

Communications
Technology
Task Force

May 21, 2018

**Communications Technology Task Force
3:30 p.m. – Bar Harbor Municipal Building
Final - Meeting Minutes**

- 1) **Meeting called to order:** Vice Chair Matt Hochman called the meeting to order at 3:38pm. Also in attendance were Task Force members Steve Cornell, Josh Young and Stan Harmon. Chair Brian Booher arrived at 3:45. Clark Stivers and George Grohs both had work conflicts. No other attendees. It was recognized that no voting under “Regular Business” would take place as the meeting posting requirements were not completed properly.

- 2) **Approval of Minutes:** Minutes of 4/23/18 were approved as presented.

- 3) **Adoption of Agenda:** The agenda was approved as written.

- 4) **Cable Consortium Status Update:** Steve reported that the PDCC had reported some progress/movement in talks with Spectrum, but the homes per mile as well as the install costs beyond a 125’ install length was still being negotiated. And there was no movement on Spectrum accepting the Town’s request to continue to have exclusive use of a dark fiber at no cost. The estimated lease costs for the current use of the fiber would be in the \$44,000 annual cost range. The \$44,000 estimate includes the fiber related to Conners/Emerson as well as the High School, but the CTTF does not have a proportionate breakout of those dollars.

- 5) **Regular Business:**
 - A. **Board & Committee AUP on email and social media:** Members brought samples from other communities for this meeting to begin to create a new document for use here. First Matt made sure that the members were aware of the general Council goal for this effort. Then discussion was held on the issues to build a framework. It was a consensus of the group to work on a short document to be called “guidelines” that would be tailored more to the “appointed” boards and committees, including task forces, as the elected officials would have more disciplinary and ethical control over any perceived misuse of social media. The use of the Town employee acceptable use guidelines was deemed too comprehensive and

geared towards accepted employee behavior covering the use of devices, software and use of social media---not really appropriate for this effort.

The members then narrowed what document to use as a template and at the next meeting, it was agreed to begin to use a two page template from another organization as a draft document. Consensus of the members were to bring the ideas to the June meeting to complete a first draft.

- 6) **Public Comment:** There were no comments from the visiting public.
- 7) **Items for Next meeting:** A Monday, 6/18 meeting is scheduled for 3:30pm.
- 8) **Adjournment:** At 4:50 pm, it was unanimously approved to adjourn.

Respectfully submitted by Stan Harmon, Secretary, on 21st of May 2018.

Approved, 6-18-18
Stan Harmon, Secretary