



Parks and Recreation Committee
Regular Meeting
Minutes, August 20, 2018; 4:30 PM
Council Chambers

ITEM 1

CALL TO ORDER: 4:31 PM – The meeting was called to order by Committee Liaison Public Works Director Chip Reeves. Committee members present were Eric Ankrom, Jeff Dobbs, Tommy Parham, John Kelly and Greg Veilleux. Others in attendance were Lauren Tucker, Andrew Shea and Emilie Disney.

ITEM 2

ELECTION OF OFFICERS: As the first order of business for this new term year, Mr. Reeves opened the floor to nominations for Committee officers. He inquired of the present officers would be willing to hold the same seats as they held for the 2017 term. Committee members agreed, and there were no other nominations. Mr. Parham moved, with second by Mr. Veilleux, to move the slate of 2017 officers to the current term; motion passed (5-0). The resulting Committee seats are as follows:

Committee Chair: Jeff Dobbs
Committee Vice Chair: John Kelly
Committee Secretary: Eric Ankrom.

ITEM 3

Excused Absence(s): None.

ITEM 4

PUBLIC COMMENT PERIOD: No public comments were put forth.

ITEM 5

APPROVAL OF AGENDA: Mr. Kelly moved, with second by Mr. Parham, to amend the Agenda and delete Item 7.D., Harborview Park Improvement Project: Ocean Properties, Ltd Revised Railing Proposal; information regarding this item has not yet been received. Motion to approve the amended Agenda passed (5-0).

ITEM 6

APPROVAL OF MINUTES: Minutes of June 18, 2018. Mr. Veilleux moved, with second by Mr. Kelly, to approve the Minutes; motion passed (5-0).

**ITEM 7
REGULAR BUSINESS**

A. Request from the Vettes of Coastal Maine (Sponsor of Wonder View Inn) to Hold its Annual Car Display on the Athletic Field from 8:00 AM to 12 Noon on Saturday, June 1, 2019.

Chair Dobbs and Committee members agreed via 8/2/18 emails to excuse applicant in-person representation for the review of this annual minor event for 2019. The application fee and insurance liability certificate have been received. In addition, the reading of the Findings of Fact Sheet was waived as there are no changes other than the date of the event. Mr. Veilleux moved, with second by Mr. Ankrom, to approve the application; motion passed (5-0).

B. Request from Health Equity Alliance / Down East AIDS Network (Sponsor of Bar Harbor Bank and Trust) to Hold a Downeast AIDS Walk on the Village Green from 9:00 AM to 12 Noon on Saturday, September 29, 2018.

(Although not present at this point in the meeting, Ms. Disney did arrive after this request was discussed.) The application fee, insurance liability certificate and Internal Revenue Service non-profit statement have been received. The reading of the Findings of Fact Sheet was waived as there are no changes from a prior year event other than the date of the event. Mr. Ankrom moved, with second by Mr. Veilleux, to approve the application; motion passed (5-0).

C. Plaque Proposal for Agamont Park Bench: Lauren Tucker.

On behalf of the Glenn Tucker family, Ms. Tucker submitted to the Committee a proposal for a dedication plaque to be installed on an existing specific bench on Agamont Park and the donation of \$2,400 to the bench replacement fund. An image of the plaque and bench location photo were provided. The plaque has been designed in accordance with Committee-approved specifications. The bench replacement fund has been established for donation to provide for future park bench needs.

Mr. Reeves explained that this is a newly approved plaque / bench donation procedure; costs are subject to change as the cost increases. Mr. Veilleux remarked that the bench replacement fund as a strategy to create a capital improvement program (CIP) for park benches is a big step forward toward a maintenance program that replaces benches more easily.

Mr. Kelly moved, with second by Mr. Veilleux, to accept the \$2,400 bench donation and to approve the proposed plaque for installation on the specified bench on Agamont Park; motion passed (5-0).

D. Acadian Youth Sports: Update on Proposed Improvements.

Mr. Shea, Acadian Little League (ALL), proposed a plan for improvement to the snack shack / storage building at the Athletic Field. He reviewed the issues with the existing 16' x 16' structure that was donated in 2006 for the purpose of concessions and storage. The structure has substandard electrical situations and no water or sewer services. It has deteriorated to the point that it leaks, has softened walls and is not secure (it has been broken into a couple of times each year). The supply / equipment storage space is shared by a few entities. Mr. Shea reported that ALL is ready to move ahead and can more quickly and efficiently fundraise than the Town can; for example, ALL can accept gifts-in-kind and conduct fundraising campaigns.

He provided a rough sketch that illustrates a 16' x 18' snack shack (estimated at \$12,000), with water and sewer added, that would be relocated to a central site with two of the ballfields. In addition, a 24' x 24' pre-fabricated storage building (estimated at \$15,000 to \$17,000) would be tucked at the edge of the parking lot near the batting cage. A new flag pole and stadium seats would be included, along with edging work and dangerous ground "lip" removal. He suggested a picnic area on each side of the snack shack with tables that were built and donated to ALL in 2012. An extended pad from the snack shack into a patio area would prevent worn areas to the food window. He said that tree loss is not desired. The site of the removed current shack would be restored.

Messrs. Reeves and Kelly inquired about the effect of the new snack shack location. Mr. Shea indicated that it would not impact ball play, including the YMCA soccer set-up. Also, young players cannot hit foul balls far enough to cause concern. Mr. Ankrom remarked that an advantage is that water and sewer services would be closer to those mains. Mr. Parham said that he likes the new proposed location. Mr. Veilleux agreed that it allows increased visibility for parents with roaming small children.

Mr. Kelly inquired about external lighting, signage and the design / type of both buildings. Mr. Shea responded that the structures would consist of natural wood with green metal roofing and green trim. A project design would be submitted for Committee approval. Mr. Reeves said he and Mr. Shea would meet with Code Enforcement Officer Angela Chamberlain, and a building permit process would be followed. He said that an updated memorandum of understanding (MOU) between the Town and ALL would be appropriate.

Mr. Veilleux expressed appreciation for the great collaboration with ALL which has produced a better field. Mr. Kelly moved, with second by Mr. Parham, to recommend to Town Council the acceptance of the ALL concept for the snack shack and storage building and to develop an MOU with ALL regarding the design, build and funding for the project; motion passed (5-0).

It was noted that the comfort station upgrade would be scoped in the future. The building needs to stay where it is, and funding will take a longer timeframe than the current dilapidated snack shack / storage building can sustain in wait for a combined project.

E. Other Discussion: Chair Dobbs reported that the Skatepark organization wants to fundraise in October.

ITEM 8
NEXT MEETING DATE
To be determined.

ITEM 9
ADJOURNMENT

The meeting was adjourned by acclamation at 5:12 PM.

Respectfully Submitted,

Suzanne Banis
Recording Secretary