

Communications
Technology
Task Force

June 18, 2018

Communications Technology Task Force
3:30 p.m. – Bar Harbor Municipal Building
Final - Meeting Minutes

- 1) **Meeting called to order:** Chair Brian Booher called the meeting to order at 3:31pm. Also in attendance were Task Force members Matt Hochman, George Grohs, Steve Cornell, Josh Young and Stan Harmon. Clark Stivers had a work conflicts. Alf Anderson from the Chamber also was in attendance.

- 2) **Approval of Minutes:** Minutes of 5/21/18 were approved as presented.

- 3) **Adoption of Agenda:** The agenda was approved as written.

- 4) **Cable Consortium Status Update:** Steve reported that the PDCC had reported some progress/movement in talks with Spectrum; the latest discussion being held on using a 20 homes per mile qualifying condition for extending *Spectrum* fiber service lines with no seasonal restrictions versus the current 18 homes per mile, but with seasonal home penalties. The members also questioned if the Town would move ahead on an RFP for the engineering study on a fiber buildout and the answer was yes, very likely and that Sewall, Inc., might be able to help staff write a proper RFP.

- 5) **Regular Business:**
 - A. **Board & Committee AUP on email and social media:** Members discussed a sample tweaked by Steve Cornell to use as a first draft. Matt explained that something like this short version would be incorporated into the Boards & Committee handbook being developed by Council. George volunteered to bring back a completed draft version to the CTTF so they could review and recommend that document to the Town Council.
 - B. **Broadcast meetings:** Discussion was held on the impediments, the public demand, the added costs and the difficulty to finding reliable help to possibly expand broadcasting more meetings. There might be more meetings broadcast at the Council chambers, the High School, the library, etc. and the lowest cost one fixed camera wide angle solution would be in the range of \$1500 per location. These extra meetings would be archived at the Town

Hall Live Stream contractor at no extra costs, but in house scheduling would be an administrative challenge. Steve Cornell will narrow some logical choice options for the CTTF to consider and then recommend those options to the Council. Increased meetings beyond the present level may also require the need to hire an outside contractor, as currently the Town has one employee for the Planning, Council, Design Review, Appeals, Assessment Review & certain Warrant meetings.

- 6) **Public Comment:** There were no comments from the public.
- 7) **Items for Next meeting:** A Monday, 7/16 meeting is scheduled for 3:30pm.
- 8) **Adjournment:** At 4:30 pm, it was unanimously approved to adjourn.

Respectfully submitted by Stan Harmon, Secretary, on 18th of June 2018.
