office Staff

Angela Chamberlain, Code Enforcement Officer
Tammy DesJardin, Administrative Assistant

BAR HARBOR FIRE DEPARTMENT

Mission Statement:

The Bar Harbor Fire Department's Mission is to provide a wide range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies, and man-made or natural disasters.

The department responded to 634 fire, and 1171 EMS calls. The calls breakdown as: structure fires – 4, chimney fires – 3, vehicle fires – 7, fire other than structure – 10, woods and brush fires – 11, unattended outside fires – 10, assist EMS – 12, motor vehicle accidents – 47, water rescue – 2, hazardous material incidents – 13, carbon monoxide incidents – 8, electrical related incidents – 20, sprinkler system/water related incidents – 14, smoke/odor investigation including ventilation of structures – 35, assist Lifeflight – 42, elevator rescue – 11, public service assist, public education – 80, mutual aid 14, response to fire alarms – 288, Local EMS calls - 721, no transports calls - 315, out of town transfers – 81. For 2018, the fire department responded to 1,751 calls.

Firefighter Paramedic Basil Mahaney attended the Maine Fire Service Institute for two weeks to obtain his Fire Officer I & II, per National Fire Protection Association Standard for Fire Officer Professional Qualifications. The training emphasizes the administration side of being a Supervisor in the fire service. The two-week course covers preparing for promotion, creating budgets, labor relations, training, community relations, crew resource management, and communication skills.

I am serving in my fourth year as a member of the Board of Directors for the Maine Fire Chief's Association. The Maine Fire Chief's Association is influential in legislation that affects the fire service; works in conjunction with other fire related boards and committees, and is very proactive in career development of Firefighters and Chief Officers.

In 2018, we hired Dave O'Neill to fill a newly created position that was approved for the FY19 budget. With the hiring of Dave, two of the three shifts have four firefighter/EMTs. The goal of the department is to have four firefighter/EMTs on each of the three shifts.

In June, we took delivery of our new E-One Typhoon Class HP78 ladder truck. The new ladder truck replaced our Ferrera ladder truck purchased in 1994. The new ladder truck was designed to allow us to put all of our rescue equipment on one vehicle. The truck will serve as a first response fire apparatus and a rescue truck. We have also altered our response plans, as the ladder truck will be the first vehicle to respond to all fire incidents within the hydrant district of the Town.

Call Firefighter Griffin Sanders attended and completed the Hancock County Fire Academy. The academy's schedule was every other weekend from January through May. At the completion of the academy, Griffin took and passed his State of Maine Firefighter I & II written and practical exams.

For 2018, the Island Fire Chiefs worked with the Ellsworth Fire Department to develop Rapid Intervention Team (RIT) response plans for the Island and Ellsworth. The

sole responsibility for RIT is to be on standby and be prepared to rescue firefighter(s) that may become trapped or injured fighting a fire. We have developed an Island wide response system to provide the coverage for Ellsworth, and for Ellsworth to provide coverage for the Island departments.

Knowles Industrial Inc. of Gorham repaired and sealed the apparatus bay floor. As part of the project the concrete slab was taken down several inches to expose tops of the steel beams, several beams were replaced, floor drains repaired, three inches of concrete were poured, and a top membrane service was applied. This has sealed and strengthened the floor, and has stopped water intrusion into the concrete slab.

The Bar Harbor Fire Department continues to work collaboratively with all the first responding agencies on the Island. The Island Chiefs meet regularly to discuss recruiting, training, and other ideas that will improve the services we provide for not only our town, but also to each other's department. We meet quarterly with MDI Hospital and other area EMS agencies to cover items that affect EMS locally and on a State level.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies: Town Manager Cornell Knight, the Honorable Town Council, Department Heads and their respective departments, all members of the various boards, and especially the members of the Fire Department and their families.

Matthew Bartlett, Fire Chief

FIRE DEPARTMENT STAFF

FULL-TIME STAFF

Fire Chief Matthew Bartlett
Assistant Chief John Lennon
Captain Jai Higgins
Captain John Sanders
Firefighter/Medic Jon Zumwalt
Firefighter/Medic Basil Mahaney
Firefighter/Medic Jon Wardwell
Firefighter/EMT-A Dan Puckett
Firefighter/EMT-A Jeremy Ogden
Firefighter/EMT-B Phil Richter
Firefighter/EMT-B Brandon Leavitt
Firefighter/Medic David O'Neill

CALL STAFF/PART-TIME STAFF

COMPANY 1

Capt. Dan Daigle
Todd Hardy
Zach Soares
Sheldon Goldthwait
John Pauker
Tom Wallace
Rob Gaynor
Cynder Johnson
Larry Nuesslein
Walter Lange

COMPANY 2

Lt. Matt Horton
Sean Hall
Jason Norwood
Tim Porter
Hanna Lafferty
Eilon Zboray
Matthew Branco

PART-TIME STAFF

Doug Dubois
Lance Bishop
John Cunningham

POLICE DEPARTMENT

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2018 Annual Report for the Police Department. The Bar Harbor Police Department's primary mission is to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by delivering the best possible law enforcement services.

During 2018, the Town again shared their Police Chief with the Town of Mount Desert. This is expected to continue through 2019. Through formal agreement between the towns, I split my time between the two communities, and Bar Harbor pays Mount Desert for 60% of the expenses related to my position. A similar arrangement, in reverse, allows us to share an Administrative Assistant, who is a Bar Harbor employee with an office space at Mount Desert PD. All law enforcement cases for the current and prior year, personnel and other administrative records for both departments are located at Mount Desert PD.

We recently cleaned and reorganized storage areas in both towns and are now using the Bar Harbor Archives Room located in the basement of Bar Harbor's Municipal Building to maintain 30 years of law enforcement records for both departments. All records beyond 30 years have been relocated to long term storage in Mount Desert's Long Term Storage Bunker at the Northeast Harbor Wastewater Treatment Facility. This system will make it more efficient for our administrative staff to store and retrieve records.

Our Patrol Division and Dispatch Office are staffed 24/7. Dispatchers provide communication services for Police, Fire, EMS and Public Works employees. Among our full time patrol staff, we have Maine Criminal Justice Academy instructors, drug recognition experts, field training officers, firearms instructors and many of our Full Time Officers have completed leadership courses and received training in mental health and crisis intervention.

We continue to utilize a single schedule for our patrol and supervision of both PD's that provides for a minimum of three officers to be on duty at a time, and for a Supervisor to be on duty 19 hours a day, seven days a week. Supervisors provide on call coverage during the remaining overnight hours. We also continue to utilize patrol zones within the two towns which are not defined by town line borders to ensure we are patrolling and responding to calls as efficiently and effectively as possible. Officers from both PD's routinely patrol and respond to calls in both towns, which help us achieve our goal of enhanced service for our communities. Our policies and procedures are fully acclimated, as are our equipment and radio communications and records management systems.

In addition to working their shifts in the patrol schedule, many Officers work overtime to provide coverage for grant funded enforcement details, cruise ship related activities, school functions, holiday events and private functions.

Officers are encouraged to be involved with our community. One Patrol Officer works as a School Resource Officer during the winter months, splitting his scheduled days between the Connors Emerson School and MDI High School. He responds to Mount Desert Elementary when requested by school administration. The SRO arrangement is guided by a memorandum of understanding between the School Superintendent and the Police Department.

During calendar year 2018, Officers responded to approximately 4,797 incidents and issued approximately 247 traffic tickets for non-criminal traffic infractions. In addition many warnings were issued for a variety of offenses. Below is a summarized listing of the types of incidents we responded to with totals for each. While not inclusive of all incidents, this listing provides an overview of Police Department related activity in town.

False 911 Call - 745	M/V Accident - 408	Found Property - 349	Citizen Assist - 289
Suspicious - 266	False Alarm - 238	M/V Complaint - 227	Information -206
Check Well-Being -204	Animal Problem - 190	Parking Complaint - 122	Traffic Hazard -78
Operating Under the Influence - 74	Disorderly Conduct - 62	Theft - 59	Noise Complaint - 56
Harassment - 50	Municipal Violation - 46	Intoxicated Persons - 43	Trespassing - 39
Disabled Motorist - 30	Civil Problem - 28	Domestic - 24	Fraud - 21
Assault - 16	Vandalism - 14	Missing Person - 14	Sex Offense - 6
Burglary - 6	Serve Protection Order - 4	Drug Violation - 4	Mental Illness - 2

Respectfully Submitted,

James K. Willis
Chief of Police

Bar Harbor Police Department

Chief James Willis

Officers

Lieutenant David Kerns

Lieutenant James Pinkham

Sergeant Christopher Wharff

Officer Timothy Bland

Officer Timothy Frost

Officer Soren Sundberg

Officer Bradley O'Neil

Officer Judson Cake

Officer Jerrod Hardy

Officer Douglas Brundrett

Officer Christopher Dickens

Officer Elias Burne

Officer Caleb Mora

Administrative Assistant

Karen Richter

Dispatchers

Lori Bartlett

Nicole Seavey

Timothy Dunton

Ryan Littlefield

School Crossing Guards

Susan Maristany

Susan Murphy

Cas Dowden

Parking Enforcement

Rick Mooers

Remington Berzinis-McLaughlin

Kaleb Payson

Animal Control Officer

Diana de los Santos

HARBOR DEPARTMENT

Mission Statement

The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.

The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.

Harbormaster Report

The Harbor Department had a very busy season during 2018. Boating traffic, both recreational and commercial, was very active throughout the season. Yacht visitation was strong and the Harbor met its budget for dockage.

Assistant Harbormaster Jimi Differ worked again in 2018 during the busy summer and fall cruise ship season. Jimi continued to do a great job serving the community and visitors to the harbor. His efforts are greatly appreciated and contributed to making 2018 another successful year for the Harbor Department.

The Harbor hosted the annual July 4th fireworks display. The 2018 event was very busy both ashore and afloat, with a large visiting spectator fleet from around Frenchman Bay. The weather this year was clear and dry which made for a great fireworks show.

Bar Harbor set another record for the busiest cruise ship season ever with a total of one hundred fifty four ships, of one hundred eighty ships scheduled from late April through October. All ship cancellations were due to inclement weather including wind and fog or both. There are one hundred seventy eight cruise ship reservations to date for 2019. There are currently one hundred eighty seven ships scheduled in for 2020 and there are reservations as far out as 2025.

The Harbor Department responded to numerous calls for assistance in 2018 including disabled vessels in need of tow and other emergencies. I would like to thank local volunteers Steve Burns and David Spear who assisted the department again this year.

Harbor Committee Report

The Harbor Committee held five meetings and continued to address a variety of important issues related to operations on the Bar Harbor waterfront. The Harbor Committee will be expanded to eleven members and tasked with planning for future uses at the Bar Harbor Ferry Terminal.

Long time Harbor Committee member Ron Landis finished his final term. I would like to thank Ron and all the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

Harbor Committee Members

Juanita Young, Chair Ron Landis, Vice Chair/Secretary Chris Maller
Lynne Williams Lawrence Nuesslein III Gary Fagan Sherry Rasmussen

Marine Resources Committee Report

The Committee had another productive year during which they held eight meetings. The committee conducted clam population surveys, predator control and ph monitoring at Hadley Point and other locations in Town. The Committee members continued to monitor shellfish habitat to ensure the health and sustainability of clam populations throughout the Town. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated. Long time Committee member Ron Landis completed his service on the Committee. He had been a member since the establishment of the Marine Resources Committee.

I would like to thank the Committee for their hard work and dedication over the past year.

Marine Resources Committee Members

Chris Petersen, Secretary Ron Landis, Vice Chair Megan Mcosker, Chair
Natalie Springuel Scott Swann Matt Gerald Fiona deKoning

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen
Harbormaster

PUBLIC WORKS DEPARTMENT

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities, as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission, the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. Water and Wastewater are supervised by Jeff Van Trump. Ron Graves supervises Solid Waste and Richard Jamison supervises Highway. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally, the mechanics within the Highway Division are performing maintenance work and inspections for the entire fleet of Town-owned vehicles.

Highway Division

The Highway Division has experienced a turnover of employees this year. Scott Wood retired which left the superintendent position open. Former Foreman Richard Jamison stepped into that role in May. A difficult decision was made to have former Driver A, Bill Soukup fill the Foreman position. The difficulty arose from the large list of qualified candidates, all presently employed by the Town at that time. Driver / Safety Officer Joseph St. Pierre's exit in October led to the appointment for Driver Patrick Kaemerer to carry on the safety program. Matthew Branco filled one of the two vacant driver positions in September. Additionally, Mechanic Chris Lewis gave notice early December that he would be taking a position at Acadia National Park at the beginning of the new year.

Compared with the previous year that dropped 86 inches of snow during 11 snow storms, the Highway Division dealt with 72 inches of snow during 13 storms from January 4 through March 22, 2018. Approximately 8,002 cubic yards of snow were hauled out of the downtown area. An in-town winter sand pile for residents was maintained for 24-hour access on lower Ledgelawn Avenue. In addition, the material was available during work hours at the Public Works Facility in Hulls Cove.

Residents continue to take advantage of the composting area at the Public Works Facility by depositing leaves and grass clippings throughout the year. This self-serve operation is very popular. The Highway equipment operators manage the mountainous quantities (300-plus tons), and residents return in the spring to obtain the rich composted material. The scrap metal sited at Public Works is also highly frequented for deposits by residents and businesses.

For the fourth year, a Conners Emerson School student has shadowed our mechanic as part of the School's community service program. It has been a great match for both mechanic and student.

The Harborview Park improvement project became a reality in 2018. This ocean-facing park is located on West Street at the foot of Main Street. Funding for this project

was provided by the generosity of Ocean Properties, Inc. Improvement highlights include upgraded pavers, benches, curbing, drainage, a wayfinding sign to camouflage an existing transformer, and the permanent installation of the Chamber of Commerce information booth with electricity and seasonal canopy.

The lawn mowing and maintenance contract work for certain Town parks and grounds was not renewed, and bids were solicited from five potential contractors for a contract to commence next spring. The contract was expanded to include care of the Glen Mary Woods next to the wading pool. As well, the planter's contract work was put out to bid for a contract to also commence spring 2019.

Facilities maintenance work included: Removal and replacement of the aging pergola on Agamont Park; rebuild of the playhouses at the Town Hill Playground; the Glen Mary Pool filters, pump impeller and circulators were replaced, bath and pump house lines re-plumbed; two donated dedication benches with bronze plaques were added at Grant Park, and one existing bench was dedicated with a plaque at Agamont Park with the monetary donation to the bench replacement program; the pole barn tool shed floor at the Public Works Facility (PWF) was paved; the PWF pellet boiler auger was replaced; eight eight-foot LED lights were installed at the "bus" garage on lower Ledge lawn Avenue; safety photo-sensor eyes were installed on PWF garage bay doors; a brick cave-in was repaired at Ells Pier

Ten trees (eight Chinese elms, one Autumn Blaze maple and one Green Mountain Sterling Silver Linden) were planted as part of the tree replacement program along Park Street. Ten dead and /or hazardous trees were removed: one spruce and one oak on Sand Point Road, three ashes at Livingston and Main Streets, one maple on Rockwood Avenue, two poplars at Kids' Corner, and two maples on Livingston Avenue. Ongoing tree maintenance with trimming and chipping was conducted.

The ball diamond collaborative maintenance arrangement with the Acadian Little League (ALL) continues to the benefit of *all* users of the Athletic Field. The ALL gained approval to build a new snack shack and storage building in the coming year. The ongoing improvements have attracted the Marty Lyons Baseball Classic Tournament to this facility for the past nine consecutive years. The Highway Division provides support to this tournament in addition to special events work for the annual Rotary Pancake Breakfast / Seafood Festival and the MDI Marathon.

Vehicle / equipment purchases in 2018: A new 2018 Vermeer brush chipper; a new 2018 Dominator hot water pressure washer; a new 2020 Freightliner 108SD dump truck cab and chassis equipped with dump body, plow and spreader.

The Division applied for, and was awarded, a Maine Municipal Association safety grant toward the purchase of dump lok steel brace used to secure raised dump bodies during maintenance and repair.

The construction season yielded several projects. The Highway crew removed debris from the Norway Drive "bridge" area at Hamilton Pond as it became accessible when the local dam failure caused the low water level. Tree trimming, ditching, removal / replacement of culverts, and excavation / replacement of road base and new surface layer

of asphalt were conducted on Russell Farm Road. In addition, shoulder / driveway work took place on 13 roads; basin work on 14 roads, culvert replacement on 6 roads along with on-going Town-wide culvert cleaning; asphalt repair on 12 roads along with on-going Town-wide pot hole filling. In addition, assistance was provided to the Maine Department of Transportation Route 3 Project as requested. A storm drain line was repaired on Cottage Street. Crack sealing material was applied to Clark Cove Road, Indian Point Road and Town Landing Road as a cost-saving measure. Sidewalk curbing and walkway work was conducted on Main Street and Center Street. The Eddie Brook bridge at Prospect Avenue and West Street Extension was repaired.

Maintenance Paving

Albert Meadow

Betsy's Road

Cromwell Harbor Road

Indian Point Road

Ledgelawn Avenue

Pine Heath Road

Sand Point Road

Schooner Head Road

West Street

Solid Waste Division

The major project for 2018 was the construction of the upgraded Solid Waste Facility, as approved by voters at the 2017 June Town Meeting. The old facility didn't owe the Town anything. During construction, a temporary facility was sited from December 2017 through June 2018 on lower Ledgelawn Avenue to accommodate the ongoing operations of waste removal. The new and greatly improved facility opened to local residents and businesses on White Spruce Road at the end of June. Single sort recycling continued, as incorporated in late-2017, and was facilitated with improved and safer traffic lanes. In addition, facility users gained dual access to the sheltered transfer station for garbage disposal. The general consensus has been positive.

Other improvements included facility perimeter fencing. Also, the universal waste recycling storage building roof was re-shingled.

The Town Council approved the Recycling Task Force recommendation to revive the solid waste permit sticker program. The program is designed to prohibit the collection and processing costs of recyclable materials and garbage from entities other than Bar Harbor. It became effective at the end of October.

With the incorporation of single sort recycling (SSR), which generates no revenue, the recycling revenues dropped 86% in 2018. SSR shipped 576 tons of materials that are processed at the Casella Waste Systems, pending the opening of Coastal Resources of Maine in 2019. Scrap metal continued to be recycled; at 113 tons, this netted \$10,934 in 2018. For comparison, in 2017 we netted \$78,697 for 706 tons of all recycled goods.

For our Municipal Solid Waste (MSW), we have witnessed a decrease in tonnage. In 2017, we shipped 5,457 tons of trash compared to 5,272 tons in 2018. This is attributed

to the modern compaction equipment which extracts more water from the loads than did the old equipment, thereby reducing load quantity and per load costs to collect, ship and end-process.

Coincident with the above changes, six contractors were solicited to competitively bid on the hauling contracts for SSR and MSW. In October, both contracts were awarded to WFT Rubbish Disposal (WFT) out of Levant.

Vehicle and equipment purchases: A new 2018 Bobcat skid-steer loader with bucket and heavy duty forks, three 85-yard transfer station trailers, one used / refurbished compactor with support stand and steel hopper system, and one used / refurbished stationary four-yard compactor.

Wastewater Division

Brion Kane, Wastewater Division Chief Operator, retired after 41 years of service to the community of Bar Harbor. Brion earned great respect and appreciation for his skills and dedication. The Public Works Department and his family surprised him with a celebration and wish him the best in his retirement.

Other staff turnover opened the door for realignment and hiring. Tony Griffin is now filling the Regulatory Compliance Manager position. Dan Ranzoni has now moved into the Operations Manager position and Pat Lessard has moved into the Inspector position. Everett Sanborn has been hired to fill the vacancy on line maintenance crew.

The year ended with a recorded total rainfall of 60.18 inches, which resulted in seven overflow events for 2018 versus three for 2017. Intensity and length of storms are leading contributing factors to overflows. Additionally, collection system rehabilitation projects, including main replacements, point source repairs, manhole replacements and flow monitoring, have all contributed to the reduction of inflow and infiltration (I&I) flow into the collection system. This approach has proven to reduce overflow events. This year's efforts included replacing 985 feet of damaged service lines, replacing 7 old manholes and repairing 26 manhole risers.

Vital to the I&I removal efforts is the collection system crew's work. Included this year was the inspection of 26,472 feet and cleaning of 15,000 feet of mains. These efforts determine the condition of the collection system and facilitate the planning of necessary improvements.

Of course, your Wastewater crew continues routine work which includes, but is not limited to, property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The inspector processed 13 new sewer connection permits this year. Besides the specific tasks above, the Wastewater crew performs routine maintenance on three plants and eleven pump stations.

Water Division

As in previous years, we are continuing to replace old water meters with remote radio read meters. This year we installed or replaced 61 meters. We currently have 1,535 of the total 1,724 meters reporting on radios. Many customers have seen the benefits of

the new radio read meters. With this system, in 2018 we notified approximately 92 customers that they had leaks in their plumbing. Of those customers, 21 had water leaks greater than 25 cubic feet per hour (187 gallons per hour or 3 gallons per minute). The largest loss was 170 cubic feet per hour (1,271 gallons per hour or 21 gallons per minute). By notifying customers of the leaks in their plumbing, we have saved many customers hundreds, if not thousands, of dollars in water and sewer bills and personal property damage.

This year, with the Route 3 Reconstruction Project well underway, significant effort from the Water Division personnel was required. Sargent Corporation over the last two years has installed 286 feet of new four-inch water main; 77 feet of new six-inch water main (all related to hydrant replacement and relocations); replaced 5,087 feet of eight-inch cast iron water main and replaced ten old fire hydrants. Additionally, 2,515 feet of one-inch service line were replaced along with 351 feet of two-inch service line.

This year, we started using the PeopleGIS system for mapping the water mains, service valves, hydrants and other Water Division infrastructure. This program allows us to map the infrastructure while performing our daily tasks. Although to map every valve, pipe and fitting will take several years to complete, the information will help us better respond to emergencies and customer inquiries.

In 2018 we repaired 18 water main leaks and 14 service line leaks. Our lost water quantity reported to the Public Utilities Commission (PUC) went from 13.1% in 2017 to 11.0% in 2018. Our goal is to achieve and maintain under 10% water loss.

The Duck Brook facility continues to function well since the upgrades in 2013. This year, we treated about 365,452,000 gallons of water. The average daily amount treated was 1.0 million gallons with a peak of 2.07 million gallons on August 3.

The year 2018 has been quite a challenge for the Department of Public Works. The Route 3 reconstruction, Transfer Station reconstruction, recreational facility improvements, unique challenges in treatments of water and wastewater along with ever evolving federal, state and local policy changes, all Divisions have performed beyond expectations. The one constant that I continue to find very gratifying is due to the men and women I have the privilege to supervise. You all continue to impress me with your positive attitudes and professionalism. Many thanks to the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication. Because of your work, Bar Harbor continues to be a clean, safe place to live!

I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Cornell Knight, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure with which to work.

Chip Reeves
Public Works Director

STAFF

Highway Division

Richard Jamison, Superintendent
Bill Soukup, Foreman
Scott Hopkins
Travis Smith
Jordan Pelletier
Jonathan Wood
Patrick Kaemerer
Darren Robinson
Matthew Branco
Benjamin Beal
Suzanne Banis, Office Manager

Wastewater Division

Jeff Van Trump, Utilities Superintendent
Brion Kane (retired)
Edward McFarland
Shawn Young
Tony Griffin
Daniel Ranzoni
Patrick Lessard
Andrew Joy
Everett Sanborn

Water Division

Jeff Van Trump, Utilities Superintendent
Bennett Liscomb
Adam LePrevost
Mark Allen
Jason Alley
Nancy Warner, Office Manager

Solid Waste Division

Ronald Graves, Superintendent
Samuel Bannister
Patrick Kidder



Highway Division Staff 2018

Left to right: Superintendent Richard Jamison, Jordan Pelletier, Scott Hopkins, Foreman Bill Soukup (in back), Suzanne Banis, Travis Smith (in back), Patrick Kaemerer, Darren Robinson, Jonathan Wood, Matthew Branco, Benjamin Beal



Solid Waste Staff 2018

Left to right: Patrick Kidder, Samuel Bannister, Superintendent Ronald Graves



Water Division Staff 2018
Left to Right Front Row: Mark Allen, Nancy Warner
Back Row: Jeff Van Trump, Adam LePrevost, Jason Alley, Bennett Liscomb



Wastewater Division Staff 2018
From Left to Right: Everett Sanborn, Shawn Young, Tony Griffin, Pat Lessard,
Jeff Van Trump, Dan Ranzoni, Eddie McFarland, Andrew Joy

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ELEMENTARY SCHOOL PRINCIPAL’S REPORT

The present enrollment for the Conners-Emerson School is as follows:

	K	1	2	3	4	5	6	7	8	Total
June '18	38	36	32	37	33	40	44	49	44	353

The Conners-Emerson School is proud to provide the students and families of Bar Harbor with educational programming dedicated to providing strong academic rigor, while supporting the social and emotional well-being of our students. CES teachers and staff are dedicated to providing instruction which meets the needs of the individual student, as well as to develop skills which deepen and expand upon the learning standards. We continue to be in the top 10% of elementary schools in Maine on standardized testing. Recently the Niche scale ranked the elementary school at **5** out of **324** schools in Maine, and the middle school at **3** of **184** schools in Maine.

Our teachers and staff are dedicated to continued professional learning, regularly attending trainings, completing advanced graduate coursework, as well as interning with our community partners. This past year several of our teachers were speakers at regional, state and national conferences.

CES students are very active learners, taking part in cross district programming, providing community service and participating in authors studies/visits. Students have been exposed to many opportunities using the outdoors, as a classroom. Grade 8 students work on water quality studies for Frenchman Bay, Grade 6 students attend the Schoodic Educational Research Center for 3 days and 2 overnights. The focus of the camp is learning about weather and climate changes, giving our students the knowledge to make informed decisions. Each Fall, students in grades K-8 hike different trails in Acadia National Park with ANP rangers, learning about local flora and fauna.

One of our greatest strengths is the community partnerships the school has continued to develop. During the 2017-18 school year, Conners-Emerson continued to work with Acadia National Park, The Abbe Museum, The College of the Atlantic, Jackson Lab, MDI Bio Lab and Somes- Meynell Wildlife Sanctuary. The 2017-2018 school year was exciting at Conners Emerson School.

Our students continue to excel in many areas. Their hard work and dedication has led to several successful academic and co-curricular teams. Over 92% of our middle school students participate in co-curricular activities.

National Recognition-

- National Blue Ribbon School of Excellence (2017, 2004)
- First Place K-3 American Statistical Association Data Visualization Poster Competition
- Grade 8 student earned National Writing Recognition
- National History Day- 2 of our students represented the state of Maine in Washington, DC

State Recognition-

- CES Middle School ranked 3rd out of 184 Maine Middle Schools
- CES Elementary School ranked 5th out of 324 Maine Elementary Schools
- CES Middle School Jazz Band -Bronze at the state level with a '1' rating (2018); student received state solo award for trumpet
- Destination Imagination- 2nd in the state
- Geography Bee - (2018 state participant)
- Girls Day at the State House -students participated (2018)
- MathCounts Team- 3 students placed in the top 20 of the state (2018)
- CES Show Stoppers- placed first at the state level; received choreography award
- Future of Maine Scholars- Grade 6

Regional Recognition-

- CES Cross-Country Boys- District Champions (Fall 2018)
- CES Cross-Country Girls- District Runners-Up (Fall 2018)
- CES Golf Team participated in regionals (Fall 2018)
- CES Soccer Team- placed 2nd (Fall 2018)
- CES Boys and Girls Basketball Teams- placed 2nd (Winter 2018)
- CES Track participated in state meet (Spring 2018)
- CES Softball District Champions (Spring 2018)
- CES Baseball District Champions (Spring 2018)
- CES Math Counts Team- (placed first in the regional competition; 2018)

Our school continues to celebrate diversity and individual uniqueness, with our Civil Rights Team, Kids for Kindness and Young Humanitarian Society these clubs continue to educate the student body on ways to make the school a safe environment for all students, in addition, they also work school community service projects. This year we introduced **ROAR (Respecting Others and self- Act Responsibly)** and Tiger **PRIDE (Promoting Responsibility In our Daily Environment)**.

This past year 5 of our teachers members moved on after many years of service to the students and community of Bar Harbor; Mrs. Erin Allen (Special Education), Mrs. Kelsea Carr-Squires (School Nurse), Mrs. Caroline Fournier (Grade 4), Mr. Gene Gill (Music), Ms. Elise Grace (Grade 1) and Mrs. Sarah Winne (GT). We want to publicly thank them for their years of service to our students and wish them all the best.

We welcome new staff members, Mrs. Shannon Breor (School Nurse), Mrs. Danielle Emmons (Grade 4), Mr. Dan Granholm (Music), Ms. Jamie McKay-Young (Grade 1), Mrs. Mary Mackay (Gifted and Talented), Ms. Megan Monzillo (Special Education) and Mr. David Lane, filling in a leave of absence for Mrs. Christina Nicholson (Grade 6 Math).

The Conners building (1952) and the Emerson (1962) building are showing their age. Over the last few years we have spent significant money on repairing the mechanical systems and infrastructure of both buildings. Recently, we replaced the gym floor and added additional drainage due to change in the water table. During the summer of 2018, we waterproofed the foundation of the Emerson building and added additional drainage to address leaks in the foundation. During the next few years, the town will need to come together and decide how best to move forward in providing an educational facility for the children of Bar Harbor.

As always, we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, local community members, college and high school students working with our school on a weekly basis. The local PTSA supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the Family Arts Night and Science Fair. Our parents are active in our classrooms supporting read alouds, career weeks, newsletters and student activities including DI, Robotics and Show Choir to name a few.

The staff and students at Conners-Emerson continue to be most appreciative of the community's contributions and support. Please feel free to visit your school and see the students and staff in "action." We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://ces.barhbr.com/> or email bneilly@mdirss.org.

Respectfully Submitted,

Barbara Neilly
Principal

Heather Webster
Assistant Principal

Professional Staff

Teachers	Curricular	Committees	Experience (6/18)	Degree
Neilly, Barbara	Principal	Cert Com,	38	5+
Webster, Heather	Asst. Princ	Stakeholders,	16	5+
Barter, Rick	Tech Inst	Technology	29	5
Barto, Beth	ELA-Gr 6	STC	10	4
Bishop, Suzanne	Sp/ Lang,CCC	Exec Func	21	5+
Bland, Tim	School Resource Officer		8	4
Boardman, Brian	Grade 5	Math	14	4
Breor, Shannon	School Nurse	Health	6	4+
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	30	5
Dionne, Bryan	PE/ Health	Health Curric	16	4
Dority, Heather	Grade 5/6 Math	Math Curric	11	4
DuBois, Allison	Art	Visual Arts	2	4
DuBois, Edith	School Social Wkr	Mental Health Coll	22	5
Dyer, Amanda*	K	Co-Curric	29	4
Edmondson, R.	Music	Music, GT Ident	29	5
Fournier, Michael	Grade 6	Social Studies	10	5
Galeaz, Patricia	Grade 2	Science	24	4
Granholm, Dan	Music	Music Fest	20	4
Gray, Kim	Spec Ed	Child Study	7	5
Gilpatrick, Jeanne	Sp/Lang, CCC	Child Study	30	5
Hanna, Lynn	7/8 Science	STEM,PSP	12	4+
Hanson, Caresse	RTI	Student Support	3	4
Heist, Kim	Reading Title 1	ELA	23	5
Houston, Annah	Grade 8 ELA	Literacy	3	4
Lane, David	Gr 6 Math	Math Comm	4	4
Mace, Melanie	Spec Ed	Child Study	18	4
Mackay, Mary	Gifted/Talented	GT-	13	5
Macko, Ben	Grade 8	Math, STEM	17	4
Millar, Lynda	World Lang.	World Lang.	30	4
Monahan, Jane	Grade 2	Soc Stud Curric	19	5
Monzillo, Megan	Spec Ed	Child Study	0	4
Mountford, Deb*	Reading	Title 1	23	4
Nason, Danielle	Grade 4	Math	4	4
O'Connell, Brian	Health/PE	PE	5	4
Pappas, Abbie	Grade 4	Math Collab	4	4
Parkinson, Chrissy	Grade 5/6 Science	Science Curric	10	5
Pickers, Amber	Grade 3	Science	13	4
Plaskov, Abbie	Grade 3	Certif Com	13	4
Rechholtz, Marcia	Grade 2	Math	1	4
Rosinski, Carol	Guidance	SST, Crisis Team	37	5
Ryan, Siobhan	Librarian	Media/Lib	14	5
Savage, Laura	Spec Ed Gr 5	Child Study	11	5
Simpson, Maria	Grade 7 ELA	ELA	4	5

Singh, Rachel	Grade 1	Literacy	7	5
Smallidge, Kim	Math	Technology	26	5
Swan, Deidre	Special Education	Child Study	3	4+
Sweeney, Meryl	Grade 5	ELA	11	5
Sweeney, Nancy	Technology	Tech Comm	9	5
Tripp, Marianne	Grade 3	RTI	4	4
Young, Jamie	Grade 1	Literacy	3	4
Young, MA	Grade 1	Assessment	35	4

*Denotes Master Teacher

Support Staff

Secretaries

Ms. Taylor Fernald

Mrs. Ann McCafferty

Kitchen Staff

Maintenance Staff

Ms. Tina Lunt, Interim Head Cook

Mr. Peter Alley, Head Custodian

Mrs. Katie Lee Lunt

Mr. Chase Brown

Mr. Michael Judkins

Mr. Kurt Lockhart

Mr. Steve Strout

Local Ed Techs

Special Ed Techs

Title 1 Ed Techs

Ms. Angie Bouchard

Ms. Melissa Bremekamp

Mrs. Cheri Brown

Ms. Allie Currie

Mrs. Kara Daul

Mrs. Christina Devora

Ms. Mary Fallow

Mrs. Kim Frazier

Ms. Julie Fulton-Kelly

Ms. Megan Graham

Mrs. April Hansbury

Ms. Careese Hansen

Mrs. Heather Kelly

Mr. Chris McGuire

Ms. Therese Miller

Ms. Danielle Robbins

Mrs. Jaylene Roths

Mrs. Edith Shriever

Mrs. Leslyn Shea

AOS# 91

Administrative Staff

Dr. Marc Gousse	Superintendent of Schools
Ms. Julie Meltzer	Director of Curriculum
Mrs. Melissa Beckwith	Director of Special Services
Mrs. Paige Collins	Director of Special Education
Mrs. Selena Dunbar	Administrative Assistant
Mrs. Karen Shields	Receptionist/ Secretary
Mrs. Nancy Thurlow	Business Manager
Mrs. Bria Stanley	Bookkeeper
Mr. Joshua Young	Informational Technology

Bar Harbor School Committee

Mrs. Kristi Losquadro, Chairperson

Mr. Dwayne Bolt	Mrs. Lilea Simis
Mrs. Robin Sue Tapley	Mrs. Marie Yarborough

BAR HARBOR SCHOOL COMMITTEE



Left to right; Dwayne Bolt, Chair Kristi Losquadro, Robin Sue Tapley, Lilea Simis and Marie Yarborough

MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM

This report focuses on the collective achievements of students, teachers and administrators across our K-8 schools and/or at the MDI High School during the 2017-2018 school year. Once again, the generous support of our local communities resulted in our being able to make and sustain enhancements to many aspects of our educational programming. We increased the number of high school electives, added curriculum-based grade level hands-on science experiences in collaboration with our Education Partners, and expanded professional development opportunities for teachers and ed techs. We improved safety and security at all schools. Our students continued to be recognized at the regional and state level in sports and the performing arts. All nine MDIRSS schools scored above the state average in reading and math on the state assessments. More students met their growth targets in reading and math on the NWEA assessments and more students met or exceeded the benchmark in writing on our local writing assessment over the previous year. Student enrollments held steady. While we recognize there is always more to be done to address the needs of all of our learners, we feel that the combined efforts of MDIRSS educators continue to improve our educational program at all levels.

Big Picture

Looking back, we... <i>(September 2017 - August 2018)</i>	Looking ahead, we plan to... <i>(September 2018 to August 2019)</i>
<ul style="list-style-type: none"> • Negotiated successor collective bargaining agreements. • Completed initial stage of a Long-Range Planning Process with community visioning and input from stakeholders. • Completed final phase of Department of Education Special Education Program Audit. • Developed 11 budgets approved by the boards that oversee them as well as town councils; completed successful annual audit process. 	<ul style="list-style-type: none"> • Provide recommendations related to potential program alignment, sharing of personnel, facilities, transportation, pre-K, strategic use of resources and reorganization of services. • Work with partners to help deliver services and programming. • Maintain a steady focus on effective standards-based teaching, learning, tracking and reporting. • Launch a district-wide Health and Wellness Initiative.

Goal 1: Improve Student Achievement and Engagement in School

Rationale: *Success in the 21st century requires students to leave their K-12 educational experience with high levels of literacy and numeracy. As a district, we need to be engaged in a cycle of continuous improvement to best serve all of our students each year. Programming [curriculum, course of study, pathways, RTI (Response to Intervention), etc.], therefore, must be specifically targeted to improving reading, writing, mathematics, critical thinking and student engagement. New and existing programs of study must be*

measured by how well they contribute to improvement in these five areas. Parents need to be informed and actively involved as partners with the school system in supporting their children's education.

Looking back, we... <i>(September 2017 to August 2018)</i>	Looking ahead, we plan to... <i>(September 2018 to August 2019)</i>
<ul style="list-style-type: none"> • Provided instructional staff with professional development and strategies for addressing the needs of students with anxiety. • Developed and began to implement a district-wide arts-integration initiative. • Added student representation to the MDIHS Board. • Expanded use of Design Thinking in conjunction with high school classes and added an Advanced Design Thinking course. • Completed initial implementation of a common report card and reporting system across schools. • Implemented a full set of curriculum-aligned common grade level field trips and opportunities with the help of our Education Partners. • Added a part-time district ELL Coordinator. 	<ul style="list-style-type: none"> • Start Pre-K program in one school; explore implementation of Pre-K programs in other towns. • Focus attention on social emotional learning/mindfulness, improving Habits of Work and strengthening students' executive function and self-regulation. • Continue to strengthen the Response-to-Intervention (RTI) program in all MDIRSS schools, K-12. • Improve attendance data; form an Attendance Task Force to examine chronic absenteeism in our schools. • Connect middle and high school eligibility requirements for participation in extracurricular activities to Habits of Work. • Complete grant requirements for Active Learning Center. • Implement a Parent Education series and reinvigorate the Parent-School Compact. • Review expectations and consistency across schools for homework and use of electronic devices/screen time.

Goal 2: Improve Teaching and Learning

Rationale: *Research shows that quality teaching is the most important variable in student achievement. Skilled teachers who are supported by administrators, have quality teaching materials, have access to, and utilize timely data about student learning, and who actively participate in ongoing professional development make a positive difference for students. Therefore, it is important that the district prioritize teacher professional development, support, supervision and evaluation.*

Looking back, we... <i>(September 2017 to August 2018)</i>	Looking ahead, we plan to... <i>(September 2018 to August 2019)</i>
<ul style="list-style-type: none"> • Provided instructional coaching to middle and high school teachers through the addition of part-time middle and high school instructional coach positions. • Established/strengthened School Leadership Teams at the larger schools. • Provided timely feedback to teachers based on individual and school-wide goals. • Successfully implemented a Math Workshop model in K-5 classrooms. • Expanded professional development offerings including many with our Education Partners. • Strengthened the use of data to inform instruction. 	<ul style="list-style-type: none"> • Add a part-time elementary instructional coach to the district coaching team. • Continue a focus on improving K-8 math instruction and K-12 reading instruction. • Begin curriculum review of middle school/high school Science and Social Studies and high school Family and Consumer Science courses and options. • Expand Senior Ex pathways. • Explore expansion of computer science opportunities. • Support teachers to participate in Literacy Master’s Cohort, present at state and national conferences, and work toward National Board Certification.

Goal 3: Strategic Allocation of Resources, Use of Personnel and Financial Planning

Rationale: *The Mount Desert Island Regional School System (MDIRSS) is committed to providing students with an excellent education. However, resources are not unlimited and must be used strategically. Maintenance and utility costs, health insurance and employee benefits must be considerations when seeking to maximize available resources. Advances in technology enable us to think differently about course delivery, communication, professional development, resource sharing and infrastructure upgrades. Our communities offer resources that MDIRSS schools can effectively utilize to further collaborate for collective impact. Preparing students for careers, college and citizenship in the 21st century requires strategic planning, coordinated resource management and accountability.*

Looking back, we... <i>(September 2017 to August 2018)</i>	Looking ahead, we plan to... <i>(September 2018 to August 2019)</i>
<ul style="list-style-type: none"> • Implemented MOUs with all Education Partners and formalized Education Partnerships. • Developed and shared initial Long Range Planning Report and Recommendations with AOS Board. 	<ul style="list-style-type: none"> • Convene Long Range Planning subcommittees to explore a variety of priorities identified by the AOS Board. • Implement new approach to address rising health care costs. • Launch a district-wide public relations campaign.

<ul style="list-style-type: none"> • Continued to explore and evaluate sustainability/green initiatives district-wide. • Provided each MDIRSS employee with a personalized annual total compensation report. • Implemented DocuSign to streamline the voucher approval process. • Held Board Retreat and provided professional development to AOS Board members. • Expanded the sharing of personnel across schools. 	<ul style="list-style-type: none"> • Continue to implement cooperative initiatives among schools and towns to improve efficiency and effectiveness. • Develop and implement MDIRSS financial procedure manual. • Undertake a comprehensive review of job descriptions and develop a district-wide employee handbook. • Complete a middle-level extra-curricular handbook. • Continue to improve safety and security in all schools.
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Marc Edward Gousse, Ed.D., Superintendent of Schools

Julie Meltzer, Ph.D., Director of Curriculum, Assessment and Instruction

Melissa Beckwith, Director of Special Services

Nancy Thurlow, Business Manager

MOUNT DESERT ISLAND HIGH SCHOOL REPORT OF THE PRINCIPAL

Another successful year has passed at Mount Desert Island Regional High School. MDI continues to be a wonderful place to work, live and raise a family. I am thankful for the trust that our community puts in its educators and for the high standards it holds us to. We are continuously growing and evolving, and I could not be more excited about where we are and where we are headed. The following is a brief overview of our goals, priorities and information about how our students are faring.

Academic Challenge at MDI High School

I am very proud of the education that our students experience. They have the opportunity to be challenged on many different levels. We offer a range of courses that cover all levels of student interest and ability. Year after year our students exceed state norms in their performance, both on standardized tests and with hands-on performance. Our students work hard alongside their teachers and as a result achieve impressive results.

Wellness

It is of paramount importance to me that our school is a place where everyone, students and adults, can live a healthy lifestyle. I make consistent efforts to remind our staff of this priority. Recent survey results indicate that, compared to other Maine schools, MDI students on the whole are healthier. They get more consistent exercise (although not during the school day), are more likely to have an adult at school they connect with, drink and smoke less, and eat healthier than their peers. We will continue to strive to create a learning environment that allows students and staff to be mentally, emotionally and physically healthy.

Budget

The budget that the MDIHS school board has approved for the 2019-2020 school year is up approximately 4.42% over the current fiscal year. The significant increase is the result of salary adjustments for employees. Our human resource is our greatest strength and well worth the investment. The good news with this budget is that due to increased revenues the assessments to the four towns that comprise the CSD is down by over 1.5% I feel confident that this budget is built responsibly and will serve the needs of our community's students well. We have always enjoyed and appreciated the support of our taxpayers and that is a major factor in our successes as a school.

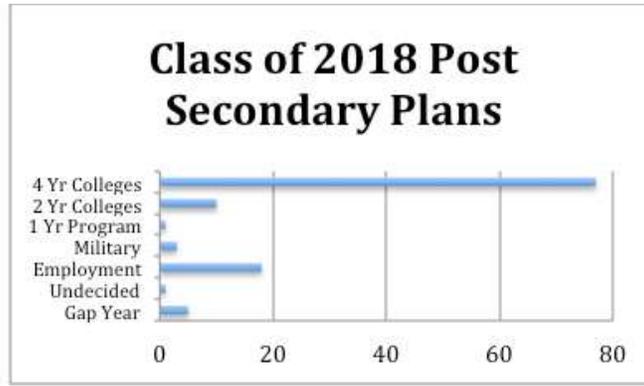
Facilities

The biggest upgrade to our facility in the past year was the construction of a storage and bathroom facility adjacent to our stadium field. It will provide badly needed storage for athletic equipment and machinery as well as replace the ever present portable toilets that have been a fixture for years.

Student Achievements

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. In particular, three students have been honored as commended scholars for the National Merit Scholarship, a very prestigious award. Two of these

individuals have progressed as a finalist for the award. It is with particular pride to note that approximately 2/3 of our students continue to participate in at least one of the many extra and co-curricular programs that the high school has to offer and that 79% of our graduates went on to postsecondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2018:



Faculty/Staff Recognition

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We are blessed to have such a talented, diverse and committed faculty and staff.

Farewell

We offer thanks to the following individuals who left the school last year. We appreciate all that they brought to the school and wish them the best in their future endeavors.

- Christina Blake – Special Services
- Pam Bush – Special Services
- Yagmur Guniel – Special Services
- Sarah Klopp – Special Services
- David Lane – Special Services
- Kathleen Slack – Family and Consumer Science

Welcome

We are so pleased to have had the following individuals join our team. They bring new ideas and enthusiasm to our strong community.

- Melissa Amuso - Ed Tech
- Heather Carlisle - Ed Tech
- Thea MacQuaid - Ed Tech
- Sarah March - Ed Tech
- Kirsten Richards - Infant/Toddler
- Lisa Richardson - Main Office
- Emily Rusiecki - Math
- Susan Swift - Ed Tech

This has been a fulfilling, rewarding, and challenging year. As always, I appreciate the support from the students, staff, families and greater community. I look forward to seeing everyone at the Annual High School Budget Meeting at 7:30 on April 3, 2019 in the Higgins-Demas Theater on the high school campus.

Respectfully submitted,

Matthew Haney, MDIHS Principal

MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION

The Mt. Desert Island Adult and Community Education program provides ongoing high school completion, college readiness, career and education advising and assessments, workforce training, and enrichment opportunities for adults in our communities. Mt. Desert Island Adult Education offers programs that enrich, enable, and energize our community so that its members can experience richer and more productive lives. Director, Anne Patterson, and Academic Coordinator, Timothy McKim, thank the school administrators, community partners and affiliates, and students for their support and participation throughout the 2017-2018 year.

Staff Update: Timothy McKim was hired to be the full-time academic coordinator and teacher. He came to us by way of Job Corps in Bangor. Tim is very familiar with our programs and has extensive history working with the adult education population.

New Facility: Mt. Desert Island Adult and Community Education has moved! We are now in the building behind MDI High School that was formerly Compass Rose. This space has allowed us to grow and expand. The new space is very welcoming and accommodates our students nicely. The space is also used occasionally on Saturdays for weekend classes and trainings offered through adult ed.

Adult Ed National Honor Society: Our adult ed program became a charter member of the Adult Ed National Honor Society. This allows us to recognize students who are outstanding with regards to attendance, motivation, and attitude, as well as to serve as “ambassadors” for adult education. These students do not necessarily have to earn a high school credential when nominated for this honor. We had three nominees this past year.

High School Completion: We offer two paths to high school completion:

1. High School Equivalency (HSE): this process is similar to the GED program. Students prepare to take 5 content exams called the HiSET®. Upon successful completion, the state of Maine awards the student with an HSE diploma. The HiSET® is available to all adults not currently enrolled in a K-12 school and who have not earned a high school credential. It is free for Maine residents. It is also open to adults from other countries who need a US high school credential for work or college. Free tutoring is also available. MDI Adult Ed provided *over 450 hours of tutoring to students in the HiSET program in addition to 80 hours of college and career advising during the 17-18 school year.* Testing accommodations are available for individuals with documented disabilities.
2. We now offer a credit bearing diploma for students who need just a few more credits to earn. We also became a state-approved Distance Learning Program so that we can better serve students who live offshore.

Graduates: This past year we had 4 students graduate: 3 were HiSET students and 1 was a (distance) diploma student. We held a graduation ceremony in the high school library that included caps and gowns, photography, National Honor Society induction, graduation, and a reception.

Driver's Ed: We switched to a new driver's ed school midway through the school year. Driver's Edge Driving School, run by Dan and Julie King, provides classes at MDI HS. Students can always pick up registration forms at the high school's main office.

Classroom time: 30 hours; Driving time: 10 hours with instructor.

Enrichment: New Classes this past year include Cooking, Social Security and Financial Lit, Sales Agent, American Art History, About Boating Safely, Oil Painting with Nicole deSimone, Mixed Media with Mike Duffy, Foxtrot, Hypnosis (2 topics), Sewing with Ruth, Cha-Cha, and Rise of Third Reich.

More than 75% of class registrations come through the new website now: <http://mdi.maineadulted.org/> Along with the website, the traditional mailing was sent out to about 9,000 residents in September and January. We are always open to suggestions for new classes. Special kudos go to Chelsea Dow McCurdy, our evening program coordinator. She makes sure our enrichment program runs smoothly.

College Prep: Free college preparation is available to adults through the Maine College Transition program. A grant covers costs for this program. Admissions is rolling so students can begin at any time. Brush-up on math and English skills in addition to computer literacy is available.

Proctoring: MDI Adult Ed provides proctoring services for students taking online or delayed viewing college classes through the University of Maine System as well as for other institutions and training centers. Students can request to take their proctored exams locally at MDI Adult Ed.

We thank our community for their interest and support. You enable us to carry out our Adult Education responsibilities and mission. Community members interested in teaching are always invited to contact our office for more information. We continue to strive to improve and expand our programming to meet your needs.

Respectfully submitted,

Anne Patterson, Director

MDI SCHOOL DISTRICT TRUSTEES

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending December 31, 2018.

The following Trustees were serving at the end of 2018, with terms expiring as indicated:

MEMBER	TOWN	TERM EXPIRES
Robert Jordan, Chair	Bar Harbor	2021
Sandy McFarland, Vice Chair	Bar Harbor	2020
Robert Webber	Bar Harbor	2019
Anthony Smith	Mt. Desert	2021
Heather Jones	Mt. Desert	2020
Kate Chaplin	Mt. Desert	2019
Ingrid Kachmar	Southwest Harbor	2020
Steve Hudson	Southwest Harbor	2019
Ann Ratcliff	Southwest Harbor	2021
David Campbell	Tremont	2020
Keri Hayes	Tremont	2021
Amy Harper	Tremont	2019

I have been proud to serve as one of Bar Harbor’s Representatives on the Board of Trustees over the past year. All of our members work hard to maintain and to insure the best facilities for our High School students, Teaching staff, support staff, and Administrators. Providing a facility that the Island community can be proud of is always part of our discussions.

We just completed construction of a badly needed storage facility for our athletic program, which will also provide restrooms for the public during sporting events. This spring we will be moving forward with installing a solar energy system that will eventually help reduce our carbon footprint and energy costs, and will help lead the way for other public facilities here on the Island to do the same. We will also be addressing several issues regarding safety and security needs at the High School. Finally, our focus will turn to facilities within the building, including badly needed updates to the science labs and the library.

The Trustees appreciate all of our Island communities that provide us with the necessary financial support to continue providing a quality-learning environment at Mt. Desert Island High School. We also acknowledge the support of Supt. Marc Gousse, Principal Matt Haney, and members of their staff.

Respectfully Submitted, Robert Jordan, Chairman, MDIHS Trustees

BAR HARBOR CHAMBER OF COMMERCE

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a non-profit organization comprised of nearly 400 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor, all its residents, and surrounding area.

The Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Partnering with the community **and the Town** to create sustainable growth for Bar Harbor continues to be a priority of the organization.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

Each year we produce more than 200,000 visitor guidebooks that are distributed nationally, and internationally, attend multiple Travel & Adventure trade shows and use multiple social media platforms to achieve our mission. Our web site www.visitbarharbor.com is one of the most visited tourism web sites in the state of Maine and provides information to nearly 3.5 million potential visitors annually.

The Chamber staffs two welcome centers, our center at 2 Cottage Street and the Acadia Welcome Center in Trenton. The Chamber works in partnership with the Town of Bar Harbor to provide information at a mobile kiosk on the pier to cruise ship passengers on cruise ship days. In 2018, we answered tens of thousands of phone calls and e-mails, as well as provided one-on-one information to over 200,000 visitors at our welcome centers.

The Chamber is responsible for organizing and producing several local events that include: Memorial Day Recognition Ceremony, Fourth of July Parade and Fireworks; Art in the Park; Midnight Madness; Early Bird Pajama Sale and Bed Races; Acadia Night Sky Festival, Village Holidays and Winter Beer Fest.

The Chamber has several committees which focus on accomplishing our mission and goals including the Bar Harbor Business Roundtable, Government Affairs Committee, Membership Committee, Marketing & Special Events Committee, Executive Committee, and Finance Committee.

Tourism is one of the largest industries in Maine generating approximately 100,000 jobs which is approximately one out of every seven jobs in the state. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

We are proud to be a partner with the town of Bar Harbor and look forward to continuing our service.

Sincerely,



Martha Searchfield
Executive Director
Bar Harbor Chamber of Commerce

MDI & Ellsworth Housing Authorities

Mailing: PO Box 28 Bar Harbor, ME 04609-0028
Physical: 80 Mt. Desert St., Bar Harbor ME. 04609
Executive Director, *H. Duane Bartlett*

Annual Report

Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provides rental assistance for 162 elderly or disabled individuals and families in the community through its Public Housing Program. All one hundred and forty units are occupied, and there is a waiting list of those who wish to become tenants.

Regionally, through its Public Housing and Housing Choice Vouchers Programs, the MDI & Ellsworth Housing Authorities assisted over seven hundred individuals and families with rent and utilities, in the amount of \$4,311,873.00 in 2018.

The Town of Bar Harbor Housing Authority is grateful for the continued support from the Bar Harbor Town Office, the Police Department, the Fire Department, and the Public Works Department of the Town of Bar Harbor. They all help us to reach our objective of providing safe and affordable housing in our community.

Payment in lieu of taxes to the Town of Bar Harbor for 2018 is \$34,115.03

The Bar Harbor Housing Authority Board of Commissioners meets the first Wednesday of each month. The meetings are handicapped accessible and open to public attendance. Please call Theresa at 207-288-4770, extension 127, to confirm the date and time of Board meetings, as dates & times are subject to change.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director H. Duane Bartlett at: duane.bartlett@emdiha.org.

Respectfully submitted,



Dr. Richard Fox, Chairman
Bar Harbor Housing Authority





STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Dear Friends:

It was the highest honor of my life to take the oath of office to become Maine's 75th governor. Over the next four years, I will do everything in my power to make Maine the safe, beautiful, prosperous state we all want for our children and grandchildren.

That is why on my first day in office I directed the Maine Department of Health and Human Services to implement Medicaid expansion as quickly and efficiently as possible. My Administration will ensure that it is paid for sustainably; that the cost of health insurance is controlled; and that the cost of prescription drugs is reined in. In addition to creating a Director of Opiate Response to marshal the collective power and resources of state government to stem the tide of the opioid epidemic, we will make Narcan widely available, increase access to medication assisted treatment and recovery coaches, and expand drug courts.

We also need a healthy environment. My Administration will embrace clean energy; change our modes of transportation; weatherize homes and businesses; and reach a goal of 50 percent of our energy coming from Maine renewable resources. By reducing the impacts of climate change, we will create good-paying jobs, preserve our environment, and protect our state's farming, fishing, and forestry industries.

We will also develop a world-class workforce starting with Pre-K for every 4-year-old in Maine and more post-high school options that result in a valued credential. Attracting talented young people to move here and make Maine their home will be top priorities of my Administration.

Maine communities, especially rural communities, are confronting a severe workforce shortage and an aging and declining population. It is time for bold, dynamic ideas that will change Maine for the better. That is why I, along with people ranging from small business owners, innovators and entrepreneurs, to economists and every day, hard-working Mainers, developed an economic plan designed to make it easier for small businesses to grow, for people to come and stay, and for Maine to thrive.

I welcome your ideas. We are all in this together. We all want Maine to have a beautiful environment, happy people, and prosperous communities

Thank you,

A handwritten signature in blue ink, appearing to read 'Janet T. Mills'.

Janet T. Mills
Governor

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2523
(202) 224-2693 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE
ON AGING,
CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends,

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our state have placed in me and welcome this opportunity to share some key accomplishments from this past year.

As Chairman of the Senate Aging Committee, I worked to help ensure the well-being of our seniors. The *SeniorSafe Act* I authored became law last year and is empowering banks, credit unions, and other financial institutions to better protect seniors from financial fraud.

Following extensive committee investigations of prescription drug pricing, additional legislation I crafted became law, ending the egregious practice of pharmacy “gag clauses” that prevented pharmacists from informing patients on how to pay the lowest possible price.

This year, I was also successful in securing an extra \$425 million for Alzheimer’s research—the largest funding increase ever—bringing the total to \$2.34 billion. Additionally, the bipartisan *BOLD Act* I authored will create public health infrastructure to combat Alzheimer’s by promoting education, early diagnosis, and improved care management.

More than 40 million Americans—including 178,000 Mainers—are caregivers for parents, spouses, children, and other loved ones with disabilities or illnesses, such as Alzheimer’s. The *RAISE Family Caregivers Act* I authored was signed into law last year, giving caregivers more resources and training to better balance the full-time job of caregiving. Another law I wrote will help grandparents who are raising grandchildren, largely due to the opioid addiction crisis.

In addition to helping seniors, a major accomplishment over the past year is the increased federal investment in biomedical research that is leading to progress in the fight against numerous devastating diseases. Congress has boosted funding for the National Institutes of Health by \$7 billion in just the last three years, bringing total funding to more than \$39 billion.

One of my highest priorities as Chairman of the Transportation Appropriations Subcommittee is to improve our nation’s crumbling infrastructure and ensure that Maine’s needs are addressed. Since the Better Utilizing Investments to Leverage Development (BUILD) Transportation Grants program, formerly known as TIGER, was established in 2009, I have secured \$160 million for vital transportation projects throughout Maine.

Congress also delivered a Farm Bill last year, which includes many important provisions that will help the agriculture industry in Maine and across the country. Specifically, I

secured provisions that will strengthen support for young farmers, improve local farm-to-market efforts, and increase funding for organic research.

Congress took decisive action to address the opioid addiction epidemic. In addition to appropriating \$8.5 billion in federal funding last year, Congress enacted the *SUPPORT for Patients and Communities Act*, a comprehensive package that embraces the multipronged approach I have long advocated for this epidemic: prevention, treatment, recovery, and enforcement to stop drug trafficking.

Maine plays a key role in ensuring a strong national defense. In 2018, Congress provided funding for five ships to be built at Bath Iron Works, which will help to keep our nation safe and provide our skilled shipbuilders a steady job. I also secured more than \$162 million for infrastructure projects at Portsmouth Naval Shipyard to support their important work to overhaul Navy submarines.

A Maine value that always guides me is our unsurpassed work ethic. In December 2018, I cast my 6,834th consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Maine in the United States Senate. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2019 be a good year for you, your family, your community, and our state.

Sincerely,

A handwritten signature in blue ink that reads "Susan M. Collins". The signature is written in a cursive, flowing style.

Susan M. Collins
United States Senator

United States Senate

WASHINGTON, DC 20510

January 3, 2019

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Dear Friends,

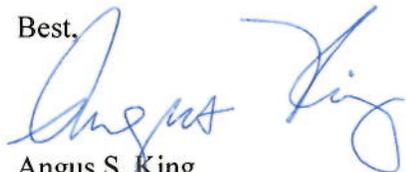
As I travel Maine, I hear from people who live in every corner of our state. I hear about their achievements, their successes, their work to improve their communities – I hear about the hope they have for our state. I also hear about our challenges, and all the work we have left to do. As I see it, that's my job: to listen to you, act where I can to build on what's good, and work on the tough parts. As 2018 comes to a close, I wanted to take a moment to share an update on some of the work we're doing in Washington to lift up the accomplishments of Maine people and make progress on the challenges they face.

From Portland to Presque Isle, from Milo to Camden, I hear about the pain that the opioid epidemic is inflicting on Maine communities. I've met with Maine people in recovery, family members of those struggling with substance use disorders, treatment providers, and law enforcement officials to learn about their experiences with this terrible disease, and everyone agrees that in order to fully respond to these problems, we need a stronger federal effort to end the opioid epidemic. Fortunately, some help is on the way – in October, we overwhelmingly passed a sweeping, bipartisan opioids bill. I've pushed hard for this type of legislation and was proud to have provisions I've advocated for included in the bill. These priorities have been guided by the voices of Maine people, and we'll keep working to confront this tragic problem.

I've also worked to strengthen the future of our forest economy. Maine's forests have powered our state's economy for generations, especially in our rural communities. So, when rapid shifts in the market led to the closure of many pulp and paper mills and biomass power plants, it required a collaborative approach to support future growth in this important industry. That's why, together with the other members of the state's Congressional delegation, I pushed to establish the Economic Development Assessment Team (EDAT). This integrated, multiagency effort aims to foster innovation and commercialization in Maine's forest economy, and we're already seeing the benefits: in recent months, several forest industry businesses have announced significant investments into Maine operations, and in September 2018, the Forest Opportunity Roadmap (FOR)/Maine released an action plan to make sure this industry, and the rural communities it supports, can continue to thrive for generations to come.

As I close this letter, please allow me to express my gratitude to each of you – for your dedication to our state, and to one another. It's often said that Maine is like a big small town (with very long streets)—that's because at our heart, we're one big community. It's not only a pleasure to serve you— it's a pleasure to know you. Thank you for being the reason Maine is so special. Mary and I hope that 2019 will be a good year for you, your family, your community, and our great State.

Best,



Angus S. King
United States Senator

JARED F. GOLDEN
2ND DISTRICT, MAINE



Congress of the United States
House of Representatives
Washington, DC 20515

WASHINGTON OFFICE
1223 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
PHONE: (202) 225-6306

LEWISTON DISTRICT OFFICE
179 LISBON STREET
LEWISTON, ME 04240
PHONE: (207) 241-6767

CARIBOU DISTRICT OFFICE
7 HATCH DRIVE
SUITE 230
CARIBOU, ME 04736
PHONE: (207) 492-6009

FACEBOOK: [FACEBOOK.COM/REP GOLDEN](https://www.facebook.com/RepGolden)
TWITTER: @RepGolden

Dear Friends,

I hope this letter finds you well. As I am settling into my new role as your representative, I wanted to give you an update on what we are doing in D.C. and in Maine this year.

My first priority is to be accessible to you and to our communities, which is why I have opened offices throughout the Second District at the following locations:

- **Caribou Office:** 7 Hatch Drive, Suite 230, Caribou ME 04736. Phone: 207) 492-6009
- **Lewiston Office:** 179 Lisbon Street, Lewiston ME 04240. Phone: (207) 241-6767
- **Bangor Office:** 6 State Street, Bangor ME 04401. Phone: (207) 249-7400

My team and I are here to serve you, so please come meet my staff, voice an opinion, inform us of local events, or seek assistance with federal benefits. I come home to Maine every weekend to hear from you and see what's happening in our communities. I appreciate you keeping us informed.

This year, I was proud to be appointed to the House Armed Services and Small Business Committees. On Armed Services, I'm using my experience serving in Iraq and Afghanistan to make sure our servicemembers have the resources and training they need to succeed and keep us safe. Within Armed Services, I was assigned to the Seapower Subcommittee, where I am fighting for our shipyard jobs and making sure our military can count on Bath-built ships for generations to come. Beyond Bath, I will advocate for the entire network of good Maine jobs that support our troops, equipping them to carry out their duties reliably and safely.

Maine would just not be the same without our small, family-owned businesses. On the Small Business Committee, I am working to ensure our small businesses have the tools to grow, look out for their workers, and provide more good jobs to people all over Maine. Within the Small Business Committee, I was honored to be appointed Chairman of the Subcommittee on Contracting and Infrastructure. With this position, I am highlighting the need for infrastructure investment and fighting to level the playing field when small businesses compete for federal contracts.

One thing I love about Maine is that we help each other out. Whether it's ensuring a job well done or lending a hand to a neighbor, I know you are strengthening our communities every day. I am proud to serve alongside you and look forward to all that we will accomplish together.

My wife Isobel and I wish you and your family happiness, health, and success in the year to come.

Sincerely,

A handwritten signature in blue ink that reads "Jared Golden". The signature is written in a cursive style with a large initial "J" and "G".

Jared Golden
Member of Congress



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY:

Brian Hubbell

66 Park Street

Bar Harbor, ME 04609

Phone: (207) 288-3947

brian.hubbell@legislature.maine.gov

Dear Bar Harbor Residents:

It is an honor to serve as your state representative. Over the next two years, I will be working hard on your behalf to provide responsive constituent services, be your advocate at the State House and advance legislation that improves life in our district and our entire state.

Over the coming months, we expect to take up roughly 2,000 pieces of legislation covering a wide variety of topics. Top priorities include expanding health care coverage, bringing relief from the opioid crisis, expanding access to renewable energy, reducing student debt, repairing our roads and bridges, increasing protections for workers and consumers, getting prescription drug costs under control, protecting the independence of seniors, making sure we are caring for our neighbors with disabilities and improving our economy through providing increased support for research and development.

I have returned to my role as a member of the Appropriations and Financial Affairs Committee, which is charged with overseeing the state budget, general fiscal policy and bonding. This session, we will be working to pass a balanced two-year state budget that restores revenue sharing funds for all Maine towns and respects the mandate of the voters to adequately fund public education.

Whether we are dealing with the above issues or any other topic, I will continue to work with all of my colleagues, regardless of party affiliation, to make sure we're doing the best work we can for the people of our district and all of Maine.

Please contact me anytime with your ideas, questions and concerns by phone at 288-3947 or by email at brian.hubbell@legislature.maine.gov. I post updates on my work in Augusta at www.rephubbell.com and also send periodic email updates, so please let me know if you would like to receive these.

Regards,

A handwritten signature in black ink that reads "B. Hubbell".

Brian Hubbell

State Representative



Senator Louis Luchini
3 State House Station
Augusta, ME 04333-0003
(207)287-1515

Dear Friends and Residents of Bar Harbor,

Thank you for the opportunity to serve as your state senator. I am honored to have been chosen to represent you and your community in Augusta, and I promise to work hard on your behalf.

During this legislative session, I'm looking forward to working in a bipartisan manner on the issues that matter most to you and your families. I have been named chair of the Veterans and Legal Affairs Committee. On the committee, I will work to ensure that those who have fought for our country receive the care they have earned. Having served with honor, veterans across Maine deserve the highest quality care and most meaningful recognition we can provide.

Access to broadband is another issue I hear about often. When rural communities lack high-speed internet, it is more difficult to start a business, succeed in school, or move to the region. By improving access to broadband, we can help revitalize rural communities, take advantage of new economic opportunities, and attract and retain qualified young people. I've introduced legislation to create a plan and funding mechanism to expand broadband in rural communities.

If you have any other concerns or ideas for legislation, I am always available. Please feel free to call or email me anytime. We face challenges, but with this group of smart, talented, and committed lawmakers, I'm hopeful we can get things done. And while we may not always agree, I am always willing to listen and learn from all sides.

I can be reached at (207) 287-1515 or Louis.Luchini@legislature.maine.gov. I also encourage you to sign up to receive my regular legislative updates. Go to www.mainesenate.org to join my mailing list.

I look forward to working with you this year!

Sincerely,

A handwritten signature in black ink that reads "Louis Luchini".

Louie Luchini
State Senator

2018 – 2019

WARRANT COMMITTEE



Left to right, back to front: Robert Chaplin, Secretary Michael Handwerk, John Kelly, Steven Boucher, James Kitler, Michael Good, Lawrence Sweet, Rosemary Gladstone, Kathy St. Germain, Chris Smith, Michael Tadenev, Emily Henry, Amanda Kendall, Donna Karlson, William Matteson, Vice-Chair Julie Berberian, Chair Seth Libby, Meg Kelly, Mary Jane Whitney. Absent: Carol Chappell, Sherri Dyer.

**Town of Bar Harbor
Warrant Committee
Sub-Committees 2018-2019**

**Seth Libby, Chair
Julie Berberian, Vice-Chair
Michael Handwerk, Secretary**

GENERAL GOVERNMENT

Vacant, Chair
Kathy St Germain
Donna Karlson
Carol Chappell
Mary Jane Whitney
William Matteson

**HEALTH, RECREATION &
WELFARE**

Emily Henry, Chair
Amanda Kendall
Meagan Kelly

EDUCATION

Michael Good, Chair
Michael Tadenev
John Kelly
Bob Chaplin

PROTECTIONS

Julie Berberian, Chair
Steven Boucher
Rosemary Gladstone
Chris Smith

PUBLIC WORKS & HARBOR

James Kitler, Chair
Sherri Dyer
Lawrence Sweet
Michael Handwerk

as of 3/21/2019

James W. Wadman

CERTIFIED PUBLIC ACCOUNTANT

James W. Wadman, C.P.A.
Ronald C. Bean, C.P.A.
Kellie M. Bowden, C.P.A.
Wanese L. Lynch, C.P.A.
Amy E. Atherton, C.P.A.

INDEPENDENT AUDITOR'S REPORT

Members of the Town Council
Town of Bar Harbor
Bar Harbor, ME 04609

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2018, including the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of

TEL.(207)667-6500
FAX.(207)667-3636

295 MAIN STREET
P.O. BOX 889
ELLSWORTH, MAINE 04605

the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension disclosure schedules on pages 3 through 7 and 49 - 59, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the State of Maine and is also not a required part of the basic financial statements. The schedule of expenditures of federal awards and the supplementary information are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other

additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.
November 9, 2018

TOWN OF BAR HARBOR
STATEMENT OF NET POSITION
JUNE 30, 2018

Exhibit A

	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
Assets:			
Cash and Equivalents	8,472,974	3,893,756	12,366,730
Investments	1,768,912		1,768,912
Receivables:			
Taxes and Liens	534,357	18,516	552,873
User Fees, net		520,934	520,934
Accounts	126,750	64,230	190,980
Ambulance	178,634		178,634
Accrued Interest	8,093		8,093
Prepaid Expense	-	10,463	10,463
Inventory	19,436	216,244	235,680
Due from Other Governments	92,846		92,846
Bond Issuance Costs, Net		2,728	2,728
Capital Assets:			
Land	3,060,891	164,126	3,225,017
Construction Work in Progress	307,744	3,867	311,611
Other Capital Assets, Net of Depreciation	23,267,084	19,753,417	43,020,501
Total Assets:	37,837,721	24,648,281	62,486,002
Deferred Outflows of Resources:			
Related to Other Post Employment Benefits	68,506		68,506
Related to Pensions	1,069,661	265,497	1,335,158
Total Deferred Outflows of Resources	1,138,167	265,497	1,403,664
Total Assets and Deferred Outflows of Resources	38,975,888	24,913,778	63,889,666
Liabilities, Deferred Inflows of Resources and Net Position:			
Liabilities:			
Accounts Payable	822,495	945,326	1,767,821
Retainage Payable	95,403	-	95,403
Payroll Taxes Deductible	16,005		16,005
Due to Students	4,271		4,271
Accrued Salaries Payable	634,812	35,088	669,900
Accrued Compensated Absences	327,684	35,037	362,721
Accrued Interest Payable		38,069	38,069
Internal Balances	30,600	(30,600)	-
Deposits Payable	14,239		14,239
Debt Due Within One Year	726,174	665,696	1,391,870
Long-term Liabilities:			
Net Pension Liability	1,610,695	448,404	2,059,099
Net Post Employment Benefits Obligation	473,389		473,389
Debt Due in More Than One Year	10,508,285	6,781,829	17,290,114
Total Liabilities	15,264,052	8,918,849	24,182,901
Deferred Inflows of Resources:			
Property Taxes Collected in Advance	150,160		150,160
Related to Other Post Employment Benefits	19,241		19,241
Related to Pensions	673,497	188,751	862,248
Total Deferred Inflows of Resources	842,898	188,751	1,031,649
Net Position:			
Net Investment in Capital Assets	15,401,260	12,476,613	27,877,873
Restricted	840,932		840,932
Unrestricted	6,626,746	3,329,565	9,956,311
Total Net Position	22,868,938	15,806,178	38,675,116
Total Liabilities, Deferred Inflows of Resources and Net Position	38,975,888	24,913,778	63,889,666

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

Exhibit D
Page 1 of 2

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	17,543,562			17,543,562
Intergovernmental Revenues	1,317,452	153,080	5,470	1,476,002
Departmental Revenues	2,000,752	293,552		2,294,304
Other Local Sources	451,585	270,767	170	722,522
Total Revenues	21,313,351	717,399	5,640	22,036,390
Expenditures				
Current:				
General Government	3,027,155			3,027,155
Public Safety	3,083,681		6,784	3,090,465
Health and Welfare	144,450			144,450
Parks and Recreation	352,720			352,720
Island Explorer Shuttle Bus	39,823			39,823
Roads and Sanitation	1,927,802		-	1,927,802
Education	6,556,034			6,556,034
Assessments	3,763,224			3,763,224
Cruise Ship	142,695			142,695
Capital Outlay		5,562,666	29,300	5,591,966
Total Expenditures	19,037,584	5,562,666	36,084	24,636,334
Excess of Revenues Over (Under) Expenditures	2,275,767	(4,845,267)	(30,444)	(2,599,944)
Other Financing Sources (Uses)				
Bond Proceeds		3,070,000		3,070,000
Transfers from Other Funds	481,922	2,007,757	1,314	2,490,993
Transfers to Other Funds	(2,487,322)	-	(59)	(2,487,381)
Total Other Financing Sources (Uses)	(2,005,400)	5,077,757	1,255	3,073,612
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	270,367	232,490	(29,189)	473,668
Fund Balance - July 1	4,210,808	4,016,695	44,489	8,271,992
Fund Balance - June 30	4,481,175	4,249,185	15,300	8,745,660

(Continued)

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

Exhibit D
Page 2 of 2

Net change in fund balances - total governmental funds	473,668
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	4,345,430
Gain/(Loss) on Disposal of Assets	(129,100)
Depreciation expense	(1,226,819)
	<u>2,989,511</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unavailable Revenues	1,804
Unavailable Taxes	4,466
	<u>6,270</u>
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
Bond Proceeds	(3,070,000)
Capital lease obligation principal payments	10,453
General obligation bond principal payments	548,204
	<u>(2,511,343)</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued compensated absences	2,993
Post Employment Benefits Cost	(189,146)
Pension Plans (Deferred Outflows, Net Pension Liability, Deferred Inflows)	(53,854)
	<u>(240,007)</u>
Change in net position of governmental activities	<u>718,099</u>

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2018

Exhibit E

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
<i>Current Assets:</i>			
Cash and Equivalents	1,662,256	2,231,500	3,893,756
Receivables			
User Fees, net	440,491	80,443	520,934
Liens Receivable	18,516	-	18,516
Accounts	61,755	2,475	64,230
Due From Other Funds	21,391	9,209	30,600
Inventory	25,224	191,020	216,244
Prepaid Expenses		10,463	10,463
<i>Total Current Assets</i>	2,229,633	2,525,110	4,754,743
<i>Noncurrent Assets:</i>			
Capital Assets, net	9,873,326	10,048,084	19,921,410
Bond Issuance Costs, net	-	2,728	2,728
<i>Total Noncurrent Assets</i>	9,873,326	10,050,812	19,924,138
<i>Total Assets</i>	12,102,959	12,575,922	24,678,881
<i>Deferred Outflows of Resources:</i>			
Related to Pensions	173,911	91,586	265,497
<i>Total Deferred Outflows of Resources</i>	173,911	91,586	265,497
<i>Total Assets and Deferred Outflows of Resources</i>	12,276,870	12,667,508	24,944,378
<i>Liabilities and Net Position</i>			
<i>Liabilities</i>			
Accounts Payable	132,422	812,904	945,326
Accrued Salaries and Benefits	18,664	16,424	35,088
Accrued Interest Payable	5,863	32,206	38,069
Compensated Absences Payable	22,530	12,507	35,037
Bonds and Notes Payable	93,753	571,943	665,696
<i>Total Current Liabilities</i>	273,232	1,445,984	1,719,216
<i>Noncurrent Liabilities:</i>			
Net Pension Liability	299,921	148,483	448,404
Bonds and Notes Payable	1,323,008	5,458,821	6,781,829
<i>Total Noncurrent Liabilities</i>	1,622,929	5,607,304	7,230,233
<i>Total Liabilities</i>	1,896,161	7,053,288	8,949,449
<i>Deferred Inflows of Resources:</i>			
Related to Pensions	126,249	62,502	188,751
<i>Total Deferred Inflows of Resources</i>	126,249	62,502	188,751
<i>Net Position</i>			
Net Investment in Capital Assets	8,456,565	4,020,048	12,476,613
Retained Earnings			
Reserved	2,057,968	884,643	2,942,611
Unreserved	(260,073)	647,027	386,954
<i>Total Net Position</i>	10,254,460	5,551,718	15,806,178
<i>Total Liabilities, Deferred Inflows of Resources and Net Position</i>	12,276,870	12,667,508	24,944,378

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

Exhibit F

	<u>Proprietary Fund Types</u>		<u>Total</u>
	<u>Wastewater Enterprise</u>	<u>Water Enterprise</u>	
Operating Revenues:			
Charges for Services	1,890,131	2,111,981	4,002,112
Interest - Late Penalties	7,923	2,228	10,151
Total Operating Revenues:	1,898,054	2,114,209	4,012,263
Operating Expenditures:			
Current:			
Salaries and Benefits	583,768	405,346	989,114
Contracted Services	218,954	237,721	456,675
Utilities & Commodities	231,015	61,291	292,306
Repairs & Maintenance	145,178	202,457	347,635
Equipment	12,934	8,138	21,072
Other Expenses	41,665	39,082	80,747
Depreciation and Amortization	521,741	303,868	825,609
Materials and Supplies	155,024	91,152	246,176
Total Operating Expenditures	1,910,279	1,349,055	3,259,334
Net Operating Income	(12,225)	765,154	752,929
Nonoperating Revenues (Expenses)			
Interest Revenue	16,052	17,719	33,771
Nonutility Income, net of expense	8,500	90	8,590
Bond Premium proceeds	-	44,581	44,581
Contributions in Aid of Construction	-	50,855	50,855
Related to Pensions	(26,146)	4,194	(21,952)
Interest Expense	(56,230)	(154,457)	(210,687)
Total Nonoperating Revenue (Expenses)	(57,824)	(37,018)	(94,842)
Change in Net Position (net income)	(70,049)	728,136	658,087
Total Net Position - Beginning	10,324,509	4,823,582	15,148,091
Total Net Position - Ending	10,254,460	5,551,718	15,806,178

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNASSIGNED FUND BALANCE
BUDGET AND ACTUAL - GENERAL UNASSIGNED FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2018

Exhibit I

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
Revenues				
Taxes	17,412,251	17,412,251	17,543,562	131,311
Intergovernmental Revenues	272,830	272,830	277,219	4,389
Departmental Revenues	1,050,809	1,051,809	1,081,459	29,650
Other Local Sources	277,375	282,375	355,014	72,639
Total Revenues	19,013,265	19,019,265	19,257,254	237,989
Expenditures				
General Government	3,022,448	3,027,448	3,027,722	(274)
Public Safety	3,104,172	3,105,597	3,082,514	23,083
Health and Welfare	141,042	140,617	144,450	(3,833)
Parks and Recreation	352,879	352,879	351,198	1,681
Island Explorer Shuttle Bus	39,823	39,823	39,823	-
Roads and Sanitation	1,899,221	1,956,221	1,940,347	15,874
Assessments	3,807,303	3,807,303	3,763,224	44,079
Total Expenditures	12,366,888	12,429,888	12,349,278	80,610
Excess Revenues Over Expenditures	6,646,377	6,589,377	6,907,976	318,599
Other Financing Sources				
Transfers In	360,389	360,389	360,451	62
Transfers Out	(7,091,766)	(7,091,766)	(7,093,080)	(1,314)
Total Other Financing Sources	(6,731,377)	(6,731,377)	(6,732,629)	(1,252)
Net Change in Fund Balance	(85,000)	(142,000)	175,347	317,347
Beginning Fund Balance - Unassigned			621,603	
(Increase) Decrease in Assigned Fund Balances			(36,000)	
Ending Fund Balance - Unassigned			760,950	

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2018

2016

BAR HARBOR MAIN AND NEWTON LLC	\$3,155.19	*
BUNKER, DAVID J	\$3,908.33	*
BUNKER, LESTER E JR TRUST	\$2,710.38	*
BUNKER, LESTER E JR TRUSTEE	\$1,868.81	*
BUZZELL, ROBERT D	\$7,981.83	*
COMPASS HARBOR VILLAGE, LLC	\$23,198.21	*
CROWLEY, STACEY E	\$2,757.00	*
DELAITTRE, WILLIAM H JR HEIRS OF	\$6,179.05	*
DIAMOND STAR PROPERTIES, LLC	\$1,658.98	*
GOLDEN PERCH, LLC	\$3,240.36	*
HAMOR, BRUCE F	\$2,388.41	*
JOHNSON, ROGER C	\$1,205.09	*
KEENE, MICHAEL O.	\$1,484.74	*
LURVEY, EDWIN R JR ET AL	\$627.20	*
LYNK, HAROLD R JR	\$3,132.27	*
MCCONOMY, MICHAEL M	\$2,390.63	*
MICHAUD, ANNE	\$562.86	*
O'HALLORAN, D L	\$3,017.92	*
PAPADOPOLI, COREY	\$2,785.87	*
RICHARDSON, EBEN T	\$3,809.41	*
RUSSELL, FRANKE	\$2,100.85	*
SAVOIE, PATRICIA L	\$2,845.82	*
SCHIMPF, PATRICIA	\$1,975.39	*
SORDYL, EUGENE E HEIRS OF	\$371.94	*
SOSA, ROLAND L	\$2,820.29	*
SPEAR, ANN M.	\$4,430.15	*
STROUD, MARION BOULTON	\$11,853.02	*
STROUT, RAYMOND E	\$2,045.35	*
SULLIVAN, LLEWELYN A	\$3,245.52	*
SWEENEY, EVAN P	\$83.38	*

2017

ACORN, BARBARA A.	\$239.94	*
AEBS, LLC	\$3,392.80	*
ALLEN, GARY L	\$3,171.25	*
ASTICOU CONNECTION	\$1,679.34	*
BAR HARBOR MAIN AND NEWTON LLC	\$6,499.51	
BOND PROPERTIES, LLC	\$13,507.75	
BUNKER, DAVID J	\$3,997.14	
BUNKER, LESTER E JR TRUST	\$2,766.73	*
BUNKER, LESTER E JR TRUSTEE	\$1,907.29	*
BURNS, GEORGE J	\$4,983.37	*

*PAID AFTER 6/30/2018

**PARTIAL PAYMENT AFTER 6/30/2018

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2018

BURNS, JUDITH M	\$1,704.32	
BURNS, MELISSA R	\$448.03	*
BUZZELL, ROBERT	\$8,150.18	
CARSON, EVIN K	\$2,001.86	**
CHEN, YI-GUANG	\$4,081.04	*
COMPASS HARBOR VILLAGE, LLC	\$23,679.57	
COWING, WILLIAM R	\$4,001.84	
DELACEY, ARDEN G ET ALS	\$3,045.41	*
DELAITRE, WILLIAM H JR HEIRS OF	\$6,307.87	
DIAMOND STAR PROPERTIES, LLC	\$1,699.99	*
DILLON, EDWARD W	\$1,622.34	*
DOW, JAMES L	\$1,777.74	*
EASTERN WATCH, LLC	\$41,534.80	*
EMERY, THOMAS J	\$9,598.87	*
EVERETT LEGACY, LLC	\$11,689.07	**
GAGNON, MAURICE	\$653.83	
GERSTNER, JOSEPH S.	\$1,091.89	*
GILLIS, MICHAEL T	\$3,203.28	*
GOLDEN PERCH, LLC	\$7,947.42	
GRANDGENT, HENRY L	\$2,076.69	*
HAMOR, BRUCE F	\$2,388.23	
HANCOCK, ELLEN TRUSTEE	\$6,184.11	
HARBOR HILL ASSOCIATES	\$91.80	*
HARRIS, PETER B	\$3,115.95	
HERRICK, CHARLES A	\$3,106.87	**
HUFNAGEL, ELIZABETH H	\$2,992.56	*
HULBERT, IAN A	\$6,413.33	
HUNTER, NORENE	\$283.60	*
HWI LLC	\$1,847.41	*
JOHNSON, ROGER C	\$3,435.68	**
KEENE, MICHAEL O.	\$3,361.05	
KRASON, IGNATIUS ET ALS	\$2,158.07	
LAWFORD, HOMER R	\$1,005.50	*
LEVESQUE, JOY L	\$2,600.88	*
LURVEY, EDWIN R JR ET AL	\$1,069.38	*
LYNK, HAROLD R JR	\$3,204.58	
MAHONEY, DANIEL M	\$106.98	*
MANNIX, CHARLES R	\$10,150.46	
MASTERSON, HOLLY	\$2,575.31	*
MCCONOMY, MICHAEL M	\$2,447.19	
MCDONNELL, RALPH	\$2,501.61	
MICHAUD, ANNE	\$782.52	

*PAID AFTER 6/30/2018

**PARTIAL PAYMENT AFTER 6/30/2018

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2018

MURPHY, JILL	\$1,108.81	*
NORWOOD ESTATES LLC	\$5,693.53	*
NORWOOD, JEFFREY PR	\$1,223.98	*
O'HALLORAN, D L	\$3,080.81	**
OLOMANA LLC	\$3,219.50	
PAPADOPOLI, COREY V	\$2,193.21	
PARKER, JOHN L JR	\$1,319.33	*
PARSONS, CECIL L JR	\$4,374.51	
PARSONS, DONALD J	\$3,289.51	
PIRATE'S COVE BAR HARBOR, INC	\$14,063.12	*
POWER, RONALD	\$1,759.89	
RICHARDSON, EBEN T	\$4,142.28	
RICHARDSON, RALPH M JR	\$3,794.35	*
RILEY, JAMES N JR	\$1,229.45	*
ROCKY COAST REAL ESTATE GROUP LLC	\$3,615.90	*
RUSSELL, FRANKE	\$2,094.56	
SANBORN, KELLY B RUSH	\$64.87	*
SANBORN, WILLIAM A	\$62.79	*
SANNER, GREGORY M	\$3,323.63	
SAVOIE, PATRICIA L	\$2,905.07	
SCHIMPF, PATRICIA	\$2,023.13	*
SMITH, LUCIAN	\$3,484.65	*
SMOLLEY, JOHN	\$1,625.69	**
SORDYL, EUGENE E HEIRS OF	\$7,515.23	*
SOSA, ROLAND L	\$2,829.29	*
SOUZA, MICHELLE	\$909.09	*
SPEAR, ANN M	\$4,523.04	**
STAPLES, TODD	\$3,511.85	*
STRIEFEL, JOSEPH H	\$2,695.39	*
STROUT, RAYMOND E	\$2,087.56	
SULLIVAN, LLEWELYN A	\$3,313.24	
SWANN, SCOTT W	\$2,988.02	*
SWEENEY, EVAN P	\$3,464.24	*
SWEENEY, SEAN P	\$3,200.05	*
THREE R INVESTMENT COMPANY LLC	\$2,573.98	*
TRACY, LUCY A	\$860.07	*
WALLS, ALLAN	\$2,152.81	
WALLS, BRUCE W.	\$2,926.80	*
WHITE, DAVID A.	\$1,151.20	*

*PAID AFTER 6/30/2018

**PARTIAL PAYMENT AFTER 6/30/2018

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FY20 Budget

As Recommended to Town Meeting
By Town Council and Warrant Committee

Updated Through
April 2, 2019



April 1, 2019

MEMO

To: Town Meeting Voters

From: Cornell Knight, Town Manager

Re: 2020 Municipal Budget

As per the Town Charter, Article VI Sec C-31-D, I present the municipal budget proposal for Fiscal Year 2020. The Town Council and the Warrant Committee have completed their review of the budget. I estimate the tax increase at 2.6%. Town operations and capital expenditures are up 4%, Hancock County up 5.2% and Schools (Conners) 4.5% and the High School estimated at .9%. If budgets were approved as proposed and the valuation estimate is on target then the mil rate would increase from \$11.56 to \$11.86. The median home value of \$289,300 would have an \$87 increase in taxes.

One new employee is proposed to be added in the Fire/EMS department. This new employee will make a full complement of 4 staffers for every shift and 24/7 coverage. Run revenue remained flat, but with the extra employee added last year the number of out of town transfers increased from 69 to 101.

There is a new budget section for the parking fund. There are no bond requests.

There is additional information regarding the town's debt in the Chart section.

This budget proposal does exceed LD 1 limits by \$329,828 but that is affected by last year's carry over. Additional information about that calculation can be found in the Chart section. There will be a vote at town meeting to exceed the limits.

Wage increases are budgeted in the range from 2.2% to 2.8%.

Some highlights in the budget:

Revenues

There will be less use of unassigned fund balance (generally referred to as Surplus) from \$70,000 last year to \$55,000 this year. I've included the Fund Balance History in the Charts section.

FY20 BUDGET

Excise tax increased slightly by 2.1%.

There are some increases to the permit fees in the codes department. Also in Code Enforcement the vacation rental registrations is budgeted at \$120,000 as a result of the \$250 registration fee. Parking ticket revenue move to the Parking Meter Budget. Ambulance revenue was reduced by \$50,000 due to the closure of Sonogee.

Expenditures

Overall spending for municipal operations is up \$234,811 or 2.6%.

Legal 1018- Legal expense has increased significantly due to requesting more legal advice and litigation.

Municipal Building 1024 -The part time wage is up but the contract services for cleaning is zero because Randy is doing both jobs now.

Employment Benefits 1028- Since the settlement with the Teamsters Union this fall all employees are now covered under the PPO 1500 plan with a health reimbursement account. The shared premium cost remained at 20% employee and 80% town. Workers Compensation is stable and Unemployment costs are lower.

Code Enforcement 1030- There is a \$28,000 budget line for vacation rental monitoring by an outside vendor.

Planning 1034- The wages are increased 24% to cover the new Planning Director's salary. There is also \$7,500 for consulting fees for the Planning Department to get assistance with ordinance amendments and projects.

Fire/EMS Budget- 1042- Hourly wages increased to cover a new worker to start October 1. Although wages and holiday pay increased, overtime, part time and per diem lines were reduced. Call Firefighter pay increased from \$11 to \$12/hr.

Parks & Rec 1059- There is an increase in pest and fertilizing control costs to switch to an organic based product.

Non-profits 1059- The Chamber requested an increase in fireworks and holiday decorations to cover the cost of putting banners on the Cottage Street poles.

Solid Waste-1079- This budget reflects sending waste and recyclables to Fiberight for the full year. The facility is expected to open in April.

Cruise Ship Fund

The Cruise Ship Fund reflects a 25% increase in revenues to \$1,133,840. The fee increased to \$4.46 per passenger. The cruise fund transfers \$369,821 to offset town operation costs and \$605,492 to offset capital improvement costs. Included in the CIP is a transfer of \$220,000 to the Cottage Street and Lower Main Street streetscape projects from the CS fund balance. CS funds are paying \$25,000 towards the new debt to purchase the terminal property. For the first time there is a contribution to the Lifelight Foundation since it has been used many times for passengers. Consulting funds for the Harbor Committee's work is also included.

FY20 BUDGET

Parking Fund

This is the first year of the parking meters and kiosks. The revenue estimate is \$510,751. The fund will pay the debt (pg 4 of CIP expenses) on the meters and for operating and equipment expenses. The meters and kiosks should be operational by mid-May. \$59,746 will be transferred into the General Fund to cover GF operational expenses.

Capital Improvements

CIP funding is up 13.6% due in most part to the new debt payment on the bond issue approved last year for the Ferry Terminal property and parking meters (meters are paid for from parking revenue) and the cost to rebuild the tennis court (\$90,000) and the Comp Plan (\$50,000). I've included a picture of the tennis court's condition before it was covered with snow. I've included the \$200,000 lease payment from Bay Ferries in the revenue section, but it is still up in the air. Also on the Revenue page there is a transfer (\$260,000) from the Parking Meter Fund to pay debt and meter related equipment.

Assessing- The Assessor plans to start the downtown property revaluation, \$20,000 expense.

Planning- \$50,000 appropriation to start the Comp Plan update.

Fire- There is some catch up for reserves in this account because last year we lowered appropriations for the new ladder truck purchase. We are catching up to be ready for the Engine #5 replacement in 4 years.

Police- One cruiser is scheduled for purchase.

Public Safety Building- Expense of \$100,000 for renovations at the PD by using cruise ship funds, reimbursed training funds and cell tower lease revenue.

Parks- The tennis court is need of resurfacing. The appropriation this year is \$90,000. \$55,000 from the undesignated fund balance is going towards this work's cost of \$105,000.

School- There is \$250,000 in renovation reserve to replace the water line.

Staff and I will be available to answer questions at the meeting.

Bar Harbor FY 2020 Budget Tax Calculation

	FY17	FY18	FY19	FY20	CHANGE	
DEPARTMENT EXPENSE SUMMARIES	Actual	Actual	Orig. Budget	Budget Request		
Town Council	\$ 33,267	\$ 33,603	\$ 39,537	\$ 39,992	\$ 455	1.2%
Town Manager	\$ 120,121	\$ 122,487	\$ 129,852	\$ 131,109	\$ 1,257	1.0%
Town Clerk	\$ 111,685	\$ 114,360	\$ 125,904	\$ 124,552	\$ (1,352)	-1.1%
Finance Dept	\$ 322,520	\$ 336,097	\$ 350,562	\$ 357,476	\$ 6,914	2.0%
Town Attorney	\$ 18,858	\$ 39,788	\$ 36,950	\$ 47,950	\$ 11,000	29.8%
Elections	\$ 18,326	\$ 11,311	\$ 15,523	\$ 18,734	\$ 3,211	20.7%
Technology	\$ 125,165	\$ 177,599	\$ 158,396	\$ 164,874	\$ 6,478	4.1%
Municipal Building	\$ 73,551	\$ 74,682	\$ 80,196	\$ 79,511	\$ (685)	-0.9%
Town Offices	\$ 37,465	\$ 38,898	\$ 40,851	\$ 42,745	\$ 1,894	4.6%
Employee Benefits	\$ 1,436,084	\$ 1,573,455	\$ 1,562,759	\$ 1,598,164	\$ 35,405	2.3%
Code Enforcement	\$ 65,125	\$ 75,499	\$ 72,687	\$ 101,923	\$ 29,236	40.2%
Assessing	\$ 126,884	\$ 132,787	\$ 141,626	\$ 148,088	\$ 6,462	4.6%
Planning	\$ 134,624	\$ 123,272	\$ 131,839	\$ 154,871	\$ 23,032	17.5%
Miscellaneous	\$ 218,955	\$ 213,140	\$ 242,323	\$ 246,583	\$ 4,260	1.8%
Fire / EMS	\$ 800,244	\$ 839,570	\$ 887,630	\$ 933,497	\$ 45,867	5.2%
Public Fire Protection	\$ 585,604	\$ 585,604	\$ 585,602	\$ 585,602	\$ -	0.0%
Police Dept.	\$ 1,036,534	\$ 1,209,540	\$ 1,273,053	\$ 1,283,376	\$ 10,323	0.8%
Dispatch	\$ 214,261	\$ 223,539	\$ 227,568	\$ 234,853	\$ 7,285	3.2%
Public Safety Bldg	\$ 35,282	\$ 41,768	\$ 43,548	\$ 49,904	\$ 6,356	14.6%
Street Lights	\$ 71,608	\$ 64,160	\$ 71,575	\$ 71,575	\$ -	0.0%
Harbor Dept	\$ 111,474	\$ 119,500	\$ 124,401	\$ 125,758	\$ 1,357	1.1%
Parks & Rec	\$ 236,375	\$ 352,720	\$ 429,722	\$ 438,577	\$ 8,855	2.1%
General Assistance	\$ 1,700	\$ 419	\$ 1,187	\$ 1,187	\$ -	0.0%
Cooperating Agency	\$ 40,038	\$ 45,092	\$ 45,092	\$ 45,092	\$ -	0.0%
Comfort Station	\$ 93,438	\$ 98,939	\$ 98,122	\$ 99,728	\$ 1,606	1.6%
Public Works	\$ 143,258	\$ 140,345	\$ 149,726	\$ 153,081	\$ 3,355	2.2%
Highway Dept	\$ 1,038,935	\$ 1,076,031	\$ 1,081,514	\$ 1,111,669	\$ 30,155	2.8%
Solid Waste	\$ 641,258	\$ 711,426	\$ 731,455	\$ 723,540	\$ (7,915)	-1.1%
SUBTOTAL	\$ 7,892,639	\$ 8,575,631	\$ 8,879,200	\$ 9,114,011	\$ 234,811	2.6%
Capital Improvements Transfer	\$ 1,775,644	\$ 1,691,003	\$ 2,296,005	\$ 2,508,273	\$ 212,268	9.2%
School Local - Transfer	\$ 5,365,115	\$ 5,400,763	\$ 5,430,046	\$ 5,674,670	\$ 244,624	4.5%
Other Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL Expense Taxable	\$ 15,033,398	\$ 15,667,397	\$ 16,605,251	\$ 17,296,954	\$ 691,703	4.2%
Hancock County	\$ 599,218	\$ 641,082	\$ 698,528	\$ 735,028	\$ 36,500	5.2%
MDI High School Assessment EST	\$ 2,997,795	\$ 3,122,142	\$ 3,152,145	\$ 3,179,467	\$ 27,322	0.9%
OVERLAY	\$ 53,569	\$ 44,079	\$ 85,019	\$ 65,000	\$ (20,019)	-23.5%
TOTAL ASSESSMENT	\$ 18,683,980	\$ 19,474,700	\$ 20,540,943	\$ 21,276,449	\$ 735,506	3.6%
REVENUES						
General Revenues	\$ 2,438,784	\$ 2,836,441	\$ 2,561,348	\$ 2,656,773	\$ 95,425	3.7%
Reserves-Use of Fund Balance	\$ 105,000	\$ 85,000	\$ 70,000	\$ 55,000	\$ (15,000)	-21.4%
Transfers In -Cruise Ship & Parkng Fees	\$ 277,262	\$ 360,066	\$ 364,479	\$ 435,692	\$ 71,213	19.5%
SUBTOTAL (REVENUES)	\$ 2,821,046	\$ 3,281,507	\$ 2,995,827	\$ 3,147,465	\$ 151,638	5.1%
State Revenue Sharing	\$ 128,220	\$ 128,220	\$ 127,000	\$ 128,000	\$ 1,000	0.8%
TOTAL DEDUCTIONS	\$ 2,949,266	\$ 3,409,727	\$ 3,122,827	\$ 3,275,465	\$ 152,638	4.9%
Net Commitment	\$15,896,515	\$16,409,251	\$17,418,116	\$18,000,984	\$582,868	3.3%
Valuation (estimate)	\$ 1,481,606,195	\$ 1,497,194,400	\$ 1,506,757,400	\$ 1,517,787,000	\$ 11,029,600	0.7%
Mill Rate (estimate)	10.73	10.96	11.56	11.86	0.30	2.6%
Total Municipal Budget	\$ 9,811,694	\$ 10,250,589	\$ 11,175,205	\$ 11,622,284		
- Total Deductions	\$ 2,913,877	\$ 3,049,403	\$ 3,122,827	\$ 3,275,465		
= Municipal Property Tax	\$ 6,897,817	\$ 7,201,186	\$ 8,052,378	\$ 8,346,819	\$ 294,441	3.7%
LD-1 Levy Limit - maximum	\$ 7,040,190	\$ 7,389,121	\$ 7,707,492	\$ 8,016,991	\$ 309,499	4.0%
Difference for LD-1 (under limit)	\$ (142,373)	\$ (187,935)	\$ 344,886	\$ 329,828	\$ (15,058)	

Municipal Budget: Budget Summary for Warrant Article

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop. Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
Assessments					
County Assessment	735,028	0	0	735,028	4.5%
High School Assessment	3,179,467	0	0	3,179,467	0.1%
Overlay	65,000	0	0	65,000	-24.1%
Total Assessments	3,979,495	0	0	3,979,495	0.4%
Municipal Budget					
General Fund	9,114,011	3,220,465	0	5,893,546	0.4%
Capital Improvement Program Fund	3,759,290	1,251,017	55,000	2,453,273	9.4%
Dog Control Reserve Fund	2,900	2,900	0	0	n/a
Shellfish Conservation Reserve Fund	3,200	3,200	0	0	n/a
Cruise Ship Fund	1,145,862	925,862	220,000	0	n/a
Parking Meter Fund	432,611	432,611	0	0	n/a
Total Municipal Budget	14,457,874	5,836,055	275,000	8,346,819	2.9%
	Approp. warrant			LD-1	
Education Budget					
Elementary School Fund	6,502,577	514,000	313,907	5,674,670	3.7%
Total Education Budget	6,502,577	514,000	313,907	5,674,670	3.7%
		8%	5%	87%	
Grand Totals	24,939,946	6,350,055	588,907	18,000,984	2.6%

mill rate calc:
 $\frac{18,000,984}{1,517,787,000}$
 0.01186

Tax Rate Change	
Estimated Tax Rate Next Year	\$11.86
Actual Tax Rate This Year	\$11.56
Est. Tax Rate Increase	\$0.30
	2.6%

Total Taxable Valuation Next Year
 \$1,517,787,000

What Will It Cost Me?		
Median Home Value	Total Tax Increase Per Month	Total Tax Increase Per Year
\$289,300	\$7.23	\$87

Capital Improvement Program

Narrative Description

Next Year's Purchases & Projects - Highlights

In FY2020, the Town will replace one of its 3 main host servers, start some downtown revaluation research, replace a color copy machine, add a security camera software upgrade, replace a Police cruiser, revamp the Police offices at the Public Safety Building, schedule replacement for certain Harbor floats and gangways, rebuild the tennis courts, replace one of the Highway's light trucks and its vibratory roller, continue funding for preliminary work/study on the use of the Ferry Terminal land and purchase residual equipment needed for the Parking Meter system. Additionally, there is the normal annual appropriations for road overlay and sidewalk construction.

Our bond payments will total some \$1,460,000 next year in FY20, or about 38% of our annual total CIP appropriation. \$55,000 of this year's appropriation will come from General Fund balance for acceleration above the normal annual appropriations for replacing the Tennis court, \$605,492 will be transferred from Cruise Ship fees to help fund those related capital projects and debt service and \$260,000 from the newly established Parking Fund to fund its related debt as well as other capital equipment.

In the School Department, the main focus for FY2020 is continued immediate school renovation work.

How the Capital Improvement Program Works

In order to better understand our Capital Improvement Program, it may be helpful to explain its purpose and function. As required by Section C-30A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer.

Contemporary thinking further suggests that the CIP Fund should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite large changes in expenditures.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, other than buildings and major road/sidewalk projects, thereby reducing our interest expense.

Capital Improvement Program

Narrative Description

In order to maintain a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to obtain the needed additional funds from grants or bonds. Other than *Enterprise Fund* assets (Water/Sewer) all Town capital assets are tracked through this fund, which is why purchases of assets for the benefit of Cruise Ship/Parking Funds are appropriated and recorded here but funded by those funds.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting.

Debt Management Policy

In 2008 Council adopted, and later amended in 2010, a *Debt Management Policy* that basically states that debt will be issued for a capital project only when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries or users. Additionally, the policy states that the asset should have a life of at least five years and will be used only for capital projects or equipment and the debt issuance period will not exceed the average useful life of the project. The complete policy is on the Town's website.

Fund Balance Policy

The Town's fund balance policy encourages the Town Manager and Council to annually review any fund balance surplus generated each year from the prior year's operations to consider a nominal drawdown in order to accelerate funding a specific CIP project. In FY20, that drawdown is \$40,000 to direct to overdue renovations of the tennis courts.

Terminology

This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2019, Year One is designated as Fiscal Year 2020, since it ends on June 30, 2020. Fiscal Year 2020 is usually referred to as FY20. This year's Capital Improvement Program covers the five years from FY20 to FY24.

Revenues

Non-Tax Revenues

State DOT – Local Road Assistance Program (LRAP) – State Law, 23 MRSA 1803-B(1-A-2) limits the use of LRAP funds to capital improvements related to roads.

Capital Improvement Program

Narrative Description

Sale of Assets – Reflects any direct asset sales, such as used vehicles that are not budgeted as trade-ins.

Fire Station Cell Phone Antenna Lease – The revenue from the Fire Station cell phone tower lease has been earmarked for maintenance of the Public Safety Building.

Lease Payments by Water Fund – The rent was calculated as follows: The Water Division will occupy approximately 37.5% of the Public Works Complex space. However, since a portion of the debt service costs includes the pole barn and salt shed we reduce the percentage chargeable to the water division to 33.3%. Debt Service for a five year period is \$1,166,389 divided by 5, times 1/3rd. This equals a lease transfer of \$77,682 per year.

Lease from Atlantic Fleet/Bay Ferries – This potential future revenue source could represent the annual proceeds from a 5 year lease on the use of the land at the Ferry Terminal property. There is no lease signed at this time but \$200,000 is placed in the revenues to reflect that possibility.

CIP Property Taxes Transferred in – CIP funding from taxes was cut significantly over ten years ago and only inflationary adjustments have been made since. Projects, equipment replacements, etc. were delayed to balance the budget and keep the taxes down over the years. \$2,553,273 is the projected transfer to CIP from this year's taxpayers, up from \$2,226,005 last year.

Inter-Fund Transfers In:

G/F Transfer In from Fund Balance – Slowly declining amounts are planned for future years, to protect the General Fund Balance, with \$55,000 budgeted for FY20, down from \$70,000 last year, to help fund the tennis court renovations.

Parking Meter Fund: This is the first year of a transfer from the Parking Fund to pay for the continuing capital expenditures (\$135,000) and for estimated annual parking meter debt service (\$125,000). These items, wholly funded by the Parking Meter Fund, are denoted with a single * in the line item description along with the \$dollars PF transferred to the CIP Fund.

Cruise Ship Fund: Port Development Fees – Annually we will transfer Port Development Fees from the Cruise Ship Fund to the CIP Fund for use on Town owned projects reasonably related to capital improvements or debt service that benefit in whole or in part the cruise ship passengers. The Cruise Ship Committee makes the recommendation earlier in the budgetary process. These items, partially or wholly funded by the Cruise Ship Fund, are denoted with an ** in the line item description along with the \$dollars CS transferred to the CIP Fund. There are proposed increases from Cruise Ship fund balance to both the line items for improvements to downtown's Main St & Cottage Streets.

Capital Improvement Program

Narrative Description

Expenditures

Technology Division - #22

Copy Machines – #6114 - We have three copy machines in the Town Office that churn out the nearly 150,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee, FOA requests and a dozen other boards, committees and task forces, not to mention staff administrative needs. A fourth copy machine is located at the Police Department. We gain the ability to redeploy the older copiers to Finance where less volume is required. We expect to replace the Town Clerk’s Department copier in FY20.

Fiber Engineering Study – #6115 - This was a project to study providing secure data connections to all the Town facilities. It is still undetermined at this point if the Town will lose access to *Charter Communication*’s network, presently “free”, but maintenance is not guaranteed. Once a detailed engineering study is performed, then the Town, likely partnering with a private party, could build and extend the fiber connection to all the Town facilities. The \$50,000 study is anticipated to be completed in FY19. The Town was informed this fall that *Charter* does not wish to continue providing “I-Net” free fiber to the Town’s facilities, including the schools & library, as part of renewing the franchise agreement, which expired in March of 2015. It wishes to charge \$43,200 lease for the use of the existing fiber.

Virtual Desktop Service - #6117 –This new item will assist in communicating directly and efficiently between the Bar Harbor and Mount Desert police offices; with an estimated purchased date by FY22.

Fire Protection System (server Room) – #6119 - Special emergency fire suppression system that will put out a fire while not destroying the critical electrical equipment. This systems protections our vital communications and thousands of dollars of equipment.

Wide Area Network, Broadcast & Wifi Systems – #6120 - Some of our broadcasting equipment used for the G channel was replaced in FY13 but an upgrade needs to occur after a franchise agreement is signed and perhaps funded by that renewal; or by FY20 if no agreement is signed. Renovation of much of our wide area network (WAN) system occurred in FY14. The WAN is the communication system utilizing the fiber optic cable system between all Town buildings and facilities which is owned by *Charter Communications*. In FY2020 there is money transferred in from the Cruise Ship Fund to improve the WiFi system in the parks.

Capital Improvement Program

Narrative Description

Computer Servers: General – #6124 - The Town facilities are linked by our fiber-optic Wide Area Network (WAN) allowing all departments to share information and files, such as digital archiving, assessing, maps, the property and GIS database, word processing, spreadsheets, the Finance's Munis system, e-mail backup, scanners, security cameras, PD video, SCADA systems; 16 VM systems are running and are hosted on 3 servers. We anticipate replacing these three critical servers every three years at the replacement rate of one per year as well as 3 storage devices (NAS's) that hold all data and video storage that make up everything we do. In FY20, we will replace the Firewall system estimated at \$7450.

Website Improvements – #6126 - A website rebuild with a new vendor was completed in FY14 and an upgrade/redesign was completed in FY2018. We are funding the next replacement/upgrade for FY26.

Town Phone System – #6128 - The Town has a VOIP system with 76 licenses installed in all its facilities. It is expected to have a 10 year life with an anticipated replacement in 2025.

Security Camera System - #6231 - This was a Sony based system with 21 active cameras at most department locations. The software license has been end of life and in FY19 or FY20, we anticipate a necessary upgrade to the software for a cost of under \$4000. New cameras for Town Hill and at the Village green are scheduled for FY20. The next major replacement cycle for some cameras should be in FY23. The system generally records 2 -3 weeks of video data before it recycles.

Municipal Building - #24

Building Renovations – #6130 - There are various other targeted improvements recognized in the Municipal building. The first most pressing item would be replacing one of the 2 boilers, the oldest being over 20 years old. The other boiler failed at 18 years. Renovation goals are to the 3 entranceways to the building, adding a bathroom to the top floor, moving the Council Chambers to the roomier north end of the auditorium and adding full acoustical treatment to the 2nd main floor as well as the top floor. A first step is to have an architectural drawing and cost estimate completed. In FY2020, we hope to replace the aging and critical A/C system that keeps our server room cool and functioning at a cost of \$6500.

Code Enforcement Division - #30

Code Officer Vehicle – #6150 - This 2007 vehicle was purchased used and is scheduled to be replaced with a similar AWD vehicle in FY2021 before it becomes less reliable and requires extensive repairs.

Assessing Division - #32

Capital Improvement Program

Narrative Description

Geographic Information System Equipment/Vision Assessing Software – #6115 - Many of the Town’s maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections and maintenance records. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of scanning, plotting and field GPS equipment as it wears out or justifies upgrading. A Bluetooth enabled data logger (\$3000) is scheduled for purchase in FY20 to assist in direct input of data from the field. The 2004 assessing software had its first major upgrade to Vision 8 in FY2019. There is some minor equipment purchases required in FY20 and FY21.

Property Revaluation – #6116 – A prior Council goal and more current analysis from the Assessor indicates a need for a corrective revaluation of downtown properties is warranted to reduce any inequities discovered and adjust for market conditions. Funds will be raised each year and possibly a hire professional appraiser in FY20 to start the project. It is anticipated that this review will be coordinated by Assessing with its ongoing in house review of all residential properties to be effective in the same tax year.

Assessing/TSA Vehicle Reserve – #6150 - This 2012 Subaru is scheduled for replacement in 2024. It is used extensively by the assessor’s in the spring for field inspections for certifying dimensions, buildings and values in the field created by Code permits issued within the past year. It is also used year round for required travel by the Technology (TSA) for field repairs at the department locations. Finance also utilizes the car for travel to some of its training classes.

Ortho Photo Update – #6160 - These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors, contractors and Town staff. Our Ortho photos were last updated in FY14/FY15 as part of a *League of Towns/County* collaboration project which reduced our cost significantly. The next State Ortho Photo collection in our area is scheduled for the spring of 2019, and the Town will participate with 6 inch pixel photography, the same level as in 2014. For comparison, Google utilizes 18” resolution but does not always use a Spring leafless flyover. This is survey grade quality and will maintain a consistent resolution flight database. A newer technology called Pictometry is planned for FY21. This imagery takes pictures of the community from a side angle to the ground, which enables the viewer to see the sides as well as the top of structures. This addition will allow more comprehensive data to be easily available, especially for emergency/public safety reasons. Additionally, this data will make software called “Change Finder” to be used to compare any changes in the structures from a previous flyover that were not in the Town’s assessing database. The current estimate is \$31,000 for 3” resolution.

Capital Improvement Program

Narrative Description

Planning Department - 34#

Comprehensive Plan – #6162 - The 2008 Comprehensive Plan approved by Town Meeting is approaching 10 years and a fund reserve is being established to build up monies for that project. The 2008 document cost \$94,000, which included a consultant, copy materials and various public meeting costs. FY19 included an appropriation of \$50,000 with \$40,000 of that being funded by the Cruise Ship fund. FY20 has another \$50,000 appropriated (only \$5k from CrS) for a FY2021 scheduled update for the Comp Plan.

Lower Main St. Streetscape – #6164 - Design work on a streetscape years ago and the next step in the process was to contract with Lark Studio, so that long term construction costs and planning could be done. FY19 and FY20 are 100% funded by Cruise Ship Fees.

Cottage St. Streetscape – #6166 - Design work on a streetscape was completed in FY17 by Lark Studio and the next step was to fund a more detailed engineering study so that long term construction costs and planning can be ascertained. FY19 and FY20 are 100% funded by Cruise Ship Fees.

Ambulance Division - 40#

Ambulance – #6200 - Our 2008 ambulance will need to be replaced when it is thirteen years old in FY21. The purchase price includes any related equipment. Because of the demand created by the cruise ship passengers, a small portion of the funding each year comes from the Cruise Ship fees.

Defibrillators – #6202 - A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. The 2 new units purchased in 2017 also interpret heart rhythms, monitor a patients oxygen saturation and act as a log for administering medications and maintains the patient information electronically that is downloaded to our run reporting software. This information is then used for mandatory reporting and for subsequent e-billing by Finance.

Patient Simulator Dummy - #6204 – A new patient simulator dummy was purchased for in house professional training in FY18. This is a new account to fund a reserve for a future replacement.

Fire Department - #42

Turnout Gear – #6204 - The Department has 20 sets of turnout gear funded by a grant in 2015. We are funding the eventual replacement on a ten year life cycle.

Hose & Couplings – #6206 - A new reserve for this equipment that was purchased with a federal grant.

Capital Improvement Program

Narrative Description

Rescue Tools – #6212 - We have two units with attachments in the fire trucks and anticipate replacing one of them in FY21.

Fire Engine Tanker #2 - #6214 - This pumper was purchased in 2003 with an expected 25 year life and is located at the Town Hill Fire Station. \$15,000 to be spent in FY19 for a midlife refurb to help offset future unanticipated maintenance issues, making it more reliable.

Fire Engine #3 - #6216 – This 2009 unit is kept at the downtown Fire Station and will not be replaced after its useful life.

Fire Engine #4 Ladder Truck/Quince – #6218 – This ladder truck was purchased from Greenwood Emergency Vehicles (E-One) through the normal bid process in FY18. It is being used as the primary responder vehicle and has an expected 22 year life in that capacity.

Fire Engine #5 Reserve – #6220 - This 1994 unit has a 30 year life cycle with a planned replacement scheduled for FY24.

Portable Radios - #6222 – The department has 20 portable radios that should have a reserve set up for replacement in six years.

Pickup Trucks/Trailer – #6224 - Two pickups and a mass casualty trailer is funded on this line. One is the Fire Chief truck that is used exclusively by the Chief on a 24/7 basis. The Chief's truck is being replaced in FY19 with a SUV and the old one will be used for Fire inspection duties, travel, hauling the Mass Casualty trailer, etc. The old inspection truck will be transferred to the Harbormaster. The Mass Casualty trailer has a 20 year life with replaced in FY30.

Thermal Imaging Cameras (2) – #6226 - One of the two cameras is anticipated to be replaced in year 3, FY21.

SCBAs & Cascade Compressor System – #6227 - A 2009 Port Security Grant provided 75% funding for twenty high-volume self-contained breathing apparatus units and a cascade compressor system to fill them. All 20 SCBAs are scheduled for replacement in FY29, at 20 years of age, and the Cascade Compressor System is scheduled for replacement in FY34, when it is 25 years old. The SCBA bottles need to be replaced before they reach 15 years old in FY2024.

Police Department – 45#

Cruiser Equipment - #6230 - Each time we purchase a cruiser, the equipment in it, which has a four year life expectancy, gets replaced. This equipment included is the console, cage, charge guard, graphics, antenna and wiring, trunk tray, computer dock top, siren control and related labor. The remaining equipment in a cruiser is expected to last

Capital Improvement Program

Narrative Description

eight years, or through the life of two cruisers and includes the radar, video system, light bar, gun rack, radio & AED units. At the end of that eight year cycle those items need replacement. Labor for this equipment is included with the 4 year equipment.

Port Security Boat – #6233 - Purchased with the FY08 Port Security Grant. Starting in FY12, we funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty three years old in FY32.

Cruiser Replacement – #6234 - We put approximately 132,500 miles on our fleet annually. With five funded cruisers we rely on four front line cars with an adequately equipped spare. Our plan is to have our cruisers reaching the end of life as a front line patrol car at around 100,000 miles, at that point they become our spare cruiser. To stay on track with this plan, we will purchase one car a year for three years and every fourth year we purchase two. \$10,000 of each year's appropriation will come from Cruise Ship fees due to their Cruise Ship related usage.

Solar Crossing Lights- #6235 – This was originally purchased with a grant in 2008, but is only being added to the CIP reserve list this year.

Records Management System-Spillman – #6236 - *Spillman* is the common system used by the other local agencies, including Hancock County Sheriff's Department, Ellsworth Police Department, Mount Desert Police Department, Southwest Harbor Police Department, Bucksport Police Department and the Hancock County Regional Communications Center. By joining the other agencies on the shared server owned by Hancock County we are able to seamlessly share data, names and reports which will help us provide better service for the community. Funds in the CIP are for our share of server replacements, module upgrades and other improvements made as this regional system grows.

Portable Radios – #6237 - 15 Police radios were purchased with a federal grant in 2012. With an estimated life cycle of approximately 10 years we expect to replace the portables in FY2025, the same year as Mount Desert. This will ensure equipment compatibility between PD's.

Tasers – #6238 - Purchased in FY17. We purchased the 12 Tasers through a program that calls for us to make five equal annual payments with the first 4 payments already made. One final payment @ \$5184 is scheduled in FY21. Replacement schedule for Tasers is aligned with the Mount Desert PD replacement cycle to ensure consistency with equipment between the agencies.

Firearms – #6240 - 18 handguns replaced every 10 years and 12 rifles replaced every 12 years, with the rifles on schedule to be replaced in FY21. Replacement schedule for firearms is aligned with the Mount Desert PD replacement cycle to ensure consistency with equipment between the agencies.

Speed & Traffic Trailers – #6241 – The radar trailer was purchased in 2008 and will be

Capital Improvement Program

Narrative Description

upgraded to a radar/message board trailer and the 2015 unit is also used as a radar/message board.

Dispatch Department – 47#

Voice Recording System - #6231 – This is the Dispatch recording equipment for 911 calls scheduled for replacement in FY21.

Radio Dispatch Command Console - #6232 – This unit and components is scheduled for replacement in 2023 at this time, but the funding for the estimated replacement/upgrade amount may be short.

Ireson Hill Radio Bldg & Generator - #6235 – Replacement/upgrade is scheduled for 2029 when the building is 35 years old and the generator is 20 years old. The Tower on the property is owned by the Housing Authority with their equipment inside the Town owned radio building.

Radio Equipment - #6239 - This equipment is broken down in 5 components and are scheduled for replacement at various times as listed on the Equipment Replacement Schedule. We have funded a replacement reserve based on the depreciation table, so that each piece of equipment can be replaced as it wears out.

Public Safety Building – 49#

Public Safety Building Generator & Shelter Generator Reserve – #6242 - The Public Safety Building has a generator installed in 2000 with 30 year life; rated at 35KW, fueled by LPgas. The Shelter generator located at the school is rated at 140kw and was installed in 2009; also fueled by LPgas.

Public Safety Building Renovations – #6244 - Income from the cell phone antenna lease has been dedicated to renovation of this century old building and the adjacent Police Station. Much work needs to be done, but our priorities are to renovate the Fire Station kitchen, continue work on an air conditioning system for the second floor of the Fire Station, install an updated internal communications system for the Fire Station, and replace some windows on the back side of the Police Station. The steam baseboard heating system was installed in 1997 and is anticipated to be upgraded by 2027.

Public Safety Building Renovations –Police Department - #6246 – Money from the Cruise Ship Fund, the Cell tower renovation account (#6244 above) and a reimbursement received in FY19 to the Police Department will be used to renovate this area in FY2020 at a total cost of \$100,000. This project will increase space efficiency as well as staff/public safety and privacy concerns. Construction design should occur in FY2019.

Harbor Department – 53#

Capital Improvement Program

Narrative Description

Boat & Trailer – #6250 - We expect to continue to use and maintain this boat due to the unique service it can provide compared to the larger Port Security Boat. Money is appropriated to continue either a replacement fund or for maintenance overhaul of the *Mrs. B* to extend its life.

Floats – #6252 - There are 25 floats of various sizes and uses on the equipment list. Two fisherman’s floats and four public floats are scheduled to be replaced in the next few years.

Gangways – #6254 - There are four 50’ gangways with the next replacements scheduled as needed. ADA regulations mandate any new replacements to be 80’ long.

Fishermen’s Hoists – #6256 - Two hoists are currently in operation; one with a 200 lb capacity and a larger one that was donated to the Town in FY16 with a 500 lb lift capacity. The smaller one is scheduled for a FY23 replacement.

Ferry Terminal Improvements – #6258 - The property is anticipated to be purchased at a bonded cost of \$3,500,000 in FY19. Funds have been used for a Ferry Terminal facilitator on visioning sessions and business plan studies in FY18 and further landscape studies in FY19 as well as for any further type of early or ongoing redevelopment costs, studies, analysis, etc., in FY19/FY20.

Port Security Building - #6260 – A reserve to set up for any future kind of replacement maintenance.

Breakwater - #6264 – The original breakwater was never completed. The Cruise Ship Committee set up initial funding for this account, but currently research is being done with the Core of engineers as to the condition and options to upgrade the breakwater.

Pier Renovations - #6266 – A reserve for any future kind of replacement maintenance, including Pier fencing & granite wall facing; this is primarily funded from Cruise Ship funds.

Boat Pump Out System - #6268 – This is a new reserve to set up for eventual replacement of the boat pump out. This was funded by a grant received in FY18.

Harbor Comm. Ferry Terminal Plan - #6269 – This is partially funded with cruise ship monies to support any and all future contract, landscape, consultants, engineering studies, etc., for the future use of the Ferry Terminal property, as instructed by the expanded Harbor Committee.

Parks Section – 59#

Museum in the Streets – #5448 - Interpretive signs designating historical points of inter-

Capital Improvement Program

Narrative Description

est around the downtown were erected in FY13, funded by the Village Improvement Association. Cruise Ship Port Development Fees are partially funding annual payments into a maintenance reserve account.

Benches, Lights, Pergola, etc. – #6300 - a line item to provide capital reserves as these park components age. Funded by Cruise Ship monies.

Grant Park Renovations – #6302 – This was renovated in the summer of 2017, with some donations from the V.I.S, the Cruise Ship Funds and taxes. An annual replacement reserve has been funded primarily using cruise ship Port Development Fees.

Tree Planting – #6304 - Annual funding of replacement of old and diseased trees.

Park Irrigation Systems – #6306 - This reserve funds future replacements of the four irrigation systems installed in Barker Park, Village Green, Agamont Park and Grant Park.

Skate Park Reserve – #6308 – The privately funded skate park at the ballfield was accepted by the Town in 2017. This is a new maintenance reserve account. Initial reserve funding of \$3,613 came from residual donated monies. In FY19, another \$1,000 was donated to this reserve.

Mount Desert Street Cemetery – #6310 - During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and re-seeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

Playground Equipment – #6312 - This account was established for the purchase of new park equipment or the replacement of worn-out equipment as the need arises for either Park Street or Town Hill. The renovation to Park St. Playground was completed in the summer of 2017 and was funded by Rotary and private donations.

Launch Ramp – #6314 - This was installed at Hadley Point in 2006 and funds a reserve for FY2036.

Tennis & Basketball Courts – #6316 - Reserve set up for expedited renovations of the tennis court facilities in FY2020; ten years sooner than shown in last year's CIP budget due to the conditions at an estimated cost of \$105,000. \$55,000 is proposed to be transferred in from the General Fund to move this project ahead.

Capital Improvement Program

Narrative Description

Village Green Bandstand – #6318 - The bandstand was completely rebuilt in FY10, and the replacement reserve uses Cruise Ship Port Development Fees.

Glen Mary Pool Renovations – #6332 - This facility located on Village Improvement Society land was last fully renovated in 2009 (with a filter upgrade in FY18) and is estimated to have a 25 year life. It is also used as a skating rink during the winter.

Harborview Park – #6334 – Some work was completed in FY2018 and monies are primarily raised and transferred from the Cruise Ship Fund. There is \$12,562 restricted to the account from a prior 2010 bond issue and the balance of funds transferred in after the Grant Park upgrade was completed.

Downtown Wayfinding Signage Reserve – #6336 - Originally funded by a 2014 bond with the debt service now being paid by annual transfers from the Cruise Ship fund's Port Development fees.

Comfort Stations – 70#

Restroom Reserve – #6350 - There are four comfort stations funded by this replacement reserve; the Ballfield, the Pier, Newport Drive and Village Green. This reserve account is funded this year by using Cruise Ship Fund's Port Development Fees.

Highway Division -77#

Air Compressors / Welder unit– #6400 - Highway has one compressor located at the Public Works facility and a mobile one it borrows from the Water Division on a trailer. The old welder will be replaced in FY2024.

Backhoes – #6402 - We have one backhoe at the Highway Division.

Brush Chipper - #6404 - This was replaced in FY2019 with a *Vermeer BC1500* unit.

Road Grader – #6408 - Due to lack of funds, replacement of our 24 year old grader has been deferred to FY21, when it will be thirty years old and will be replaced with a used grader.

Parking Meter System - #6410 – FY19 had a \$600,000 bond issue included for adding parking meters and kiosks at various selected areas in the downtown. The entire program, included permitted parking for locals, summer workers, etc., has not been in place yet. In FY20 there is \$135,000 in funding from anticipated new parking revenues for additional support equipment needs—all funded by transfers in from the Parking fund. The Parking Solutions Task Force is overseeing initial budgeting and implementation of the program.

Hydraulic Truck Lifts - #6412 - We have a 15 ton truck lift purchased in 2000 and a 5

Capital Improvement Program

Narrative Description

ton car lift purchased in 2004 and we expect the 15 ton to be replaced in FY2021.

Front End Loader – #6414 - A new wheel loader was purchased in FY15.

Excavator – #6416 - This was a new Bobcat excavator purchased in FY17. It is a more efficient machine than a backhoe to do ditching and culvert replacements.

Snowblower – #6418 - Purchased in FY16; the 234hp unit attaches to the Front End Loader.

Road Improvement Program – #6420 - An annual contracted paving program of \$250,000 - \$300,000 per year is included in the budget, but the Town has deferred its borrowing for major road re-construction projects that use to be detailed in a 5 year consolidated work plan. Some selected roads are repaired and repaved each year.

Fuel Pump System – #6422 - This was a new system installed in 2018, primarily the software & components only. However, the reserve includes both the pump system equipment and the software.

Sidewalk Plow – #6424 - This is a 2013 piece of equipment that also has sanding, sweeping and snowblower duties in addition to plowing. Replacement is in FY23.

Sidewalk Reconstruction – #6426 - This receives funding from the Cruise Ship Port Development fees each year. Generally, monies spent here aligns with the approved road construction projects, so some projects have now been deferred in conjunction with the deferred road projects that were previously identified in the December 2014 Consolidated Work Plan. However, there is anticipated to be Lower Main St., Cottage St. & selected Eden St./Rte#3 lighting sidewalk infrastructure improvements.

Steamer/Pressure Washer – #6430 - This unit was replaced in FY2019 with an *Alkota* unit.

LED Streetlight Conversion – #6434 – This is a new account for Town costs to purchase and convert its older streetlights to LED due to the operating efficiencies gained.

Street Sweeper – #6436 - This is a vacuum sweeper, purchased new in 2018. It has a 5 year effective life due to its heavy use.

Public Works Building / Solar Panels – #6438 - It is anticipated that the Town will entertain purchasing the panels after 7 years of use by the owner at a to be determined FMV price from *Revision Energy*. *Revision* installed the 288 panels and has a purchased power agreement (PPA) with the Town. This is the reserve to make that purchase with the panels still having a useful life of at least another 20 years.

Capital Improvement Program

Narrative Description

Tag Trailer – #6442 - flat trailer for 20 tons purchased in 2000 with an estimated 25 year life.

Brine Mixing Equipment - #6444 – a new account to begin a reserve for this winter accessory.

Liquid Anti-Icer Tank – #6446 - This is a removable 1600 gal tank that was purchased in FY16. It rides in the back of a dump truck and is used in the summer (washing sidewalks) and winter (salt brine).

Street Lights – #6448 - There are approximately 40 ornamental lights on upper Main St. installed in 1975 as well as 7 lights by the West St. Hotel. This line item started in FY16 funds either replacements or major repairs as they age.

Light Trucks – #6450 - There are six trucks of 1.5 tons or less available to the crew, plus a used truck handed down that the PWDirector utilizes.

FY20 – A six year old $\frac{3}{4}$ ton 4 x 4, crew cab.

FY22 – A seven year 1 Ton Dump will need replacement.

Plow Trucks – #6452 - The Town owns five large dump trucks; 4 active trucks, plus the spare. Experience has shown that, on average, they become unreliable after about eight years of service, so we put one of the older ones in reserve, while running four on the road. Typically, these trucks have been replaced on a fifteen year cycle. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. As with our light trucks, our preferred replacement schedule has been stretched, due to large price increases. One truck, the 2002 Volvo single axle dump, is being replaced in FY19.

Bobcat Loader & Equipment – #6453 - The “Bobcat” fills the same function as a fork-lift, but with the proper attachments, will also sweep, load, dig, bore and plow snow when needed as a backup support to our sidewalk plow that allows snow removal in a timely manner.

Vibratory Roller – #6454 - This 1990 unit (bought used) is anticipated to be replaced in FY20.

Solid Waste Division

Waste Oil Furnace – #6455 - This is used to burn the used motor vehicle oil as a source of heat and was transferred to the Solid Waste location to supplement the propane heat.

Single Sort Units – #6456 – 2 of these units are in the completed facility. A canopy over these units is funded to be added by FY21.

Capital Improvement Program

Narrative Description

Transfer Station Renovations – #6458 – A new reserve is being established for any needed major repairs/replacements. The transfer station was rebuilt in 2018.

Three 48' Trailers – #6460 – Three trailers were purchased from the bonded project in FY18.

Compactor Unit – #6462 – This includes the hopper which is included in the original 2018 renovated project.

Skid Steer – #6464 – This unit is utilized at the newly renovated facility instead of the forklifts.

Yard Tractor - #6466 – At this point it is undetermined if the yard tractor will be funded and purchased through the CIP, or leased.

Solar Panels - #6468 – The Town is raising funds to add solar panels by FY23.

~ School Capital Projects ~

School Department

A.D.A. Act Renovations – #6602 - This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. Currently, we are making plans for to replace the handicap accessible lift in the Connors Building. At some point the kindergarten ramp leading from the classroom to the playground will need to be replaced, as well as the ramps leading from the upper Emerson Hall.

Capital Outlay Reserve – #6604 - Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when an unexpected emergency arises.

Asbestos Removal – #6605 - We have maintained funding in this line item for unexpected removal of asbestos during any renovation or repair.

Furniture and Equipment – #6606 - In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost.

Computers & Technology – #6608 - Ongoing implementation of AOS #91 technology program and infrastructure support for 7th and 8th grade MLTI program, as well as replacement of older computers.

Copier Lease/Purchase – #6610 - This figure is for 5 copiers which are located in both

Capital Improvement Program

Narrative Description

offices, library and work rooms.

Pickup Truck Replacement – #6618 - FY14 we purchased a new truck with plow. We will maintain this line item in order to replace our truck in FY21.

Roof Repair Reserve – #6624 - Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings by FY22.

Technology – #6628 – A line item needed for various technology upgrades.

Safety & Access Control – #6650 - This is a line in the CIP account to address any safety/security issues, which may arise from new state and federal recommendations. The plan is to upgrade school security through recommendations with the BHPD and BHFD – currently we are exploring a second set of entry doors with Conners and key-less entries.

School Renovations - #6648 – This is the appropriation account to track all the capital renovations from the \$250,000 appropriation for FY20. The majority of these monies are primarily for a new water service line to the Conners building (\$235,000 est).

Tractor/Plow Reserve – #6662 - This is to replace the tractor/plow when needed by FY-21.

School Debt Service

Bond Issue – 2004 Heating System Payments – #6706 - Heating system renovations approved at Town Meeting in 2004. The last payment on Bond is in FY25.

* = Partial or Full Parking Funding		Capital Improvement Program						
** = Partial or Full Cruise Ship Funding		Year By Year Overview						
Account		This Year		Year One			Year Two	
Number		FY19		FY20			FY21	
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
22	Technology Division							
6114	Copy Machines	7,929	4,871	8,400	4,400	4,871	0	9,272
6115	Fiber Engineering Study	0	0	0	0	0	0	0
6117	Virtual Desktop Softwr-PD	5,000	5,000	0	10,000	5,000	0	15,000
6119	Fire Prot Syst-Server Rm	6,864	1,733	0	8,597	1,733	0	10,331
6120	WAN & Broadcst & WiFi ** 6K	29,275	7,500	0	36,775	7,500	25,000	19,275
6124	3 VM Host Servers & Storage	36,192	28,333	30,000	34,525	28,333	24,000	38,859
6126	Website Improvements	8,751	2,917	0	11,668	2,917	0	14,584
6128	Town Phone System	24,600	5,455	0	30,055	5,455	0	35,509
6231	Security Camera System	25,076	2,214	5,150	22,140	3,214	0	25,354
	<i>Total Technology</i>	143,687	58,024	43,550	158,161	59,023	49,000	168,184
24	Municipal Building							
6130	Building Renovations ** \$5k	21,926	16,622	6,500	32,048	11,622	12,000	31,670
	<i>Total Muni. Bldg.</i>	21,926	16,622	6,500	32,048	11,622	12,000	31,670
30	Code Enforcement Division							
6150	Code Vehicle Reserve	22,805	1,917		24,722	1,917	23,000	3,638
	<i>Total Code</i>	22,805	1,917	0	24,722	1,917	23,000	3,638
32	Assessing Division							
6115	GIS Eqpmnt/Assessing Softwr	3,196	5,000	3,000	5,196	5,000	4,000	6,196
6116	Downtown Property Revaluation	51,666	20,000	20,000	51,666	30,000	80,000	1,666
6150	Assessing/TSA Vehicle Resrv	11,020	2,800	0	13,820	2,800	0	16,620
6160	Ortho Photos/Pictometry	18,712	8,000	0	26,712	8,000	31,000	3,712
	<i>Total Assessing</i>	84,594	35,800	23,000	97,394	45,800	115,000	28,194
34	Planning Department							
6162	Comprehensive Plan **\$5k	50,000	50,000	75,000	25,000	25,000	25,000	25,000
6164	Lwr Main St. Streetscape ** \$110k	26,600	110,000	0	136,600	25,000	0	161,600
6166	Cottage St Streetscape ** \$110k	20,000	110,000	0	130,000	30,000	0	160,000
	<i>Total Planning</i>	96,600	270,000	75,000	291,600	80,000	25,000	346,600
40	Ambulance Division							
6200	Ambulances (3) ** \$15k	78,638	52,000	0	130,638	52,000	180,000	2,638
6202	Defibrillators/Monitors	16,702	7,600	0	24,302	7,600	0	31,902
6204	Patient Simulator Dummy	0	688	0	688	688	0	1,375
	<i>Total Ambulance</i>	95,340	60,288	0	155,628	60,288	180,000	35,915
42	Fire Department							
6204	Turnout Gear	9,500	3,500	0	13,000	3,500	0	16,500
6206	Hose & Couplings	7,000	3,500	0	10,500	3,500	0	14,000
6212	Rescue Tools	5,615	1,867	0	7,482	1,867	8,500	848
6214	Fire Engine #2 Tanker	160,635	18,000	0	178,635	18,000	0	196,635
6218	Fire Engine #4 Ladder	36,864	18,000	0	54,864	36,364	0	91,228
6220	Fire Engine #5 Reserve ** \$5k	271,916	52,000	0	323,916	69,000	0	392,916
6222	Portable Radios (20)	0	1,731	0	1,731	1,731	0	3,462
6224	Pickup Trucks (2) & Trailer	8,270	8,244	0	16,514	15,444	0	31,958
6226	Thermal Imaging Cameras	5,139	1,500	0	6,639	1,500	8,000	139
6227	SCBAs & Cascade System	56,106	9,608	0	65,714	9,608	0	75,322
	<i>Total Fire</i>	561,045	117,949	0	678,994	160,513	16,500	823,007

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY22			FY23			FY24		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
4,871	8,500	5,643	4,871	0	10,515	4,871	8,900	6,486
0	0	0	0	0	0	0	0	0
5,000	20,000	0	0	0	0	0	0	0
1,733	0	12,064	1,733	0	13,797	1,733	0	15,531
7,500	0	26,775	7,500	0	34,275	7,500	27,000	14,775
28,333	35,000	32,192	28,333	25,000	35,525	28,333	37,000	26,859
2,917	0	17,501	2,917	0	20,418	2,917	0	23,334
5,455	0	40,964	5,455	0	46,418	5,455	0	51,873
3,214	0	28,568	3,214	31,000	782	3,214	0	3,996
59,023	63,500	163,707	54,023	56,000	161,731	54,023	72,900	142,854
11,622	6,000	37,292	11,622	6,000	42,914	11,622	0	54,536
11,622	6,000	37,292	11,622	6,000	42,914	11,622	0	54,536
1,917	0	5,555	1,917	0	7,472	1,917	0	9,388
1,917	0	5,555	1,917	0	7,472	1,917	0	9,388
5,000	0	11,196	5,000	12,000	4,196	4,000	0	8,196
2,000	0	3,666	2,000	0	5,666	2,000	0	7,666
2,800	0	19,420	2,800	0	22,220	2,800	23,000	2,020
8,000	0	11,712	8,000	0	19,712	8,000	0	27,712
17,800	0	45,994	17,800	12,000	51,794	16,800	23,000	45,594
5,000	0	30,000	5,000	0	35,000	5,000	0	40,000
25,000	0	186,600	25,000	0	211,600	25,000	0	236,600
30,000	0	190,000	30,000	0	220,000	30,000	0	250,000
60,000	0	406,600	60,000	0	466,600	60,000	0	526,600
52,000	0	54,638	46,250	0	100,888	46,250	0	147,138
7,600	0	39,502	7,600	0	47,102	7,600	0	54,702
688	0	2,063	688	0	2,750	688	0	3,438
60,288	0	96,203	54,538	0	150,740	54,538	0	205,278
3,500	0	20,000	3,500	0	23,500	3,500	0	27,000
3,500	0	17,500	3,500	0	21,000	3,500	0	24,500
1,867	0	2,715	1,867	0	4,582	1,867	0	6,448
18,000	0	214,635	18,000	0	232,635	27,000	0	259,635
36,364	0	127,592	36,364	0	163,956	36,364	0	200,320
69,000	0	461,916	69,000	0	530,916	71,000	593,000	8,916
1,731	0	5,192	1,731	0	6,923	1,731	0	8,654
10,444	0	42,402	10,444	35,000	17,846	10,444	0	28,290
1,500	0	1,639	1,500	0	3,139	1,500	0	4,639
9,608	0	84,930	9,608	0	94,538	9,608	42,000	62,146
155,513	0	978,521	155,513	35,000	1,099,034	166,513	635,000	630,548

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* = Partial or Full Parking Funding		Capital Improvement Program						
** = Partial or Full Cruise Ship Funding		Year By Year Overview						
Account		This Year		Year One			Year Two	
Number		FY19		FY20			FY21	
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
45	Police Department							
6230	Cruiser Equipment	16,613	16,057	17,000	15,670	16,057	5,000	26,726
6233	Port Security Boat ** \$10k	59,288	10,870	0	70,158	10,870	0	81,027
6234	Cruiser Replacement ** \$10k	42,863	46,000	30,000	58,863	46,000	30,000	74,863
6235	Solar X Lights - School	0	2,500	1,000	1,500	2,500	0	4,000
6236	Records Mgt. Software-Spillman	2,500	1,765	0	4,265	1,765	0	6,029
6237	Portable Radios (15)	5,000	2,500	0	7,500	2,500	0	10,000
6238	Tasers (12)	10,012	8,000	0	18,012	11,000	5,184	23,828
6240	Firearms	13,300	5,400	0	18,700	5,400	24,000	100
6241	Speed Trailer & Traffic Sol Trailer	1,316	2,226	0	3,542	2,226	0	5,768
	<i>Total Police</i>	150,892	95,317	48,000	198,209	98,317	64,184	232,341
47	Dispatch							
6231	Voice Recorder System	5,070	2,750	0	7,820	2,750	10,000	570
6232	Radio Dispatch Command Console	13,503	12,500	0	26,003	12,500	0	38,503
6235	Ireson Hill Radio Bldg. & Generator	1,329	2,000	0	3,329	2,000	0	5,329
6239	Radio Equipment	13,375	8,275	0	21,650	8,275	0	29,925
	<i>Total P.S.Bldg.</i>	33,277	25,525	0	58,802	25,525	10,000	74,327
49	Public Safety Building							
6242	Generators -(2) School & PSB	27,179	3,892	0	31,071	3,892	0	34,963
6244	P.S. Bldg. Fire Renovations-ongoing	16,742	24,870	15,000	26,612	24,870	15,000	36,482
6246	P.S. Bldg. PD Renovations **50K	50,000	50,000	100,000	0	0	0	0
	<i>Total P.S.Bldg.</i>	93,921	78,762	115,000	57,683	28,762	15,000	71,445
53	Harbor Department							
6250	Boat & Trailer ** \$2k	31,744	3,000	0	34,744	3,000	0	37,744
6252	Floats	23,713	13,983	24,000	13,696	13,983	0	27,679
6254	Gangways	25,918	1,763	0	27,681	1,763	12,000	17,444
6256	Fishermen's Hoists (2)	6,131	2,103	0	8,234	2,103	0	10,336
6258	Ferry Terminal Improvments ** \$30k	10,743	60,000	60,000	10,743	40,000	40,000	10,743
6260	Port Security Office	12,500	5,000	0	17,500	5,000	0	22,500
6264	Breakwater Repairs	10,000	0	0	10,000	0	0	10,000
6266	Pier Renovations ** \$13k	39,876	13,333	12,000	41,209	13,333	0	54,543
6268	Boat Pump Out System	0	2,600	0	2,600	2,600	0	5,200
6269	H Com. Ferry Term Conslt **\$10k	0	25,000	0	25,000	25,000	0	50,000
	<i>Total Harbor</i>	160,625	126,782	96,000	191,407	106,782	52,000	246,190
59	Parks Section							
5448	Museum in the Streets ** \$2k	12,382	4,000	0	16,382	4,000	0	20,382
6300	Benches, Lights, Pergola ** \$15k	20,140	15,000	0	35,140	15,000	0	50,140
6302	Grant Park Reserve ** \$5k	6,000	6,000	0	12,000	6,000	0	18,000
6304	Tree Planting	3,501	8,000	8,000	3,501	8,000	8,000	3,501
6306	Park Irrigation Systems	7,200	3,000	0	10,200	3,000	0	13,200
6308	Skatepark Maint. Reserve	8,304	4,516	0	12,820	4,516	0	17,336
6310	Mt. Desert St. Cemetery	60,728	0	0	60,728	0	60,728	0
6312	Playground Equipment	5,800	10,800	0	16,600	10,800	0	27,400
6314	Launch Ramp @ Hadley Pt.	7,674	2,700	0	10,374	2,700	0	13,074
6316	Tennis & Basketball Crts	15,536	90,000	105,000	536	4,412	0	4,948
6318	Village Green Bandstand ** \$1k	10,801	1,467	0	12,268	1,467	0	13,734
6332	Glen Mary Renovations	21,873	8,800	0	30,673	8,800	0	39,473
6334	Harborview Park ** \$5k	74,999	5,000	0	79,999	5,000	0	84,999
6336	Downtown Signage Resrv ** \$10k	24,486	12,000	0	36,486	12,000	0	48,486
	<i>Total Parks</i>	279,424	171,283	113,000	337,707	85,695	68,728	354,674

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY22			FY23			FY24		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
16,057	22,000	20,783	16,057	17,000	19,839	16,057	17,000	18,896
10,870		91,897	10,870	0	102,766	10,870	0	113,636
46,000	65,000	55,863	38,000	30,000	63,863	38,000	30,000	71,863
2,500		6,500	2,500	0	9,000	2,500	0	11,500
1,765		7,794	1,765	0	9,559	1,765	0	11,324
2,500		12,500	2,500	0	15,000	2,500	0	17,500
11,000	34,000	828	6,000	0	6,828	6,000	0	12,828
5,400	0	5,500	5,400	0	10,900	5,400	0	16,300
2,226		7,993	2,226	0	10,219	2,226	0	12,445
98,317	121,000	209,658	85,317	47,000	247,974	85,317	47,000	286,291
2,750	0	3,320	1,111	0	4,431	1,111	0	5,542
12,500	0	51,003	14,900	60,000	5,903	14,900	0	20,803
2,000	0	7,329	2,000	0	9,329	2,000	0	11,329
8,275		38,200	8,275	0	46,475	25,000	0	71,475
25,525	0	99,852	26,286	60,000	66,138	43,011	0	109,149
3,892	0	38,855	3,892	0	42,747	3,892	0	46,639
24,870	29,000	32,352	24,870	57,000	222	24,870	15,000	10,092
0	0	0	0	0	0	0	0	0
28,762	29,000	71,207	28,762	57,000	42,969	28,762	15,000	56,731
3,000	0	40,744	3,000	0	43,744	3,000	0	46,744
13,983	36,000	5,663	13,983	0	19,646	13,983	0	33,629
1,763	0	19,208	1,763	0	20,971	1,763	12,000	10,734
2,103	0	12,439	2,103	10,000	4,541	2,103	0	6,644
40,000	40,000	10,743	40,000	0	50,743	40,000	0	90,743
5,000	0	27,500	5,000	0	32,500	5,000	0	37,500
0	0	10,000	0	0	10,000	0	0	10,000
13,333	0	67,876	13,333	0	81,209	13,333	0	94,543
2,600	0	7,800	2,600	0	10,400	2,600	0	13,000
25,000	0	75,000	25,000	0	100,000	25,000	0	125,000
106,782	76,000	276,972	106,782	10,000	373,754	106,782	12,000	468,537
4,000	0	24,382	4,000	0	28,382	4,000	0	32,382
15,000	0	65,140	15,000	0	80,140	15,000	0	95,140
6,000	0	24,000	6,000	0	30,000	6,000	0	36,000
8,000	8,000	3,501	8,000	8,000	3,501	8,000	8,000	3,501
3,000	0	16,200	3,000	0	19,200	3,000	0	22,200
4,516	0	21,852	4,516	0	26,369	4,516	0	30,885
0	0	0	0	0	0	0	0	0
10,800	0	38,200	10,800	0	49,000	10,800	0	59,800
2,700	0	15,774	2,700	0	18,474	2,700	0	21,174
4,412	0	9,360	4,412	0	13,772	4,412	0	18,184
1,467	0	15,201	1,467	0	16,668	1,467	0	18,134
8,800	0	48,273	8,800	0	57,073	8,800	0	65,873
5,000	0	89,999	5,000	30,000	64,999	5,000	0	69,999
12,000	0	60,486	12,000	0	72,486	12,000	0	84,486
85,695	8,000	432,368	85,695	38,000	480,063	85,695	8,000	557,758

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* = Partial or Full Parking Funding		Capital Improvement Program						
** = Partial or Full Cruise Ship Funding		Year By Year Overview						
Account		This Year		Year One			Year Two	
Number		FY19		FY20			FY21	
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
70	Comfort Stations							
6350	Restroom Reserve (4) ** \$15k	73,260	22,042	0	95,302	22,042	0	117,343
		0	0	0	0	0	0	0
	<i>Total Comfort Stations</i>	73,260	22,042	0	95,302	22,042	0	117,343
77	Highway Division							
6400	Air Compressor (1)/Welder (1)	13,310	402	0	13,712	402	0	14,113
6402	Backhoes (1)	127,201	11,917	0	139,118	11,917	0	151,034
6404	Brush Chipper	177	2,950	0	3,127	2,250	0	5,377
6408	Road Grader	61,094	4,600	0	65,694	4,600	70,000	294
6410	Parking Meters * 135k	0	135,000	135,000	0	225,000	225,000	0
6412	Hydraulic Truck Lifts (2)	21,092	11,000	0	32,092	11,000	42,000	1,092
6414	Front End Loader	54,941	15,000	0	69,941	15,000	0	84,941
6416	Excavator (Bobcat)	34,230	9,167	0	43,397	9,167	0	52,563
6418	Snowblower	8,600	4,300	0	12,900	4,300	0	17,200
6420	Road Improvement Program	261,538	290,000	400,000	151,538	300,000	300,000	151,538
6422	Fuel Pump System	6,300	6,300	0	12,600	6,300	0	18,900
6424	Sidewalk Plow	87,288	13,818	0	101,106	13,818	0	114,924
6426	Sidewalk Reconstruction ** \$90k	348,915	100,000	100,000	348,915	100,000	150,000	298,915
6430	Steame/Pressure Washer	3,804	1,100	0	4,904	1,100	0	6,004
6432	Route 3 Reconstruction	0	0	0	0	n/a	n/a	n/a
6434	LED St. Light Conversion	3,000	3,000	0	6,000	3,000	0	9,000
6436	Street Sweeper (vacuum)	39,000	39,000	0	78,000	39,000	0	117,000
6438	Public Works Complex/Solar/Pellet	47,832	11,000	0	58,832	11,000	0	69,832
6442	Tag Trailer	16,699	840	0	17,539	840	0	18,379
6444	Brine Mixing Equipment	1,500	2,400	0	3,900	2,400	0	6,300
6446	Liquid Anti-icer Tank	9,497	900	0	10,397	900	0	11,297
6448	Street Lights-Town Owned	15,759	7,917	0	23,676	7,917	0	31,592
6450	Light Trucks (5 + PWD))	99,712	42,423	62,000	80,135	42,423	0	122,557
6452	Plow Trucks (5)	138,959	66,000	0	204,959	66,000	0	270,959
6453	Bobcat Loader & Eqmnt	5,340	4,700	0	10,040	4,700	0	14,740
6454	Roller, Vibratory	41,514	1,427	42,800	141	1,427	0	1,567
	<i>Total Highway</i>	1,447,302	785,159	739,800	1,492,661	884,459	787,000	1,590,120
79	Solid Waste Division							
6455	Waste Oil Furnace	2,769	757	0	3,526	757	0	4,283
6456	(2) Single Sort Units/Canopy	25,624	12,000	0	37,624	32,000	68,000	1,624
6458	Transfer Station Renovations	747	2,000	0	2,747	2,000	0	4,747
6460	(3) 48' Trailers	6,883	12,000	0	18,883	12,000	0	30,883
6462	Compactor Unit w/Hopper	3,333	3,333	0	6,666	3,333	0	10,000
6464	Skid Steer	4,500	4,500	0	9,000	4,500	0	13,500
6466	Yard Tractor FY19	0	3,750	0	3,750	3,750	0	7,500
6468	Solar Panels	10,000	10,000	0	20,000	10,000	0	30,000
	<i>Total Solid Waste</i>	53,856	48,340	0	102,196	68,340	68,000	102,537

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY22			FY23			FY24		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
22,042	0	139,385	22,042	0	161,427	22,042	0	183,468
0	0	0	0	0	0	0	0	0
22,042	0	139,385	22,042	0	161,427	22,042	0	183,468
402	0	14,515	402	0	14,916	402	5,000	10,318
11,917	0	162,951	11,917	0	174,868	11,917	0	186,784
2,250	0	7,627	2,250	0	9,877	2,250	0	12,127
4,600	0	4,894	4,600	0	9,494	4,600	0	14,094
225,000	225,000	0	225,000	225,000	0	225,000	225,000	0
2,548	0	3,640	2,548	0	6,188	2,548	0	8,736
15,000	0	99,941	15,000	0	114,941	15,000	0	129,941
9,167	0	61,730	9,167	0	70,897	9,167	0	80,063
4,300	0	21,500	4,300	0	25,800	4,300	0	30,100
330,000	300,000	181,538	350,000	350,000	181,538	390,000	390,000	181,538
6,300	0	25,200	6,300	0	31,500	6,300	0	37,800
13,818	0	128,743	13,818	0	142,561	13,818	152,000	4,379
132,000	380,000	50,915	134,000	133,503	51,412	123,679	95,000	80,091
1,100	0	7,104	1,100	0	8,204	1,100	0	9,304
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3,000	0	12,000	3,000	0	15,000	3,000	0	18,000
39,000	0	156,000	39,000	195,000	0	39,000	0	39,000
11,000	0	80,832	11,000	77,000	14,832	11,000	0	25,832
840	0	19,219	840	0	20,059	840	0	20,899
2,400	0	8,700	2,400	0	11,100	2,400	13,000	500
900	0	12,197	900	0	13,097	900	0	13,997
7,917	0	39,509	7,917	0	47,426	7,917	0	55,342
42,423	82,000	82,980	42,423	0	125,402	42,423	40,000	127,825
66,000	200,000	136,959	66,000	0	202,959	66,000	0	268,959
4,700	0	19,440	4,700	0	24,140	4,700	0	28,840
1,427	0	2,994	1,483	0	4,477	1,483	0	5,960
938,007	1,187,000	1,341,127	960,063	980,503	1,320,687	989,742	920,000	1,390,430
757	0	5,040	757	5,300	498	757	0	1,255
2,167	0	3,791	2,167	0	5,958	2,167	0	8,125
2,000	0	6,747	2,000	0	8,747	2,000	0	10,747
12,000	0	42,883	12,000	0	54,883	12,000	0	66,883
3,333	0	13,333	3,333	0	16,666	3,333	0	20,000
4,500	0	18,000	4,500	0	22,500	4,500	0	27,000
3,750	0	11,250	3,750	0	15,000	3,750	0	18,750
15,000	0	45,000	15,000	60,000	0	0	0	0
43,507	0	146,044	43,507	65,300	124,252	28,507	0	152,759

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* = Partial or Full Parking Funding		Capital Improvement Program						
** = Partial or Full Cruise Ship Funding		Year By Year Overview						
Account Number		This Year		Year One			Year Two	
		FY19		FY20			FY21	
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
84	Town Debt Service							
6502	D- Agamont Pk.& Seawall-'05	0	47,800	47,800	0	46,600	46,600	0
6504	K- Muni.Bldg.Renov.-'15	0	168,025	168,025	0	163,625	163,625	0
6506	J- Public Works Complex-'13	0	231,688	231,688	0	232,413	232,413	0
6508	K-Downtown Signs '15 ** \$22k	0	21,350	21,350	0	20,750	20,750	0
6510	F - Public Works- '10 ** \$34k	0	258,075	258,075	0	252,525	252,525	0
6512	L-Pub Safety Bldg Envelop '15	0	31,200	31,200	0	30,600	30,600	0
6514	Transfr Station,F Trck,Bldg Slab '17	0	272,100	272,100	0	264,100	264,100	0
6700	Parking Meter Bond-'18; *	0	125,000	125,000	0	125,000	125,000	0
6700	Ferry Terminal Land-'18 ** 25K	0	246,264	246,264	0	246,264	246,264	0
		0	0	0	0	0	0	0
		0	0	0	0	0	0	0
		0	0	0	0	0	0	0
		0	0	0	0	0	0	0
82	<i>Total Town Debt</i>	0	1,401,502	1,401,502	0	1,381,877	1,381,877	0
6190	Unallocated-PERC stock to SW eq	0	0	0	0			
6190	Unallocated	60,505	7,326	0	67,831	0	0	67,831
	Town Totals	3,379,059	3,322,637	2,661,352	4,040,344	3,120,962	2,867,289	4,294,016
	Funds Available		3,322,637			3,120,962		
	Surplus (Shortfall)		0			0		

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY22			FY23			FY24		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
45,400	45,400	0	45,400	45,400	0	44,000	44,000	0
159,225	159,225	0	159,225	159,225	0	154,825	154,825	0
232,987	232,987	0	232,987	232,987	0	233,413	233,413	0
20,150	20,150	0	20,150	20,150	0	24,450	24,450	0
246,975	246,975	0	246,975	246,975	0	241,055	241,055	0
30,000	30,000	0	30,000	30,000	0	29,300	29,300	0
256,100	256,100	0	256,100	256,100	0	248,100	248,100	0
125,000	125,000	0	125,000	125,000	0	125,000	125,000	0
246,264	246,264	0	246,264	246,264	0	246,264	246,264	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
1,362,101	1,362,101	0	1,362,101	1,362,101	0	1,346,407	1,346,407	0
0	0	67,831	0	0	67,831	0	0	67,831
3,076,901	2,852,601	4,518,316	3,075,968	2,728,904	4,865,380	3,101,678	3,079,307	4,887,751
3,076,901			3,075,968			3,101,678		
0			0			0		

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* = Partial or Full Parking Funding		Capital Improvement Program						
** = Partial or Full Cruise Ship Funding		Year By Year Overview						
Account Number		This Year		Year One			Year Two	
		FY19		FY20			FY21	
21	Account Description	Yr.End Bal.	Appropriation	Spending	Balance	Funding	Spending	Balance
94	SCHOOL C.I.P							
6602	ADA Act Renovations	18,142	0	2,000	16,142	3,000	10,000	9,142
6604	Capital Outlay Reserve	14,408	7,286	0	21,694	5,000	0	26,694
6605	Asbestos Removal	10,410	2,000	5,000	7,410	0	0	7,410
6606	Furniture & Equipment	5,821	5,000	5,000	5,821	5,000	0	10,821
6608	Computers & Technology	6,780	50,000	50,000	6,780	57,000	58,000	5,780
6610	Copier Lease/Purchase	0	14,429	14,429	0	14,429	14,429	0
6611	Conners Hallway Floor	0	0	0	0	0	0	0
6612	Floor Covering Replacement	0	0	0	0	0	0	0
6614	Repaving P/Lot	0	0	0	0	0	0	0
6618	Pickup Truck Replacement	27,904	5,986	0	33,890	6,000	36,000	3,890
6620	Playground	2,000	0	0	2,000	0	0	2,000
6624	Roof Repair Reserve	93,400	11,500	2,500	102,400	5,000	0	107,400
6626	Storage Units	0	0	0	0	0	0	0
6628	Technology Infrastructure	15,000	15,000	0	30,000	20,000	0	50,000
6630	Kitchen Equipment	0	0	0	0	0	0	0
6632	Waterproof Wall	0	0	0	0	0	0	0
6646	Bldg Concept Drawings	0	0	0	0	0	0	0
6650	Safety & Access Control	0	10,000	10,000	0	10,000	10,000	0
6652	Upgrade Conners Entrance	0	0	0	0	0	0	0
6656	Energy Audit	0	0	0	0	0	0	0
6660	Boiler Replacement Reserve	0	0	0	0	0	0	0
6662	Tractor/Plow Reserve	10,000	5,000	0	15,000	10,000	25,000	0
6664	Security Panel	909	0	0	909	0	0	909
6670	Gym Floor Repairs	0	0	0	0	0	0	0
6648	Conners Water Main Replacement	0	250,000	250,000	0	350,000	350,000	0
6656	Not used	0	0	0	0	0	0	0
	<i>Total School Projects</i>	204,774	376,201	338,929	242,046	485,429	503,429	224,046
	Funds Available		376,201			485,429		
	Surplus (Shortfall)		0			0		
94	School Debt Service		0					
6704	School Bldg Renovations-'18	0	0	0	0	0	0	0
6706	Bond Issue M: 2004 Heat	0	60,453	60,453	0	60,797	60,797	0
	<i>Total School Debt</i>	0	60,453	60,453	0	60,797	60,797	0
	School Totals	204,774	436,654	399,382	242,046	546,226	564,226	224,046
	C.I.P. Fund Grand Totals	3,583,833	3,759,291	3,060,734	4,282,390	3,667,188	3,431,515	4,518,062
	Funds Available (from Rev's)		3,759,290			3,667,188		
	Surplus (Shortfall)		(1)			0		
	4,156,541							

Note:

Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

Capital Improvement Program									
Year By Year Overview									
	Year Three			Year Four			Year Five		
	FY22			FY23			FY24		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance	
0	0	9,142	0	0	9,142	0	0	9,142	
8,000	0	34,694	10,000	0	44,694	10,000	0	54,694	
0	0	7,410	0	0	7,410	0	0	7,410	
5,000	5,093	10,728	5,000	0	15,728	5,000	0	20,728	
57,000	57,000	5,780	57,000	62,000	780	59,000	59,000	780	
14,429	14,429	0	14,429	14,429	0	14,429	14,429	0	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
6,000	0	9,890	6,000	0	15,890	6,000	0	21,890	
0	0	2,000	0	0	2,000	0	0	2,000	
10,000	0	117,400	10,000	0	127,400	10,000	0	137,400	
0	0	0	0	0	0	0	0	0	
20,000	0	70,000	20,000	0	90,000	20,000	0	110,000	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
10,000	10,000	0	10,000	10,000	0	10,000	10,000	0	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
5,000	0	5,000	5,000	0	10,000	5,000	0	15,000	
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	
350,000	350,000	0	350,000	350,000	0	350,000	350,000	0	
0	0	0	0	0	0	0	0	0	
485,429	436,522	272,044	487,429	436,429	323,044	489,429	433,429	379,044	
485,429			487,429			489,429			
0			0			0			
0	0	0	0	0	0	0	0	0	
61,083	61,083	0	61,421	61,421	0	61,723	61,723	0	
61,083	61,083	0	61,421	61,421	0	61,723	61,723	0	
546,512	497,605	272,044	548,850	497,850	323,044	551,152	495,152	379,044	
3,623,413	3,350,206	4,790,360	3,624,818	3,226,754	5,188,424	3,652,830	3,574,459	5,266,795	
3,623,413			3,624,818			3,652,830			
0			(0)			(0)			

Warrant Committee Nomination for 2019-2020

The Nominating Committee met on April 2, 2019 to select 22 voters to be nominated for election by the Annual Town Meeting to serve as Warrant Committee members. The committee is composed of Retired Moderator William Ferm, Warrant Committee Chair Seth Libby, Warrant Committee Secretary Michael Handwerk, and registered voters John Dargis and Dan Poteet appointed by William Ferm.

The Nominating Committee presents the following slate of 22 nominees for election at Town Meeting:

Julie Berberian	Meagan Kelly
Steven Boucher	Amanda Kendall
Robert Chaplin	James Kitler
Carol Chappell	Seth Libby
Sherri Dyer	William Matteson
Rosemary Gladstone	*William Murphy
Michael Good	Christine Smith
Michael Handwerk	Kathleen St. Germain
Emily Henry	Lawrence Sweet
Donna Karlson	Michael Tadenev
John Kelly	Mary Jane Whitney

*Current members named without **

**THE WARRANT
ANNUAL TOWN MEETING – JUNE 4 & 11, 2019
TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: A Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the fourth day of June, A. D., 2019 at **seven** o'clock in the afternoon, then and there to act on *Articles A through X*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the eleventh day of June, A. D., 2019 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on *Articles One through Five* of said article being set out below to wit:

Reminder

~ Voter Check-in Required ~

“Open Town Meeting”, June 4th, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

<p>Action on the following articles will be on the Town Meeting floor Tuesday, June 4, 2019 starting at 7:00 p.m. <i>Emerson School Gymnasium</i></p>
--

Article A ELECTION OF MODERATOR - To choose a Moderator to preside at said meeting.

Article AA RESOLUTION – Recognition of Jake Jagel for many years of service to the Town of Bar Harbor.

Article B ELECTION OF WARRANT COMMITTEE MEMBERS - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

Note: Articles C through M authorize expenditures in cost center categories.

Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$2,835,594	\$2,835,594	\$2,835,594

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article D EDUCATION BUDGET EXPENDITURES: Special Education - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$1,353,115	\$1,353,115	\$1,353,115

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education – To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article F EDUCATION BUDGET EXPENDITURES: Other Instruction - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>

\$ 86,855 \$ 86,855 \$ 86,855

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 605,603	\$ 605,603	\$ 605,603

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article H EDUCATION BUDGET EXPENDITURES: System Administration - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 150,868	\$ 150,868	\$ 150,868

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article I EDUCATION BUDGET EXPENDITURES: School Administration - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 389,389	\$ 389,389	\$ 389,389

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article J EDUCATION BUDGET EXPENDITURES: Transportation & Buses - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 316,000	\$ 316,000	\$ 316,000

The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.

Article K EDUCATION BUDGET EXPENDITURES: Facilities Maintenance - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 650,153	\$ 650,153	\$ 650,153

The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.

Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.

Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 115,000	\$ 115,000	\$ 115,000

*The School Committee recommends adoption.
 The seven member Town Council recommends adoption by a vote of 6 to 0.
 The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Note: Articles C – M authorize a total budget of:

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$6,502,577	\$6,502,577	\$6,502,577

Note: Articles N & O raise funds for the Proposed School Budget

Article N EDUCATION BUDGET: Essential Programs and Services – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (State Recommends \$4,087,327) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2019 to June 30, 2020.

Explanation: *The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:			
<i>State Subsidy</i>	\$ 545,467	\$ 545,467	\$545,467
<i>Town’s Minimum Share</i>	\$3,541,860	\$3,541,860	\$3,541,860
<i>State’s Essential Programs & Services Model</i>	\$4,087,327	\$4,087,327	\$4,087,327

*The School Committee recommends adoption.
 The seven member Town Council recommends adoption by a vote of 7 to 0.
 The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Note: Article O raises additional local funds recommended to support the proposed school budget

Article O EDUCATION BUDGET: Additional Local Funds - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes for the period July 1, 2019 to June 30, 2020, which

exceeds the State’s Essential Programs and Services allocation model by as required to fund the budget recommended by the school committee.

Written Ballot Vote Required

Explanation:

The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs. The School Committee recommends the additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Recommendations:</i>			
<i>Additional Local Funds</i>	\$2,132,810	\$2,132,810	\$2,132,810
<i>Exceeding EPS by</i>	\$2,132,810	\$2,132,810	\$2,132,810

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 7 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.

Note: Articles N & O raise a total town appropriation of:

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$5,674,670	\$5,674,670	\$5,674,670

Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures

Article P EDUCATION BUDGET: Total Expenditures- To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Recommendations:</i>			
	\$6,502,577	\$6,502,577	\$6,502,577

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article Q EDUCATION BUDGET: State, Federal, and Other Funds - In addition to the amount in Articles C – P, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2019-2020 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$236,697

Recommendations:

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article R MUNICIPAL BUDGET: Expenditures - To see what sum the Town will raise and appropriate for the Municipal Budget for FY20 (7/1/19 TO 6/30/20).

Explanation:

This is the total amount that the Town Council is allowed to spend from all sources except grants and donations, as provided in Article U, and from reserve accounts.

Recommendations:	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$14,457,874</i>	<i>\$14,457,874</i>

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article S MUNICIPAL BUDGET: Other Revenues - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY20 (7/1/19 TO 6/30/20).

Explanation:

In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.

Recommendations:	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	<i>\$ 5,836,055</i>	<i>\$ 5,836,055</i>
<i>Fund Balance</i>	<i>\$ 275,000</i>	<i>\$ 275,000</i>

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

Article T MUNICIPAL BUDGET: Tax Cap Override – To see if the Town will vote to increase the property tax levy limit of \$8,016,991 established for the Town of Bar Harbor by State law in the event that the FY20 Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

Written Ballot Vote Required.

Explanation:

In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$8,016,991. As detailed in your copy of the annual Town Report, currently the proposed budget is \$329,828 over the tax cap.

Recommendations:

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article U MUNICIPAL BUDGET: Grants and Donations – In addition to the amount in Article R, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY20 (7/1/19 TO 6/30/20) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

Explanation:

From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.

Recommendations:

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article V PREPAYMENT OF TAXES - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment

date is reached.

Explanation:

On rare occasions, taxpayers need to pay their taxes before they have been billed. The Town Treasurer cannot accept such early payments unless an article is passed.

Recommendations:

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article W TAX DUE DATE AND INTEREST RATE - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2019 and that second half taxes shall be due and payable on or before March 31, 2020 and that interest shall be charged at the annual rate of 9.0% on any unpaid taxes due on September 30, 2019 beginning October 1, 2019 and on any unpaid taxes due March 31, 2020 beginning April 1, 2020.

Explanation:

The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.

Recommendations:

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Article X OVERPAYMENT OF TAXES - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2019 at 5.0% per year on the amount of overpayment.

Explanation:

If a taxpayer prevails in a tax assessment appeal against the Town, we must pay interest on the tax amount being refunded. The Town is required by law to set the interest amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.

Recommendations:

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

Election of Town Officers
Action on the following articles will be at the Town Election with
Polls Open Tuesday, June 11, 2019, from 8:00 a.m. to 8:00 p.m.
Municipal Building Auditorium

Article 1 - ELECTION OF OFFICERS - To elect Town Officers as are required to be elected by secret ballot.

Article 2 - LAND USE ORDINANCE AMENDMENT – Museum Use – Shall an Ordinance dated August 15, 2018 and entitled “Museum Use in the Downtown Village II district” be enacted?

Museum Use

An amendment to the Bar Harbor Land Use Ordinance to allow the Museum use in the Downtown Village II district.

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

Chapter 125 , LAND USE ORDINANCE

ARTICLE III Land Use Activities and Standards

§ 125-21.1 Downtown Village II.

C. Allowed uses:

(2) Uses allowed by site plan review: hotel, motel; multifamily dwelling I and II; parking lot; parking deck; all types of child-care facilities; all types of schools; hospitals, medical and dental clinics; automobile service stations; redemption centers; automobile sales lot; automobile repair garage; retirement community; veterinary clinic; museum.

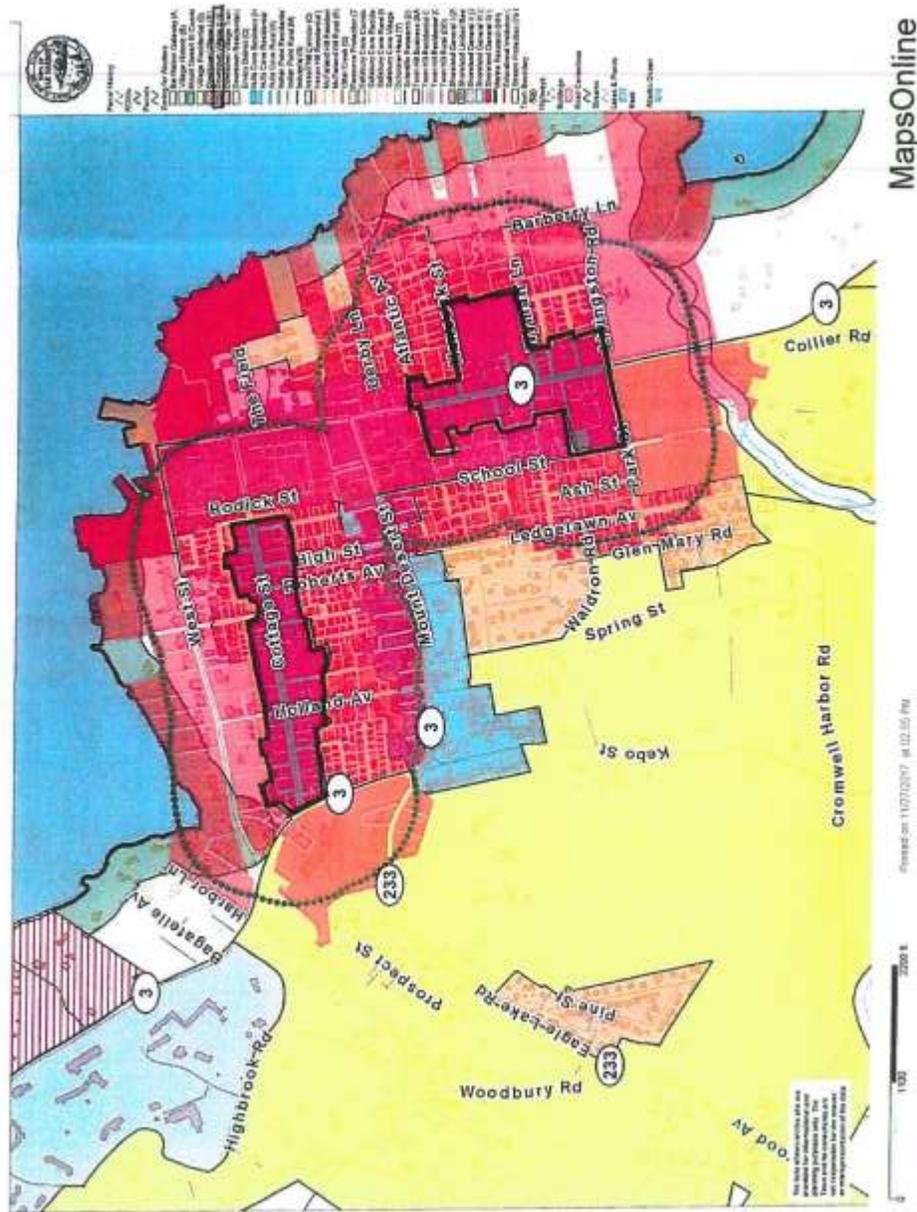
EXPLANATION:

This amendment is to permit museums as an allowed use with site plan approval in the Downtown Village II district.

Recommendations:

The five member Planning Board recommends rejection, by a vote of 3 to 0.

The 22 member Warrant Committee recommends rejection, by a vote of 19 to 0.



Article 3 - LAND USE ORDINANCE AMENDMENT – Appendix A– Shall an ordinance, dated December 19, 2018, to amend Appendix A Historic Properties in Design Review Overlay District be enacted?

Appendix A – Historic Properties

An amendment to Appendix A - Historic Properties in Design Review Overlay District.

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

Chapter 125 , LAND USE ORDINANCE

Tax Map/ Lot #	Historic Name	Address	Present Name	Date Built	National Register	Significance
103-012-000	Villa Mary	77 Eden Street	Villa Mary	1879-80	yes	<u>National Register property</u>
103-015-000	Bagatelle	75 Eden Street	Bagatelle (home & carriage house only)	1883	yes	<u>National Register property</u>
103-016-000	Fenwold	6 Harbor Lane	Fenwold	1891	yes	<u>National Register property</u>
104-002-000	The Breezes	125 West Street	The Breezes	c. 1900	yes	<u>National Register property</u>
104-003-000	Greenlawn	123 West Street	Greenlawn	1884	yes	<u>National Register property</u>
104-004-000	Saltair	121 West Street	Saltair	1887	yes	<u>National Register property</u>
104-005-000	The Tides	119 West Street	The Tides	1887	yes	<u>National Register property</u>
104-007-000	The Sunset	115 West Street	The Sunset	1911	yes	<u>National Register property</u>
104-009-000	The Bar Harbor Club	111 West Street	The Bar Harbor Club	1929-30	yes	<u>National Register property</u>
104-009-000	Guelph	111 West Street	Rosebriar	c. 1875	yes	<u>National Register property</u>
104-015-000	Charles Marinke Residence	130 West Street	Charles Marinke Residence	c. 1912		possible National Register district
104-032-000	Blanchfield House	37 Eden Street	Blanchfield House	c. 1865		architectural/ historical
104-033-000		41 Eden Street	Caruso Residence	c. 1890		architectural/ historical
104-037-000	The Crossways	4 Holland Avenue	The Crossways	1901	yes	<u>National Register property</u>
104-038-000	Westfield	120 West Street	Westfield	1901	yes	<u>National Register property</u>
104-039-000	Maisonette	118 West Street	Maisonette	1886	yes	<u>National Register property</u>
104-040-000	Chantier	116 West Street	Chantier	1887	yes	<u>National Register property</u>
104-041-000	The Kedge	112 West Street	The Kedge	c. 1870	yes	<u>National Register property</u>
104-058-000	Bar Harbor High School	93 Cottage Street	Bar Harbor Municipal Building	1907		<u>architectural/ historical</u>
104-061-000	Robert Hodgkins residence	69 Cottage Street	Cottage on Cottage			<u>architectural</u>
104-068-000	Petunia Cottage	110 West Street	Petunia Cottage	1887	yes	<u>National Register property</u>

104-069-000	Foster Cottage	108 West Street	Foster Cottage	1878	yes	<u>National Register property</u>
104-070-000		106 West Street	Manor House Inn	1887		<u>architectural</u>
104-092-000	Dr. Norton's Office	67 Cottage Street	Dr. Parks' Office			<u>architectural</u>
104-097-000	Thankful Cottage	1 Billings Avenue	Thankful Cottage	c. 1850		<u>architectural</u>
104-112-000	U.S. Post Office	55 Cottage Street	U.S. Post Office	1909	yes	<u>National Register property</u>
104-121-000		17 Main Street	Galyn's			<u>architectural</u>
104-137-000		23 Cottage Street	Cadillac North Face	c. 1900		possible National Register district
104-139-000		29 Cottage Street	Cadillac AG	c. 1910		possible National Register district
104-140-000	Criterion Theatre	35 Cottage Street	Criterion Theatre	1932	yes	<u>National Register property</u>
104-141-000	Odd Fellows Hall	39 Cottage Street	Odd Fellows Hall	c. 1937		local landmark
104-157-000	Haraden residence	130 Cottage Street	Carrying Place			<u>architectural</u>
104-181-000	Everett Liscomb residence	112 Cottage Street	Coplon Assoc./Dobbs Prod.			<u>historical personage</u>
104-237-000		73 Mt. Desert Street	Primrose Inn			<u>architectural</u>
104-238-000	Ash Cottage	69 Mt. Desert Street	Mira Monte Inn	1864		<u>architectural</u>
104-244-000	H.A. Brown Furniture	74 Cottage Street	Salon NaturELLES			<u>architectural</u>
104-254-000	Christian Science Church	57 Mt. Desert Street	White Columns Inn	1937		<u>architectural/historical</u>
104-255-000	Stonethrow	67 Mt. Desert Street	Stonethrow			<u>architectural</u>
104-268-000	American Legion Hall	70 Cottage Street	American Legion Hall			<u>architectural/historical</u>
104-297-000		47 Mt. Desert Street	Thornhedge Inn			<u>architectural</u>
104-317-000		45 Mt. Desert Street	Stratford House Inn	1900		<u>architectural</u>
104-318-000	St. Saviour's Church and Rectory	41 Mt. Desert Street	St. Saviour's Church and Rectory	1900	yes	<u>National Register property</u>
104-326-000	Central House	60 Cottage Street	Central House			<u>architectural/historical</u>
104-342-000	Bar Harbor Congregational Church	29 Mt. Desert Street	Bar Harbor Congregational Church	1951		<u>architectural/historical</u>
104-355-000		46 Cottage Street	Rosalie's			<u>architectural</u>
104-372-000		14 Cottage Street	Village Emporium	c. 1889		possible National Register district

104-373-000		8 Cottage Street	Epicurean			<u>architectural</u>
104-383-000	Emery Block Building	103 Main Street	Bar Harbor Savings & Loan Assn.			<u>architectural</u>
104-386-000	Lyford Woodard Building	109 Main Street	Fenton et al. Law Offices			<u>architectural/historical</u>
104-387-000	F.H. Moses Florist Shop	113 Main Street	Stone Soup	1904		<u>architectural</u>
104-392-000	Bar Harbor Police Station	38 Rodick Street	Coston & McIsaac			<u>architectural/historical</u>
104-401-000	Comfort Station	Firefly Lane	Information Building			<u>architectural/historical</u>
104-401-000	Bar Harbor Fire Station	Firefly Lane	Bar Harbor Fire Station	1911		<u>architectural/historical</u>
104-403-000	Village Green	Main and Mt. Desert	Bandstand, clock, fountain	various		local landmark
104-413-000		74 Mt. Desert Street	Holbrook House Inn			<u>architectural</u>
104-419-000	Holy Redeemer Roman Catholic Church	56 Mt. Desert Street	Holy Redeemer Roman Catholic Church	1907		<u>architectural/historical</u>
104-432-000	Y.W.C.A.	36 Mt. Desert Street	Y.W.C.A.	1913		local landmark
104-433-000	Jesup Memorial Library	34 Mt. Desert Street	Jesup Memorial Library	1911		<u>architectural/historical</u>
104-450-000	YMCA	26 Mt. Desert Street	Abbe Museum			<u>architectural/historical</u>
104-481-000 ₁	McKay Cottages	227 Main Street	McKay's Restaurant			<u>architectural</u>
104-492-000		194 Main Street	Ivy Manor			<u>architectural</u>
104-493-000		166 Main Street	Window Panes			<u>architectural</u>
104-494-000	Adler's Town & Country	164 Main Street	Independent Cafe/Katahdin Photo Gallery			
104-497-000	Butterfields	154 Main Street	Sailor & Hook			<u>architectural/historical</u>
104-504-000	Pine and Palm (florist) (original facade only)	134 Main Street	Acadia Corporation	c. 1883		<u>architectural/historical</u>
104-507-000	Sproul's Cafe	128 Main Street	Ward Building	1880	yes	National Register property
104-509-000	Bee's Candy	116 Main Street	Hemporium	c. 1880		(address error) <u>architectural/historical</u>
104-510-000	Caleb's	112 Main Street	The Barnacle			(map/lot error) <u>architectural</u>
104-512-000	First National Bank	102 Main Street	First National Bank			<u>architectural/historical</u>

Citizens’ Initiative

Article 4 - Only registered voters in the Town of Bar Harbor shall be permitted to vote on any appointed board, committee or commission. – Shall the above-described ordinance be enacted?

RESIDENCY A PREREQUISITE TO VOTING ON TOWN BOARDS

The Town of Bar Harbor hereby ordains that Bar Harbor Code Chapter 31, *Boards, Committees and Commissions*, shall be amended as follows (additions are underlined, and deletions are ~~struck through~~):

“Article IX General.

§31-50 **Residency a prerequisite to voting.** All voting members of all boards, committees and commissions that are appointed by the Bar Harbor Town Council, or that are appointed to any subsidiary board, committee or commission of said Council, shall be persons who are registered to vote in the Town of Bar Harbor. If permitted by this Chapter or by other Chapters of this Code, or by the Charter of the Town of Bar Harbor, persons who are not registered to vote in the Town of Bar Harbor may be appointed to such boards, committees or commissions, but they shall not be permitted to vote on any business that comes before such boards, committees or commissions.”

PURPOSE: The purpose of this amendment to the Bar Harbor Town Code is to prohibit persons who are not Bar Harbor voters from voting on boards, committees or commissions of the Town. (Non-residents could still provide expertise through non-voting appointment or participation on such boards, committees or commissions.)

Recommendations:

The seven member Town Council recommends rejection, by a vote of 7 to 0.

The 22 member Warrant Committee recommends adoption, by a vote of 15 to 3 with one abstention.

Citizens’ Initiative

Article 5 - LAND USE ORDINANCE AMENDMENT – Limits on Pier Length and Size of Berthed Cruise Ships – Shall an Ordinance entitled “An Amendment to the LUZO to Prohibit Berthing Piers for Large Cruise Ships” be enacted?

AN AMENDMENT TO THE LUZO TO PROHIBIT BERTHING PIERS FOR LARGE CRUISE SHIPS

The Town of Bar Harbor hereby ordains that Bar Harbor Code Chapter 125, the *Bar Harbor Land Use Ordinance* (LUZO), § 125-68(B)(6) shall be amended as follows (additions are underlined, and deletions are ~~struck through~~):

“(j) Notwithstanding and in addition to any other provision of this chapter, no person shall be permitted to construct or to operate a pier, dock or wharf, or other similar facility, or any water-related structure, that allows direct passenger disembarkation from, or embarkation onto, cruise ships capable of carrying more than five hundred (500) passengers; and further, no person shall be permitted to construct or to operate a pier, dock or wharf, or other similar facility, or any water-related structure, that is over three hundred (300) feet in length. These prohibitions are applicable regardless of whether such pier, dock or wharf, or other similar facility, or any water-related structure, is a stand-alone facility or is part of a passenger terminal.”

PURPOSE: The purpose of this amendment to the LUZO is to prohibit construction of a pier for the berthing of large-scale cruise ships in the Town of Bar Harbor.

Recommendations:

The five member Planning Board recommends rejection, by a vote of 3 to 0.

The 22 member Warrant Committee recommends adoption, by a vote of 14 to 4.

The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 11, 2019 for election of Town officers and referendum. Absentee ballots will be processed on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m. ***The last day to request an absentee ballot or to cast a ballot in person at the Municipal Building, prior to Election Day, is Thursday, June 6th.***

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, and poll hours on Election Day for the registration of persons desiring to register for this election. Must provide proof of identity and official document showing physical address, not a post office box. A Maine Driver’s license with current physical address would satisfy both requirements.

Given under our hands this sixteenth day of April 2019.

Municipal Officers of the Town of Bar Harbor

Gary Friedmann, Chair

Matthew A. Hochman, Vice Chair

Paul A. Paradis

Joseph Minutolo

Stephen Coston

Erin E. Cough

Judith C. Noonan

Attest:

A true copy _____
 Town Clerk of Bar Harbor, ME

CONSTABLE’S RETURN

By virtue of the within Warrant to me directed, I have warned and notified the inhabitants of the Town of Bar Harbor to assemble at the time and place and for the purposes therein named by posting attested copy of the within Notice on the Bulletin Board, Municipal Offices, being conspicuous public place within said Town on the ____ day of _____ in the year of our Lord Two Thousand and Nineteen.

Attest: _____
Constable of the Town of Bar Harbor

Attest: A true copy _____
Town Clerk of Bar Harbor, ME



TRANSFER STATION HOURS
EFFECTIVE JUNE 1, 2019

Transfer Station Phone #288-5201 Recycling Phone #288-4464

Winter Hours: Mid-October through Mid-May

Monday, Tuesday, Wednesday and Friday	8:00 AM to 3:45 PM
Thursday and Saturday	8:00 AM to 11:45 AM
Sunday	CLOSED
Veterans Day and Patriots Day	8:00 AM to 11:45 AM
Other Holidays	CLOSED

Summer Hours: Mid-May through Mid-October

Monday, Tuesday, Wednesday and Friday	7:00 AM to 3:45 PM
Thursday and Saturday	7:00 AM to 11:45 AM
Sunday	CLOSED
Memorial Day and Labor Day	7:00 AM to 11:45 AM
July 4th	7:00 AM to 9:45 AM

GLEN MARY HOURS

Winter Skating Hours:

Facility Open: 8:00 AM to 9:00 PM
(Pending weather conditions)

Summer Pool Hours:

Seven days a week	10:00 AM to 8:00 PM
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TELEPHONE DIRECTORY

TOWN OF BAR HARBOR

Website: www.barharbormaine.gov

Ambulance:

Emergency	911
Other Business	288-5554

Assessor	(assessor@barharbormaine.gov)	288-3320
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Code Enforcement	(ceo@barharbormaine.gov)	288-3329
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Finance Department	(treasurer@barharbormaine.gov)	288-5096
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Fire Department:

Emergency	911
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Other Business	(mbartlett@barharbormaine.gov)	288-5554
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Harbormaster	(bhhmaster@barharbormaine.gov)	288-5571
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Planning Department	(planningdirector@barharbormaine.gov)	288-3329
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Police Department:

Emergency	911
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Other Business	(bhpd@barharbormaine.gov)	288-3391
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Public Works Department

Public Works Director	(pwdirector@barharbormaine.gov)	288-1026
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Highway Division	(hwsupt@barharbormaine.gov)	288-4681
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Solid Waste Division	(recycling@barharbormaine.gov)	288-4464
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Transfer Station	(recycling@barharbormaine.gov)	288-5201
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Wastewater Division	(wwsupt@barharbormaine.gov)	288-4028
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Water Division	(water@barharbormaine.gov)	288-3555
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Town Clerk	(clerk@barharbormaine.gov)	288-4098
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Town Manager	(manager@barharbormaine.gov)	288-4098
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Tax Collector	(collector@barharbormaine.gov)	288-5096
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Schools Website: *Elementary:* <http://ces.barhbr.com> - *District:* www.mdirss.org

Conners Emerson School	288-3631/5708
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MDI High School – Principal	288-5011
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TOWN BOARDS & COMMITTEES

Meeting Schedule

Town Council	7:00 p.m.	1 st & 3 rd Tuesday
Board of Appeals	7:00 p.m.	As needed 2 nd Tuesday
Conservation Commission	7:00 p.m.	2 nd Monday
Design Review Board	6:00 p.m.	2 nd & 4 th Thursday
Harbor Committee	4:00 p.m.	2 nd Monday
Marine Resources Committee	4:00 p.m.	3 rd Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 st & 3 rd Monday
Planning Board	4:00 p.m.	1 st & 3 rd Wednesday
School Board –		
Bar Harbor	4:30 p.m.	1 st Monday
High School	7:00 p.m.	2 nd Monday