

# Town of Bar Harbor

Town of Bar Harbor • 2014 Annual Report



2014 Annual Report

# **Town of Bar Harbor**

**2014**

## **Annual Report**

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**Performance by the MDIHS Jazz Combo at 7:00 p.m.**

### **Annual Town Meeting**

*On*

**June 2, 2015**

**Open Town Meeting 7:15 p.m.**

**~ Held in Emerson School Gymnasium ~**

**~ Voter Check-in Required ~**

“Open Town Meeting”, June 2, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

**June 9, 2015**

**Election of Officers & Referendum**

**Polls Open 8:00 a.m. – 8:00 p.m.**

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*Cover Photo by Robert Levin*

*Public Works Complex, 50 Public Works Way*

*Built to accommodate Public Works, Highway Division, and Water Division*

*Occupancy date, April 2014*

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**BAR HARBOR TOWN COUNCIL**  
**and**  
**TOWN MANAGER**



*Left to right, back to front: J. Clark Stivers, David Bowden, Vice-Chair Gary Friedmann, Burt Barker, Peter St. Germain, Town Manager Cornell Knight, Chair Paul Paradis, and Anne Greenlee.*

# **Bar Harbor Town Council**

## **Vision**

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Efficient use of public funds, good governance in accordance with the Town Charter and citizen involvement will ensure ample access to goods, services, housing and education and afford our diverse residents and visitors an outstanding quality of life.

## **2015 Five Year Goals**

*~ FY15 through FY20 ~*

### **A. Taxes and Other Revenues**

1. Work with the manager to draft a Municipal Budget that will keep property tax increases to a minimum.
2. Work to identify opportunities to match potential revenues to incurred expenses to minimize impact on property tax and rate payers.
3. Work with the Finance Director and Assessor to understand possible variances/in-equities in commercial property assessment to determine the need for revaluation of all commercial properties.

### **B. Environment**

1. Work with the Marine Resources Committee and others to ensure that the water quality of Frenchman Bay is preserved by working with local, state and federal agencies and committees.
2. Work with other towns in the region to study and recommend solutions to the long-term issue of solid waste management and disposal.

### **C. Planning for Our Future**

1. Bring to Town Meeting a simplified, enforceable Land Use Ordinance.
2. Conduct no-cost evaluation of the Town's rooftops for the feasibility of installing photovoltaic panels to reduce the Town's energy costs; and encourage, where possible, "community solar" in which local residents and businesses cooperate to plan, invest in and benefit from solar technology responsibly sited on public or private facilities.
3. Develop and enact a Land Use Ordinance amendment to make existing shorefront cottage rentals conforming.
4. Review the town's process for siting and permitting public utilities and make recommendations for improvement.

## D. Services

1. Improve effectiveness and efficiency of public safety services, including continued exploration of collaboration with other towns
2. Investigate and make recommendations regarding the need for enhanced human resources functions within town government, including possible collaboration with other towns.

## E Infrastructure

1. Support, monitor and actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is completed.
2. Support, monitor, and actively engage Federal, State and Canadian officials, as well as other interested parties, to ensure that the ferry terminal remains a maritime facility for cruise ship berths and to ensure that any potential future ferry service has a publicly owned place to land in Bar Harbor.
3. Encourage and assist the Maine Port Authority to acquire the ferry terminal.
4. Sustain and grow cruise ship visitation within limits set by the Town Council on a yearly basis, to ensure that the income stream from cruise visitation continues to make Maine Port Authority acquisition of the ferry terminal viable.
5. Investigate options for construction of a parking garage, including the use of a public/private partnership.
6. Complete a master plan for the transfer station.
7. Design, fund and rebuild Harborview Park and Grant Park.
8. Continue to explore the feasibility of construction of a sidewalk from the Town Hill Playground to the Knox Road.
9. Explore potential for and promote construction of additional bike lanes on Crooked Road and along other roadways/routes, including when roads are reconstructed, and when collaboration is possible with Acadia National Park.
10. Determine cost of improving broadband service within downtown and providing it to areas of the town not currently served.
11. Complete review and make recommendations regarding sewer system expansion in conjunction with MDOT reconstruction of Route 3.
12. Study future space needs and options for public safety functions within Bar Harbor, as exploration of collaboration with other towns proceeds (see goal D-1)
13. Develop plan for protecting the integrity of the Fire Station building “envelope” and include recommendations in capital improvement plan.

## E. Governance

1. Introduce appropriate electronic voting technology to improve efficiency and accuracy of tabulating votes at annual open Town Meeting.

# TOWN MANAGER

To the Residents of Bar Harbor:

Enclosed in the annual report are the various town department reports and the audit of the town's financial status as of June 30, 2014.

This will be my first report to the town as I started work in October, replacing Jim Ashe the interim town manager. He started in the spring following the departure of long time town manager Dana Reed. I am delighted to be here and would add that the welcome from the town has been very heartwarming.

Some significant events and highlights of the year:

The town's unassigned fund balance decreased from \$840,746 to \$623,932. This balance along with the working capital balance allows the town to operate from the start of the fiscal year to the tax due date without the need to borrow funds. In the current budget \$266,000 of the fund balance will be used; \$117,160 will fund the Rte 3 project, \$82,840 towards the ladder truck reserve, \$53,000 for the contingency account and \$13,000 towards personnel costs. Less fund balance will be used in next year's budget in order to get the balance back to higher comfort levels as well as to maintain the town's high credit rating.

The Town Council transferred \$38,000 from their contingency fund for the remaining two phases of the Backyard Parking lot study. The costs of the consultant's work is shared equally with Ocean Properties. The final report will be issued in the spring.

The Maine Port Authority and Marine Atlantic of Canada continued negotiations throughout the year for the purchase and sale of the Ferry Terminal, but no agreement has been announced just yet.

In February the Town Council voted 5-2 to uphold the town manager's decision to terminate Police Chief Nate Young's employment. As a result of that action Mr. Young filed a lawsuit against the town, which is still pending.

The property tax mil rate was increased from \$10.01 to \$10.22.

The Wayfinding sign project received funding at the town meeting and new high quality signs will be installed in May. These signs will replace many other directional signs around the village area and reduce the cluttered look. The \$242,000 bond issue will be repaid with Cruise Ship funds.

A \$2.2 million bond was approved at town meeting to do renovations at the Municipal Building. By year end the repointing of bricks was underway and a new roof nearly completed. New windows will be installed in the spring and the first floor renovations will take place over the summer.

Neighbors to the proposed Emera electric sub-station site on Woodbury Road filed suit in July against the town and Emera. Emera is working with local advisory committees to find the best site for the sub-station and new transmission lines. The case is still pending.

In October and November the Town Council reviewed what was accomplished on their list of goals as well as what needed to be added. The new 5 year goal plan is listed on the pages that precede this report.

The Deer Herd Control Task Force presented their recommendations to the town, which was to have a limited hunt in the winter months on preapproved properties. The measure was defeated at the November election by a vote of 1175-1371.

In December the Towns of Mt. Desert and Bar Harbor extended the contract to share a Police Chief for an entire year. There had previously been 6 month agreements for Jim Willis to work for both towns. A formal agreement was adopted that shares the cost at 60% for Bar Harbor and 40% for Mt. Desert. The program is working very well.

I would like to thank the Town Council, Warrant Committee, staff and residents for their support and welcome to town. Please stop in or email me with any questions or concerns, [cknight@barharbormaine.gov](mailto:cknight@barharbormaine.gov)

Respectfully submitted,

Cornell Knight  
Town Manager

## TOWN CLERK

The Town Clerk's office continued to be busy issuing marriage licenses in 2014, the same volume as 2013. The office processed more than twice as many as 2012 largely due to the recent legislation, effective December 29, 2012, recognizing same sex marriage.

The Town Clerk's department website continues to offer online licensing through the State Departments' website for fishing and hunting and dog licenses. We also offer town and State of Maine application downloads for licenses and permits handled in the Clerk's office, such as: marriage licenses, liquor licenses, special amusement permits, and vehicle-for-hire permits. Click on 'Town Clerk' department for quick link access. We strive to improve town applications by making them fillable online, whenever possible.

The Gubernatorial election in November was a healthy voter turnout. There were 2,622 ballots cast, approximately a quarter voted by absentee ballots. The election staff was appreciative to have two ballot boxes to assist with the number of voters exiting the polls. I would like to express my utmost appreciation and gratitude to the dedicated Election Officials for their service to the community and to the Clerk's office every election.

In addition, I would like to acknowledge the one hundred twenty volunteers serving on the various town boards, committees, task forces, commission, and elected officials. Many individuals have served a number of terms and serve on more than one board. The number of volunteers does not include the on-call firemen or school volunteers. It's those who participate that impact the quality of life here. If you would like to participate, each June is the annual appointment of board members. Please check the list of open seats on the town's website: 'I Want To' Apply for Boards & Committees.

I would like to thank the Town Council and Town Manager Cornell Knight for their hard work; and the department heads, their staff, and Deputy Clerk Gary Mohr for their assistance when called upon. A special thank you to residents of Bar Harbor for the opportunity to continue to serve them.

Patricia A. Gray  
Town Clerk

## Town Clerk - Statistical Report - Calendar Year

<b>Dog Licenses Issued</b>	<b>2013</b>	<b>2014</b>
Kennel	1	1
Male/Female	51	61
Neutered/Spayed	682	581
<b>Totals</b>	<b>734</b>	<b>643</b>

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<b>Clam Licenses</b>	<b>2013</b>	<b>2014</b>
Resident Commercial	4	4
Resident Recreational	45	33
Over 65 Free/Under 16	19	5
Non-Resident Commercial	0	0
Non-Resident Recreational	86	116
<b>Totals</b>	<b>154</b>	<b>158</b>

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<b>Hunt &amp; Fish Licenses</b>	<b>2013</b>	<b>2014</b>
Resident	340	326
<b>Totals</b>	<b>340</b>	<b>326</b>

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<b>Record of Births</b>	<b>2013</b>	<b>2014</b>
Bar Harbor Residents	40	36
Non-Residents	50	72
<b>Totals</b>	<b>90</b>	<b>108</b>

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<b>Record of Marriages</b>	<b>2013</b>	<b>2014</b>
Bar Harbor Residents	29	40
Non-Residents	145	139
<b>Totals</b>	<b>174</b>	<b>179</b>

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<b>Record of Deaths</b>	<b>2013</b>	<b>2014</b>
Bar Harbor Residents	65	51
Non-Residents	23	30
<b>Totals</b>	<b>88</b>	<b>81</b>

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## **FINANCE DEPARTMENT** **(Including Assessing & Technology)**

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our accounting personnel provide an internal audit control function, processing invoices, payroll, bills for taxes, water, sewer, cruise ships and ambulance service; perform timely and accurate financial reporting, fixed asset tracking for control and insurance purposes and registers autos, trucks, boats and all recreational vehicles.

### **Personnel**

In 2014, the Finance Office continued to enjoy the services of **Sarah Gilbert**, our *Tax Collector* and *Payroll Supervisor* who has been with us for over 9 years and leads the effort to increase office efficiencies by more effective utilization of our government software and web site capabilities. **Joanne Higgins**, as part time *Bookkeeper*, maintains the payroll processing functions, tracks summer discounts on sewer, wastewater payables, calculates sewer capital charges and reconciles cash to maintain segregation of duties. **Jen Turcotte**, as *Ambulance Agent*, ably handles the electronic billing and collection activity for the ambulance service. She is in her eighth year here and is also responsible for Police & Harbor miscellaneous billings, sewer liens, payroll backup, tracks all revenue received from the cruise ship fees and is our *State Motor Vehicle Agent*. **Lacie Frost** is in her second year as *Finance Accountant* and assisted in formatting this year's annual budget. **Lacie** is the *State Inland Fishery* reporting agent, prepares and files the tax liens, reconciles and traces all deposits into the bank, provides the detail analysis function of quarterly water and sewer billing volume and tracks all incoming wire receipts as well as "on line" payments received. **Tasha Johnson** has been with us almost 4 years and retains the invoice payable duties along with the related purchase orders, 1099 reporting and invoice archiving duties for both the *General* and *Water* Funds. She also assists the Finance Director in certain detail tracking of \$63 million in Town assets for insurance and audit purposes throughout the year.

At the counter **Tasha, Jen and Lacie** all collect taxes, process vehicle, boat, ATV and snowmobile registrations, accept general permit collections, all parking tickets, as well as a portion of utility bill receipting for water and sewer.

*Assessor* **Justin Van Dongen** was appointed in April 2013 as the Town Assessor and has 9 years of service in the governmental field. The Assessor reports administratively to the Finance Director. Justin also splits some of his time on public safety 911 addressing duties as well as other GIS/map related responsibilities. The Assessing office provides the public with the capabilities of the *Maps on line* systems and maintains the popular *Property Tax Look Up* system which has a web component to allow the public to better access certain tax billing data. Justin and his Assessing Assistant, **Jenn Berry**, who is also a CMA, track over 3500 parcels and 400 personal property accounts.

**Steve Cornell**, the Town's *Technology Systems Administrator*, focuses on management of the Town's computers, backups, computer servers, security, internet, e-mail, video security systems for the Town departments, the WAN network, all technology purchases, public wireless access in the downtown parks, the website, the television broadcast and web streaming of Town government meetings, the phone system and helps maintain the radio frequency system monitoring of our Water and Water Division's pump/treatment systems. His broad responsibilities means that he is on call many times 24/7 to keep these critical networks and systems running. He is also the Town's representative and Chair of the *Cable Consortium*; the group of municipalities negotiating with *Time Warner* the renewal of the cable television franchise agreements (*expired March 2014*).

### **Municipal Building**

Part time assistance is required to help oversee certain building maintenance issues and, for the 8<sup>th</sup> year running, is the responsibility of **Tim Porter**. Tim keeps the equipment and building running safely and more efficiently, walkways free of snow and ice, dealing with the many service contractors (elevator, sprinkler, electrical, plumbing/heating, etc.), multiple tenants, space rentals and coordination of storage of Town records.

As the calendar year 2014 ended, work on the outside building envelope funded by the \$2.2 bonding approved at the June Town Meeting was fully engaged with the replacement roof 90% finished and the masonry repointing over half completed. Windows replacements for the entire building as well as interior renovations on the main floor will commence in 2015.

### **Financial Outlook**

During the annual review of the June 2014 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of our audited revenues in a "designated" working capital cash reserve in the Town's Fund Balance and the success of this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 24 years. The Town's *Standard & Poor's* bond rating was upgraded to **AAA** early 2014 (their highest rating) and is listed **Aa2** by *Moody's*; good ratings that help keep borrowing costs lower, especially for a small community. The \$2.2 million building renovation bond was issued at 3.45% (20 yrs).

### **Wastewater and Water Divisions**

Both the *Wastewater* and *Water* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The *Wastewater* fund remains fiscally strong and overall rates were increased by 4.7%

on July 1<sup>st</sup> 2014. Annual revenues billed to run the *Wastewater Division*, pay debt service and for capital investment are approximately \$2.2 million.

**Water Division** rates have remained the same since the last increase was made effective on January 1, 2013. In May 2014 the water staff vacated its rented Park St. space and the garage on Edgewood St. and moved to the Public Works Complex, paying a proportionate lease amount to the Town, based on space usage. In August 2014, that Edgewood St. garage building was sold. Much of the water billing, collections and customer communications are handled at the *Water Division's* office by Office Manager **Nancy Warner** but most other financial transactions, accounting, payables, extensive PUC reporting, etc., are taken care of by staff in the Finance Office on Cottage Street. Total annual water revenues generated are approximately \$1.8 million.

**Property Taxes Receivable**

Approximately 82% of the Town's total revenues are raised from property taxation. The 2014 year's taxes uncollected, expressed as a percent, at December 31<sup>st</sup> are slightly improved over the year before. At fiscal year-end, June 30<sup>th</sup> of this past year, the Town's tax collection rate reached 96.8% on its 2013 taxes, with the remainder of the unpaid properties (178) liened.

Tax Year	Property Tax Outstanding Balance	Dec. '14 %	O/S Balance	Dec. '13 %
2011	\$ 28,315	.2%	\$ 44,221	.4%
2012	\$ 28,922	.2%	\$ 298,834	2.2%
2013	\$ 244,447	1.7%	\$5,742,906	40.0%
2014	\$5,808,002	39.2%		

**Vehicle Registrations**

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$880,000 in the last fiscal year). Total motor vehicle *unit* registrations in 2014 were level compared to last year.

Calendar Year	2013	2013	2012	2011
<b>Motor Vehicle Registrations:</b>	<b>5068</b>	<b>5046</b>	<b>5167</b>	<b>5244</b>

**Cruise Ship Fund**

This fund was created in 2009/10 when fees were increased to \$4 per passenger. The use of the funds (averaging \$630,000 annually) is generally split 1/3<sup>rd</sup> each to three areas: *direct cruise ship related expenses* (Chamber summer help, Island Explorer, water quality studies, etc.), 1/3<sup>rd</sup> to the *capital improvement fund* for related items (e.g., Newport Drive Comfort Station), and 1/3<sup>rd</sup> to support

taxpayer funded operations (police, fire, public works and harbor department services) provided on cruise ship days.

### Town's Capital Assets

Listed below are the total original costs of all the Town's capital assets, excluding schools, as compiled by GASB#34 accounting rules @ 6/30/2014:

(in thousands)	Town (000's)	Sewer (000's)	Water (000's)	Total (000's)
Land	\$ 1,917	\$ 24	\$ 136	\$ 2,077
Buildings	\$ 6,635	\$10,836	\$ 1,833	\$19,304
Vehicles	\$ 3,430	\$ 281	\$ 185	\$ 3,896
Equipment	\$ 2,756	\$ 991	\$ 1,306	\$ 5,053
Roads	\$10,914			\$10,914
Sidewalks	\$ 2,256			\$ 2,256
Drains/Mains	\$ 2,569	\$ 7,623	\$ 4,243	\$14,435
All Other	\$ 4,042	\$ 83	\$ 1,593	\$ 5,718
<b>Totals</b>	<b><u>\$34,519</u></b>	<b><u>\$19,838</u></b>	<b><u>\$ 9,296</u></b>	<b><u>\$63,653</u></b>

### BOARD OF ASSESSMENT REVIEW

The *Board of Assessment Review* (BAR) hears abatement appeals that are filed with the Town. If a taxpayer's tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. The BAR will then schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public. The BAR heard two cases in 2010 but no appeals were filed from 2011 to 2014.

Members:	Terence O'Connell, Chair	Expires 2017
	Brent Walton, Vice Chair	Expires 2016
	Linda Martin, Secretary	Expires 2017
	Michael Blythe	Expires 2015
	Vacant	Expires 2015

Respectfully Submitted,  
*Stanley W. Harmon,*  
 Finance Director, Treasurer

## ASSESSING DIVISION

As of April 1, 2014

<b>Assessed Valuation of Taxable Property:</b>	<b>2013</b>	<b>2014</b>
Real Estate	\$1,422,610,600	\$1,433,030,600
Personal Property	\$13,164,020	\$16,090,300
<b>Real and Personal Property <u>TOTAL</u>:</b>	<b>\$1,435,774,620</b>	<b>\$1,449,120,900</b>
Property Tax Rate (Per thousand dollars of valuation)	\$10.01	\$10.22
Property Tax Levy:	\$14,372,104	\$14,810,015
State Valuation:	\$1,383,750,000	\$1,390,700
County Tax:	\$553,853	\$565,744
State Revenue Sharing:	\$188,604	\$132,152

### **PROPERTY TAX RELIEF PROGRAMS:**

#### **Homestead Exemptions**

In 1998, the legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$10,000 reduction in valuation (adjusted by the community's ratio of valuation to actual market sales). To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

#### **Veteran's Exemption**

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1<sup>st</sup>; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unremarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

### **Blind Exemption**

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

### **Business Personal Property Tax Reimbursement Program (BETR)**

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

### **Business Personal Property Tax Exemption Program (BETE)**

Provides business taxpayers with an exemption of the personal property tax on eligible business property placed in service within the state after April 1, 2008. More information and an application for exemption visit:

[www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm](http://www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm)

### **Tree Growth**

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

### **Farm and Open Space**

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

**Farmland** - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

**Open Space** - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

## PLANNING DEPARTMENT

### APPEALS BOARD

The Appeals Board heard, and approved one request to relocate a nonconforming structure in 2014 and heard one Administrative Appeal on the Emera substation located on Woodbury Road.

<b>Appeals Board:</b>	2014	2013
Administrative Appeals	1	0
Variance Requests	0	0
Relocation of nonconformity	1	1
Request for Reconsideration	0	0
Other	0	0
Workshops	0	0
Appeals Board Meeting Hours	1.5	1.5
<i>Total Appeals Board Activity</i>	3.5	2.5

### CONSERVATION COMMISSION

The Commission applied for, and received a Coastal Communities grant for \$11,000 to commence development of the Open Space and Recreation Plan in 2012. Along with the grant, the Town of Bar Harbor supplemented the remaining funds needed to execute and complete the plan. The Conservation Commission worked diligently with consultants on the plan and completed it in 2014. The Open Space and Recreation Plan will identify and establish linkages among land currently in conservation easement and other key open spaces, identify regulatory and other strategies to preserve the Town's most important natural and cultural resources, and update and map data pertaining to recreational lands and water access, cultural and historic sites, working/agricultural lands, natural areas/wildlife habitat, and lands vital to protection of water resources. A member of the Commission actively served on the Deer Herd Control Task Force.

### CRUISE SHIP COMMITTEE

The Committee worked to improve issues with Cruise Ship tour bus stops and drop off locations. The Harborview Park information Kiosk served in excess of 40,000 visitors during the time it was in place which is a 10% increase from 2013. Committee members continued to maintain and improve industry relations through member attendance at industry events. These events provide a forum to meet with industry representatives as well as our peers working with the cruise industry from other ports. Members of the Committee continue to facilitate the purchase of fresh locally caught lobster by Cruise

Lines while they were anchored here in Bar Harbor and will continue to work to ensure that this program is successful and continues in future years. Notable projects made possible with cruise funds this year are the servicing of the bonds to fund the Agamont Park Comfort Station, Barker Park, the Village Green Bandstand, the Town's match of the grant for the Port Security building, funding of the museum in the streets project that was completed in 2014. Cruise fees will service bond repayment for the downtown signage plan which has been completed and the signs will be installed mid May of 2015.

### **DESIGN REVIEW BOARD**

The Design Review Board approved many applications in 2014 for signage, the construction of the North Shore Tennis Center in Town Hill, the demolition and reconstruction of the Harborwear shop on Cottage Street, and the construction of the new Bar Harbor Dental Group building on Lower Main Street.

<b>Design Review Board:</b>	2014	2013
Certificates of Appropriateness Approvals	40	44

### **PLANNING BOARD**

The Planning Board wrapped up the process to repeal and replace the Bar Harbor Land Use Ordinance and held public hearings on the document. The Board reviewed applications for projects such as the 14 lot subdivision, Kebo Ridge; the North Shore Tennis Center in Town Hill; and the Bar Harbor Community Farm on the Gilbert Farm Road.

<b>Planning Board:</b>	2014	2013
New Completeness Reviews	8	11
Site Visits	6	2
Subdivision Sketch Plan Reviews	3	1
LUO Amendment Requests (from Public)	0	2
Planning Board Approvals	9	11
Subdivision Lots Approved	19	14
Minor Subdivision Amendments	0	1
Workshop Sessions	1	4
Planning Board Meeting Hours	28.75	36.75
<i>Total Planning Board Activity</i>	<i>74.75</i>	<i>82.75</i>

<b>Other tracking in the Planning Department</b>	2014	2013
Checklist Reviews	9	19
Development Review Team Meetings	0	0
Neighborhood or Abutter Meetings	0	0
Cruise Ship Committee work hours	8	16.5
Committee Meetings Attended	88	112
<i>Total Administration Activity</i>	105	147.5

*Please consider serving the Town in a Board/Committee/Commission capacity as there are always plenty of projects to work on and groups to work with. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!*

*Respectfully submitted,*

*Angela M Chamberlain, Interim Planning Director  
Linda Eddings – Administrative Assistant*

*With gratitude, we list the residents below that provide active service to the Town:*

**APPEALS BOARD**

Ms. Ellen Dohmen, Chair  
Term exp. 2015

Mr. Paul DeVore, Secretary\*  
Mr. Mike Siklosi, Vice Chair\*

Ms. Linda Martin, Secretary  
Term exp. 2016

Ms. Lindy Stretch  
Term exp. 2017

Ms. Kay Stevens-Rosa  
Term exp. 2017

Mr. Enoch Albert, Alternate Member  
Term exp. 2016

Mr. Roger Samuel, Vice Chair  
Term exp. 2015

\*Past members in 2014

## **CONSERVATION COMMISSION**

Ms. Jill Weber, Chair  
Term exp. 2015

Dr. Elissa Chesler  
Term exp. 2017

Mr. Jesse Wheeler, Vice Chair  
Term exp. 2017

Ms. Alex Miller  
Term exp. 2015

Vacant

Vacant

Ms. Cynthia Ocel, Secretary  
Term exp. 2015

Carla Haskell\*

Dessa Dancy\*

\*Past member in 2014

## **CRUISE SHIP COMMITTEE**

Mr. Eben Salvatore, Vice Chair  
Ms. Anne Greenlee  
Ms. Angela Chamberlain, Secretary  
Mr. Jeff Dobbs  
Mr. Jon Carter  
Mr. Charlie Phippen  
Mr. Jim Willis, Acting Police Chief  
Mr. Greg Gordon  
Mr. James Collier  
Mr. John Kelly

Ms. Amy Powers  
Mr. Paul Paradis  
Ms. Clare Bingham  
Mr. Ken Smith  
Mr. Sandy McFarland  
Mr. Fred Cook\*  
Mr. Chris Fogg\*  
Ms. Elizabeth McMullan\*

\*Past member in 2014

## **DESIGN REVIEW BOARD**

Ms. Barbara Sassaman, Chair  
Term exp. 2017

Ms. Erin Early-Ward  
Term exp. 2017

Ms. Martha Searchfield, Secretary  
Term ex. 2015

Mr. James Collier  
Term exp. 2016

Mr. Steve Demers, Vice Chair  
Term exp. 2014

Vacant

Mr. Pancho Cole  
Term exp. 2015

Doreen Willett, Vice Chair\*

\*Past member in 2014

## **PLANNING BOARD**

Mr. John Fitzpatrick  
Term exp. 2017

Mr. Basil Eleftheriou, Jr., Secretary  
Term Exp. 2015

Mr. Ivan Rasmussen, Chair  
Term exp. 2015

Mr. Tom St. Germain, Vice Chair  
Term exp. 2016

Mr. Joseph Cough  
Term exp. 2017

Mr. Marc Jaffrey\*

\*Past member in 2014

## **PARKING AND TRAFFIC COMMITTEE**

Mr. Rick Leiser, Chair  
Term exp. 2016

Mr. Sandy McFarland, Vice Chair  
Term exp. 2015

Ms. Judie Noonan, Secretary  
Term exp. 2016

Vacant

Mr. Matthew Bartlett  
Fire Chief

Mr. Chip Reeves  
Public Works Director

Mr. Jim Willis  
Acting Police Chief

Ms. Angela Chamberlain  
Interim Planning Director

Ms. Sherry Rasmussen, Chair\*

\*Past member in 2014

## CODE ENFORCEMENT DIVISION

The Code Enforcement Division's primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the demolition and rebuild of the Dog and Pony Restaurant, the demolition and rebuild of the Harbor Wear building at 32 Cottage Street, and a large office space renovation at the Jackson Laboratory.

<b>Building Permits by Category</b>	<b>2014</b>	<b>Value</b>
New Dwellings	32	\$7,179,063
Commercial/Industrial Permits	93	\$4,289,181
Garages/Additions/Other Improve.	154	\$3,551,593
<b>Totals</b>	<b>279</b>	<b>\$15,019,837</b>
Less Value of Improve to Tax Exempt		\$2,262,926
Total Value of Improve to Taxable Prop.		\$12,756,911

<b>Building Permit Activity</b>	<b>2014</b>	<b>2013</b>
Total Value of Bldg. Permits	\$15,019,837	\$32,468,805
Value of Taxable Projects	\$12,756,911	\$21,829,961
Number of Building Permits	279	307
Number of New Dwellings	32	28
Number of Plumbing Permits	100	107
Number of Electrical Permits	137	143
Number of Site Inspection	523	527
Scheduled Conferences in Office	208	226
Messages taken by Admin. Asst.	208	327
Violation Letters Sent	6	12

## **Administration**

The Code Enforcement Officer attended a variety of training programs in 2014. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

Angela M Chamberlain  
Code Enforcement Officer

### **Code Enforcement Office Staff**

Angela Chamberlain, Code Enforcement Officer

Linda Eddings, Administrative Assistant

# FIRE DEPARTMENT

## **Mission Statement:**

*The Bar Harbor Fire Department's Mission is to provide a range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies and other man made or natural disasters.*

The department responded to 504 fire calls for 2014. The calls are broken down as: Structure fire – 1, chimney fires – 2, vehicle fires - 6, fires other than structure – 12, woods fire – 2, assist EMS – 15, motor vehicle accidents – 38, water rescue – 2, hazardous materials incidents – 11, carbon monoxide – 12, electrical related incidents – 21, sprinkler system/water related incidents – 19, smoke/odor investigation including ventilation of buildings – 34, stand by for Lifeflight of Maine – 46, elevator rescues – 4, public safety hazards – 4, public service assistance – 13, unattended outside fires – 10, mutual aid – 5, false alarms – 249.

Call firefighter Jon Levesque was promoted to the position of Lieutenant of the department. Jon has been a valuable member of the fire department since 2003. He brings an excellent work ethic, and leadership to his new role. He continues to strive to improve his skills as a firefighter, and in turn is an excellent leader for others to follow.

I attended a four day Combination/Volunteer Fire Chief's Conference. The conference is put on by the International Association of Fire Chief's. This is the second time I have attended this conference and it has shown to be very beneficial to attend. The conference covered a wide range of topics from recruitment/retention, active shooter preparedness, and fire science dynamics.

The Island fire chief's hold regularly scheduled meetings. There are several projects we are working on together, with the most notable project an Island wide training facility. We have met with Superintendent Howard Colter, Principal Matt Haney, and MDI High School Board of Trustees to discuss the possibility of having the training facility on the High School campus. All parties from the High School are very receptive to the idea, and are working with us to see if it can be made possible. The biggest challenge we are all facing on the Island is the shortage of volunteer firefighters. We continue to discuss this problem, and work on improving the responses to our neighboring communities to help offset the lack of firefighters we are all dealing with. The devastating fire for a local business in September is an excellent example of how well all the fire departments on the Island and Trenton work together.

A thorough look of the exterior of the fire station was completed by Building Envelope Specialist from South Portland. Many areas of exterior of the building are in need of repair, as cracks and water intrusion are evident. It is the opinion of the inspectors we get the issues addressed before the problems get worse.

A bond of \$400,000.00 has been proposed FY16 for the needed exterior repairs of the fire station.

I would like to thank all the dedicated and hardworking firefighters that serve the Town of Bar Harbor. Many hours annually are spent at work, training and responding to calls. Without their committed service to the Town of Bar Harbor we would not be able to deliver the high level of service that our community has come to expect and deserve.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, Town Manager Cornell Knight, the Honorable Town Council, Department Heads and members of their respective departments, all members of various boards, Fire Department members, and their families.

Matthew Bartlett  
Fire Chief

### **Bar Harbor Fire Department Staff**

#### **Fulltime staff:**

Fire Chief Matthew Bartlett	
Assistant Fire Chief John Lennon	Captain Jai Higgins
Captain John Sanders	Firefighter/Paramedic Jon Zumwalt
Firefighter/Paramedic Josh Farrar	Firefighter/EMT Henry Brown
Firefighter/EMT Jason Richter	Firefighter/Paramedic Basil Mahaney
Firefighter/Paramedic Jon Wardwell	

#### **Call Staff:**

Captain Dan Daigle	Lieutenant Doug Dubois
Lieutenant Matt Horton	Lieutenant Jon Levesque
Sean Hall	Todd Hardy
Chuck Colbert	Tim Porter
Rob Gaynor	Michael Bailey
Pat Kilbride	Rob Jordan
Sheldon Goldthwait	Tom Wallace
Liz Graves	Zach Soares
Colton Sanborn	Carrie Jones
Christian Johnson	Tom Chisholm

# AMBULANCE DIVISION

## **Mission Statement:**

*The Town of Bar Harbor Fire Department Ambulance Service's primary mission is to provide a model system of emergency medical services (EMS). To provide the highest quality care in the pre-hospital setting subscribing to a collaborative effort for the effective delivery of EMS through facilities, equipment, and resources under the guidance of Maine EMS.*

## **Accomplishments for 2014:**

The Ambulance Service responded to 1080 runs for the year. Types of runs were: local emergencies 922, local routine transports 78, out of town emergency inter-facility transfers 25, out of town routine inter-facility transfers 80.

During the summer we see an increase in our call volume, double and triple call, and request for transfers from MDI Hospital. In an effort to meet the call demand we hired Per Diem Firefighter/EMT's. We scheduled Per Diem personnel to work twelve hour shifts five days of the week. Having the extra person on duty respond to fire and EMS calls proved to be very valuable, and we are planning to increase the Per Diem coverage from five to six days this summer.

The department participated in numerous public education presentations. Topics were fire and health safety presented at the YMCA Healthy Kids day, Downeast Horizons, Connors-Emerson Elementary School, and local housing facilities. Also staff participated in a student flu vaccination clinic at Mt. Desert Island High School.

Staff continued training with neighboring agencies and local facilities through continuing education presentations, training scenarios, and using a human patient simulator. This training cooperation ran in addition to the department's regular in-house training.

Staff assisted other Town departments by reviewing Blood Borne pathogen training with employees to maintain compliance with established state and federal rules.

Ten full time personnel provide ambulance staffing: one EMT-Basic, three EMT-Intermediates, six Paramedics. Several members of the call firefighters have EMS licenses as well. Basic EMT's are Todd Hardy, Doug Dubios, Tom Chisholm, Tom Wallace, and Paramedic Sean Hall.

Through continuing education, quality assurance, peer discussions and review, the Ambulance Service is always striving to provide quality, efficient, and professional emergency medical services to the residents and visitors of Bar Harbor.

Matthew Bartlett, Fire Chief

## **POLICE DEPARTMENT**

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2014 Annual Report for the Police Department.

*The Bar Harbor Police Department's primary mission is to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by vigorously delivering the best possible services.*

During 2014, the Police and Dispatch Departments changed our approach for the way we document information in our records management system. These changes also require us to change the format of our annual report from prior years. When our Dispatchers receive calls and dispatch services from various town departments, we document those actions, each is referred to as a call for service. When our Police Officers respond to citizen complaints or initiate activity we document those actions, each is referred to as an incident. During 2014 our Dispatchers processed approximately 8,442 calls for service. This total is consistent with prior years.

Our Officers investigated approximately 4,102 incidents and 377 traffic accidents during 2014. Included in the total number of incidents are; 646 911 Hang up calls, 263 Well Being Checks, 238 Animal Complaints, 190 False Burglar Alarms, 140 Parking Complaints, 96 Thefts, 94 Noise Complaints, 76 Operating Under the Influence, 64 Harassment, 36 Disorderly Conduct, 32 Bail Violations, 30 Criminal Mischief, 24 Domestic Violence Assaults, 15 Simple Assaults, 10 Drug Violations, 10 Burglaries, and 6 Sexual Assaults. Also included in the total number of incidents were officers assisting other agencies, investigating traffic complaints and reports of suspicious activity, as well as responding to other non-criminal complaints.

Our Department shares it's Police Chief and Administrative Assistant with the Mount Desert Police Department and is staffed with an Administrative Lieutenant, Patrol Lieutenant, Sergeant, 9 Patrol Officers, 4 Dispatchers, 1 Part Time Dispatcher and 2 seasonal parking enforcement employees. From October to May each year, one of our Full Time Police Officers is assigned to the Connors Emmerson School as a School Resource Officer.

Officer Judson Cake was hired as a full-time patrol officer in 2013 and attended the Maine Criminal Justice Academy (MCJA) for their eighteen week Basic Law Enforcement Training Program in January of 2014. He received extensive training in officer safety, criminal investigation, standardized field sobriety testing, law enforcement ethics, firearms, and emergency vehicle operation.

Jerrod Hardy was hired as a part-time non-sworn employee who was cross trained for dispatch and traffic control. He was utilized to fill open dispatch shifts throughout the year. When additional help was needed on days when there were multiple ships in port, he assisted full time officers to staff the cruise ship details to ensure operations ran smoothly.

Many officers attended training outside the agency in 2014. Officer Timothy Frost attended training with the Maine Drug Enforcement Agency at the MCJA in March

and completed field training with their Downeast Task Force Office. Officer Frost's assignment has facilitated collaboration between our department and the Maine Drug Enforcement Agency and he has now been appointed as a Resident Agent for their agency. This designation provides us with reimbursement opportunities along with the required authority and administrative supports to allow him to conduct investigations and enforcement with the MDEA.

We have two Officers, Officer Soren Sundberg and Officer Dustin Tierney, assigned to the Hancock County Underage Drinking Task Force. This is a Hancock County Sheriff's Department based, interagency task force with members coming from several Police Departments in the county. Task Force Members who are specially trained are available for response to large gatherings where underage drinkers are present and also perform patrols targeted toward underage drinking enforcement.

Officers Bradley O'Neil and Officer Christopher Wharff attended an advanced boat operation course held at the Federal Law Enforcement Training Center (FLETC) in Georgia. This week long training expanded upon a training they received at FLTEC in 2013 for security patrols during cruise ship visits.

Sergeant David Kerns attended Leadership in Police Organization, a three week International Association of Chiefs of Police course, which is designed for today's law enforcement leaders and covers individual, group, and organizational leadership strategies for maintaining professional and ethical police agencies.

Officer Eric McLaughlin and Officer Dustin Tierney attended a Field Training Officer course hosted by Portland Police Department. This developed two additional officers trained as field training officers for the Department. After attending the course, they updated the departments training manual and added material pertinent to current policing practices.

Each year the officers complete mandatory online trainings using the Maine Law Enforcement Online Training Center. This year trainings involved 12 hours of MCJA requirements on topics including Case Law, Domestic Abuse Risk Assessment and Elder Abuse and Exploitation. In addition, officers completed 4.5 hours of online training to satisfy OSHA requirements in areas such as Criminal Justice Information System (CJIS) Security Awareness, Hazmat, and Bloodborne Pathogens. Online training has become a useful tool for the Department, allowing the officers to get the majority of their mandatory training hours completed during their scheduled shifts, cutting back on overtime associated with attending and instructing these yearly trainings.

Along with other Law Enforcement Agencies in the area, our Department participated with the redevelopment of the Maine Chiefs of Police Association District 7 Training Council. This training council is intended to be administered by Supervisors from the different agencies in Hancock and Washington County who receive guidance and direction from their Police Chiefs regarding training content. These training topics are often non-mandatory but relevant topics. The Training Council sponsored Internal Investigation Training in 2014 and it was held in Bar Harbor. Officers from many surrounding agencies participated.

James K. Willis, Chief of Police

## **Bar Harbor Police Department**

### **Officers**

Lieutenant James Pinkham

Sergeant David Kerns

Sergeant Shaun Farrar

Officer Timothy Bland

Officer Eric McLaughlin

Officer Timothy Frost

Officer Soren Sundberg

Officer Bradley O'Neil

Officer Christopher Wharff

Officer Dustin Tierney

Officer Larry Fickett

Officer Judson Cake

### **Dispatchers**

Sharon Worcester

Adam Vanwhy

Lori Bartlett

Karen Richter

### **School Crossing Guards**

Susan Maristany

Susan Murphy

Ann Worrick

### **Animal Control Officer**

Diana de los Santos

# HARBOR DEPARTMENT

## **Mission Statement**

*The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.*

*The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.*

## **Harbormaster Report**

The Harbor Department had another busy season during 2014. The recreational boating activities and yacht visitation continued to increase compared to recent years.

Assistant Harbormaster Lori Bartlett worked through the summer season and throughout the busy fall cruise ship season. Lori continued to do a great job serving the community and visitors to the harbor. Her efforts are greatly appreciated and contributed to making 2014 another successful year for the Harbor Department.

The Harbor was host to the annual July 4<sup>th</sup> fireworks display, which was enjoyed by a large crowd of spectators both on the water and along the waterfront. The weather was unsettled but did not negatively impact the event.

Bar Harbor had another busy cruise ship season with a total of one hundred twenty seven ships, of one hundred thirty eight scheduled, visiting from May through October. There were a few cancellations due to inclement weather and mechanical problems, a total of eleven of the ships scheduled by the end of the season. There are one hundred forty reservations to date for 2015, as the upward trend in ship visitation continues. The Environmental Monitoring Project results showed no degradation of Frenchman Bay water quality in relation to cruise ship visitation.

The Harbor Department responded to numerous calls for assistance in 2014 including disabled vessels in need of tow, overdue vessels, injured persons and a number of stranded hikers caught by the incoming tide on Bar Island. I would like to thank local volunteers Steve Burns and David Spear who assisted the department during the year.

## **Harbor Committee Report**

The Harbor Committee held four meetings and continued to address a variety of important issues related to operations on the Bar Harbor waterfront.

I would like to thank the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

## **Harbor Committee Members**

Jon Carter, Chair      Juanita Young, Vice Chair      Ron Landis, Secretary  
Lynne Williams      Lawrence Nuesslein III      Gary Fagan      Sherry Rasmussen

## **Marine Resources Committee Report**

The Committee had a very productive year during which they held eight meetings. The committee coordinated and conducted clam population surveys at Hadley Point, the Bar and Western Bay. The Committee was very helpful with getting a Request for Proposals and selecting an organization to conduct cruise ship water quality testing during the busy cruise ship season. In addition, Committee members continued to monitor shellfish habitat to ensure the health and sustainability of clam populations throughout the Town. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

## **Marine Resources Committee Members**

Chris Petersen, Chair	Ron Landis, Vice Chair	Megan Mcosker, Secretary	
Natalie Springuel	Scott Swann	Mike McKernan	Matt Gerald

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen  
Harbormaster

## HIGHWAY DIVISION



*Left to right, back to front: Foreman Richard Jamison, Travis Smith, Joseph St. Pierre, Bill Soukup, Jonathan Wood, Patrick Kaemerer, Jordan Pelletier, Superintendent Scott Wood, Office Manager Suzanne Banis, Christopher Lewis, Brandon Leavitt, Scott Hopkins*

## WATER DIVISION



*Left to right: Reginald Wilson, Brady Anderson, Mark Kidder, Office Manager Nancy Warner, Terry Tinker, Superintendent Jeff Van Trump.*

## **PUBLIC WORKS DEPARTMENT**

As the Department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission; the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. The Water, Wastewater, Highway and Solid Waste Divisions handle the operational aspects of those specific areas. They are supervised by Jeff Van Trump, Scott Wood and Ron Graves, respectively. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally the mechanics within the Highway Department are performing maintenance work for the Police Department vehicles and perform inspections for the entire fleet of Town owned vehicles.

### **Highway Division**

The winter season was an average one with 48 inches of snow between January and April of 2014, with the biggest storm on February 15 – 16, 2014, that dropped 18 inches of snow to the area.

Once again, for the seventh straight year, we composted more than any of the previous seasons. It has begun to level out but we consistently average processing 1,100 cubic yards of compost per year at the Hulls Cove facility for residents' use.

There were several big projects over the construction season. The first was to prepare for the fall overlay of asphalt on several roads (listed below). Eleven hundred forty feet of road/driveway culverts were removed and replaced, along with three miles of tree trimming/removal and roadside ditching. The project to re-map and clean the storm drain infrastructure continues. Additionally, the Highway crew provided support to the Pier railing replacement project.

As is the norm, the Town's Parks and Recreation infrastructures had some maintenance projects completed. Soccer nets were replaced as were field #3 bases and batting cage. Backstop fencing was replaced on fields #1, #2, #4 and #5. Ball diamond upkeep is maintained in collaboration with the Acadian Little League.

Another project completed was the renovation to the Athletic Field comfort station in the spring. In addition to the rehab, the HUB of Bar Harbor donated a water bottle refill station which was installed at the Athletic Field comfort station in July 2014.

Two new vehicles were purchased in 2014: A 2015 Freightliner 108SD dump truck with hoist, spreader and plow, and a 2015 Chevrolet one-ton truck with spreader and plow.

## **Road Reconstruction**

Center and Oliver Streets – Full depth reconstruction to be completed in the spring of 2015.

## **Paving**

West Street – Overlaid from Holland Avenue to Bridge Street.

Clark Cove Road – Overlaid entire length.

Crooked Road – Overlaid from Old Norway Drive to Norway Drive.

Hadley Point Road – Overlaid entire length.

Indian Point Road – Overlaid on the last mile to the Mount Desert town line.

Mill Brook Road – Overlaid entire length.

Old Bar Harbor Road – Overlaid entire length.

Sand Point Road – Overlaid from Old Bar Harbor Road to Bishops Way.

Old Bar Harbor Road Sidewalk

## **Solid Waste/Recycling**

The recycling revenues were 2% down in 2014 due to lower commodity pricing over the summer. Net revenue for all recycled goods in 2014 was \$60,985, and in 2013 we netted \$62,088. In 2013 we shipped 735 tons, and in 2014 we shipped 783 tons. In comparing the average cost per ton we were receiving for our recycled goods, one can see the resulting decrease in revenue. Considering scrap metal, newsprint, mixed paper and cardboard, the average prices we received in 2013 were \$144, \$73, \$61 and \$118, respectively. The average prices per ton received for the same materials in 2014 were \$140, \$68, \$49, and \$104, respectively.

For our Municipal Solid Waste (MSW), we have witnessed a small increase in tonnage. In 2013 we shipped 5,173 tons of trash compared to 5,255 tons in 2014.

The scrap metals receiving area was moved to the new Public Works Facility in December 2014.

The Municipal Review Committee (MRC) continues their work planning for the expiration of MSW disposal agreements with Penobscot Energy and Recovery Corporation (PERC) in 2018. The MRC is the group organized to oversee PERC operations on behalf of the 187 municipalities that are limited partners in PERC. Concurrently with the waste disposal agreements expiration, the power purchase agreement with Emera (formerly Bangor Hydroelectric) terminates also. The landscape in which your trash has been handled for nearly 30 years has the potential to change dramatically.

Two years ago the MRC sent out a Request For Engineering Interest (RFEI) for new technologies as well as interest in retrofitting the PERC plant. The MRC selected to investigate a process that produces engineered fuel products. The company who owns this technology is called Fiberright. A feasibility study performed by the University of Maine confirmed that the technology was valid and scalable to the MRC member's needs. The

MRC entered into a development agreement with Fiberight and has since purchased an option on a piece of property in Hampden to site the facility. The permitting process has begun and the goal is to have the facility operational by 2018. Much more information will be coming to MRC members in the upcoming year in order to obtain appropriate approvals from the membership.

### **Wastewater Division**

Bob Kane retired from the Wastewater Division after 45 years of service for the town. Bob led the division through many changes over his years in the supervisory position here. His tenure is an example of long term dedication the Town has experienced with a number of its employees. Thank you Bob!!

With Bob's retirement we've restructured the Wastewater Division. Jeff Van Trump has been assigned supervisory duties at Wastewater in addition to his responsibilities at the Water Division. This position is now called the Utilities Superintendent. In addition, Pat Lessard transferred from the Highway Division to Wastewater.

The year ended with a recorded total rainfall of 64.74 inches, which resulted in 12 overflow events for 2014 versus 6 for 2013. Intensity and length of storms are leading contributing factors to overflows.

Sewer reline work was completed on Oliver Street and Center Street and will continue into the spring of 2015.

Under the Town Council-approved draft 2010 Combined Sewer Overflow (CSO) master plan, Wastewater personnel made a number of repairs to remove inflow and infiltration (I&I) flow. A section of sewer main was repaired on Mount Desert Street. The Woodbury Park project was completed resulting in significant reduction to I&I flows. As these projects demonstrate, flow monitoring continues to be a crucial element to the CSO program which was a significant part of the Line Maintenance crew's efforts throughout the year and further described below.

The Line Maintenance crew is in the process of completing year five of the second rotation of the five-year line maintenance program. The work consists of the crew cleaning the sewer mains and locating services. The amount of footage cleaned in 2014 was 15,280 feet. After this is accomplished, the mains are also inspected using a camera and are located using Global Positioning System (GPS). In addition, 14,900 feet of main was TVed and logged in our GPS mapping system this year. We now have line and sewer manhole information linked to the mapping system as well as the TV records. These maps enable the crew to be more efficient in diagnosing problems in the system and providing information to customers.

Of course your Wastewater Crew continues routine work which includes, but is not limited to property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The inspector processed 10 sewer

connection permits this year. All 10 of these were new connections. Besides the specific tasks above, the waster crew performs routine maintenance on three plants and ten pump stations.

## **Water Division**

This is the first full year operating the newly renovated the Duck Brook Pump Station. The renovation included the addition of ultraviolet light (UV) disinfection, pumping upgrades, piping upgrades, building improvements and chemical feed upgrades. The upgrades were required to achieve compliance with new drinking water regulations. The first year of operation has gone well with no problems to report.

We are in the eighth year of our meter replacement program. This year we replaced 35 meters bringing the number replaced to 1215. We are replacing old meters with remote radio read meters. Many customers have seen the benefits of the new radio read meters. In 2014 we notified approximately 122 customers that they had leaks in their plumbing. Of those customers 23 had water leaks greater than 25 cubic feet per hour (187 gallons per hour or 3 gallons per minute). The largest being 135 cubic feet per hour (1010 gallons per hour or 17 gallons per minute). By notifying customers of the leaks in their plumbing we have saved many customers hundreds if not thousands of dollars in water and sewer bills and personal property damage.

This year, in conjunction with road reconstruction projects on Oliver Street, Center Street and Crooked Road, we replaced 1100 feet of 2 inch galvanized water main and 1410 feet of 6 inch cast iron water main. The replacement of these water mains improved water flows and water quality for customers those areas.

Due to our main replacement program and aggressive response to leaks, our lost water quantity has continuously dropped for the past seven years. In 2014 we repaired 5 water main leaks and 3 service line leak. This year our lost water quantity reported to the PUC went from 13.3% in 2013 to 12.6% in 2014. Our goal is to achieve well under 10% water lost.

The new Public Works Facility is completed in Hulls Cove and the Highway and Water Divisions have completed the move into the facility. I would like to thank again the Town Council, Warrant Committee and voters of Bar Harbor for approving this project. This was a huge undertaking and is proving more and more every day to be the right decision.

I continue to find it very gratifying to work for the Town mainly due to the men and women I have the privilege to supervise. Many thanks to the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication in what can be a thankless and often times less than pleasant job. To my entire crew, a sincere thanks for your efforts! Because of your work, Bar Harbor continues to be a clean, safe place to live.

I would also like to thank the citizens of Bar Harbor, the Town Council, Town

Manager Cornell Knight, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure to work with.

Chip Reeves,  
Public Works Director

**STAFF:**

**Highway Division**

Suzanne Banis, Office Manager

Scott Wood, Superintendent

Richard Jamison, Foreman

Scott Hopkins

Travis Smith

Joseph St. Pierre

Bill Soukup

Jordan Pelletier

Jonathan Wood

Christopher Lewis

Patrick Kaemerer

**Wastewater Division**

Jeff Van Trump, Superintendent

Brion Kane

Edward McFarland

Shawn Young

Travis Jones

Michael Ganz

Tony Griffin

Daniel Ranzoni

Richard Trennam

Patrick Lessard

**Water Division**

Jeff Van Trump, Superintendent

Terry Tinker

Mark Kidder

Reginald Winslow

Brady Anderson

Nancy Warner, Office Manager

**Solid Waste Division**

Ronald Graves, Superintendent

Robert Higgins

Samuel Bannister

## SOLID WASTE DIVISION



*Left to right: Robert Higgins, Samuel Bannister, and Superintendent Ronald Graves*

## WASTEWATER DIVISION



*Left to right: Superintendent Jeff Van Trump, Patrick Lessard, Edward McFarland, Brion Kane, Travis Jones, Tony Griffin, Shawn Young, Daniel Ranzoni.*

## ELEMENTARY SCHOOL PRINCIPAL'S REPORT

The present enrollment for the Conners-Emerson School is as follows: Total: 372  
(10/14)

<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
37	31	36	38	42	44	50	43	51

I am pleased to share our student and staff accomplishments for the 2013-14 school year. Our students and staff continue to excel in many areas, in addition we continue to have several successful academic and co-curricular teams.

**The Pickles Robotics Team** included: Brandon Dagenais, Robbie Denegre, Taki Ishimura, Yash Nair, Nate Ingebritson, Lucas Ingebritson, Anna Naggert, and Thomas Kostanje; Coached by Dave Gallup, Wythe Ingebritson, and Jim Kadin.

They traveled to St. Louis for the World Competition and placed:

1st Place Strategy and Innovation

3rd Place Robot Table Top

At the States they placed:

1st Place Overall

1st Place Table Top

**NXT to Protect Team** included: Martin Sweeney, Avery Churchill, Tejal Nair, Eva Bonsey, TJ Willis, Cody Parker, Alain Zhang, Winslow Jeffery, Spencer Dominy

Coached by Sarah Winne and Gary Churchill.

NXT to Protect Robotics Team

2nd place Gracious Professionalism at States

Our **Middle School Math Team** was named State Champions in 2014, members included: Emerson Winslow, Carolyn Graber, Yash Nair and Taki Ishimura, with Ms. Sarah Winne named State of Maine Math Coach, accompanying the team to Florida for the National Competition.

## Math Team Individuals

Taki Ishimura: 2nd overall at chapter, 3rd overall at states, with a place on the State Math Team, Tied for 1st place in School AMC 8

Yash Nair: 1st overall at chapter, 1st overall at states with a place on the State Math Team, Tied for 1st place in School AMC 8

## Math Olympiads

Nate Ingebritson, School Winner

Silver Stars (top 10% nationally) to Anna Redgate, Logan Beckwith, and Nate Ingebritson

**The Swallowtail Fiddlers** under the direction of Mrs. Rebecca Edmondson were invited to perform at the Maine Assistant Principals Conference. Both the **Jazz Band** and **Show Choir** continued their number '1' ratings at the state level in their respected divisions, with the pit orchestra for show choir receiving the outstanding all-student pit award. Music teacher Rebecca Edmondson was nominated as Maine Teacher of the Year.

The **Destination Imagination Team** placed in the State Competition, earning them an invite to the world championships in Tennessee.

The school had 5 **Solar Cars** at the state competition -

*The Rainbow Rod* (Lucas, Oliver, & Tyler)

*Bobby Joe McFlinch* (Nathan, Stephen, & Tristan)

*Dayz* (Zachary, Yarrow, Aidan, & Dominic)

*Ashtuiz* (Tim, Luiz & Ashton)

*100% Recyclable* (Gloria & Andrea)

The **Girls Basketball Team** were league champions, with the boys basketball team runners- up.

In our **PE department**, Ms. Rachel Colby and Mr. Brian O'Connell were featured in the nationally published, *The Physical Educator* for their Olympics unit.

As always we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, college and high school students working with our school on a weekly basis. The local **PTSA** supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the Family Arts Night and the Science Fair.

The students and staff at our school strive to give back to the community with food drives for the local food bank, hat and jean days, which raise money for local causes and families in need.

Our school continues to celebrate diversity and individual uniqueness, with our **Civil Rights Team** and **Kids for Kindness** club continuing to educate the student body on the prevention of bullying and harassing behaviors. This year the Kids for Kindness group painted a ‘friendship bench’ for students.

The **Library Aide and Advisory Committee** makes recommendation for books to purchase for the school, as well as to volunteer in the library, helping students locate and check out books.

This past year several of our beloved teachers retired after many years of service to the students and community of Bar Harbor, Mrs. Roxie Brechlin, Ms. Carol Chappell, Mrs. Ellen Grover, Mrs. Susan Hersey, Mrs. Toni McKay and Mr. David Renault. Ms. Rachel Colby, Mrs. Donna Coleman, Ms. Katie Toole and Mr. Joseph Wainer moved onto other schools. I want to publicly thank them for their years of service to our students and wish them all the best.

We welcome new staff members, Mrs. Gloria Delsandro~Assistant Principal, Mrs. Mariah Baker~ Grade 4, Mr. Shane Ellis~Music, Mrs. Kim Heist~Reading, Mr. Brian O’Connell~ PE/Health, Ms. Maria Simpson~Grade 7 English Language Arts and Mrs.Kelsea Carr-Squires~~School Nurse.

The staff and students at Conners-Emerson continue to be most appreciative of the community’s contributions and support. Community members continue to be an important part of our school by volunteering their time and resources, as well as acting as mentors for our students. Over 100 community members participated in our annual “Business of Reading’ week long celebration by coming into school and reading to our students.

Please feel free to visit your school and see the students and staff in “action.” We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://ces.barhbr.com/> or email [bneilly@mdirss.org](mailto:bneilly@mdirss.org).

Respectfully Submitted,  
Barbara Neilly,  
Conners-Emerson Principal

## Professional Staff

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
Neilly, Barbara	Principal	Cert Com,	34	5
Delsandro, Gloria	Asst. Princ	Stakeholders	16	5
Allen, Karen	Grade 7	Math	13	5
Baker, Mariah	Grade 4	ELA	6	4 +
Barter, Karen	Grade 1	Math Comm	33	4
Barter, Rick	Tech Inst	Technology	24	5
Bland, Tim	School Resource Officer		4	4
Boardman, Brian	Grade 5	Math	9	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	23	5
Chappe, Marc	Grade 8	Lang. Arts	28	4
Dority, Heather	Grade 4	SS/ELA	7	4
Dyer, Amanda*	K	Co-Curric	25	4
Edmondson, R.	Music	Music, GT Ident	24	5
Ellis, Shane	Music	Music, GT Ident	10	4
Fournier, Caroline K		Common Study	6	5
Frels, Jill	Grade 6	Lang. Arts	25	5
Gabel-Richards, S.	Grade 6	Science/ SS	29	4
Galeaz, Patricia	Grade 2	Science	19	4
Gaston, Mildred	Grade 3	HOT science	22	4
Gray, Kim	Spec Ed	Child Study	4	5
Gilpatrick, Jeanne Sp/Lang		Child Study	27	5
Hanna, Lynn	7/8 Science	STEM,PSP	7	4
Heist, Kim	Reading Title 1	ELA	19	5
Keefe, David	Grade 5	Science	27	5
Kramp, Kim	Art	Visual Arts, GT	31	4
Mace, Melanie	Spec Ed	Child Study	13	4
Macko, Ben	Grade 8	Math, STEM	12	4
Millar, Lynda	World Lang.	World Lang.	25	4
Monahan, Jane	Grade 2	Soc Stud Curric	14	5
Mountford, Deb*	Reading	Title 1	18	4
Nicholson, Christina	Math Gr 6	Math	9	5
O'Connell, Brian	Health/PE	PE	1	4
Peer-Cort, Valerie Sp/Lang		Child Study	26	5
Pickers, Amber	Grade 3	Science	9	4
Plaskov, Abbie	Grade 3	Certif Com	9	4
Powers, Patrick	Long-Term Sub PE	Intramurals	0	4
Rosborough, Anne	Spec. Ed	Child Study	29	5
Rosinski, Carol	Guidance	SST, Crisis Team	32	5
Ryan, Siobhan	Librarian	Media/Lib	7	5
Savage, Laura	Spec Ed Gr 5	Child Study	9	5
Simpson, Maria	Grade 7 ELA	ELA	0	4+
Smallidge, Kim	Math	Technology	21	5

Sprague, Rochelle	Grade 2	Math	36	4
Squires, Kelsea Carr	Nurse	Health	10	4
Sweeney, Meryl	Grade 5	ELA	6	5
Winne, Sarah*	GT	GT, OM, DI	25	5
Young, MA	Grade 1	Assessment	30	4

\*Denotes Master Teacher

**Support Staff**  
**Secretaries**

Ms. Sheila Hamblen

**Kitchen Staff**

Ms. Nykki Grindle, Head Cook

Ms. Tina Lunt

Mrs. Linda Wilson

Mrs. Ann McCafferty

**Maintenance Staff**

Mr. Peter Alley, Head Custodian

Mr. Kurt Lockhart

Mr. Steve Strout

**Local Ed Techs**

**Special Ed Techs**

**Title 1 Ed Techs**

Ms. Angie Bouchard

Mrs. Cheri Brown

Ms. Mary Fallow

Ms. Julie Fulton-Kelly

Mrs. April Hansbury

Mr. Chris McGuire

Mrs. Abbie Pappas

Mrs. Dede Swan

Ms. Cate Bowman

Ms. Storey Cross

Mrs. Kim Frazier

Ms. Megan Graham

Ms. Careese Hansen

Ms. Therese Miller

Mrs. Jaylene Roths

**AOS# 91**

**Administrative Staff**

Mr. Howard Colter

Ms. Julie Meltzer

Mrs. Kelley Rush-Sanborn

Mrs. Melissa Beckwith

Mrs. Selena Dunbar

Mrs. Karen Shields

Mrs. Nancy Thurlow

Mrs. Carol Walls

Mr. Joshua Young

Superintendent of Schools

Director of Curriculum

Director of Special Services

Director of Special Education

Administrative Assistant

Receptionist/ Secretary

Business Manager

Bookkeeper

Informational Technology

**Bar Harbor School Committee**

Ms. Melisa Rowland, Chairperson

Mr. Chris James

Mrs. Robin Sue Tapley

Mrs. Kristi Losquadro

Mr. Ron Wrobel, III

## BAR HARBOR SCHOOL COMMITTEE



*Left to right: Chris James, Kristi Losquadro, Chair Melisa Rowland, Robin Sue Tapley  
(Absent: Ron Wrobel III)*

# MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM

We are pleased to share that educators across the district are working diligently to improve teaching and learning for our students. We also recognize the challenges we face and are committed to improving student engagement, reducing dropout rates and ensuring quality implementation of new initiatives.

## Big Picture

<b>Looking Back (December 2013 to December 2014)</b>	<b>Looking Ahead (December 2014 to December 2015)</b>
<ul style="list-style-type: none"> <li>• Hired Joshua Young as MDIRSS educational technology coordinator</li> <li>• Highlighted progress, established future objectives and updated three-year school/district improvement plan</li> <li>• State and federal grants submitted and approved</li> <li>• Renewed commitment and effort to strategically use resources</li> <li>• Successfully recruited and provided targeted support for a large cohort of high quality new teachers across the district</li> <li>• Initiated work on new Supervision and Evaluation process</li> </ul>	<ul style="list-style-type: none"> <li>• Complete revisions to the Supervision and Evaluation process for Teachers/Principals; submit plan for approval to State DOE</li> <li>• Continue to strengthen standards-based curriculum, assessment, instruction and reporting initiatives leading to a Proficiency-based Diploma</li> <li>• Continue to explore changes to the AOS structure, cooperative initiatives among towns, and opportunities to improve efficiency and effectiveness</li> </ul>

## Goal 1: Improve Student Achievement and Engagement in School

**Rationale:** *Success in the 21st century requires students to leave their K-12 educational experience with high levels of literacy and numeracy. As a district and at each school we need to be engaged in a cycle of improvement to better serve more and more of our students each year. Programming (curriculum, course of study, pathways, RTI (Response to Intervention), etc.), therefore, needs to be specifically targeted to improving reading, writing, mathematics, critical thinking and student engagement and all new and existing programs of study should be measured by how well they contribute to improvement in these five areas. Parents need to be informed and actively involved as partners with the schools in their children's education.*

<b>Looking Back (December 2013 to December 2014)</b>	<b>Looking Ahead (December 2014 to December 2015)</b>
<ul style="list-style-type: none"> <li>• Created alternatives to expulsion for certain misconduct</li> <li>• Implemented new curricula in the areas of math and writing and established a new standards-based scope and sequence for Science and Social Studies</li> <li>• Refined process for Gifted and Talented identification for Art and Music</li> <li>• Worked to ensure that Special Education and Title 1 plans align with the proficiency standards while maintaining the focus on individual student needs</li> <li>• Increased collaboration with local organizations to create community based learning opportunities that benefited our students and communities</li> </ul>	<p>Ongoing focus to improve <u>student achievement</u> through:</p> <ul style="list-style-type: none"> <li>• Development of standards-based reporting system that provides clear, useful feedback to students, parents and teachers</li> <li>• Improved use of data and technology to support differentiated instruction</li> <li>• Clarification of the importance of foundation and essential standards to guide decision making in the areas of curriculum and instruction</li> </ul> <p>Ongoing focus to improve <u>student engagement</u> through:</p> <ul style="list-style-type: none"> <li>• Expanding alternative pathways toward high school graduation</li> <li>• Implementing comprehensive, targeted intervention process</li> <li>• Continuing ongoing efforts to meet the academic and emotional needs of ALL students</li> </ul>

**Goal 2: Improve Teaching and Learning**

**Rationale:** *Research shows that quality teaching is the most important variable in student achievement. Skilled teachers who are supported by administrators, have quality teaching materials, have access to and use timely data about student learning, and who actively participate in ongoing professional development make the difference for students. Therefore, it is important that the district prioritize teacher development and support.*

<b>Looking Back (December 2013 to December 2014)</b>	<b>Looking Ahead (December 2014 to December 2015)</b>
<ul style="list-style-type: none"> <li>• Offered well attended summer and school year opportunities for professional development for teachers, staff and administrators</li> <li>• Continued to provide support to teachers on improving student writing and writing instruction</li> <li>• Increased number of trained teacher mentors</li> <li>• Confirmed essential standards in all content areas and identified foundation and focus Standards</li> <li>• Increased the number of teacher leaders across grade levels and content areas in order to: <ul style="list-style-type: none"> <li>-maximize opportunities for professional learning</li> <li>-widen teacher engagement in decision making</li> <li>- improve consistency and calibration of practices to ensure quality instruction across the district</li> </ul> </li> <li>• Increased emphasis on instructional leadership by building level administrators, including more time in classrooms and prompt feedback for teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Pilot and then submit plan to the state for revised MDIRSS teacher/principal supervision and evaluation process; begin full implementation in Fall 201</li> <li>• Continue to explore more flexible instructional delivery options system wide K-12</li> </ul> <p>Provide professional development opportunities to:</p> <ul style="list-style-type: none"> <li>• Focus on use of high impact instructional practices to improve instruction K-12 in all content areas</li> <li>• Focus on how to explicitly teach and integrate complex reasoning skills into all content area instruction</li> <li>• Strengthen systematic teaching of executive functioning skills K-12</li> </ul>

**Goal 3: Become More Strategic With Resource Allocation, Use of Personnel and Financial Planning**

**Rationale:** *MDIRSS is committed, as are its schools, to providing students with an excellent education. However, resources are not unlimited and must be used wisely. Health insurance and maintenance costs continue to rise. Enrollment fluctuates but has been decreasing in some of the district schools resulting in the need to look closely at budgets and use of personnel. Advances in technology enables us to think differently about course delivery, communication, professional development, resource sharing and infrastructure upgrades. The community offers rich resources that the schools can utilize.*

*Preparing students for careers, college and citizenship in the 21st century in a time when resources are finite requires strategic planning and coordinated resource management.*

<b>Looking Back (December 2013 to December 2014)</b>	<b>Looking Ahead (December 2014 to December 2015)</b>
<ul style="list-style-type: none"> <li>• Achieved positive audits for all 10 budgets</li> <li>• Studies underway of alternative organizational structure (AOS), possible advantages and drawbacks to forming a common middle school, single employer option for insurance savings, and options for student transportation</li> <li>• Completed capital improvements for specific schools (Connors Emerson and Cranberry Isles)</li> <li>• Improved consensus and collaboration among schools regarding wellness policy and food services program</li> <li>• Adjusted “specialists” positions in response to declining enrollment</li> <li>• Redesigned Social Worker position to address specific needs while allowing crisis access for all schools</li> </ul>	<ul style="list-style-type: none"> <li>• Complete renovations for specific schools (Longfellow, Frenchboro, MDIHS paving)</li> <li>• Explore feasibility of additional technology systems to improve efficiency across the district</li> <li>• Continue to explore collaborative practices to responsibly manage fiscal impact on our communities (examples: heating oil, insurance, transportation)</li> <li>• Engage in negotiations with teachers and Bar Harbor support staff for successor Agreements</li> <li>• Begin the search for new Superintendent</li> </ul>

Howard Colter, Superintendent of Schools

Julie Meltzer, Director of Curriculum, Assessment and Instruction

Kelley Rush Sanborn, Director of Special Services

# **MOUNT DESERT ISLAND HIGH SCHOOL REPORT OF THE PRINCIPAL**

Another successful year has passed at Mount Desert Island Regional High School. MDI continues to be a wonderful place to work, live, and raise a family. I am thankful for the trust that our community puts in its educators and that you hold us accountable to high standards. We are growing and evolving at a rapid rate, and I could not be more excited about where we are and where we are headed.

## **Proficiency-Based Education**

A Proficiency-based system is one in which credit toward graduation is organized around demonstrating mastery of defined standards. A Proficiency-based system is one that will help us to focus our teaching, learning, assessment, reporting, graduation requirements, and support on what students actually need to know and do, in order to give us more flexibility in meeting their needs. These standards are based on the belief (supported by research) that the vast majority of students can achieve high standards, given the right support.

In the fall of 2014 Freshman arrived at school to find redesigned courses that consisted of commonly designed units, assessments, and grading practices in Math, Science, Social Studies, and English. These courses were designed and taught by a hearty team of classroom teachers, support staff, the freshman guidance counselor, and our administrative team. These students have responded by meeting the challenges we have presented them with flying colors. As we move forward, we are refining our practice with the plan that over the next three years, we will expand these practices, with appropriate age-level adjustments, to all grades. Specifically, the class of 2019 will add standards based instruction and assessment in Visual and Performing Arts, Wellness, and Physical Education.

## **Response to Intervention**

We continue to strive to support each and every student in his or her individual needs. There are a significant number of students who need additional time, instruction, or additional support to meet proficiency in the standards that we have identified as central to graduation. It is the collective responsibility of the entire school community to work together to help all students achieve their goals and graduate from high school with the skills they will need for their chosen path after high school. We also have a significant population who strives to exceed the standards we set and accomplish things beyond imagination. We also work very hard to support these students in their journey.

**Wellness**

It is of paramount importance to me that our school is a place where everyone, students and adults, can live a healthy lifestyle. I make consistent efforts to remind our staff of this priority. Recent survey results indicate that, compared to other Maine schools, MDI students on the whole are healthier. They get more consistent exercise (although not during the school day), are more likely to have an adult at school they connect with, drink and smoke less, and eat healthier than their peers. That being said, we can still do better and I will continue to focus energy and resources on the health and well being of our school community.

MDIHS consistently scores among the top schools and above the state average on all topics and for all groups. Schools are required to make annual progress on 4-year graduation rates. Progress in achieving that goal is described as ‘adequate yearly progress’ [AYP]. The state calculates AYP for schools as a whole and for participation in the state assessment, reading SAT scores, math SAT scores and graduation rates.

		SAT Critical Reading Percent Meeting or Exceeding Standard
State	MDIHS	
48%	62%	2007-08
49%	59%	2008-09
48%	58%	2009-10
50%	56%	2010-11
48%	54%	2011-12
49%	57%	2012-13
47%	65%	2013-14
49%	59%	Average

		SAT Mathematics Percent Meeting or Exceeding Standard
State	MDIHS	
41%	53%	2007-08
42%	53%	2008-09
46%	58%	2009-10
49%	53%	2010-11
48%	48%	2012-13
48%	60%	2013-14
46%	54%	Average

The state also reports on graduation rates. The state primarily reports only those students who graduate within four years. As a result, any student who stays for additional time is not recorded as a four year completer. In addition, students who earn a HI-SET (formerly GED) diploma are not considered as graduates. Each year, we have several students who earn a high school diploma taking longer than the four years considered in the published graduation rate.

		NCLB Report Card 4-Year Graduation Rate
State	MDIHS	
84%	91%	2007-08
80%	83%	2008-09
84%	91%	2009-10
80%	83%	2010-11
84%	81%	2011-12
85%	79%	2012-13
Not released as of this writing	82%	2013-14
83%	85%	Average

## **Budget**

The budget that the MDIHS school board has approved for the 2015-2016 school year is up approximately 4.6% over the current fiscal year. The significant increases include salary and benefit adjustments for employees and a continued effort by the State to shift the cost of teacher retirement costs to the local budget. Also, on the building level, we've proposed adding an additional  $\frac{2}{3}$  time math teaching position to help us with the implementation of our proficiency based system and to help our most challenged learners succeed. Assessment for the district office is up this year, and we've added additional money for tuition for students attending Hancock County Technical Center. In an exciting development, we have added a bus run through Hancock and Lamoine. While this increases the expenditures we incur, the costs are more than offset by an increase in revenue from additional tuition paying students from those towns. Finally, it is our year to purchase a new bus, which drives up the budget number by a significant amount. However, most of that cost is offset by a transfer from the bus reserve that we pay into each year.

There have also been some significant decreases. We have eliminated a custodian position, reduced our budget for heating oil, electricity, and phone costs, and cut from the funds in the principal's office.

I feel confident that this budget is built responsibly and will serve the needs of our community's students well. We have always enjoyed and appreciated the support of our taxpayers and that is a major factor in our successes as a school.

## **Facilities**

It has been another quiet year in terms of facilities improvements. However, over the summer, we are planning a major paving project on the approach driveway and a significant upgrade to the sound system in the Higgins-Demas Theater. Once we are through the paving, which will be a multi year commitment, and pay off the debt service from the gym renovation, we are eying several possible facilities upgrades within the next five to ten years involving our library and athletic facilities.

## **Student Achievements**

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. In particular, four students have been honored as finalists for the National Merit Scholarship, a very prestigious award. We are very proud to note that approximately  $\frac{2}{3}$  of our students are directly enrolled in at least one of the many co-curricular programs that the high school has to offer and that 81% of our graduates went on to post-secondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2014:

Test Results – Post Secondary students Class of 2014

SAT				
Range	Reading	Math	Writing	<u>Mean Score</u>
700-800	7	5	4	MDIHS
600-690	18	19	20	CR 542
500-590	24	25	23	M 539
400-490	18	24	23	W 529
300-390	11	5	5	<u>Mid 50% range</u>
200-290	0	0	2	CR 460-610
				M 460-620
				W 440-670

Class of 2014

	#	%
Post Secondary Education		
Four Year Colleges	76	69
Two Year Colleges	14	12
Total	90	81
Employment	12	11
Undecided	9	8

**Faculty/Staff Recognition:**

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We are blessed to have such a talented, diverse, and committed faculty and staff.

**Farewell**

We offer thanks to the following individuals who left the school last year. We appreciate all that they brought to the school and wish them the best in their future endeavors.

- Susan Boudreau, American Sign Language Interpreter
- Amber Charron, American Sign Language Interpreter
- Aaron Hanson - Special Education Teacher
- Bob Ellis - Special Education Teacher
- Don Grieco - Science Teacher
- Carrie Jamison - Math Teacher
- Carlos Rosales - Custodian
- Janice Snoke - Custodian

## **Welcome**

We are so pleased to have had the following individuals join our team. They bring new ideas and enthusiasm to our strong community.

Marlene Carras - American Sign Language Interpreter

Brooke Gariepy - Math Teacher

Kendra Michaud - Science Teacher

Chelsea Dow-McCurdy - Ed Tech

Joyce Mahoney - Ed Tech

Sally Merchant - Ed Tech

Tabatha Sullivan - Ed Tech

Greg Corrow - Custodian

Jenny Rogers - Secretary

This has been a fulfilling, rewarding, and challenging year. As always, I appreciate the support from the students, staff, families, and greater community. I look forward to seeing everyone at the annual High School Budget Meeting at 7:30 in the Higgins-Demas Theater on the high school campus.

Sincerely,

Matt Haney, Principal

# **MOUNT DESERT ISLAND ADULT and COMMUNITY EDUCATION**

The Mt. Desert Island Adult and Community Education program provides ongoing educational, vocational, and enrichment opportunities for adults in our communities. The new Director, Anne Patterson, thanks everyone - school administrators, adult ed instructors, community affiliates and participants - for their support during her first year as Director. Special thanks goes to Marilyn Solvay, the evening program coordinator. If a problem or conflict arises in the evening, she resolves it quickly and effectively. Special thanks goes to the High School administration and staff without whom the program would not happen.

Your local adult ed program offers an array of enrichment, high school completion, and vocational completion. All of these programs serve the needs for a community of lifelong learners.

## **Enrichment**

The traditional bi-annual brochure continues to be mailed out to all residents in September and January. In January 2014 our website - [www.mdi.maineadulted.org](http://www.mdi.maineadulted.org)- was launched. Sixty percent of the 705 enrollments came through the website for the winter semester. The website allows people to browse classes locally as well as county and statewide. They can also register and pay for most classes at their convenience.

Of the 117 classes offered, 92 ran. New to the program are ukelele, fly-fishing, zentangle, and Adobe Photoshop Lightroom. While pottery, welding, woodworking, and floral arrangement classes continue to be very popular, the American Sign Language classes have become very well attended. Thanks also goes to the United States Coast Guard Auxiliary for offering two popular boating courses to our community.

## **High School Completion**

This was a transition year for Maine since its longstanding relationship with the GED® (General Education Development) ended December 31, 2013. Until recently, the GED® exam was the only option for earning the High School Equivalency Diploma awarded by the State of Maine to all successful candidates. As of 2014 Maine adopted the HiSET® (High School Equivalency Test) to replace the GED®.

The HiSET® is free and confidential and is available to all adults not currently enrolled in a K-12 school. Free tutoring is also available. In 2013-2014 five people earned their High School Equivalency Diplomas. Testing accommodations are available for individuals with documented disabilities.

## **College Preparation**

The free College Transition Programs is available to anyone who wants to attend college but needs some brush-up on English and math skills. It also helps link students with assistance in learning about financial aid and applying for college. The all-day (once a week) program is available in Ellsworth. Locally we received a small portion of a grant to serve residents. A small cohort of 3 college-bound students received math and English instruction as well as some workshops in preparation for college during the winter semester. All students were accepted into college.

## **College Classes**

Attending college no longer means being on a campus necessarily. Through adult education's connection with the University of Maine System, we provide space for ITV (Interactive Television) classes as well as proctoring services for online/delayed viewing classes. The popularity in these options is growing.

## **Vocation**

Jackson Laboratory provides English Language Learning classes for their employees and spouses through Mt. Desert Island Adult Education. We invite local employers to let us know if we can offer any training you would like your employees to have.

We thank our community for their interest and support. You enable us to carry out our Adult Education responsibilities. Community members interested in teaching are always invited to contact our office for more information. We continue to strive to improve and expand our programming to meet your needs.

Respectfully submitted,  
Anne Patterson, Director

## **MOUNT DESERT ISLAND SCHOOL DISTRICT TRUSTEES**

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending December 31, 2014.

The following trustees were serving at the end of 2014, with terms expiring as indicated:

MEMBER	TOWN	TERM ENDS
Sandy McFarland	Bar Harbor	2017
Robert Webber	Bar Harbor	2016
Robert Jordan Jr.	Bar Harbor	2015
James Bright	Mt. Desert	2017
Michael Shattow	Mt. Desert	2016
Chuck Bucklin	Mt. Desert	2015
Erica Dow	Southwest Harbor	2017
Steve Hudson	Southwest Harbor	2016
Eric Clark	Southwest Harbor	2015
VACANT	Tremont	2017
VACANT	Tremont	2016
VACANT	Tremont	2015

It was my pleasure to return to the Board of Trustees after an absence, to work with several colleagues from previous terms on the Board. Our Island communities are indeed fortunate to have dedicated individuals willing to share their time and talents to participate in maintaining a quality facility for educating our youth. Although I did not join the Board until after the 2014 municipal elections, the Board was active in dealing with several key maintenance issues, such as addressing leaks in the academic wing, continuing discussions of paving repairs and replacement, and talks with the Fire Chiefs from the Island towns about the possibility of erecting a fire training facility on a corner of school property. With declining student populations in our Island schools, we are facing challenges we have not had to address before, but also may provide new opportunities in the future.

The Trustees would like to thank Howard Colter, Matt Haney, Butch Bracy and members of their staff for their continuing support of the work of the Trustees, which is very much appreciated.

Respectfully submitted,  
Sandy McFarland, Chairman

# MDI & Ellsworth Housing Authorities

**Mailing:** PO Box 28 Bar Harbor, ME 04609-0028

**Physical:** 80 Mt. Desert St., Bar Harbor ME. 04609

Executive Director, *Terrance J. Kelley*

## Annual Report

### Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provided rental assistance through its Public Housing Program for over 200 elderly and disabled individuals and families in the community during 2014. All units are occupied, and there is a waiting list of those who wish to become tenants.

Regionally, the MDI & Ellsworth Housing Authorities assisted eligible elderly or disabled individuals and families with rent and utilities thru its Public Housing and Section 8 Voucher Programs in the amount of \$3,482,537 for fiscal year ending 9/30/2014. There are waiting lists of eligible individuals and families who wish to become subsidy recipients.

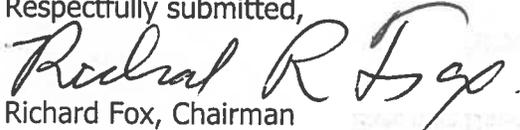
The Town of Bar Harbor Housing Authority is grateful for and appreciative of the continued support it receives from those at the Bar Harbor Town Office, and from the Police Department, the Fire Department, and the Public Works Department of the Town of Bar Harbor. They all help us to reach our objective of providing safe and affordable housing for members in our community.

Payment in lieu of taxes to the Town of Bar Harbor for 2014 is **\$28,837**

The Bar Harbor Housing Authority Board of Commissioners meets the first Tuesday of each month, throughout the year. The meetings are handicapped accessible and open to public attendance. Please call the office at 288-4770, extension 127, to confirm the date and time of Board meetings as dates & times are subject to change.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director Terrance Kelley at: [terry.kelley@emdiha.org](mailto:terry.kelley@emdiha.org).

Respectfully submitted,



Richard Fox, Chairman  
Bar Harbor Housing Authority



# HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

## **Brian Hubbell**

66 Park Street  
Bar Harbor, ME 04609  
Home: (207) 288-3947  
State House e-mail:  
[brian.hubbell@legislature.maine.gov](mailto:brian.hubbell@legislature.maine.gov)

Dear Friends and Neighbors,

Thank you for the opportunity to serve Bar Harbor and all of District 135 in the Maine House of Representatives.

As legislators, we have important work to accomplish during the first regular session of the 127<sup>th</sup> Legislature, which is now fully underway. As we work on the budget and a range of other measures important to the people of Maine and our state's future, our top priority must be growing the economy and strengthening our workforce. I remain committed to working with my colleagues on both sides of the aisle to find the most effective solutions to the challenges we face as a state.

I am pleased to be serving once again on the Legislature's Education and Cultural Affairs Committee and will continue to work to support our public schools and ensure all Maine students have access to the best education possible. I have also submitted several bills I believe will benefit our area and all of Maine regarding education and other issues. You can find updates on my work in Augusta and the progress of these measures at [www.rephubbell.com](http://www.rephubbell.com).

Please do not hesitate to contact me with any questions, concerns or if you need assistance with state government. Your input helps me represent our district in Augusta.

I can be reached by email me at [brian.hubbell@legislature.maine.gov](mailto:brian.hubbell@legislature.maine.gov) or by phone at 288-3947. I also send out periodic email updates, so please let me know if you would like to receive these.

Once again, I am grateful for the opportunity to serve as your state representative.

Regards,

A handwritten signature in black ink, appearing to read "B Hubbell".

Brian Hubbell  
State Representative



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Paul R. LePage  
GOVERNOR

March 30, 2015

Town of Bar Harbor  
93 Cottage St Suite I  
Bar Harbor, ME 04609-1400

Dear Citizens of Bar Harbor,

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities is the reduction and eventual elimination of the income tax. Not only does an income tax cut put more money back in your pockets, but it will attract businesses that can offer good paying careers to keep our young people here in Maine. Further, this tax cut maximizes one of our existing resources — tourism — and ensures the millions of visitors who come to Vacationland each year contribute their small part to our economy.

Simply put, this proposal results in an immediate pay raise for all of you hard-working Mainers. It creates stronger and even more vibrant communities as we show people that we are serious about wanting people and businesses to come — and stay — in Maine.

If we are to make Maine prosperous, we must also work hard to reduce our heating and energy costs. I am committed to lowering the cost of energy, not only to attract job creators, but also to allow Maine people to affordably and effectively heat and power their homes.

And finally, it is of utmost importance that we begin to address the growing drug problem in our state. Maine's people are its most precious commodity, and our safety is being threatened by the drugs that are entering our state each and every day. My goal is to face the problem head on by employing more drug agents, prosecutors and judges before the epidemic destroys our communities.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at [www.maine.gov/governor](http://www.maine.gov/governor).

Sincerely,

Paul R. LePage  
Governor



PRINTED ON RECYCLED PAPER

**United States Senate**  
WASHINGTON, DC 20510

Town of Bar Harbor  
93 Cottage St Ste1,  
Bar Harbor, ME 04609-1400

Dear Friends,

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate in January of 2013. First off, I want to make sure you know how to reach my offices, as I welcome your thoughts, questions, or concerns. You can call our toll-free, in-state line at **1-800-432-1599**. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, and Washington D.C. (202) 224-5344. You can also provide your input on our website at [www.king.senate.gov](http://www.king.senate.gov).

Maine is a large state; I know that traveling to our offices can present logistical and financial challenges, which is why our team implemented an outreach program, **Your Government Your Neighborhood**. My staff has been traveling to communities throughout the state for two years now, hosting office hours for local residents. Since we began, we have made over 400 trips and plan to increase that throughout 2015.

If we haven't yet been to your town office, community library, or school, or hosted an information table at a local non-profit, please let us know!

My work in Washington this year has been broad reaching, and I am committed to continue this work in a transparent and nonpartisan manner.

My projects have included:

- Overseeing national security and defense issues from ISIS to cybersecurity
- Continuing efforts to simplify student loans and make higher education more affordable
- Easing the regulatory burdens facing Maine businesses, farms, and schools
- Co-sponsoring budget initiatives for a smarter economic direction
- Supporting vital infrastructure and highway investments
- Tackling climate change mitigation and its long-term impacts
- Ensuring financial transparency in politics through campaign finance reform
- Promoting the growth of rural internet access
- Co-sponsoring legislation to help working families get paid leave to care for loved ones

I am tremendously grateful for the opportunity to serve you and will keep you informed of my activities in Maine and Washington.

Sincerely,



ANGUS S. KING, JR  
UNITED STATES SENATOR

**Town of Bar Harbor  
Warrant Committee  
Sub-Committees 2014-2015**

**John Dargis, Chairman  
Jake Jagel, Vice-Chairman  
Corey Vanskike, Secretary**

**GENERAL GOVERNMENT**

\*Jake Jagel  
Donna Karlson  
John Kelly  
Seth Libby  
Corey Vanskike

**PROTECTIONS**

\*Michael Blythe  
Jonathan Eno  
Linda Martin  
Melinda Rice

**HEALTH, RECREATION & WELFARE**

\*Cas Dowden  
Brent Walton  
Emily Henry  
Matthew Hochman

**PUBLIC WORKS**

\*James Kitler  
James Mroch  
Amanda Kendall  
Wally Gray

**EDUCATION**

\*Rosamond Rea  
Michael Good  
Robert Chaplin  
Liz Kase

**REVENUES**

\*Jake Jagel  
Michael Blythe  
Cas Dowden  
James Kitler  
Rosamond Rea

\* = sub-committee chair  
As of 2/11/15

**WARRANT COMMITTEE**



*Left to right, back to front: Seth Libby, Robert Chaplin, Emily Henry, Donna Karlson, Elizabeth Kase, Jonathan Eno, Melinda Rice, James Mroch, Rosamond Rea, James Kitler, Linda Martin, Michael Blythe, Brent Walton, Matthew Hochman, Cas Dowden, Vice-Chair Jake Jagel, Chair John Dargis, Secretary Corey Vanskike. Absent: Michael Good, Wally Gray, John Kelly, Amanda Kendall.*

# James W. Wadman

## CERTIFIED PUBLIC ACCOUNTANT

James W. Wadman, C.P.A.  
Ronald C. Bean, C.P.A.  
Kellie M. Bowden, C.P.A.  
Wanese L. Lynch, C.P.A.  
Amy E. Atherton, C.P.A.

### *INDEPENDENT AUDITOR'S REPORT*

December 9, 2014

Members of the Town Council  
Town of Bar Harbor  
Bar Harbor, ME 04609

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of June 30, 2014, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Other-Matters***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 13 and 43 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's financial statements as a whole. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Respectfully Submitted,

***James W. Wadman, CPA***

James W. Wadman, CPA

**TOWN OF BAR HARBOR**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2014**

*Exhibit A*

<i>Assets</i>	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
Cash and Equivalents	7,139,725	2,212,640	9,352,365
Investments	1,651,527		1,651,527
Receivables			
Taxes and Liens	773,855	50,841	824,696
User Fees, net		497,719	497,719
Accounts	51,403	6,885	58,288
Ambulance	104,043		104,043
Accrued Interest	1,363		1,363
Prepaid Expense	23,495	66,203	89,698
Inventory	17,932	180,351	198,283
Due from Other Governments	89,436		89,436
Bond Issuance Costs, Net		5,692	5,692
Capital Assets:			
Land	2,059,514	164,126	2,223,640
Construction Work in Progress	93,744	88,507	182,251
Other Capital Assets, Net of Depreciation	18,016,532	19,674,737	37,691,269
<b>Total Assets</b>	<b>30,022,569</b>	<b>22,947,701</b>	<b>52,970,270</b>
 <i>Liabilities, Deferred Inflows of Resources and Net Position</i>			
Liabilities			
Accounts Payable	415,150	78,503	493,653
Retainage Payable	44,755	3,780	48,535
Payroll Taxes Deductible	13,238		13,238
Accrued Salaries Payable	578,002	17,881	595,883
Accrued Compensated Absences	267,178	31,872	299,050
Accrued Interest Payable		41,441	41,441
Internal Balances	2,608	(2,608)	-
Construction Advances		165,000	165,000
Deposits Payable	11,364	842	12,206
Long-term Liabilities:			
Due Within One Year	401,374	774,295	1,175,669
Due in More Than One Year	6,909,159	9,139,807	16,048,966
Total Liabilities	8,642,828	10,250,813	18,893,641
Deferred Inflows of Resources			
Prepaid Taxes	35,247		35,247
Net Position			
Net Investment in Capital Assets	12,859,257	10,018,960	22,878,217
Restricted	145,761		145,761
Unrestricted	8,339,476	2,677,928	11,017,404
Total Net Position	21,344,494	12,696,888	34,041,382
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<b>30,022,569</b>	<b>22,947,701</b>	<b>52,970,270</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

*Exhibit D*  
*Page 1 of 2*

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	15,406,046			15,406,046
Intergovernmental Revenues	232,227	63,962	15,000	311,189
Departmental Revenues	2,693,826			2,693,826
Other Local Sources	261,982	81,467	57	343,506
<b>Total Revenues</b>	<b>18,594,081</b>	<b>145,429</b>	<b>15,057</b>	<b>18,754,567</b>
Expenditures				
General Government	2,693,245		19,895	2,713,140
Public Safety	2,541,457		14,169	2,555,626
Health and Welfare	132,017			132,017
Parks and Recreation	228,873		21,667	250,540
Island Explorer Shuttle Bus	38,720			38,720
Roads and Sanitation	1,804,295		-	1,804,295
Education	6,023,600			6,023,600
Assessments	3,160,004			3,160,004
Cruise Ship	131,993			131,993
Capital Outlay		5,073,130		5,073,130
<b>Total Expenditures</b>	<b>16,754,204</b>	<b>5,073,130</b>	<b>55,731</b>	<b>21,883,065</b>
Excess of Revenues Over (Under) Expenditures	1,839,877	(4,927,701)	(40,674)	(3,128,498)
Other Financing Sources (Uses)				
Transfers from Other Funds	284,259	2,035,984	14,000	2,334,243
Transfers to Other Funds	(2,334,223)	-	(20)	(2,334,243)
<b>Total Other Financing   Sources (Uses)</b>	<b>(2,049,964)</b>	<b>2,035,984</b>	<b>13,980</b>	<b>-</b>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	(210,087)	(2,891,717)	(26,694)	(3,128,498)
Fund Balance - July 1	3,658,330	7,298,655	41,743	10,998,728
<b>Fund Balance - June 30</b>	<b>3,448,243</b>	<b>4,406,938</b>	<b>15,049</b>	<b>7,870,230</b>

(Continued)

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

*Exhibit D*  
*Page 2 of 2*

Net change in fund balances - total governmental funds	(3,128,498)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	3,780,335
Gain/(Loss) on Disposal of Assets	(35,797)
Depreciation expense	(977,724)
	<u>2,766,814</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unearned Revenues	22,062
Unearned Taxes	(55,719)
	<u>(33,657)</u>
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
Capital lease obligation principal payments	13,606
General obligation bond principal payments	362,556
	<u>376,162</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued compensated absences	(2,618)
Change in net position of governmental activities	<u>(21,797)</u>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS**  
**JUNE 30, 2014**

*Exhibit E*

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
<b><i>Current Assets:</i></b>			
Cash and Equivalents	1,759,037	453,603	2,212,640
Receivables			
User Fees, net	480,786	16,933	497,719
Liens Receivable	50,841	-	50,841
Accounts	4,359	2,526	6,885
Inventory	31,429	148,922	180,351
Due From Other Funds	6,687		6,687
Prepaid Expenses		66,203	66,203
<b><i>Total Current Assets</i></b>	<b>2,333,139</b>	<b>688,187</b>	<b>3,021,326</b>
<b><i>Noncurrent Assets:</i></b>			
Capital Assets, net	11,115,313	8,812,057	19,927,370
Bond Issuance Costs, net	-	5,692	5,692
<b><i>Total Noncurrent Assets</i></b>	<b>11,115,313</b>	<b>8,817,749</b>	<b>19,933,062</b>
<b><i>Total Assets</i></b>	<b>13,448,452</b>	<b>9,505,936</b>	<b>22,954,388</b>
<b><i>Liabilities and Net Position</i></b>			
<b><i>Liabilities</i></b>			
Accounts Payable	51,269	27,234	78,503
Retainage Payable	3,780	-	3,780
Accrued Salaries and Benefits	9,813	8,068	17,881
Accrued Interest Payable	20,040	21,401	41,441
Escrow Deposit		842	842
Due to Other Funds		4,079	4,079
Compensated Absences Payable	14,336	17,536	31,872
Bonds and Notes Payable	505,745	268,550	774,295
<b><i>Total Current Liabilities</i></b>	<b>604,983</b>	<b>347,710</b>	<b>952,693</b>
<b><i>Noncurrent Liabilities:</i></b>			
Construction Advances		165,000	165,000
Bonds and Notes Payable	3,023,752	6,116,055	9,139,807
<b><i>Total Noncurrent Liabilities</i></b>	<b>3,023,752</b>	<b>6,281,055</b>	<b>9,304,807</b>
<b><i>Total Liabilities</i></b>	<b>3,628,735</b>	<b>6,628,765</b>	<b>10,257,500</b>
<b><i>Net Position</i></b>			
Net Investment in Capital Assets	7,585,816	2,433,144	10,018,960
Retained Earnings			
Reserved	1,865,467	-	1,865,467
Unreserved	368,434	444,027	812,461
<b><i>Total Net Position</i></b>	<b>9,819,717</b>	<b>2,877,171</b>	<b>12,696,888</b>
<b><i>Total Liabilities and Net Position</i></b>	<b>13,448,452</b>	<b>9,505,936</b>	<b>22,954,388</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

*Exhibit F*

	<u>Proprietary Fund Types</u>		<u>Total</u>
	<u>Wastewater Enterprise</u>	<u>Water Enterprise</u>	
Operating Revenues:			
Charges for Services	1,262,461	1,779,162	3,041,623
Capital Charge	862,150		862,150
Interest - Late Penalties	15,023	2,694	17,717
<b>Total Operating Revenues:</b>	<b>2,139,634</b>	<b>1,781,856</b>	<b>3,921,490</b>
Operating Expenditures:			
Salaries and Benefits	569,348	531,411	1,100,759
Contracted Services	220,471	184,044	404,515
Utilities & Commodities	204,962	66,105	271,067
Repairs & Maintenance	66,084	106,151	172,235
Equipment	5,530	19,898	25,428
Other Expenses	41,400	35,252	76,652
Depreciation and Amortization	529,696	280,809	810,505
Materials and Supplies	99,866	94,657	194,523
<b>Total Operating Expenditures</b>	<b>1,737,357</b>	<b>1,318,327</b>	<b>3,055,684</b>
<b>Net Operating Income</b>	<b>402,277</b>	<b>463,529</b>	<b>865,806</b>
Nonoperating Revenues (Expenses)			
Interest Revenue	5,760	1,159	6,919
Transfer from Other Funds	-	-	-
Nonutility Income, net of expense	4,500	504	5,004
Water Building Proceeds		387,279	387,279
Loss on Disposal of Assets		(48,721)	(48,721)
Contributions in Aid of Construction	30,000	60,108	90,108
Interest Expense	(115,851)	(134,994)	(250,845)
<b>Total Nonoperating Revenue (Expenses)</b>	<b>(75,591)</b>	<b>265,335</b>	<b>189,744</b>
<b>Change in Net Position (net income)</b>	<b>326,686</b>	<b>728,864</b>	<b>1,055,550</b>
<b>Total Net Position - Beginning</b>	<b>9,493,031</b>	<b>2,148,307</b>	<b>11,641,338</b>
<b>Total Net Position - Ending</b>	<b>9,819,717</b>	<b>2,877,171</b>	<b>12,696,888</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF REVENUES AND EXPENDITURES**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Exhibit H**

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<b>Revenues</b>				
Taxes	15,310,098	15,310,098	15,406,046	95,948
Intergovernmental Revenues	309,110	309,110	232,227	(76,883)
Departmental Revenues	2,058,155	2,058,155	2,009,983	(48,172)
Other Local Sources	268,269	268,269	256,598	(11,671)
<b>Total Revenues</b>	<b>17,945,632</b>	<b>17,945,632</b>	<b>17,904,854</b>	<b>(40,778)</b>
<b>Expenditures</b>				
General Government	2,772,930	2,733,930	2,676,963	56,967
Public Safety	2,549,375	2,551,375	2,542,285	9,090
Health and Welfare	127,820	127,820	128,040	(220)
Parks and Recreation	230,478	230,478	228,873	1,605
Island Explorer Shuttle Bus	38,720	38,720	38,720	-
Roads and Sanitation	1,763,969	1,810,969	1,807,945	3,024
Education	6,060,588	6,060,588	6,060,588	-
Assessments	3,211,296	3,211,296	3,160,004	51,292
<b>Total Expenditures</b>	<b>16,755,176</b>	<b>16,765,176</b>	<b>16,643,418</b>	<b>121,758</b>
<b>Excess Revenues Over Expenditures</b>	<b>1,190,456</b>	<b>1,180,456</b>	<b>1,261,436</b>	<b>80,980</b>
<b>Other Financing Sources</b>				
Transfers from Other Funds	283,527	283,527	284,259	732
Transfers to Other Funds	(1,700,842)	(1,752,842)	(1,752,842)	-
<b>Total Other Financing Sources</b>	<b>(1,417,315)</b>	<b>(1,469,315)</b>	<b>(1,468,583)</b>	<b>732</b>
<b>Net Change in Fund Balance</b>	<b>(226,859)</b>	<b>(288,859)</b>	<b>(207,147)</b>	<b>81,712</b>
<b>Beginning Fund Balances - Budgetary Basis</b>			<b>3,114,079</b>	
<b>Ending Fund Balances - Budgetary Basis</b>			<b>2,906,932</b>	
<b>Adjustments to Conform to GAAP:</b>				
Elimination of Encumbrances			<b>490,307</b>	
<b>Ending Fund Balances - GAAP Basis</b>			<b>3,397,239</b>	

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2014

	<b>2003</b>	
HOOPER WALTER		\$826.35 *
	<b>2004</b>	
HOOPER WALTER		\$1,049.42 *
	<b>2005</b>	
HOOPER WALTER		\$1,009.73 *
	<b>2006</b>	
HOOPER, WALTER		\$1,613.27 **
	<b>2007</b>	
BLACK, FREDERICK E		\$535.16 *
HOOPER, WALTER		\$1,667.28
	<b>2008</b>	
BLACK, FREDERICK E		\$1,613.92 *
HOOPER, WALTER		\$1,688.85
SPEAR, ANN M.		\$3,432.92 **
	<b>2009</b>	
BLACK, FREDERICK E		\$1,599.15 *
HAMBLÉN, KIMBERLY		\$99.81 *
HAMOR, BRENT W		\$1,456.70 *
HOOPER, WALTER		\$1,673.38
RAY, DAVID T		\$2,276.92 *
SPEAR, ANN M.		\$3,474.34
	<b>2010</b>	
AKERLEY, KENDALL B		\$1,038.09 *
BLACK, FREDERICK E		\$1,049.55 *
BOTHEN, ROBERT		\$1,024.95 *
COWING, WILLIAM R		\$7,055.83
FINNIMORE, ELEANOR M HEIRS OF		\$224.37 *
HAMBLÉN, KIMBERLY		\$126.33 *
HAMOR, BRENT W		\$1,121.85 **
HOOPER, WALTER		\$1,489.17
KEENE, PAMELA S		\$1,121.85 *
RAY, DAVID T		\$754.90 *
SPEAR, ANN M.		\$3,892.48
	<b>2011</b>	
AKERLEY, KENDALL B		\$2,154.71 *
BLACK, FREDERICK E		\$1,066.82 *
BOTHEN, ROBERT		\$1,249.63 **
BUZZELL, ROBERT D		\$7,136.17
COWING, WILLIAM R		\$7,174.91
FINNIMORE, ELEANOR M HEIRS OF		\$1,767.25 *
HAMBLÉN, KIMBERLY		\$127.97 *
HAMOR, BRENT W		\$1,140.34
HOOPER, WALTER		\$1,513.90
KEENE, PAMELA S		\$1,140.34 *
RAY, DAVID T		\$760.82 *
SPEAR, ANN M.		\$3,957.94
WALLS, ALLAN E		\$2,605.77 *
18 PLEASANT STREET, LLC		\$4,219.77 *

\*Paid after 6/30/2014

\*\*Partial payment after 6/30/2014

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2014

2012

ACADIA COMMUNITY ASSOCIATION	\$19,403.19	*
ACADIANA PROPERTIES, LLC	\$5,174.54	*
AKERLEY, KENDALL B	\$2,206.35	*
BLACK, FREDERICK E	\$1,092.08	*
BOLAND, MICHAEL C	\$201.30	*
BOTHEN, ROBERT	\$1,177.56	
BUNKER, DAVID J	\$3,582.00	*
BURNS, GEORGE J	\$4,157.31	*
BURNS, MELISSA R	\$1,655.83	*
BUZZELL, ROBERT D	\$7,308.55	
COLLIER, ROBERT V	\$1,749.87	*
COMPASS HARBOR VILLAGE, LLC	\$19,548.29	*
COWING, WILLIAM R	\$7,348.23	
CUNNINGHAM, PHILIP R	\$2,406.69	*
DAWICKI, AARON J	\$2,577.64	*
FINNIMORE, ELEANOR M HEIRS OF	\$1,809.49	*
FISHMAINE, LLC	\$187.95	*
GRACE, RICHARD W	\$3,131.99	*
GREENLEAF, RICHARD L.	\$2,630.55	*
HAMBLÉN, KIMBERLY	\$130.46	*
HAMBLÉN, MARK P	\$3,112.89	*
HAMOR, BRENT W	\$1,174.39	
HAMOR, BRUCE F	\$2,239.81	*
HATSANA, LLC	\$4,745.10	*
HIGGINS, THEODORE SCOTT TRUSTEE	\$2,678.90	*
HODGKINS, A B	\$2,755.71	*
HOOPER, WALTER	\$1,549.99	
HULBERT, IAN A	\$5,743.49	*
JACKSON, EDWARD LT	\$2,516.71	*
KEENE, GERALD L	\$7,424.16	*
KEENE, MICHAEL O.	\$3,018.13	*
KEENE, PAMELA S	\$1,167.39	*
KROPFF, ANDREW C.	\$2,218.43	*
LEACH, KARI E.	\$2,250.10	*
LOZANO, ANDRE L	\$5,293.60	*
LURVEY, EDWIN R JR ET AL	\$59.77	*
LYNK, HAROLD R JR	\$1,039.44	*
MCMANUS, THOMAS J.	\$4,814.86	*
MENDOZA, ROBERTA A	\$2,567.59	*
MILLS, DANIEL B	\$18,060.13	*
O'HALLORAN, D L	\$1,209.72	*
PARKSIDE PARTNERS, LLC	\$14,287.40	*
PARSONS, CECIL L JR	\$3,862.73	*
PATTERSON, JODY D S	\$2,866.64	*
PINKHAM, PATRICIA L.	\$316.50	*
RAY, DAVID T	\$778.66	*
RILEY, JAMES N JR	\$1,494.03	*
ROSS, MICHAEL J JR	\$1,555.98	*

\*Paid after 6/30/2014

\*\*Partial payment after 6/30/2014

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2014

ROSS, MICHAEL J JR TRUSTEE	\$2,275.54	*
RUSSELL, FRANKE	\$1,063.26	*
SANNER, GREGORY M	\$2,970.56	*
SORDYL, EUGENE E HEIRS OF	\$85.65	*
SPEAR, ANN M.	\$4,053.27	
STARLING, JEFFREY C	\$4,404.05	*
STROUT, RAYMOND E	\$1,793.96	*
SULLIVAN, LLEWELYN A	\$2,974.50	*
THURSTON, WILLIAM H.	\$2,207.37	*
TRUITT, MAISIE S EST. OF	\$1,195.35	*
ULIANO, ERIN C	\$9,222.50	*
WALLS, ALLAN E	\$2,668.33	*
WOODWORTH, TUESDI J	\$512.14	*
<b>2013</b>		
18 PLEASANT STREET, LLC	\$4,312.06	
200 MAIN STREET, LLC	\$2,481.48	
AB & JR HODGKINS, INC	\$1,176.60	
ACADIANA PROPERTIES, LLC	\$5,275.98	
AEBS, LLC	\$1,554.68	*
AKERLEY, KENDALL B	\$2,256.07	*
ALLEN & PALUGA, INC	\$3,484.95	*
ALLEN, GARY L	\$2,991.96	*
ALLEN, JUDITH M	\$179.00	*
ALLEN, SCOTT G	\$1,041.00	*
ALLEY, JUSTIN	\$69.88	*
ATKINSON BUILDERS, INC	\$76.52	*
BAR HARBOR MAIN & NEWTON REAL ESTATE LLC	\$11,411.25	**
BAR HARBOR MAINE AND NEWTON LLC	\$3,203.29	**
BERTOTHY, JAMES	\$4,673.40	*
BLACK, FREDERICK E	\$1,122.35	*
BLUEBERRY PARTNERS, LLC	\$2,359.37	*
BOND PROPERTIES, LLC	\$18,316.42	*
BOTHEN, ROBERT	\$1,209.32	
BUNKER, DAVID J	\$3,648.64	**
BURNS, GEORGE J	\$4,539.06	**
BURNS, MELISSA R	\$1,695.94	*
BUZZELL, ROBERT D	\$7,447.38	
CADILLAC MOUNTAIN SPORTS	\$111.88	*
CAMPBELL, TIMOTHY L	\$1,214.40	*
CARSON, EVIN K	\$6,708.38	**
CERANIC, DEBRA Z	\$101.90	*
COLLIER, ROBERT V	\$3,583.42	*
COMPASS HARBOR VILLAGE, LLC	\$21,699.20	
COWING, WILLIAM R	\$7,487.76	
CUNNINGHAM, PHILIP R	\$2,452.79	*
CURTIS, JEFFREY D	\$312.34	
CURTIS, MATTHEW S	\$17,412.47	*
DAWICKI, AARON J	\$2,633.74	
DIAMOND STAR PROPERTIES, LLC	\$1,550.39	

\*Paid after 6/30/2014

\*\*Partial payment after 6/30/2014

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2014

DNS-JR HOLDINGS LLC	\$13,605.51
DOUGLAS, PAUL A JR	\$807.26 *
ERICSON, HOLLY C	\$479.00 *
FINNIMORE, ELEANOR M HEIRS OF	\$1,852.28 *
FISHMAINE, LLC	\$2,775.58
FULLER, WILLIAM F	\$1,917.57 *
GAGNON, MAURICE	\$424.93
GILLIS, MICHAEL T	\$2,520.90 *
GOLDEN PERCH, LLC	\$4,745.62 **
GRACE, RICHARD W	\$3,199.05
GRAY, NORMAN A	\$1,627.62 *
GREENLEAF, RICHARD L.	\$2,687.58 *
HALL, MATTHEW R	\$2,381.11
HAMBLÉN, KIMBERLY	\$143.93 *
HAMBLÉN, MARK P	\$3,178.34 *
HAMOR, BRENT W	\$3,893.01
HAMOR, BRUCE F	\$2,289.99
HANSCOM, JEFFERSON C	\$3,757.40 **
HARRIS, PETER B	\$2,850.38 *
HATSANA, LLC	\$4,839.06
HIGGINS, THEODORE S	\$8,124.36 *
HODGKINS, A B	\$2,807.92
HOOPER, WALTER	\$1,588.26
HOWARD, FRANCIS E LT	\$423.15 *
HULBERT, IAN A	\$5,861.99 *
KALDRO, BRONWEN D	\$1,498.23 *
KEENE, GERALD L	\$11,183.78
KEENE, MICHAEL O.	\$3,074.80 *
KEENE, PAMELA S	\$1,198.97 *
KRASON, IGNATIUS ET ALS	\$2,084.99 *
KROPFF, ANDREW C.	\$2,268.25 *
LANGE, CARROL M	\$1,198.97 *
LEACH, KARI E.	\$2,300.60
LEWIS, TIMOTHY A	\$2,953.06 *
LIBBY, RICHARD S	\$3,675.55 *
LOZANO, ANDRE L	\$5,397.12
LURVEY, EDWIN R JR ET AL	\$981.54 **
LYNK, HAROLD R JR	\$2,931.92
MCKEAGE, ALETA L	\$1,642.18 *
MCMANUS, THOMAS J.	\$4,920.86 *
MENDOZA, ROBERTA A	\$2,623.63
MERCHANT, CECELIA	\$2,871.87 *
MILLS, DANIEL B	\$18,468.60 **
MILLS, JASON R	\$4,878.74 *
MOORE, PERRY N	\$1,848.56 *
MUZZIOLI, DANTE S.	\$3,271.87 *
O'HALLORAN, D L	\$2,818.28
PAPADOPOLI, COREY	\$1,133.09 *
PARKER, JOHN L JR	\$1,220.57 *

\*Paid after 6/30/2014

\*\*Partial payment after 6/30/2014

## UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2014

PARKSIDE PARTNERS, LLC	\$14,559.31	
PARRISH, JOSEPH M	\$3,245.63	*
PARSONS, CECIL L JR	\$3,999.63	**
PATTERSON, JODY D S	\$2,927.79	
PINKHAM, PATRICIA L.	\$1,603.79	**
PIRATE'S COVE BAR HARBOR, INC	\$116.44	
RANK, BARBARA HAMM ET ALS	\$2,179.79	*
RAY, DAVID T	\$810.46	*
RENWICK, JAMES W	\$213.08	
RICHARDSON, EBEN T	\$3,788.16	*
RILEY, JAMES N JR	\$1,538.32	**
RODICK, DOUGLAS L	\$1,472.27	*
ROSS, MICHAEL J JR	\$1,587.24	*
ROSS, MICHAEL J JR TRUSTEE	\$2,326.48	*
RUSSELL, FRANKE	\$2,012.52	
SANBORN, WILLIAM A	\$2,983.81	*
SANNER, GREGORY M	\$3,033.63	**
SARGENT, REBECCA A	\$100.95	
SAVOIE, PATRICIA L	\$1,335.96	
SEABURY, HELEN H.& LELAND B.	\$615.80	*
SEABURY, LELAND B	\$697.24	*
SMITH, LUCIAN	\$1,687.01	*
SMOLLEY, JOHN	\$2,679.68	*
SORDYL, EUGENE E HEIRS OF	\$6,867.58	*
SOSA, ROLAND L	\$1,354.60	*
SOUZA, MICHELLE	\$1,352.76	*
SPEAR, ANN M.	\$4,135.26	
STANLEY, RANDY B	\$706.56	*
STARBIRD, SCOTT E ET ALS	\$3,957.55	
STARLING, JEFFREY C	\$4,729.57	**
STROUT, RAYMOND E	\$1,911.30	**
SULLIVAN, LLEWELYN A	\$3,037.53	**
SWANN, SCOTT W	\$2,727.17	*
THURSTON, WILLIAM H.	\$2,257.11	
TO THE MOON, LLC	\$7,346.06	*
TRIANGLE DEVELOPMENT, LLC	\$1,441.24	*
TRIPP, RENEE	\$1,215.73	
TRUITT, MAISIE S EST. OF	\$1,689.73	*
ULETT, NANCY F	\$400.00	*
ULIANO, ERIN C	\$9,394.65	*
VELAS, JAMES M	\$1,185.26	
WALLS, ALLAN E	\$2,726.14	**
WALLS, BRUCE W.	\$2,671.25	
WEBSTER, CHRISTOPHER J	\$1,580.14	*
WENTWORTH, ALLAN R	\$2,200.17	*
WENTWORTH, ALLAN R JR	\$1,846.08	*
WILEY, VELYNDA A	\$1,043.70	*
WOODWORTH, TUESDI J	\$3,150.38	*
YOUNG, SHARON L	\$542.24	*

\*Paid after 6/30/2014

\*\*Partial payment after 6/30/2014

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# FY16 Budget

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As Recommended to Town Meeting

by

Town Council And Warrant Committee

Updated Through  
March 24, 2015  
Joint Meeting



April 8, 2015

## MEMO

To: Town Council & Warrant Committee

From: Cornell Knight, Town Manager

Re: 2016 Municipal Budget

As per the Town Charter, Article VI Sec C-29, I present the municipal budget proposal for Fiscal Year 2016. This budget has been adjusted following the Town Council and Warrant Committee reviews. With increased expenditures in Town, County and Schools, less revenue and a minimal valuation increase, the tax rate is proposed to go up 4.5% from \$10.22 to \$10.68. As proposed, the annual tax increase on a median valued home would be \$135.

The level of Town services remains the same except for an additional person in the Police Department to handle administrative duties. This position will be shared with the Town of Mt. Desert as per a signed agreement.

I am utilizing the MUNIS (town financial software) budget program so you will notice that the budget has a slightly different look than from previous years. However, I did use the same format for Capital Improvements and the Cruise Ship Fund. Budget item information is included in notes below some items and there is budget detail sheet report in the Charts tab that will provide you backup information of the proposed expenses.

There is a Tax Calculation Page (it follows this memo) of all department expenses, revenues, school and county costs, valuation, tax rate and LD 1 limits. So any changes to expenses or revenues can quickly show the impact on the tax rate. There is also a Budget Summary that calculates the gross municipal appropriations number for the warrant article at Town Meeting. The proposed budget is below the LD 1 limit. If there is additional information you would like to see please let me know and we can get that out to everyone, or plan to include it in next year's proposal.

Many of the items funded are part of the Town Council Goals. You will find the list of approved Goals in the Charts Section of the book.

Some highlights in the budget:

### ***Revenues***

As I mentioned, revenue estimates for next year are down. There will be less use of unassigned fund balance (generally referred to as Surplus) since the fund is getting below staff's comfort level. I propose to use \$110,000 to offset one time capital expenses, the current year's budget uses \$265,871 from surplus. Please refer to the Fund Balance History Chart to see the use of unassigned fund balance and that although the Audit reports there is a \$623,000 balance at the end of FY 2014 it is actually less than half that today because of expenses charged to this year's balance. You can also see in the chart that the balance is trending downward over the past several years. I would like to reverse the trend so as to not jeopardize the town's AAA bond rating. We do anticipate a very small surplus at year end from unexpended balances in department budgets. It is revenues that will come up short.

Excise tax, Ambulance billings, Revenue Sharing and Building permit fees are flat funded or less than the current year estimate, due to trending experience. The Revenue Sharing estimate is down another 7.5% over last year's amount.

The fee schedule for all departments is included in the Revenue section. Two changes; the first is to charge \$100 (up from \$61) for copies of the Land Use Ordinance and secondly non-resident dockage fees will go up by 15 cents per foot to \$3.15.

### ***Expenditures***

Overall spending for the town is up \$367,221 or 4.9%. Over 30% of the increase (\$110,277) is due to wage and benefit increases. There is a COLA of 1.7% plus 1% to help offset the employees' increased share of health insurance. The employee/employer split of health premiums in the current year is 15/85, but in this budget it will go to 17.5/82.5 and the following year 20/80. Premiums (not announced until December 2015) are estimated to go up 7.5 % on January 1, 2016.

A hydrant rental increase of 9% (and water costs in all budgets) or \$43,242 reflects an anticipated 18% increase in water rates effective January 1, 2016.

Instead of a 5 yr. average, fuel expenses reflect \$3.00 per gallon for diesel (most recent delivery price was \$2.26) and unleaded gas at \$2.60 (most recent delivery price was \$1.74).

Tech-1022 There is a significant increase in the Technology Equipment Purchase (line 5700) due to rugged laptop replacements and \$26,000 to rewrite/update the FormsManager and TicketManager programs. Microsoft has eliminated support for these Access based programs, and updates 'break' the program in its current form.

Planning-1034- The cost of a Planner salary for a full year is budgeted, as well as health insurance in the Benefits section. It is anticipated a new Planner will start work in May 2015.

Miscellaneous-1036- Due to much lower interest rates, not as much need for the upfront payments, and a cost savings measure, the Council removed the prepaying offer, reducing Tax Discount expenses by \$18,376. The Island Explorer information sheet is in the front part of the Agency Request tab, along with Library and YMCA information pages.

Fire-1042- A large increase in equipment replacement (line 5704) is the result of the need for 8 sets of Turnout Gear, 3 lengths of 5” hose and 4 lengths of 2.5” hose, all of which failed inspection.

Police- 1045- The biggest change to this budget is that the shared Chief’s contract (line 5334) with Mt. Desert has been renewed for a year and an Administrative Assistant’s position (line 5108) was added to work with both departments. There is \$22,740 revenue in the budget from Mt. Desert to cover 40% of the Administrative Assistant’s cost. The cost of the new arrangement, shared Chief and shared Admin Asst position, is equal to previous costs for a full time Chief and no shared Admin Asst position. This shared services is noted in D-1 of the Council’s Goals.

Comfort Stations-1070- The roof at the Ballfield needs replacement at a cost of \$3,500 (line 5602).

### ***Cruise Ship Fund***

The Cruise Ship Fund reflects slightly lower revenues than last year because it is anticipated less cruise ship passengers will visit. Passenger Fees will increase from \$4.00 to \$4.30 per head effective January 1, 2016.

The most notable expenditure is \$55,600 (transferred to CI) for ferry terminal improvements. That amount is equivalent to property taxes paid by *Marine Atlantic*. If the *Maine Port Authority* (MPA) leases the terminal, the owner is still subject to property taxes. The *MPA* does not have sufficient funds to cover that expense, so the town could invest in the renovations to make it operational, such as float improvements. This would lower *MPA*’s cost to develop the property and still pay the town property tax. The town would be investing in a public project. The annual transfer to sidewalk reconstruction account in the CIP was reduced and the Environmental Monitoring was cut to accommodate the investment at the ferry terminal. \$16,000 will be carried over from the current budget, in the event Environmental Testing needs to be done. Assisting the *MPA* with the ferry terminal is noted in the Council’s Goals, item E-2,E-3.

Also new in CS is a \$22,480 transfer to the Capital account to pay for the Wayfinding sign debt. This is a 10 year bond for \$242,000. The signs will be installed in May 2015.

### ***Capital Improvements***

CIP funding from the property tax increased 1.4% just below the 1.7% cost of living adjustment.

Assessing- A plotter in the Assessing Dept for \$20,549 will replace an 8 yr. old machine. Funding for the replacement car was eliminated, while the need for a Codes car and an Assessing car is studied.

Public Safety Building- There is a \$400,000 bond proposal to fund the brick exterior repair at the Fire Station. The consultant recommended this work be done as soon as possible to prevent further damage to the exterior structure. The project would be identical to the work currently being done at the Municipal Building. This bond would likely be coupled with the bond needed to fund Rte. 3 waterline improvements next year. This item is noted in the Council's Goals, D-13.

Highway-The Maine Department of Transportation's Rte. 3 reconstruction project will begin next year, the town's share is \$540,000. No new funds are raised in this budget; previous year's appropriations cover the town's expense. This is noted in the Council's Goals, E-1. A front end loader for \$143,335 and a light truck \$46,035 are scheduled for replacement in this budget. The PW consolidated work plan schedule is in the Charts section, so you can see all the projects planned for the next 5 years.

Solid Waste- In Year 2 (2017) it is anticipated that the Transfer Station would be renovated. A bond would likely be issued to fund the \$1.5 million project. This is noted in the Council Goals, E-6.

Staff and I look forward to assisting you with the budget review. I would like for the tax rate estimate to have been smaller, but it does maintain services at current levels in both the town and schools and does catch up with some delayed equipment purchases.

## Bar Harbor FY 2016 Budget Tax Calculation

	FY13	FY14	FY15	FY16	CHANGE	
DEPARTMENT EXPENSE SUMMARIES	Actual	Actual	Budget	Proposed		
Town Council	\$37,715	\$32,920	\$37,681	\$37,952	\$271	0.7%
Town Manager	\$121,357	\$131,036	\$127,109	\$127,031	(\$78)	-0.1%
Town Clerk	\$113,069	\$119,475	\$124,989	\$138,437	\$13,448	10.8%
Finance Dept	\$301,720	\$316,215	\$317,117	\$328,189	\$11,072	3.5%
Town Attorney	\$9,182	\$67,420	\$14,907	\$19,150	\$4,243	28.5%
Elections	\$11,968	\$10,361	\$12,964	\$12,717	(\$247)	-1.9%
Technology	\$122,703	\$121,486	\$120,500	\$161,695	\$41,195	34.2%
Municipal Building	\$77,887	\$80,273	\$75,963	\$74,825	(\$1,138)	-1.5%
Town Offices	\$34,982	\$37,566	\$31,231	\$33,452	\$2,221	7.1%
Employee Benefits	\$1,185,509	\$1,345,347	\$1,356,875	\$1,376,319	\$19,444	1.4%
Code Enforcement	\$72,162	\$69,142	\$70,663	\$74,851	\$4,188	5.9%
Assessing	\$130,595	\$115,497	\$133,405	\$135,528	\$2,123	1.6%
Planning	\$115,657	\$104,722	\$133,459	\$151,893	\$18,434	13.8%
Miscellaneous	\$200,571	\$180,505	\$221,517	\$211,104	(\$10,413)	-4.7%
Ambulance	\$415,297	\$391,936	\$428,131	\$450,258	\$22,127	5.2%
Fire Dept	\$310,934	\$316,107	\$327,159	\$357,964	\$30,805	9.4%
Hydrant Rentals	\$441,718	\$480,468	\$480,468	\$523,710	\$43,242	9.0%
Police Dept.	\$835,279	\$919,922	\$952,254	\$1,028,633	\$76,379	8.0%
Dispatch	\$197,703	\$201,945	\$204,773	\$211,054	\$6,281	3.1%
Public Safety Bldg	\$39,079	\$45,807	\$37,987	\$38,916	\$929	2.4%
Street Lights	\$68,799	\$63,278	\$70,475	\$71,575	\$1,100	1.6%
Harbor Dept	\$110,984	\$121,891	\$106,764	\$113,786	\$7,022	6.6%
Parks & Rec	\$246,272	\$228,873	\$230,865	\$235,251	\$4,386	1.9%
Emerg Mgt & Gen Assist	\$-	\$1,445	\$1,103	\$1,444	\$341	30.9%
Cooperating Agency	\$35,568	\$39,843	\$42,843	\$42,843	\$-	0.0%
Comfort Station	\$83,663	\$90,729	\$86,771	\$93,361	\$6,590	7.6%
Public Works	\$140,511	\$143,623	\$144,587	\$146,122	\$1,535	1.1%
Highway Dept	\$991,697	\$1,059,443	\$978,452	\$1,007,992	\$29,540	3.0%
Solid Waste	\$581,772	\$601,229	\$623,758	\$655,939	\$32,181	5.2%
<b>SUBTOTAL</b>	<b>\$7,034,353</b>	<b>\$7,438,504</b>	<b>\$7,494,770</b>	<b>\$7,861,991</b>	<b>\$367,221</b>	<b>4.9%</b>
Capital Improvements Transfer	\$1,773,987	\$1,738,842	\$1,820,106	\$1,753,435	(\$66,671)	-3.7%
School Local - Transfer	\$4,714,074	\$5,080,953	\$5,176,423	\$5,223,669	\$47,246	0.9%
Other Transfers out	\$-	\$14,000				
<b>TOTAL Expense Taxable</b>	<b>\$13,522,414</b>	<b>\$14,272,299</b>	<b>\$14,491,299</b>	<b>\$14,839,095</b>	<b>\$347,796</b>	
Hancock County Est.	\$549,109	\$553,853	\$565,744	\$584,111	\$18,367	3.2%
MDI High School Assessment -Est.	\$2,595,215	\$2,606,151	\$2,831,141	\$2,999,610	\$168,469	6.0%
OVERLAY (estimate)	\$51,321	\$51,292	\$32,045	\$32,045	\$-	0.0%
<b>TOTAL ASSESSMENT</b>	<b>\$16,718,059</b>	<b>\$17,483,595</b>	<b>\$17,920,229</b>	<b>\$18,454,861</b>	<b>\$534,632</b>	<b>3.0%</b>
<b>REVENUES</b>						
General Revenues	\$2,318,768	\$2,360,190	\$2,444,628	\$2,386,363	(\$58,265)	-2.4%
Reserves-Use of Fund Balance	\$173,827	\$288,859	\$265,871	\$110,000	(\$155,871)	-58.6%
TransfersIn-Cruise Ship Fees/Othr	\$283,137	\$284,259	\$267,565	\$264,817	(\$2,748)	-1.0%
<b>SUBTOTAL (REVENUES)</b>	<b>\$2,775,732</b>	<b>\$2,933,308</b>	<b>\$2,978,064</b>	<b>\$2,761,180</b>	<b>(\$216,884)</b>	
State Revenue Sharing	\$203,535	\$133,206	\$132,152	\$122,264	(\$9,888)	-7.5%
<b>TOTAL DEDUCTIONS</b>	<b>\$2,979,267</b>	<b>\$3,066,514</b>	<b>\$3,110,216</b>	<b>\$2,883,444</b>	<b>(\$226,772)</b>	<b>-7.3%</b>
Net Commitment	\$14,004,734	\$14,372,104	\$14,810,010	\$15,571,417	\$761,407	5.1%
Valuation (estimate)	\$1,423,245,310	\$1,435,774,620	\$1,449,120,900	\$1,458,439,783	\$9,318,883	0.6%
Mill Rate (estimate)	0.00984	0.01001	0.01022	0.01068	0.00046	4.5%
Total Municipal Budget	\$13,546,276	\$10,364,851	\$12,658,195	\$9,615,426		
- Total Deductions	\$7,451,106	\$4,279,856	\$6,458,328	\$2,883,444		
= Municipal Property Tax Liability	\$6,095,170	\$6,084,995	\$6,199,867	\$6,731,982	\$532,115	8.6%
LD-1 Levy Limit - voted	\$6,282,509	\$6,444,293	\$6,632,283	\$6,774,604	\$142,321	2.1%
<b>Difference for LD-1</b>	<b>(\$187,339)</b>	<b>(\$359,298)</b>	<b>(\$432,416)</b>	<b>(\$42,622)</b>	<b>\$389,794</b>	<b>-90.1%</b>

## Municipal Budget: Budget Summary for Warrant

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop.Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
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### Assessments

County Assessment	584,111	0	0	584,111	2.6%
High School Assessment	2,999,610	0	0	2,999,610	5.3%
Overlay	32,045	0	0	32,045	n/a
<b>Total Assessments</b>	<b>3,615,766</b>	<b>0</b>	<b>0</b>	<b>3,615,766</b>	

### Municipal Budget

General Fund	7,861,991	2,773,445	0	5,088,546	10.4%
Capital Improvement Program Fund	2,552,578	799,142	110,000	1,643,436	0.8%
Dog Control Reserve Fund	2,000	2,000	0	0	n/a
Shellfish Conservation Reserve Fund	3,000	3,000	0	0	n/a
Cruise Ship Fund	566,022	605,735	(39,713)	0	n/a
<b>Total Municipal Budget</b>	<b>10,985,591</b>	<b>4,183,322</b>	<b>70,287</b>	<b>6,731,982</b>	<b>7.9%</b>
		38%	1%	61%	
	Approp. warrant			<i>LD-1</i>	

### Education Budget

Elementary School Fund	5,700,258	220,750	255,839	5,223,669	0.3%
<b>Total Education Budget</b>	<b>5,700,258</b>	<b>220,750</b>	<b>255,839</b>	<b>5,223,669</b>	<b>0.3%</b>
		4%	4%	92%	

<b>Grand Totals</b>	20,301,615	4,404,072	326,126	15,571,417	<b>4.5%</b>
		22%	2%	77%	

<i>Tax Rate Change</i>	
Estimated Tax Rate Next Year	\$10.68
Actual Tax Rate This Year	\$10.22
Est. Tax Rate Increase	\$0.46
	<b>4.5%</b>

Estimated Total Valuation New Year  
\$1,458,439,783

<i>What Will It Cost Me?</i>		
Median Home Value	Total Tax Increase Per Month	Total Tax Increase Per Year
\$295,300	\$11.24	\$135

\* A number in parentheses in the "Fund Balance Used" column indicates an addition to fund balance.

## **Capital Improvement Program**

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### *Narrative Description*

#### **Next Year's Purchases & Projects**

In FY2016, the Town plans to replace a GPS plotter/printer, a color copy machine, a police cruiser & equipment, internal improvements to the Public Safety Building as well as re-pointing the Public Safety Building funded by a G.O. bond, Ferry Terminal improvements, tree planting, continue the design of Harborview Park, a front end loader, a 1 ton Highway truck, and a waste oil furnace. Additionally, we have accelerated our appropriations for future the replacement of an ambulance, the ladder truck and two defibrillators.

Our bond payments will total some \$833,000 next year in FY16, or about 51% of our annual total CIP appropriation from taxes. \$110,000 of this year's appropriation will come from fund balance for one-time acceleration above the normal annual appropriations (ambulance & ladder truck).

In the School Department, the largest purchase next year will be \$65,000 for replacement of computers and technology. Safety and security will be enhanced with a keyless entry system is installed and there are payments for a copier lease, replacement of some furniture and floor covering as needed, selected playground equipment, roof repairs, as well as replacement of the Emerson entry doors and a \$40,000 Conner's hallway floor replacement.

### **How a Capital Improvement Program Works**

In order to better understand our Capital Improvement Program, it may be helpful to explain its purpose and function. As required by Section C-30.A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer."

Contemporary thinking further suggests that the CIP Fund should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite large changes in expenditures.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, other than buildings and major road/sidewalk projects, thereby reducing our interest expense.

## **Capital Improvement Program**

### *Narrative Description*

In order to maintain a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to obtain the needed additional funds from grants, bonds or equipment trade-ins.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting.

### **Terminology**

This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2015, Year One is designated as Fiscal Year 2016, since it ends on June 30, 2016. Fiscal Year 2016 is usually referred to as FY16. This year's Capital Improvement Program covers the five years from FY16 to FY20.

## **Revenues**

### **Non-Tax Revenues**

**State - Urban-Rural Initiative Program (URIP)** – State Law, 23 MRSA 1803-A(1-A) limits the use of URIP funds to capital improvements related to roads.

**Sale of Assets - Plow Truck** – We plan to sell or trade our front end loader when we purchase a new one in Year One. The sale value is estimated at 5% of the purchase price of its replacement.

**Fire Station Cell Phone Antenna Lease** – The revenue from the Fire Station cell phone tower lease has been earmarked for the maintenance of the Public Safety Building.

**Bond Proceeds-PSBuilding Envelope** – This is the estimated amount needed for the repairs and will be borrowed following Town Meeting approval. Debt service is budgeted to start in FY18.

**Bond Proceeds-Transfer Station** – This is the estimated amount needed for the complete renovation of the transfer station facility in FY17 and will be borrowed following Town Meeting approval. Debt service is budgeted to start in FY18.

**Lease Payments by Water Fund** – The rent was calculated as follows: The Water Division will occupy approximately 37.5% of the Public Works Complex space. However,

## **Capital Improvement Program**

### *Narrative Description*

since a portion of the debt service costs includes the pole barn and salt shed we reduce the percentage

chargeable to the water division to 33.3%. Debt Service for the next five years is \$1,168,490 divided by 5, times 1/3<sup>rd</sup>. This equals a lease transfer of \$77,821 per year.

**Special Assessment to Lower Main Street** – While the FY19 Lower Main Street Streetscape Project was conceptually approved by Council as part of the DPW Consolidated Capital Work Plan, more detailed financial analysis now indicates that this project can proceed only with a substantial investment by the adjacent property owners. That special assessment is currently estimated at \$224,547.

### **Property Taxes Raised for Capital Improvement Fund:**

**Customary CIP Property Tax Income** – For the five years of the CIP, this amount is shown as equal to the previous year’s “Total Property Taxes Raised for CIP”, plus a small amount for inflation equal to the annual change in the most recent October Social Security adjustment.

### **Inter-Fund Transfers In:**

**G/F Transfer In from Fund Balance** – On June 3, 2014, Town Meeting approved a \$200,000 transfer of funds from the General Fund to the CIP Fund. Declining amounts are planned for future years, to protect Fund Balance, with \$110,000 budgeted for FY16. These are “catch-up” provisions for funding earlier replacements of an ambulance (\$10,000) and the ladder truck (\$100,000).

**Cruise Ship Fund: Port Development Fees** – Annually we will transfer Port Development Fees from the Cruise Ship Fund to the CIP Fund for use on Town owned projects reasonably related to capital improvements benefiting cruise ship passengers. These items partially or wholly funded by the Cruise Ship Fund are denoted with an \* in the body of the CIP Fund.

## **Expenditures**

### **Assessing Division**

**Commercial Property Valuation** – Council Goal A.3 indicates a need to determine if a complete revaluation of all commercial properties is needed to reduce any inequities discovered.

### **Technology Division**

**Copy Machines** – We have three copy machines in the Town Office that churn out the nearly 200,000 copies needed each year to serve the Town Council, Warrant Committee,

## **Capital Improvement Program**

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### *Narrative Description*

Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee and a dozen other boards, committees and task forces, not to mention staff administrative needs. A fourth copy machine is located in the Public Safety Building. We gain the ability to redeploy the older copiers to locations where less volume is required. We expect to replace the Planning Department copier in FY16 and the Town Clerk's Department copier in FY18. The Finance Department and Police Department receive hand-me-down machines as they become available.

**Geographic Information System** – Many of the Town's maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections and maintenance records. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of this equipment as it wears out or justifies upgrading. Our five year plan presently includes only the replacement of a printer/plotter unit in FY16.

**Wide Area Network and Cable TV System** – Some of our broadcasting equipment used for the G channel was replaced in FY13 but a full upgrade will occur after a franchise agreement is signed. Renovation of much of our wide area network (WAN) system occurred in FY14. The WAN is a fiber optic cable system between all Town buildings and facilities and is owned by Time Warner.

**Computer Servers: General** – The Town facilities are linked by our fiber-optic Wide Area Network (WAN) allowing all departments to share information and files, such as digital archiving, assessing, maps, the property and GIS database, word processing, spreadsheets, e-mail backup, scanners, streaming video and broadcasting. In FY14 much of these functions were combined onto a single VMware server, with a second integrated backup server, thus eliminating many of our independent servers and saving considerable energy, maintenance, labor and money. We anticipate replacing these two servers every three years, starting in FY17. The *Crimestar* server will likely need to remain as stand-alone for vendor support reasons.

**Computer Server: Finance** – Due to proprietary software constraints, the Finance Department's Munis accounting system will not run reliably on VMware servers, so this server must be maintained and replaced independently.

**Website Improvements** – A major website rebuild was completed in FY14, and we are funding the next replacement for FY26.

**Ortho Photo Update** – These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town officials. Our ortho photos were last updated in FY14/FY15 as part of a *League of Towns/County* collaboration project

## **Capital Improvement Program**

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### *Narrative Description*

which reduced our cost significantly. Due to development, we update them every five years, making FY19 the next expected date.

### **Ambulance Division**

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**Ambulance** – Our 2003 ambulance will need to be replaced when it is fifteen years old in FY17. The purchase price includes the equipment.

**Defibrillators** – A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. We plan to replace our units in FY17, as tech support is not available after FY16.

### **Fire Department**

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**Fire Engine #4 Reserve** – We had planned on a 30 year replacement cycle for our ladder truck, but increasingly frequent mechanical problems have caused us to rethink that assumption. We now suggest replacing it in FY19, Year Four of our CIP, earlier than previously planned.

**SCBAs & Cascade Compressor System** – A 2009 Port Security Grant provided 75% funding for twenty high-volume SCBA firefighter air packs and a cascade compressor system to fill them. All SCBAs are scheduled for replacement in FY29, at 20 years of age, and the Cascade Compressor System is scheduled for replacement in FY34, when it is 25 years old. The SCBA bottles need to be replaced before they reach 15 years old in FY2024.

### **Police Department**

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**Port Security Boat** – Purchased with the FY08 Port Security Grant. Starting in FY12, we funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty three years old in FY32.

**Cruiser Equipment** -Each time we purchase a cruiser the equipment in it which has a four year life expectancy gets replaced. This equipment with approximate replacement costs are; console \$400, cage \$450 (sometimes need two), camera mount \$50, charge guard \$100, graphics \$500, antenna and wiring \$400, trunk tray \$350, computer dock top \$750, labor \$1500-\$1700. The remaining equipment in a cruiser is expected to last eight years, or through the life of two cruisers. At the end of that eight year cycle it needs replacement. Equipment included with approximate costs; light bar - \$1750-\$2000, siren control \$500, siren speaker \$170, radar (w/o grant assistance) \$2400, gun rack \$300, in car video system \$3800, two way radio \$2500. Labor for this equipment is included with the 4 year equipment.

## **Capital Improvement Program**

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### *Narrative Description*

**Cruiser Replacement** – We put approximately 132,500 miles on our fleet of cruisers during 2014. To assure that we have an adequate number of safe and reliable cruisers available at all times, we would like to rely on a fleet of five cruisers. With five funded cruisers we would rely on four front line cars with an adequately equipped spare. The concept outlined below is anticipated to have our cruisers reaching the end of life as a front line patrol car at around 100,000 miles, at that point they become our spare cruiser.

Former years CIP budget notes indicate the PD has five cars. While five cars were listed in the CIP, the practice during past budget cycles was to fund only the three cruisers which are used for daily patrols, rather than the five listed in the CIP. The fourth car, which we utilize as a patrol car when one of the three primary cruisers is out of service, is the oldest in the

fleet. This car is actually scheduled for replacement when a new car is purchased but it is retained for a year and is used as a spare and for travel to trainings. The fourth car has never been funded in the CIP nor do we budget for its repairs. It is currently not fully equipped and requires frequent repairs. We keep up with the maintenance providing it is cost effective to do so. The fifth vehicle listed has also not been funded in the CIP, and has actually traditionally been transferred to the Public Works Department for their use.

When we are at full staff, many of our shifts are staffed with three officers and during summer months we commonly schedule five officers to work during evening hours between 10:00 PM and 2:00 AM. Cruiser accidents, breakdowns and maintenance can and do leave us with just two cars functioning while repairs are made. By adjusting this replacement cycle we are attempting to assure that the PD has an adequate number of vehicles for the number of Officers we have working. The purchasing cycle proposed in this CIP funds all five cruisers. To do so, we will purchase one car a year for three years and every fourth year we purchase 2.

Current Fleet as of early December, 2014 –

- Patrol Car – 2014 Dodge Charger – mileage - 37,000
- Patrol Car– 2012 Dodge Ram Truck – mileage - 88,000
- Patrol Car – 2012 Dodge Charger – mileage 147,000
- Spare Car - 2009 Dodge Charger –mileage 161,000

**Night Vision Units** – These will not be replaced and the residual CIP monies previously raised are being transferred to the Cruiser CIP to reduce the tax impact on the appropriations from the taxpayers.

**Communication System Reserve** – The Dispatch Division’s radio console, four base stations, remote control station, Ireson Hill radio building with generator and recording equipment are scheduled for replacement at various times as listed on the Equipment Replacement Schedule, which also shows the depreciation for each piece of equipment. We have funded a replacement reserve based on that depreciation table, so that each piece of equipment can be replaced as it wears out. During the five years of this CIP, we plan to replace

## **Capital Improvement Program**

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### *Narrative Description*

In FY17 fourteen receivers, repeaters, controllers, antennas and other equipment will be replaced. The FY19 replacement schedule includes the bulk of our Radio Mobile Data System, including the base station, network controller, data link and nine Mobile Data Radio Units.

## **Public Safety Building**

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**Public Safety Building Renovations** – Income from the cell phone antenna lease has been dedicated to renovation of this century old building and the adjacent Police Station. Much work needs to be done, but our priorities at this time are to complete a building envelope design, find a fix for the floor, renovate the Fire Station kitchen, build a police evidence room in, continue work on an air conditioning system for the second floor of the Fire Station, install an updated internal communications system for the Fire Station, and replace some windows on the back side of the Police Station.

**Public Safety Building Envelope** – A bond for \$400,000 is planned to be issued upon approval in FY16 to enable the Town to re-point the masonry/bricks of this 100+ years old building. Detailed design drawings are currently underway to move the project ahead and be ready to go to bid should the Town Meeting approve the bond.

## **Harbor Department**

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**Boat & Trailer** – Due to the 2009 acquisition of our Port Security Boat using a federal grant, further funding for this reserve account has been eliminated. Upon the advice of the Harbor Master, we will continue to use and maintain this boat unless major repairs are needed.

**Ferry Terminal Improvements** – This is funded through cruise ship monies and proposes to maintain or replace floats/docks located at the ferry terminal. The entire property is anticipated to be purchased and owned by the Maine Port Authority.

## **Parks Section**

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**Museum in the Streets** – Interpretive signs designating historical points of interest around the downtown were erected in FY13. Cruise Ship Port Development Fees are funding annual payments into a maintenance reserve account.

**Grant Park Renovations** – One of the last Town parks still needing renovation is Grant Park, at the easterly end of Albert Meadow. The first step is completing a master plan for the renovation. A survey was completed in FY08, and the Parks & Recreation Committee is now working on a design. An annual replacement reserve has been funded using cruise ship Port Development Fees. This was added to the Council Goals at its 12-2-14 meeting.

## **Capital Improvement Program**

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### *Narrative Description*

**Skatepark Construction** – No funding is planned over the next five years.

**Mount Desert Street Cemetery** – During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and reseeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

**Village Green Bandstand** – The bandstand was completely rebuilt in FY10, and a replacement reserve was started in FY12 using cruise ship Port Development Fees.

**Harborview Park** – A design is in process with monies previously raised and transferred from the Cruise Ship Fund. This is highlighted in Council Goal E.7.

### **Comfort Stations**

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**Restroom Reserve** – Work is now underway for major renovation and expansion of the Town Pier Comfort Stations in FY15. We will also be replacing the roof on the Athletic Field Comfort Station in FY16. This reserve account is being partially funded annually using cruise ship Port Development Fees.

### **Highway Division**

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**Backhoes** – We have three backhoes: two at the Highway Division and one at the Transfer Station, which always gets the hand-me-down.

**Road Grader** – Due to lack of funds, replacement of our 23 year old grader has been postponed from FY13 to FY20, when it will be thirty years old.

#### **Road Improvement Program –**

FY2016	MDOT Route #3 Project	-\$540,000	
	Paving	<u>-\$250,000</u>	<b>\$790,000</b>
FY2017	Rodick	-\$163,417	
	Wayman	-\$210,808	
	Cottage	-\$617,045	
	Paving	-\$250,000	
	Livingston	<u>-\$133,388</u>	<b>\$1,374,658</b>
FY2018	Atlantic	-\$147,404	
	Derby Lane	-\$ 86,004	
	Des Isle Ave	-\$127,614	
	Paving	<u>-\$220,000</u>	<b>\$581,022</b>

**Capital Improvement Program**

*Narrative Description*

FY2019	Hancock	-\$264,731	
	Lower Main	-\$360,850	
	Paving	<u>-\$250,000</u>	<b>\$875,581</b>
FY2020	Shannon	-\$394,332	
	Holland	-\$350,960	
	Glen Mary	-\$356,613	
	Paving	<u>-\$250,000</u>	<b><u>\$1,351,905</u></b>
<b>\$4,973,166</b>			

**Sidewalk Reconstruction** – Using primarily cruise ship Port Development Fees as well as taxpayer raised funds.

FY2016	none		
FY2017	Rodick	-\$ 59,132	
	Wayman	-\$ 33,519	
	Cottage	-\$253,093	
	Livingston	<u>-\$ 27,365</u>	<b>\$373,108</b>
FY2018	Atlantic	-\$ 48,404	
	Des Isle Ave	<u>-\$ 30,634</u>	<b>\$ 79,038</b>
FY2019	Hancock	-\$ 82,918	
	Lower Main	<u>-\$603,825</u>	<b>\$686,743</b>
FY2020	Holland	-\$ 50,873	
	Glen Mary	<u>-\$ 82,630</u>	<b><u>\$133,503</u></b>
<b>\$1,272,392</b>			

**Water Truck** – The water truck used by the Highway Division to clean the downtown streets and sidewalks several times a week is scheduled for replacement with another used vehicle when it is twenty-one years old in FY22, using cash from its replacement reserve.

**Route Three Reconstruction** – When the Maine Department of Transportation (MDOT) completes the scheduled redesign and reconstruction of Route Three from West Street to Ireson Hill, the Town will be responsible for paying the local share of the construction costs at the end of the project, a cost currently estimated at \$540,000. Note that this \$540,000 is only the Highway Division’s share. The Water Division and Wastewater Division will both have to kick-in for their share of the work, using utility revenues. This is highlighted in Council Goal E.1.

**Light Trucks** –

- FY16 – Superintendent’s eight year old ¾ ton 4x4 pickup with plow and sander
- FY17 – A seven year old 1½ ton, 4 door dump truck with plow, wing and sander will be replaced with a 1 ton 4x4 truck, similarly equipped except for the wing.
- FY18 – A nine year old ¾ ton 4x4 pickup with plow and sander

## **Capital Improvement Program**

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### *Narrative Description*

**Plow Trucks** – The Town owns six large dump trucks. Experience has shown that, on average, they become unreliable after about eight years of service, so we put two of the older ones in reserve, while running four on the road. Typically, these trucks are replaced on a fourteen year cycle. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. As with our light trucks, our preferred replacement schedule has been stretched, due to large price increases. Two trucks are scheduled for replacement over the next five years:

FY17 – Our fourteen year old Volvo sand truck

FY19 – A fifteen year old Volvo single axle dump truck

**Bobcat Loader** – Our 1993 Clarke forklift will be twenty-four years old in FY17, when we propose to replace it with a “Bobcat” style skid-steer loader. The reason for the switch is that we feel a “Bobcat” could fill the same function as our present forklift, but with the proper attachments, could also sweep, load, dig, bore and occasionally plow snow when needed to backup our sidewalk plow.

## **Solid Waste Division**

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**Transfer Station Reserve** – Council’s goal E.6 is to “Complete a master plan for the transfer station”. Town Meeting approved funds in FY14 to begin the reconstruction planning process for this overworked and aging infrastructure. FY17 includes a bond of \$1,500,000 to rebuild the transfer station.

## **~ School Capital Projects ~**

### **School Department**

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**A.D.A. Act Renovations** – This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. Currently, we are making plans for FY-18 to replace the handicap accessible lift in the Connors Building. At some point the kindergarten ramp leading from the classroom to the playground will need to be replaced, as well as the ramps leading from the upper Emerson Hall.

**Capital Outlay Reserve** – Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when the need for further renovation or building occurs or when an unexpected emergency arises.

**Asbestos Removal** – We have maintained funding in this line item for unexpected removal of asbestos during any renovation or repair.

**Furniture and Equipment** – In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other

## **Capital Improvement Program**

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### *Narrative Description*

general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost. We have budgeted expenditures per year between \$5,000-\$10,000.

**Computers & Technology** – Ongoing implementation of AOS #91 technology program and infrastructure support for 7<sup>th</sup> and 8<sup>th</sup> grade MLTI program, as well as replacement of computers older than 4 years. We currently have a 1:1 iPad/student ratio for grades 4-8.

**Copier Lease/Purchase** – This figure is for 5 copiers which are located in both offices, library and work rooms. This was rebid in FY12 for a five-year contract.

**Floor Covering Replacement** – We will continue to replace floor coverings in both classrooms and multi-purpose areas on an as-needed basis. We will replace two classroom rugs this summer.

**Repaving** – As part of a proactive plan, we anticipate the need to repave the parking/court areas in the future. We anticipate repaving the Connors Parking Lot and Basketball Courts in FY19. We will be raising money over the next few years, with an anticipated project expense of \$85,000.

**Pickup Truck Replacement** – FY14 we purchased a new truck with plow. We will maintain this line item in order to replace our truck in seven years.

**Playground** – This is a continuation of a multi-year project in which we look to upgrade and maintain the playground equipment and grounds for K-8 students.

**Roof Repair Reserve** – This summer we expect to replace sections of the Connors Building roof. Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings. In addition, each year there are repairs to be made.

**Storage Units** – This is a continuation of a multi-year project in which we look to upgrade and maintain the classroom and hallway spaces.

**Connors/ Emerson Windows** – The windows of the Emerson School have been replaced. Connors school will need to be replaced eventually. We are being proactive in building this fund.

**Safety & Access Control** – This will be a permanent line in the CIP account to address any safety/security issues, which may arise from new state and federal recommendations.

**Indoor Pipe Replacement** – Project completed FY-15.

**Boiler Replacement Reserve** – The current boilers are approaching 20 years of age. In

## **Capital Improvement Program**

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### *Narrative Description*

FY-11 we began raising money for the inevitable replacement of the boilers. We are currently researching the best system and anticipate replacing both boilers during FY-18.

**Tractor/Plow Reserve** – This is the reserve to replace the tractor/plow when needed or by FY-21.

**Entrance to Emerson** – The upper entrance to the Emerson School needs to be reconfigured. The present stonewall along the sidewalk is in disrepair.

**Kitchen Equipment** – The equipment in the kitchen is approaching 20 years of age. We have started a reserve account for replacement of pieces as they wear out.

**Gym Divider** – Project completed FY-15.

**Connors Hallway Floors** – In keeping with maintaining the facility, the hallway floors in the Connors Building will need to be replaced. The floor is uneven and the tiles are breaking. We anticipate this project taking place during FY-16.

**CES Entry Doors**- This project will allow for a waiting area for parents, as well as an easier pathway for students to exit school and board the buses. This project should be completed during FY-16.

**Facility Audit**- This line item would fund a study to look into the current facilities and help plan for future repairs/renovations during FY-17

**Energy Audit**- This line item would fund a study to look into the energy needs/usage in the two buildings and help plan for better energy efficiency in FY-20.

## **School Debt Service**

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**Bond Issue M – 2004 Heating System Payments** – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue M is in FY25. These bonds cannot be re-financed.

~ ~ **End of Capital Improvement Program** ~ ~

**Capital Improvement Program  
Year By Year Overview**

This Year FY15 Yr.End Bal.	Account Description	Year One FY16			Year Two FY17		
		Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Assessing Division</b>						
24,832	Geographic Info. Eqpmnt	389	20,549	4,672	3,389	0	8,061
18,073	Ortho Photo Update	1,286	0	19,359	4,286	0	23,645
0	Commercial Prop Reval	8,333	0	8,333	8,333	0	16,667
5,420	Assessing Vehicle Reserve	0	0	5,420	0	0	5,420
48,325	<i>Total Assessing</i>	<b>10,008</b>	20,549	37,784	16,008	0	53,793
	<b>Technology Division</b>						
4,195	Copy Machines	4,805	9,000	0	4,805	0	4,805
26,332	WAN & Cable TV System	2,656	0	28,988	7,646	0	36,634
1,525	Audio Visual Equipment	605	0	2,130	605	0	2,735
7,019	Document Imaging System	500	0	7,519	3,000	0	10,519
22,064	Computer Servers: General	9,667	0	31,731	14,667	0	46,398
5,947	Computer Servers: Finance	4,500	0	10,447	4,500	13,500	1,447
1,096	Website Improvements	2,917	0	4,013	2,917	0	6,929
20,709	Security Camera System	1,867	0	22,576	1,867	0	24,442
0	Fire Prot Syst-Server Rm	1,716	0	1,716	1,716	0	3,432
3,800	Town Phone System	2,200	0	6,000	6,200	0	12,200
92,687	<i>Total Technology</i>	<b>31,432</b>	9,000	115,120	47,922	13,500	149,542
	<b>Municipal Building</b>						
0	Building Renovations	4,169	0	4,169	11,169	0	15,338
0	<i>Total Muni. Bldg.</i>	<b>4,169</b>	0	4,169	11,169	0	15,338
	<b>Code Enforcement Division</b>						
16,088	Code Vehicle Reserve	500	0	16,588	5,769	22,000	357
16,088	<i>Total Code</i>	<b>500</b>	0	16,588	5,769	22,000	357
	<b>Planning Department</b>						
0	Backyard Parking	0	0	0	0	0	0
0	<i>Total Planning</i>	<b>0</b>	0	0	0	0	0
	<b>Ambulance Division</b>						
67,191	Ambulances (3)	49,000	0	116,191	49,000	165,000	191
30,550	Defibrillators	22,300	0	52,850	22,200	75,000	50
97,741	<i>Total Ambulance</i>	<b>71,300</b>	0	169,041	71,200	240,000	241
	<b>Fire Department</b>						
86,894	Fire Engine #2 Reserve	9,741	0	96,635	9,741	0	106,376
48,538	Fire Engine #3 Reserve	13,930	0	62,468	13,930	0	76,397
239,689	Fire Engine #4 Ladder	129,500	0	369,189	129,500	0	498,689
104,771	Fire Engine #5 Reserve	13,928	0	118,699	13,928	0	132,628
8,313	Pickup Truck - Fire Chief's	4,138	0	12,451	4,138	0	16,590
5,456	Pickup Truck - Crew's	3,056	0	8,511	3,056	0	11,567
8,488	Rescue Tools	1,100	0	9,588	1,100	0	10,687
9,698	Thermal Imaging Cameras	(9,698)	0	0	889	0	889
20,316	SCBAs & Cascade System	8,954	0	29,270	8,954	0	38,223
532,163	<i>Total Fire</i>	<b>174,649</b>	0	706,811	185,236	0	892,047
	<b>Police Department</b>						
86	Cruiser Equipment	16,000	16,000	86	16,200	5,000	11,286
11,650	Night Vision Units-Don't replace	(11,650)	0	0	0	0	0
26,457	Port Security Boat **	10,870	0	37,327	10,870	0	48,196
6,076	Cruiser Replacement	39,000	29,000	16,076	39,000	30,000	25,076
55,949	Communication System	15,076	0	71,025	15,076	45,000	41,101
0	Range Trailer	400	0	400	400	0	800
4,491	Speed Trailer	600	0	5,091	600	0	5,691
104,709	<i>Total Police</i>	<b>70,296</b>	45,000	130,005	82,146	80,000	132,150

**Notes:**

- A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

**Capital Improvement Program  
Year By Year Overview**

Year Three FY18			Year Four FY19			Year Five FY20		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
3,389	0	11,450	3,389	0	14,839	3,389	8,200	10,028
4,286	0	27,931	4,286	30,000	2,217	4,286	0	6,503
8,333	25,000	0	8,333	0	8,333	8,333	0	16,667
0	0	5,420	0	0	5,420	0	0	5,420
16,008	25,000	44,801	16,008	30,000	30,809	16,008	8,200	38,618
4,805	9,200	410	4,805	0	5,215	4,805	0	10,020
7,646	0	44,280	7,646	0	51,926	7,646	0	59,572
605	0	3,340	605	3,943	2	605	0	607
3,000	0	13,519	3,000	0	16,519	3,000	0	19,519
14,667	44,000	17,065	14,667	0	31,732	14,667	0	46,399
4,500	0	5,947	4,500	0	10,447	4,500	13,500	1,447
2,917	0	9,846	2,917	0	12,763	2,917	0	15,679
1,867	0	26,309	1,867	0	28,176	1,867	28,000	2,042
1,716	0	5,148	1,716	0	6,864	1,716	0	8,580
6,200	0	18,400	6,200	0	24,600	6,200	0	30,800
47,922	53,200	144,264	47,922	3,943	188,244	47,922	41,500	194,666
11,169	0	26,507	11,169	0	37,676	11,169	0	48,845
11,169	0	26,507	11,169	0	37,676	11,169	0	48,845
2,500	0	2,857	2,500	0	5,357	2,500	0	7,857
2,500	0	2,857	2,500	0	5,357	2,500	0	7,857
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
36,429	0	36,619	36,429	0	73,048	36,429	0	109,476
6,250	0	6,300	6,250	0	12,550	6,250	0	18,800
42,679	0	42,919	42,679	0	85,598	42,679	0	128,276
9,741	0	116,118	9,741	0	125,859	9,741	0	135,600
13,930	0	90,327	13,930	0	104,257	13,930	0	118,186
129,500	0	628,189	129,500	756,000	1,689	30,240	0	31,929
13,928	0	146,556	13,928	0	160,484	13,928	0	174,413
4,138	0	20,728	4,138	0	24,867	4,138	0	29,005
3,056	0	14,623	3,056	0	17,679	3,056	0	20,735
1,100	0	11,787	1,100	0	12,886	1,100	0	13,986
889	0	1,778	889	0	2,667	889	0	3,556
8,954	0	47,177	8,954	0	56,130	8,954	0	65,084
185,236	0	1,077,283	185,236	756,000	506,519	85,976	0	592,494
16,000	21,000	6,286	16,000	5,000	17,286	16,000	16,000	17,286
0	0	0	0	0	0	0	0	0
10,870	0	59,066	10,870	0	69,935	10,870	0	80,805
35,825	60,500	401	35,825	30,000	6,226	35,825	30,000	12,051
15,076	0	56,177	15,076	65,000	6,253	15,076	0	21,329
400	0	1,200	400	0	1,600	400	0	2,000
600	0	6,291	600	0	6,891	600	0	7,491
78,771	81,500	129,421	78,771	100,000	108,192	78,771	46,000	140,962

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**Capital Improvement Program  
Year By Year Overview**

This Year FY15 Yr.End Bal.	Account Description	Year One FY16			Year Two FY17		
		Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Public Safety Building</b>						
8,276	P.S. Bldg. Generator Resv.	1,064	0	9,340	1,064	0	10,404
3,335	Shelter Generator Reserve	2,828	0	6,162	2,828	0	8,990
0	P.S. Bldg. Renovations	24,870	24,870	0	24,870	24,870	0
0	P.S. Bldg. Envelope Repairs	400,000	400,000	0	0	0	0
11,610	<i>Total P.S.Bldg.</i>	<b>428,762</b>	424,870	15,502	28,762	24,870	19,394
	<b>Harbor Department</b>						
14,544	Boat & Trailer	0	0	14,544	0	0	14,544
22,958	Floats	16,500	0	39,458	16,500	24,000	31,958
18,935	Gangways	1,732	0	20,667	1,732	0	22,400
0	Fishermen's Hoist	980	0	980	980	0	1,960
0	Ferry Terminal Improvmnts **	55,600	55,600	0	0	0	0
0	Pier Renovations **	2,894	0	2,894	12,894	0	15,788
56,437	<i>Total Harbor</i>	<b>77,706</b>	55,600	78,543	32,106	24,000	86,650
	<b>Parks Section</b>						
1,643	Museum in the Streets **	1,900	0	3,543	1,900	0	5,443
16,806	Grant Park Renovations **	5,741	0	22,547	5,741	0	28,288
7,420	Tree Planting	8,000	15,420	0	8,000	8,000	0
0	Skatepark Construction	0	0	0	0	0	0
60,728	Mt. Desert St. Cemetery	0	0	60,728	0	0	60,728
10,837	Playground Equipment	6,426	0	17,263	6,426	0	23,689
4,488	Launch Ramp @ Hadley Pt.	2,700	0	7,188	2,700	0	9,888
4,932	Village Green Bandstand **	1,467	0	6,399	1,467	0	7,866
30,385	Glen Mary Renovations	8,720	0	39,105	8,720	0	47,825
185,867	Harborview Park **	0	0	185,867	0	185,867	0
0	Village Green Renovations	0	0	0	0	0	0
0	Tennis & Basketball Crts	3,750	0	3,750	3,750	0	7,500
323,106	<i>Total Parks</i>	<b>38,704</b>	15,420	346,390	38,704	193,867	191,226
	<b>Comfort Stations</b>						
0	Restroom Reserve **	13,020	0	13,020	13,020	0	26,040
0	<i>Total Comfort Stations</i>	<b>13,020</b>	0	13,020	13,020	0	26,040
	<b>Highway Division</b>						
6,450	Air Compressors (2)	2,500	0	8,950	2,500	0	11,450
71,113	Backhoes (2)	27,300	0	98,413	27,300	125,583	130
24,598	Brush Chipper	1,479	0	26,077	1,479	0	27,555
126,955	Road Grader	4,733	0	131,688	4,733	0	136,422
4,095	Hydraulic Truck Lifts	3,700	0	7,795	3,700	0	11,495
138,447	Front End Loader	9,889	148,335	1	10,116	0	10,117
142,078	Road Improvement Program	496,435	250,000	388,513	1,864,621	1,374,658	878,476
26,488	Sidewalk Plow	15,200	0	41,688	15,200	0	56,888
381,390	Sidewalk Reconstruction **	90,432	0	471,822	135,209	373,108	233,923
10,404	Steamer/Pressure Washer	1,100	0	11,504	1,100	0	12,604
77,713	Street Sweeper (broom)	8,667	0	86,380	8,667	0	95,046
33,283	Street Sweeper (vacuum)	19,750	0	53,033	19,750	0	72,783
0	Public Works Complex	0	0	0	0	0	0
13,104	Tag Trailer	840	0	13,944	840	0	14,784

**Notes:**

- A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

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**Capital Improvement Program  
Year By Year Overview**

Year Three FY18			Year Four FY19			Year Five FY20		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
1,064	0	11,468	1,064	0	12,532	1,064	0	13,597
2,828	0	11,818	2,828	0	14,646	2,828	0	17,474
24,870	24,870	0	24,870	24,870	0	24,870	24,870	0
0	0	0	0	0	0	0	0	0
28,762	24,870	23,286	28,762	24,870	27,178	28,762	24,870	31,070
0	0	14,544	0	0	14,544	0	0	14,544
16,500	48,000	458	9,666	0	10,124	9,666	0	19,790
1,732	0	24,132	1,732	18,000	7,865	1,732	0	9,597
980	0	2,940	980	0	3,920	980	0	4,900
0	0	0	0	0	0	0	0	0
12,894	0	28,682	12,894	0	41,576	12,894	0	54,470
32,106	48,000	70,756	25,272	18,000	78,029	25,272	0	103,301
1,900	0	7,343	1,900	0	9,243	1,900	0	11,143
5,741	0	34,029	5,741	0	39,770	5,741	0	45,511
8,000	8,000	0	8,000	8,000	0	8,000	8,000	0
0	0	0	0	0	0	0	0	0
0	0	60,728	0	0	60,728	0	0	60,728
6,426	0	30,115	6,426	0	36,541	6,426	0	42,967
2,700	0	12,588	2,700	0	15,288	2,700	0	17,988
1,467	0	9,332	1,467	0	10,799	1,467	0	12,266
8,720	0	56,545	8,720	0	65,265	8,720	0	73,985
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
3,750	0	11,250	3,750	0	15,000	3,750	0	18,750
38,704	8,000	221,930	38,704	8,000	252,633	38,704	8,000	283,337
13,020	0	39,060	13,020	0	52,080	13,020	0	65,100
13,020	0	39,060	13,020	0	52,080	13,020	0	65,100
2,500	0	13,950	2,500	16,428	22	1,071	0	1,093
24,162	0	24,292	24,162	0	48,453	24,162	0	72,615
1,479	0	29,034	1,479	29,571	941	1,479	0	2,420
4,733	0	141,155	4,733	0	145,888	4,733	142,000	8,622
3,700	0	15,195	3,700	0	18,895	3,700	22,408	187
10,349	0	20,467	10,587	0	31,054	10,831	0	41,884
97,758	581,022	395,212	1,650,407	875,581	1,170,038	231,655	1,351,905	49,788
15,200	0	72,088	15,200	0	87,288	15,200	0	102,488
200,000	79,038	354,885	332,000	686,743	142	134,000	133,503	639
1,100	0	13,704	1,100	11,000	3,804	1,100	0	4,904
8,667	0	103,713	8,667	0	112,380	8,667	0	121,046
19,750	0	92,533	19,750	0	112,283	19,750	0	132,033
0	0	0	0	0	0	0	0	0
840	0	15,624	840	0	16,464	840	0	17,304

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**Capital Improvement Program  
Year By Year Overview**

This Year FY15 Yr.End Bal.	Account Description	Year One FY16			Year Two FY17		
		Appropriation	Spending	Balance	Funding	Spending	Balance
3,000	Water Truck	1,117	0	4,117	1,142	0	5,259
540,000	Route 3 Reconstruction	0	540,000	0	n/a	n/a	n/a
77,863	Light Trucks (5)	45,001	46,035	76,828	45,001	78,490	43,339
38,550	Plow Trucks (7)	87,434	0	125,984	87,434	146,514	66,903
28,851	Bobcat Loader	2,093	0	30,944	2,093	31,396	1,641
34,060	Roller, Vibratory	2,300	0	36,360	2,300	0	38,660
3,919	Waste Oil Furnace	1,342	5,259	2	1,315	0	1,317
0	Fuel Pump System	3,500	0	3,500	3,500	0	7,000
0	Street Lights-Main St.	6,809	0	6,809	6,809	0	13,617
0	Downtown Signs	500	0	500	500	0	1,000
1,782,360	<i>Total Highway</i>	<b>832,119</b>	989,629	1,624,851	2,245,308	2,129,749	1,740,410
	<b>Solid Waste Division</b>						
5,645	Recycling Facility Resv.	3,068	0	8,713	3,138	0	11,851
10,536	Transfer Station Reserve	0	10,536	0	1,503,560	1,500,000	3,560
5,514	Storage Trailers	455	0	5,970	455	0	6,425
3,242	Bailers	1,971	0	5,213	1,971	0	7,184
5,198	Crusher, Glass	968	0	6,165	968	0	7,133
13,373	Forklifts	3,095	0	16,468	3,095	0	19,563
43,508	<i>Total Solid Waste</i>	<b>9,557</b>	10,536	42,529	1,513,187	1,500,000	55,716
	<b>Town Debt Service ( See Chart DD)</b>						
0	O - Agamont Pk.& Seawall	55,480	55,480	0	53,880	53,880	0
0	P - Public Works: FY10	278,888	278,888	0	274,263	274,263	0
0	T - Public Works Complex	234,588	234,588	0	231,988	231,988	0
161,845	U - Muni.Bldg.Renov.'15	22,130	183,975	0	180,125	180,125	0
0	Harborview Park Debt '17 **	0	0	0	94,568	94,568	0
0	Pub Saftey Bldg Envelope	0	0	0	0	0	0
0	Roads Bonding	0	0	0	0	0	0
0	Transfer Station Bonding	0	0	0	0	0	(0)
0	Recycling Facility Bond	0	0	0	0	0	0
0	Roads Bonding	0	0	0	0	0	0
0	U - Downtown Signs '15 **	20,480	20,480	0	23,000	23,000	0
161,845	<i>Total Town Debt</i>	<b>611,566</b>	773,411	0	857,824	857,824	(0)
67,536	Unallocated	(30,510)	0	37,026	0	0	37,026
3,338,116	<b>Town Totals</b>	<b>2,343,278</b>	2,344,015	3,337,379	5,148,361	5,085,810	3,399,930
	<b>SCHOOL C.I.P</b>						
10,897	ADA Act Renovations	0	1,000	9,897	7,500	0	17,397
35,729	Capital Outlay Reserve	0	0	35,729	1,845	0	37,574
7,310	Asbestos Removal	0	1,000	6,310	0	0	6,310
5,329	Furniture & Equipment	5,000	7,500	2,829	7,500	7,500	2,829
12,388	Computers & Technology	55,000	65,000	2,388	60,000	64,500	88
0	Copier Lease/Purchase	14,993	14,993	0	14,993	14,993	0
32,491	Floor Covering Replacement	0	5,000	27,491	0	0	27,491
22,500	Repaving	0	0	22,500	20,000	0	42,500
7,676	Pickup Truck Replacement	2,270	0	9,946	5,986	0	15,932
7,386	Playground	5,000	12,386	0	0	0	0
33,168	Roof Repair Reserve	2,000	35,000	168	2,500	2,500	168
3,000	Storage Units	0	0	3,000	5,000	8,000	0

**Notes:**

- A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

~ ~ Continued On Next Page ~ ~

**Capital Improvement Program  
Year By Year Overview**

Year Three FY18			Year Four FY19			Year Five FY20		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
1,169	0	6,428	1,196	0	7,623	1,223	0	8,846
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
45,001	46,035	42,305	45,001	0	87,305	45,001	67,225	65,081
87,434	0	154,337	87,434	175,236	66,534	87,434	0	153,968
2,093	0	3,734	2,093	0	5,827	2,093	0	7,920
2,300	0	40,960	2,300	43,000	260	2,300	0	2,560
1,315	0	2,632	1,315	0	3,946	1,315	0	5,261
3,500	0	10,500	3,500	0	14,000	3,500	0	17,500
6,809	0	20,426	6,809	0	27,234	6,809	0	34,043
500	0	1,500	500	0	2,000	500	0	2,500
540,357	706,095	1,574,671	2,225,270	1,837,559	1,962,383	607,361	1,717,041	852,702
550,000	561,851	0	3,284	0	3,284	3,360	0	6,644
3,642	0	7,202	3,726	0	10,928	3,812	0	14,740
455	0	6,880	455	0	7,336	455	0	7,791
1,971	0	9,155	1,971	0	11,126	1,971	0	13,097
968	0	8,100	968	0	9,068	968	0	10,036
3,095	0	22,658	3,095	0	25,753	3,095	0	28,848
560,131	561,851	53,996	13,499	0	67,495	13,661	0	81,156
52,280	52,280	0	50,680	50,680	0	49,080	49,080	0
269,175	269,175	0	263,625	263,625	0	258,075	258,075	0
234,338	234,338	0	235,888	235,888	0	231,688	231,688	0
175,725	175,725	0	171,875	171,875	0	168,025	168,025	0
94,568	94,568	(0)	94,568	94,568	(0)	94,568	94,568	(1)
28,785	28,785	0	28,785	28,785	0	28,785	28,785	0
107,493	107,493	0	107,493	107,493	0	107,493	107,493	0
107,493	107,493	0	107,493	107,493	0	107,493	107,493	0
0	0	0	0	0	(0)	39,579	39,579	(0)
0	0	0	0	0	0	100,747	100,747	0
22,400	22,400	0	21,875	21,875	0	21,350	21,350	0
1,092,257	1,092,257	(0)	1,082,282	1,082,282	(1)	1,206,883	1,206,883	(1)
0	0	37,026	0	0	37,026	0	0	37,026
2,689,621	2,600,773	3,488,778	3,811,094	3,860,654	3,439,218	2,218,687	3,052,494	2,605,411
2,000	19,398	(1)	2,500	0	2,499	2,500	0	4,999
0	0	37,574	539	0	38,113	18,060	0	56,173
0	0	6,310	2,000	0	8,310	2,500	0	10,810
7,500	7,500	2,829	7,500	7,500	2,829	7,500	7,500	2,829
60,000	60,000	88	65,000	65,000	88	65,000	65,000	88
14,993	14,993	0	15,500	15,500	0	15,500	15,500	0
0	0	27,491	0	0	27,491	5,000	30,000	2,491
12,500	0	55,000	39,000	85,000	9,000	0	0	9,000
6,000	0	21,932	6,000	0	27,932	6,000	33,900	32
0	0	0	5,000	0	5,000	5,924	0	10,924
10,000	3,000	7,168	2,500	3,000	6,668	5,000	3,000	8,668
0	0	0	0	0	0	0	0	0

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**Capital Improvement Program**  
**Year By Year Overview**

This Year FY15 Yr.End Bal.	Account Description	Year One FY16			Year Two FY17		
		Appropriation	Spending	Balance	Funding	Spending	Balance
12,065	Conners/Emerson Windows	0	0	12,065	0	0	12,065
7,500	Emerson Entry Doors	0	7,500	0	0	0	0
11,351	Safety & Access Control	2,500	10,000	3,851	5,000	5,000	3,851
0	Indoor Pipe Replacement	0	0	0	0	0	0
19,640	Boiler Replacement Reserve	5,789	0	25,429	10,000	3,000	32,429
5,000	Tractor/Plow Reserve	0	0	5,000	2,270	0	7,270
0	Entrance to Emerson	0	0	0	0	0	0
2,000	Kitchen Equipment	2,000	0	4,000	2,000	0	6,000
0	Gym Divider	0	0	0	0	0	0
0	Conners Hallway Floor	55,000	40,000	15,000	0	0	15,000
1,713	Technology Infrastructure	0	0	1,713	0	0	1,713
0	Upgrade Conners Entrance	0	0	0	7,500	7,500	0
0	Floor Machine	0	0	0	0	0	0
237,143	<i>Total School Projects</i>	<b>149,552</b>	199,379	187,316	152,094	110,793	228,617
	<b>School Debt Service</b>						
0	Bond Issue L: 2004 Heat	n/a	n/a	n/a	n/a	n/a	n/a
0	Bond Issue M: 2004 Heat	59,747	59,747	0	59,948	59,948	0
0	<i>Total School Debt</i>	<b>59,747</b>	59,747	0	59,948	59,948	0
237,143	School Totals	209,299	259,126	187,316	212,042	170,741	228,617
3,575,260	<b>C.I.P. Fund Grand Totals</b>	2,552,577	2,603,141	3,524,696	5,360,403	5,256,551	3,628,547

**Notes:**

- A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Figures shown for Year Two through Year Five are the amounts that we expect to request in those future fiscal years.

~ ~ Continued On Next Page ~ ~

**Capital Improvement Program  
Year By Year Overview**

Year Three FY18			Year Four FY19			Year Five FY20		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
0	0	12,065	0	0	12,065	0	0	12,065
0	0	0	0	0	0	0	0	0
3,000	5,000	1,851	5,000	0	6,851	5,000	5,000	6,851
0	0	0	0	0	0	0	0	0
36,660	65,000	4,089	2,000	0	6,089	2,000	0	8,089
0	0	7,270	2,270	0	9,540	0	0	9,540
0	0	0	0	0	0	0	0	0
2,027	0	8,027	2,500	0	10,527	0	0	10,527
0	0	0	0	0	0	0	0	0
0	0	15,000	0	0	15,000	0	0	15,000
0	0	1,713	0	0	1,713	0	0	1,713
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	20,000	15,000	5,000
154,680	174,891	208,406	157,309	176,000	189,715	159,984	174,900	174,799
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
60,154	60,154	0	60,453	60,453	0	60,797	60,797	0
60,154	60,154	0	60,453	60,453	0	60,797	60,797	0
214,834	235,045	208,406	217,762	236,453	189,715	220,781	235,697	174,799
2,904,455	2,835,818	3,697,184	4,028,856	4,097,107	3,628,933	2,439,468	3,288,191	2,780,210

## **Warrant Committee Nomination for 2015-2016**

The Nominating Committee for Warrant Committee members met March 20, 2015. In attendance were past Moderator Chad Smith, resident members Sherri Dyer and Jacqueline Smith, and Warrant Committee Chair John Dargis.

The slate of nominees is as follows:

Michael	Blythe
Robert	Chaplin
John	Dargis
Cas	Dowden
Sherri	Dyer
Jonathan	Eno
Michael	Good
James	Grover
Emily	Henry
Matthew	Hochman
Jake	Jagel
Donna	Karlson
Elizabeth	Kase
John	Kelly
Amanda	Kendall
James	Kitler
Seth	Libby
James	Mroch
Rosamond	Rea
Melinda	Rice
Kathryn	Shultz
Jacqueline	Smith

**THE WARRANT  
ANNUAL TOWN MEETING – JUNE 2 & 9, 2015  
TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: A Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the second day of June, A. D., 2015 at **seven fifteen** o'clock in the afternoon, then and there to act on *Articles A through ZZ*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the ninth day of June, A. D., 2015 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on *Articles One through Four* of said article being set out below to wit:

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***Reminder***

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~ Voter Check-in Required ~

“Open Town Meeting”, June 2nd, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

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<p><b>MDIHS Jazz Band at 7:00 p.m.</b> <b>Prior to Open Town Meeting</b> Action on the following articles will be on the Town Meeting floor <b>Tuesday, June 2, 2015 starting at 7:15 p.m.</b> <b><i>Emerson School Gymnasium</i></b></p>
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**Article A ELECTION OF MODERATOR** - To choose a Moderator to preside at said meeting.

**Article AA RESOLUTION** – Recognition to retired moderator Chad Smith for his many years of service to the Town of Bar Harbor.

**Article B ELECTION OF WARRANT COMMITTEE MEMBERS** - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

**Note: Articles C through M authorize expenditures in cost center categories.**

**Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction** - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$2,436,050	\$2,436,050	\$2,436,050

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article D EDUCATION BUDGET EXPENDITURES: Special Education** - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$1,199,081	\$1,199,081	\$1,199,081

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 19 to 0 with one abstention..*

**Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education** – To see what sum the School Committee is authorized to expend for

**Career and Technical Education** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article F EDUCATION BUDGET EXPENDITURES: Other Instruction** - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 85,535	\$ 85,535	\$ 85,535

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 19 to 0 with one abstention.*

**Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support** - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 565,038	\$ 565,038	\$ 565,038

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 18 to 1 with one abstention.*

**Article H EDUCATION BUDGET EXPENDITURES: System Administration** - To see what sum the School Committee is authorized to expend for **System**

**Administration** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 121,907	\$ 121,907	\$ 121,907

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 19 to 0 with one abstention.*

**Article I**      **EDUCATION BUDGET EXPENDITURES: School Administration** - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 356,954	\$ 356,954	\$ 356,954

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 19 to 0 with one abstention.*

**Article J**      **EDUCATION BUDGET EXPENDITURES: Transportation & Buses** - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 248,510	\$ 248,510	\$ 248,510

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article K EDUCATION BUDGET EXPENDITURES: Facilities Maintenance** - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 592,183	\$ 592,183	\$ 592,183

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments** - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures** - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 95,000	\$ 95,000	\$ 95,000

*The School Committee recommends adoption.  
 The seven member Town Council recommends adoption by a vote of 6 to 0.  
 The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Note: Articles C – M authorize a total budget of:**

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$5,700,258	\$5,700,258	\$5,700,258

**Note:** Articles N & O raise funds for the Proposed School Budget

**Article N EDUCATION BUDGET: Essential Programs and Services** – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (State Recommends \$3,939,474) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2015 to June 30, 2016.

*Explanation:* The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>			
<i>State Subsidy</i>	\$ 247,015	\$ 247,015	\$ 247,015
<i>Town’s Minimum Share</i>	\$3,692,459	\$3,692,459	\$3,692,459
<i>State’s Essential Programs &amp; Services Model</i>	\$3,939,474	\$3,939,474	\$3,939,474

The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 19 to 0 with one abstention.

**Note:** Article O raises additional local funds recommended to support the proposed school budget

**Article O EDUCATION BUDGET: Tax Cap Override** - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes for the period July 1, 2015 to June 30, 2016, which exceeds the

State’s Essential Programs and Services allocation model by as required to fund the budget recommended by the school committee.

*Written Ballot Vote Required*

***Explanation:***

*The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs. The School Committee recommends the additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b><i>Recommendations:</i></b>			
<i>Additional Local Funds</i>	<i>\$1,531,210</i>	<i>\$1,531,210</i>	<i>\$1,531,210</i>
<i>Exceeding EPS by</i>	<i>\$1,447,307</i>	<i>\$1,447,307</i>	<i>\$1,447,307</i>

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 19 to 0 with one abstention.*

**Note: Articles N & O raise a total town appropriation of:**

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>\$5,223,669</i>	<i>\$5,223,669</i>	<i>\$5,223,669</i>

**Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures**

**Article P EDUCATION BUDGET: Total Expenditures-** To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$5,700,258	\$5,700,258	\$5,700,258

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 19 to 0  
with one abstention.*

**Article Q EDUCATION BUDGET: State, Federal, and Other Funds** - In addition to the amount in Articles C – P, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2015-2016 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

*Current Year Totals: \$206,577*

**Recommendations:**  
*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article R - PUBLIC SAFETY BUILDING** – Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to provide for masonry improvements for its downtown area, said project, known as the **Public Safety Building Renovations** to include the following:
  - Repairs, replacement and renovations of its building envelope, including all failing masonry and brick stonework
  - Renovations that the Council may deem necessary or appropriate due to issues that are revealed during the course of construction
  - Other activities that are reasonably related to the project
2. **Appropriate** the sum of Four Hundred Thousand dollars (\$400,000) to provide for the costs of said project, including engineering, design work and transaction costs;
3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of

the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Four Hundred Thousand Dollars (\$400,000); and

4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

**FINANCIAL STATEMENT**

As of June 2, 2015

**1. Total Town Indebtedness- Principal**

A. Bonds outstanding and unpaid	\$18,442,288
B. Bonds authorized and unissued (June 2015)	- 0
C. Bonds to be issued if this article is approved:	\$400,000

**2. Costs**

At an estimated interest rate of 3.75% for a Twenty (20) year maturity, the estimated costs for this bond issue will be:

Principal:	\$400,000
Interest:	<u>\$175,697</u>
<u>Total Debt Service:</u>	<u>\$575,697</u>

**3. Validity**

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

\_\_\_\_\_  
Stanley W. Harmon  
Treasurer  
Town of Bar Harbor

***Explanation:***

*Council's goal E.13 Infrastructure is to "Develop a plan for protecting the integrity of the Fire Station building envelope and include recommendations in the capital improvement plan". Our building consultant has provided an estimate for the proper renovation of the masonry brickwork of this 1911 built historic building. Detail design plans for the areas that need repair are currently being worked on.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article S - WATER MAIN REPLACEMENT-ROUTE #3** – Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to provide for water main improvements for its Route#3 corridor area, from Ireson Hill to West Street, said project, known as the **Route #3 water main replacement** to include the following:
  - Repairs and replacement of its distribution mains, including all connecting services, hydrants and in-line gate valves
  - Relocation of mains
  - Other activities that are reasonably related to the project
2. **Appropriate** the sum of One Million Seven Hundred Thousand dollars (\$1,700,000) to provide for the costs of said project, including engineering, design work and transaction costs;
3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Four Hundred Thousand Dollars (\$1,700,000); and
4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

**FINANCIAL STATEMENT**

As of June 2, 2015

<b>1. Total Town Indebtedness- Principal</b>	
A. Bonds outstanding and unpaid	\$18,442,288
B. Bonds authorized and unissued (June 2015)	- 0
C. Bonds to be issued if this article is approved:	\$1,700,000
<b>2. Costs</b>	
At an estimated interest rate of 3.75% for a twenty (20) year maturity, the estimated costs for this bond issue will be:	
Principal:	\$1,700,000
Interest:	<u>\$746,711</u>
<u>Total Debt Service:</u>	<u>\$2,446,711</u>

**3. Validity**

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

\_\_\_\_\_  
Stanley W. Harmon  
Treasurer  
Town of Bar Harbor

***Explanation:***

*Council's goal E.1 Infrastructure is to "Support, monitor and actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is completed". The Town's taxpayers have already appropriated \$540,000 as part of an agreement with MDOT as its share of the construction costs of this project. However, because there is necessary relocation of mains and hydrants involved, there is the requirement to upgrade the Town's Rte #3 water main, hydrants and valves. There will be a larger main installed with increased flow, hydrants, services & mains moved away from the travel lanes. The cost for this project is estimated at \$1,700,000 and the debt service costs are to be paid by the water ratepayers.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 4 to 2.  
The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article T - LEASES FOR COMMUNITY SOLAR FARMS AND POWER PURCHASE**

**AGREEMENTS:** To see if the Town will vote to authorize the Town Council to enter into one or more lease agreements with: 1) one or more Associations that are comprised entirely of local residents, on terms that the Council deems appropriate, for the purpose of siting and developing one or more Community Solar Farms (CSFs); and 2) ReVision Energy of Liberty and Portland, Maine (a solar energy design and installation company), or its successor or a similar company, on terms that the Council deems appropriate, for the purpose of enabling the Town to enter into one or more long-term Power Purchase Agreements for solar energy. Copies of the "Community Solar Farm Letter of Intent to Execute Ground Lease and Exclusivity Agreement", which is the initial leasing document, are available at the Town Clerk's office.

***Explanation:*** *This action would allow the Town of Bar Harbor to lease town-owned land and/or suitable roof space to one or more separate Associations of Bar Harbor residents to develop one or more Community Solar Farms (CSFs). CSFs are defined as solar energy generation facilities that are 100% owned and operated by residents living in the local community. CSFs offer the opportunity for residents to co-invest in, and co-own, solar generation and are of particular interest to residents who are not able to install solar electricity generation on their own property (i.e., poor site, unsuitable roof, no land, other restrictions, etc.). The value of the electricity generated would be credited to the Emera accounts of the members of the associations. In leasing its property, the Town would enable the siting of one or more CSFs on town-owned land. The initial Association would lease the space on the town's salt shed roof to install solar panels for a minimum of 30 years. All Associations would pay the Town an annual fee of \$15/kW (which is a rate consistent with*

*industry norms in Maine), and would be responsible for all operations, maintenance, and liability associated with the solar panels. The benefits to the Town include annual lease payments for the life of the lease for each CSF created. The benefits to residents include the opportunity to participate in a CSF located in Bar Harbor.*

*This action would also allow the Town of Bar Harbor to lease town-owned land and/or suitable roof space to ReVision Energy or to a similar company. Passage of this warrant article would enable the Town and a solar energy company to enter into one or more long-term contracts for on-site solar electricity generation on town-owned property that would offset all or part of the Town's electricity needs, in exchange for the Town paying no upfront costs and monthly payments comparable to its current monthly costs for that share of generation.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 4 to 2.*

*The 22 member Warrant Committee recommends approval by a vote of 11 to 9.*

**Article U MUNICIPAL BUDGET: Expenditures** - To see what sum the Town will raise and appropriate for the Municipal Budget for FY16 (7/1/15 TO 6/30/16).

***Explanation:***

*This is the total amount that the Town Council is allowed to spend from all sources except grants and donations, as provided in Article X, and from reserve accounts.*

<b><i>Recommendations:</i></b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$10,985,591</i>	<i>\$10,985,591</i>

*The seven member Town Council recommends approval, by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article V MUNICIPAL BUDGET: Other Revenues** - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY16 (7/1/15 TO 6/30/16).

***Explanation:***

*In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	\$4,183,322	\$4,183,322
<i>Fund Balance</i>	\$ 70,287	\$ 70,287

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article W MUNICIPAL BUDGET: Tax Cap Override** – To see if the Town will vote to increase the property tax levy limit of \$6,774,604 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

*Written Ballot Vote Required.*

***Explanation:***

*In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$6,774,604. As detailed in your copy of the annual Town Report, it appears that the proposed budget is \$42,622 below the tax cap. However, due to the complexities of that law, a vote is still recommended to avoid any potential problems which may arise.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article X MUNICIPAL BUDGET: Grants and Donations** – In addition to the amount in Article U, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY16 (7/1/15 TO 6/30/16) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

***Explanation:***

*From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax*

dollars are required to match them, other than those already in the budget.

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article Y PREPAYMENT OF TAXES** - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

***Explanation:***

*On rare occasions, taxpayers need to pay their taxes before they have been billed.*

*The Town Treasurer cannot accept such early payments unless an article is passed.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article Z TAX DUE DATE AND INTEREST RATE** - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2015 and that second half taxes shall be due and payable on or before March 31, 2016 and that interest shall be charged at the annual rate of 7.0% on any unpaid taxes due on September 30, 2015 beginning October 1, 2015 and on any unpaid taxes due March 31, 2016 beginning April 1, 2016.

***Explanation:***

*The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends approval by a vote of 20 to 0.*

**Article ZZ OVERPAYMENT OF TAXES** - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2015 at 3.0% per year

on the amount of overpayment.

***Explanation:***

*If a taxpayer wins a tax appeal against the Town, we must pay them interest on the amount of the difference. We are required by law to set that amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 19 to 1.*

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**Election of Town Officers**  
Action on the following articles will be at the Town Election with  
**Polls Open Tuesday, June 9, 2015, from 8:00 a.m. to 8:00 p.m.**  
***Municipal Building Auditorium***

**Article 1**    **ELECTION OF OFFICERS** - To elect Town Officers as are required to be elected by secret ballot.

**Article 2**    **LAND USE ORDINANCE: Adoption of a new Land Use Ordinance (Repeal and Replacement of current LUO)** – Shall an Ordinance entitled “An ordinance to repeal the existing Land Use Ordinance and replace it by adoption of the Land Use Ordinance of the Town of Bar Harbor, Maine dated December 15, 2014” be enacted?

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*Full text of the new Land Use Ordinance, Chapter 125 of the Town Code, is on file in the Town Clerk’s office. The version to be adopted shall be the ‘clean’ version.*

*The clean version dated 12/15/14 is also viewable at the Planning Department, Jesup Memorial Library, and on the Town’s website: [www.barharmoraine.gov](http://www.barharmoraine.gov) – Town Hall – Planning Department – <http://www.barharmoraine.gov/DocumentCenter/View/820>*

***Explanation:***

*In accordance with the 2007 Bar Harbor Comprehensive Plan, which set out implementation goals to simplify the Land Use Ordinance (LUO) and Land Use Map and to address problems with layout and inconsistency in the current document, the entire LUO has been reorganized and revised and Appendix C has been eliminated. By enactment of the newly revised LUO, in its entirety, the current LUO will be **repealed and replaced** by the new version to the extent that any of the changes conflict with provisions of the current LUO. Articles I through VI, VIII, XI, XII, XIII, and Appendix A have been revised; there are no revisions proposed for Articles VII, IX, or X.*

***Recommendations:***

*The five member Planning Board recommends approval, by a vote of 3 to 0.  
The 22 member Warrant Committee recommends approval by a vote of 12 to 5 with 3 abstentions.*

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**ARTICLE 3 - LAND USE ORDINANCE AMENDMENT – Definition of Public Utility Installation –**  
Shall an Ordinance dated January 12, 2015 and entitled “An amendment to add a definition of Public Utility Installation and amend Appendix C Table of Permitted Uses” be enacted?

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**Public Utility Installation**

**An amendment to add a definition of Public Utility Installation  
and amend Appendix C Table of Permitted Uses**

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125, LAND USE ORDINANCE**

\*\*\*

**Article XII Construction and Definitions**

\*\*\*

**§125-109 Definitions**

\*\*\*

PUBLIC UTILITY INSTALLATION – The act of connecting to utilities services such as electricity, water, sewer, telephone and cable television, as accessory to a permitted use or structure.

\*\*\*

**Land Use 125 Attachment 6, Appendix C Table of Permitted Uses**

**Key to Appendix C Table of Permitted Uses:**

*Permissibility of Use*

**a** = Activity or structure allowed without a permit, provided it complies with all provisions of this chapter.

**b** = Activity or structure requires approval through site plan review process before it may be commenced or built.

**c** = Activity or structure requires permit issued by Code Enforcement Officer (CEO) before it may be commenced or built.

\*\*\*

blank space = activity prohibited.

*Footnotes*

\*\*\*

**2** CEO permit required for uses or structures with total developed area not exceeding 2,000 square feet; Planning Board approval required for uses or structures with total developed area of more than 2,000 square feet.

\*\*\*

**Apply the following changes to Appendix C Table of Permitted Uses:**

District	Public utility installation
Downtown Residential	<del>cb2</del> <u>a</u>
Educational Institution	<u>a</u>
Emery	<del>cb2</del> <u>a</u>
Hulls Cove Business	<del>cb2</del> <u>a</u>
Hulls Cove Residential Corridor	<del>cb2</del> <u>a</u>
Hulls Cove Rural	<del>cb2</del> <u>a</u>
Indian Point Residential	<del>cb2</del> <u>a</u>
Indian Point Rural	<u>a</u>
Industrial	<del>cb2</del> <u>a</u>
Ireson Hill Corridor	<del>cb2</del> <u>a</u>
Ireson Hill Residential	<u>a</u>
Marine Research	<u>a</u>
McFarland Hill Residential	<del>cb2</del> <u>a</u>
McFarland Hill Rural	<del>cb2</del> <u>a</u>
Otter Creek	<del>cb2</del> <u>a</u>
Resource Protection	<u>a</u>
Salisbury Cove Corridor	<del>cb2</del> <u>a</u>

Salisbury Cove Residential	<del>eb2</del> <u>a</u>
Salisbury Cove Rural	<del>eb2</del> <u>a</u>
Salisbury Cove Village	<del>eb2</del> <u>a</u>
Schooner Head	<u>a</u>
Scientific Research	<u>a</u>
Shoreland General Development I	<u>a</u>
Shoreland General Development II	<del>eb2</del> <u>a</u>
Shoreland Limited Residential	<del>eb2</del> <u>a</u>
Stream Protection	<u>a</u>
Town Hill Business	<del>eb2</del> <u>a</u>
Town Hill Residential Corridor	<del>eb2</del> <u>a</u>
Town Hill Residential	<del>eb2</del> <u>a</u>
Town Hill Rural	<del>eb2</del> <u>a</u>

**Explanation:** The purpose of this amendment is to clarify the meaning of *public utility installation*. This definition is based on the existing ordinance definition of utilities (defined as “All public services, such as electricity, water, sanitary sewer, stormwater drainage, telephone and cable television”) and on the meaning of installation as used in other parts of the Land Use Ordinance, meaning to connect to public utilities services. *Public utility installation* is already an activity allowed without a permit in the downtown and historic districts and in two shoreland districts. Changing the level of review for *public utility installation*, to an activity allowed without a permit for remaining districts listed on Appendix C, means that access to utilities is allowed in all Bar Harbor districts.

In the event of formatting changes, or the repeal or replacement of any part of this Ordinance, it is the clear intent of this amendment that public utility installation be an activity allowed as accessory to permitted uses and structures in districts as listed herein.

**Recommendations:**

*The five member Planning Board recommends rejection, by a vote of 4 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 14 to 1, with one abstention.*

**ARTICLE 4 - LAND USE ORDINANCE AMENDMENT – Public Utility Facility –**

Shall an Ordinance dated January 12, 2015 and entitled “An amendment to add a definition of Public Utility Facility and to amend Appendix C Table of Permitted Uses and Allowed Uses in Bar Harbor Gateway, Downtown Village I and Downtown Village II” be enacted?

**Public Utility Facility**

**An amendment to add a definition of Public Utility Facility and to amend**

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**Appendix C Table of Permitted Uses and Allowed Uses in Bar Harbor Gateway,  
Downtown Village I and Downtown Village II**

The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125, LAND USE ORDINANCE**

\*\*\*

**Article XII Construction and Definitions**

\*\*\*

**§125-109 Definitions**

\*\*\*

PUBLIC UTILITY FACILITY – Structures such as electric substations or similar facilities of a scale and character commonly found only in a few specialized locations in the Town, necessary to the delivery of electricity or other services regulated by the Maine Public Utilities Commission, but excluding wind turbines and wireless communication towers.

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**Article III. Land Use Activities and Standards**

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**§125-17. Bar Harbor Gateway**

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**D. Uses allowed by site plan:**

- (1) The following uses shall be permitted by site plan review in any part of this district: bank; bed-and-breakfast I; bed-and-breakfast II; bed-and-breakfast III; bed-and-breakfast IV; bed-and-breakfast V; child-care center; commercial boat yard; commercial fish pier; ferry terminal; farmers' market; hotel; marina; multifamily dwelling I; multifamily dwelling II; motel; nursing or convalescent homes or congregate housing; private compulsory school; professional office building; restaurant; retail; road construction; services; take-out restaurant; wind turbines, and wireless communication facilities.
  
- (2) Uses allowed by conditional use permit: public utility facility.

\*\*\*

**§125-21. Downtown Village 1.**

\*\*\*

C. Allowed uses:

- (1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail; public information, municipal and government uses; restaurants and bars; theaters; galleries; services, professional offices; vacation rentals; all bed-and-breakfasts; food-processing establishment; theaters; single- and two-family dwelling units; laundry and dry cleaning; artist studio, eleemosynary institution, place of worship.[Amended 11-5-2013]
- (2) Uses allowed by site plan review: hotel; motel; conference centers; multifamily dwelling I and II; all types of child-care facilities, all types of schools; medical and dental clinics; banks; automobile service stations; hospitals; road construction.
- (3) Uses allowed by conditional use permit: public utility facility.

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**§125-21.1 Downtown Village 1I.**

\*\*\*

C. Allowed uses.

- (1) Uses allowed by a building permit or a change of use permit with the Code Enforcement Officer: all retail, public information; municipal and government uses; restaurants and bars on lots with frontage on Cottage Street, Main Street, Mount Desert Street or West Street; theaters; galleries; artist studios; banks; services, vacation rentals; theaters; all bed-and-breakfasts; food-processing establishment; professional office buildings; laundry and dry cleaning; artist studio
- (2) Uses allowed by site plan review: hotel, motel; multifamily dwelling I and II; all types of child-care facilities; all types of schools; hospitals, medical and dental clinics; automobile service stations; redemption centers
- (3) Uses allowed only by conditional use permit: public utility facility.

\*\*\*

**LAND USE 125 Attachment 6, Appendix C Table of Permitted Uses**

**Key to Appendix C Table of Permitted Uses**

***Permissibility of Use***

\*\*\*

**k** = Activity or structure requires conditional use permit before it may be commenced, built, enlarged, or modified.

\*\*\*

blank space = activity prohibited

**Footnotes**

\*\*\*

**13** Only if constructed prior to January 1, 2015.

\*\*\*

**Appendix C Amendment**

*Apply the following changes to Appendix C Table of Permitted Uses:*

<b>District</b>	<b><u>Public utility facility</u></b>
Downtown Residential	
Educational Institution	
Emery	
Hulls Cove Business	
Hulls Cove Residential Corridor	
Hulls Cove Rural	
Indian Point Residential	
Indian Point Rural	
Industrial	<b><u>k</u></b>
Ireson Hill Corridor	
Ireson Hill Residential	
Marine Research	
McFarland Hill Residential	<b><u>k 13</u></b>
McFarland Hill Rural	
Otter Creek	
Resource Protection	
Salisbury Cove Corridor	
Salisbury Cove Residential	
Salisbury Cove Rural	
Salisbury Cove Village	
Schooner Head	
Scientific Research	
Shoreland General Development I	
Shoreland General Development II	
Shoreland Limited Residential	
Stream Protection	
Town Hill Business	
Town Hill Residential Corridor	
Town Hill Residential	
Town Hill Rural	<b><u>k 13</u></b>

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**Explanation:** This zoning amendment enables electric substations to be sited near the load center of highest use while protecting residential neighborhoods from incompatible industrial uses. The Conditional Use Permit requirement enables the Planning Board to require that the architectural scale, design, and landscaping treatment of the use shall be compatible with other development in the area and be fully or partially enclosed, as may be necessary to provide compatibility. An example of a partially enclosed substation that has been providing electricity to Bar Harbor since 1892 is located in the Bar Harbor Electric Light Company building at 18 Edgewood Street in the Downtown Village II district.

In the event of formatting changes, or the repeal or replacement of any part of this Ordinance, it is the clear intent of this amendment that public utility facility be allowed only by conditional use permit in districts as listed herein.

**Recommendations:**

*The five member Planning Board recommends rejection, by a vote of 4 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 13 to 1,  
with two abstentions.*

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The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 9, 2015 for election of Town officers and referendum. Absentee ballots will be processed on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m. ***The last day to request an absentee ballot or to cast a ballot in person at the Municipal Building, prior to Election Day, is Thursday, June 4th.***

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, at town meeting, and poll hours on Election Day for the registration of persons desiring to register for this election. Must provide proof of identity and official document showing physical address, not a post office box. A Maine Driver's license with current physical address would satisfy both requirements.

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Given under our hands and seal at Bar Harbor this seventh day of May 2015.

Municipal Officers of the Town of Bar Harbor

_____	_____
Paul A. Paradis, Chair	Gary Friedmann, Vice-Chair
_____	_____
Anne R. Greenlee	Peter St. Germain
_____	_____
Burt O. Barker	David Bowden
_____	
J. Clark Stivers	

Attest:  
A true copy \_\_\_\_\_  
Patricia A. Gray, Town Clerk of Bar Harbor

**CONSTABLE’S RETURN**

By virtue of the within Warrant to me directed, I have warned and notified the inhabitants of the Town of Bar Harbor to assemble at the time and place and for the purposes therein named by posting an attested copy of the within Warrant on the Bulletin Board, Municipal Offices, being a conspicuous public place within said Town on the \_\_\_\_\_ day of \_\_\_\_\_ in the year of our Lord Two Thousand and Fifteen.

Attest: \_\_\_\_\_ Time: \_\_\_\_\_  
Constable of the Town of Bar Harbor

Attest:  
A true copy \_\_\_\_\_  
Patricia A. Gray Town Clerk of Bar Harbor





# TELEPHONE DIRECTORY

TOWN OF BAR HARBOR  
Website: [www.barharbormaine.gov](http://www.barharbormaine.gov)

## Ambulance:

Emergency		911
Other Business		288-5554
Assessor	( <a href="mailto:assessor@barharbormaine.gov">assessor@barharbormaine.gov</a> )	288-3320
Code Enforcement	( <a href="mailto:ceo@barharbormaine.gov">ceo@barharbormaine.gov</a> )	288-3329
Finance Department	( <a href="mailto:treasurer@barharbormaine.gov">treasurer@barharbormaine.gov</a> )	288-5096
Fire Department:		
Emergency		911
Other Business	( <a href="mailto:mbartlett@barharbormaine.gov">mbartlett@barharbormaine.gov</a> )	288-5554
Harbormaster	( <a href="mailto:bhhmaster@barharbormaine.gov">bhhmaster@barharbormaine.gov</a> )	288-5571
Planning Department	( <a href="mailto:planningdirector@barharbormaine.gov">planningdirector@barharbormaine.gov</a> )	288-3329
Police Department:		
Emergency		911
Other Business	( <a href="mailto:bhpd@barharbormaine.gov">bhpd@barharbormaine.gov</a> )	288-3391
Public Works Department		
Public Works Director	( <a href="mailto:pwdirector@barharbormaine.gov">pwdirector@barharbormaine.gov</a> )	288-1026
Highway Division	( <a href="mailto:hwsupt@barharbormaine.gov">hwsupt@barharbormaine.gov</a> )	288-4681
Solid Waste Division	( <a href="mailto:recycling@barharbormaine.gov">recycling@barharbormaine.gov</a> )	288-4464
Transfer Station	( <a href="mailto:recycling@barharbormaine.gov">recycling@barharbormaine.gov</a> )	288-5201
Wastewater Division	( <a href="mailto:wwsupt@barharbormaine.gov">wwsupt@barharbormaine.gov</a> )	288-4028
Water Division	( <a href="mailto:water@barharbormaine.gov">water@barharbormaine.gov</a> )	288-3555
Town Clerk	( <a href="mailto:clerk@barharbormaine.gov">clerk@barharbormaine.gov</a> )	288-4098
Town Manager	( <a href="mailto:manager@barharbormaine.gov">manager@barharbormaine.gov</a> )	288-4098
Tax Collector	( <a href="mailto:collector@barharbormaine.gov">collector@barharbormaine.gov</a> )	288-5096
Schools Website: <i>Elementary</i> : <a href="http://ces.barhbr.com">http://ces.barhbr.com</a> - <i>District</i> : <a href="http://www.mdirss.org">www.mdirss.org</a>		
Connors Emerson School		288-3631/5708
MDI High School – Principal		288-5011

## TOWN BOARDS & COMMITTEES

### Meeting Schedule

Town Council	7:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday
Board of Appeals	7:00 p.m.	As needed 2 <sup>nd</sup> Tuesday
Conservation Commission	7:00 p.m.	2 <sup>nd</sup> Monday
Design Review Board	3:00 p.m.	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday
Harbor Committee	4:00 p.m.	2 <sup>nd</sup> Monday
Marine Resources Committee	4:00 p.m.	3 <sup>rd</sup> Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 <sup>st</sup> & 3 <sup>rd</sup> Monday
Planning Board	6:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday
School Board –		
Bar Harbor	4:30 p.m.	1 <sup>st</sup> Monday
High School	7:00 p.m.	2 <sup>nd</sup> Monday