

**Minutes
Design Review Board
May 24, 2018
Town Council Chambers – Municipal Building
93 Cottage Street
6:00 P.M.**

I. CALL TO ORDER

The meeting was called to order at 6:00 P.M.

Members present: Barbara Sassaman, Chair; Pancho Cole, Member; Steve Demers, Vice-Chair; Peter Bono, Secretary; and Andrew Geel, Member.

Town staff present: Janna Richards, Planning Director.

II. EXCUSED ABSENCES

Emily Dwyer was an excused absence.

III. ADOPTION OF THE AGENDA

Mr. Cole moved to adopt the agenda as submitted. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.

IV. APPROVAL OF MINUTES

a. May 10, 2018

Mr. Cole moved to adopt the minutes as submitted. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.

V. PUBLIC COMMENT PERIOD

There was none.

VI. BUILDING PERMIT REMINDERS

The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.

VII. REGULAR BUSINESS

a. Certificate of Appropriateness - Continuation

Application: DRB-2018-08

Applicant: Dana Pelletier

Project Location: 32 Cottage Street, 104-368-000

Proposed Project: Installation of Signage

Mr. Cole moved to reject the application and added that the Board had been waiting to review the applicant's revised application since he came before the Board in March (there have been six meetings since then) and that the applicant had not submitted a

revision for the Board's review. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.

b. Certificate of Appropriateness

Application: DRB-2018-18

Applicant: Diane Smith

Project Location: 13 Cottage Street, 104-131-000

Proposed Project: Installation of New Signage

The applicant explained that her business will be occupying the vacant space left by the Rock and Art Shop and that she proposes to install a hanging sign using the existing bracket fixed to the building. The proposed Sea Dawg Christmas sign would hang below the Acadian Boat Tours sign. The applicant meets the signage size requirement. The signs will be connected using a closed hook. There is no additional lighting being proposed as part of this project. Mr. Bono moved to accept the application with the modification that there be a ten-foot clearance from the bottom of the lowest hanging sign to the ground. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.

c. Certificate of Appropriateness

Application: DRB-2018-19

Applicant: Fraser Associates Architects

Project Location: 11 Everard Court, 104-398-000

Proposed Project: Installation of Signage

The applicant explained that he is proposing to install two signs. There is no additional lighting being proposed as part of this project. Mr. Bono moved to accept the application as submitted. Mr. Cole seconded the motion and the Board voted 5-0 to approve the motion.

d. Certificate of Appropriateness

Application: DRB-2018-20

Applicant: Susan Nordman & Scott Mayer

Project Location: 150 Main Street, Unit B, 104-503-000

Proposed Project: Installation of Signage

The applicant submitted an updated multi-tenant signage plan. The applicant explained that she reduced the length of one of the proposed signs from 84 inches to 72 inches. The clearance from the bottom of the hanging sign to the ground is approximately 10 ½-feet using the existing bracket. The applicant plans to stay open year-round. There is no additional lighting being proposed as part of this project.

Mr. Cole moved to approve the updated multi-tenant signage plan as submitted. Mr. Geel seconded the motion and the Board voted 5-0 to approve the motion.

Mr. Bono moved to accept the application as submitted with the change in dimension of the elongated sign from 84-inches, reduced to 72-inches. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.

e. Certificate of Appropriateness

Application: DRB-2018-21

Applicant: Glen Soucie

Project Location: 8 Mount Desert Street, 104-460-000

Proposed Project: Installation of Signage

Ms. Sassaman moved to approve the updated multi-tenant signage plan for the property, Tax Map/Lot 104-460-000. Mr. Cole seconded the motion and the Board voted 5-0 to approve the motion.

Mr. Soucie provided samples of the proposed signage colors. He noted that the two samples of the yellow color he provided to the Board are the closest colors that the sign company has to match the color of the building. Mr. Soucie added that the sign finish would be satin, not glossy. He also noted that the proposed hanging sign is the sign shown with the logo. In addition, Mr. Soucie clarified that the signage he is proposing includes an application to the outside window glass. He stated that the first option would be to take the hanging sign down in the winter months and if that was not feasible, that he would cover it with a manufactured, canvas cover. The Board spoke extensively about the colors of the proposed signage. Mr. Soucie provided the Board with an alternative color scheme for the proposed signage. There was also a conversation about the existing lighting, which are upward facing lights, and that if there are changes proposed to the existing lighting, that it would have to comply with the ordinance.

Ms. Sassaman moved to approve the application as submitted with the following: to allow the sign to be moved between the two western windows; the bottom of the hanging sign must be at least 10 feet above the sidewalk; the colors to be approved are the white letters on the blue sign; the hanging sign is to be removed in the winter or covered cleanly; if the lighting is to be changed, it must come into compliance; and there is an option to have red letters matching the door color on a clear background on the windows or as individual letters on the windows. Mr. Bono seconded the motion and the Board voted 5-0 to approve the motion.

VIII. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

Ms. Sassaman asked to continue the work on the proposed amendments to the Design Review Overlay District.

The Planning Director informed the Board that there is a property owner who would like to discuss renovations to their historical home with the Board. She noted that she would contact the property owner to see if they have formalized plans for their renovations that could be shared with the Board for review at a future meeting.

IX. ADJOURNMENT

Mr. Bono moved to adjourn the meeting at 7:08 P.M. Mr. Geel seconded the motion and the Board voted 5-0 to approve the motion.

Signed as approved:



6-14-18

Peter Bono, Secretary
Design Review Board, Town of Bar Harbor

Date