

**Minutes
Bar Harbor Parking & Traffic Committee
May 2, 2018
Council Chambers
93 Cottage Street
9:00 A.M.**

I. CALL TO ORDER

The meeting was called to order at 9:00 AM. Members present: Sandy McFarland, Chair; Jeff Miller, Member; Angel Hochman, Member; Matt Bartlett, Member; Jim Willis, Member; and Janna Richards, Planning Director. Absent: Chip Reeves.

II. ADOPTION OF THE AGENDA

Mr. Willis, with second by Ms. Hochman, moved to adopt the agenda as presented. Motion passed 6-0.

III. APPROVAL OF MINUTES – April 4, 2018

Mr. Willis, with second by Ms. Hochman, moved to approve the minutes of April 4, 2018 as presented. Motion passed 5-0. Abstain: Ms. Richards.

IV. REGULAR BUSINESS

a. Curb Cut Application

Andrew Shea summarized his request for a curb cut at 41 Hancock Street.

Mr. Bartlett, with second by Mr. Miller, moved to approve application PT-2018-01 for a 15' curb cut on Hancock Street. Motion passed 6-0. The approved application will go to Council May 15, 2018.

b. Creation of a Special Off Season Parking Permit

Mr. Miller stated that during the off-season parking ban from Nov 15 – Apr 15, there are quite a few people that don't have a place to park, forcing them to park in the setback on their property. After some discussion, it was determined that to find a legal solution requires working with the Planning Board & Zoning. Ms. Richards suggested Mr. Miller meet with her after the meeting.

c. Appointment of Interim Secretary

At their meeting May 1, 2018, Town Council approved the Ordinance Amendment removing the Planning Director from this committee and adding Town Clerk staff as administrative support. The changes do not go into effect until May 31, 2018. Mr. Willis agreed to serve as Interim Secretary.

Mr. Bartlett, with second by Ms. Hochman, moved to appoint Mr. Willis as Interim Secretary. Motion passed 6-0.

V. MEMBER COMMENTS

Ms. Hochman stated she is not able to continue as a member of this committee when her term expires July 31, 2018. The committee thanked Ms. Hochman for her service.

VII. ADJOURNMENT

Mr. Willis, with second by Mr. Bartlett, moved to adjourn at 9:13 AM. Motion passed 6-0.

Signed as approved:

**Respectfully submitted, Jim Willis, Interim Secretary
Parking & Traffic Committee, Town of Bar Harbor**

Date