

Minutes of Bar Harbor Task Force on Aging

Oct. 23, 2018

Present: Ron Greenberg, Bonnie Lundquist, Doreen Willett, Jan Varnum, and Judie Noonan. Absent: Martha Searchfield, Barbara MacPike

Doreen Willett, Chair, called the meeting to order in the conference room of the Municipal Building. Doreen explained that she had heard from Barbara and that she was withdrawing from the Task Force due to other obligations. This group will miss her! Doreen will notify Sharon Linscott that we have an opening.

Martha had related to Doreen that she would be willing to moderate the first focus group, which will be held at the YWCA on Wed., Nov. 28, at 6:00 PM. Doreen will be her co-chair. (We agreed each session should have a second person to work with and to cover the session if the moderator was not available.)

Doreen shared her reworking of the introduction, and we discussed having a final focus group just to talk about question #6.

Bonnie reminded us that the focus groups would validate our assumptions. We agreed that about ten would be a good number for a focus group. Each member of the Task Force will call about ten people from suggested categories on Jan's list of possible occupations. The goal will be to get five names of people who would agree to attend on Nov. 28 and then to call Doreen with those names and phone numbers.

Ron agreed to contact the potential attendees, distributing them between our lists. He will also contact those not selected for that session and put them on a list for future groups.

We discussed equipment and supplies. The Town has flip charts, nametags, and markers that we can use. Doreen will check into a recording device. We then decided on the following dates, times, locations, and facilitators:

Nov. 29, 6:00 PM	YWCA	Martha & Doreen
Dec. 3, 1:30 PM	VFW Bldg.	Jan & Bonnie
Dec. 8, 1:30	Library	Judie & Ron
Dec. 11, 10:00	YWCA	Doreen & Bonnie

Bonnie will work on a list of responsibilities of the back-up person. We agreed that a sign-up sheet as people enter the session might be useful.

Doreen will contact Liz Graves of "The Islander" to see if she would like to send a reporter to our first focus group. Other publicity is needed.

Respectfully submitted,
Jan Varnum, Secretary