

**Minutes  
Design Review Board  
April 26, 2018  
Town Council Chambers – Municipal Building  
93 Cottage Street  
6:00 P.M.**

**I. CALL TO ORDER**

*The meeting was called to order at 6:00 P.M.*

*Members present: Barbara Sassaman, Chair; Pancho Cole, Member; Steve Demers, Vice-Chair; Emily Dwyer, Member; and Andrew Geel, Member.*

*Town staff present: Angela Chamberlain, Code Enforcement Officer and Janna Richards, Planning Director.*

**II. EXCUSED ABSENCES**

*Peter Bono, Secretary was an excused absence.*

**III. ADOPTION OF THE AGENDA**

*Mr. Cole moved to adopt the agenda as submitted. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.*

**IV. APPROVAL OF MINUTES**

**a. April 12, 2018**

*Mr. Cole moved to adopt the minutes as submitted. Mr. Geel seconded the motion and the Board voted 3-0-2 to approve the motion with Mr. Demers and Ms. Dwyer abstaining.*

**V. PUBLIC COMMENT PERIOD**

*There was none.*

**VI. BUILDING PERMIT REMINDERS**

*The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.*

**VII. REGULAR BUSINESS**

**a. Certificate of Appropriateness - Continuation**

**Application:** DRB-2018-08

**Applicant:** Dana Pelletier

**Project Location:** 32 Cottage Street, 104-368-000

**Proposed Project:** Installation of Signage

*Staff contacted the applicant, who is still working with the tenant to make the modifications to the application as requested by the Board at a previous meeting. Ms.*

*Sassaman moved to continue the application to the next meeting. Mr. Cole seconded the motion and the Board voted 5-0 to approve the motion.*

**b. Certificate of Appropriateness**

**Application:** DRB-2018-12

**Applicant:** Mandy Fontaine for Bar Harbor Catering Co.

**Project Location:** 367 Highway 3, 209-012-000

**Proposed Project:** Installation of New Signage

*Jennifer Wright, the general manager for Bar Harbor Catering Company, represented the applicant. Ms. Wright explained that the proposed signage would be mounted to an existing structure and confirmed that the proposed sign is made of barn wood with stainless steel lettering. She noted that there is an existing light that is a ground light that shines up toward the sign. Ms. Wright added that she was not sure if the light filament is still functional and the Board concluded that if the light does not work, that the replacement light would need to be down lighting. Ms. Wright also confirmed that at this time, the business was not interested in having a sign on their building.*

*Mr. Cole moved to accept the application as submitted with the addition that if the existing up-facing light is not working, that it be replaced with Dark Sky compliant lighting. Ms. Dwyer seconded the motion and the Board voted 5-0 to approve the motion.*

**c. Certificate of Appropriateness**

**Application:** DRB-2018-13

**Applicant:** Melissa Collier for Primrose Place

**Project Location:** 51 Holland Avenue, 104-189-000

**Proposed Project:** Changes in Exterior of Nonhistoric Building

*Melissa Collier and Dick Collier provided an explanation of the proposed project. Mr. Collier brought samples of the decking material and railing to be used in the project. The color of the railing is proposed to be a dark walnut color. Mr. Demers confirmed that the railings will be in the same location as they currently are. There is no lighting proposed as part of this project.*

*Mr. Cole moved to accept the application as submitted. Ms. Dwyer seconded the motion and the Board voted 5-0 to approve the motion.*

**d. Certificate of Appropriateness**

**Application:** DRB-2018-14

**Applicant:** Eben Salvatore for Town of Bar Harbor

**Project Location:** 1 West Street, 102-003-000

**Proposed Project:** Changes in Accessory Projects

*Mr. Salvatore provided an explanation of the proposed project located at the Harbor Park. He noted that the existing planters were six inch by six inch pressure treated wood left in their natural condition and that the proposed planters will be the same. The awning and Chamber of Commerce booth shown on the concept plans are not part of the proposed project at this time. The proposed benches will be similar to those at Agamont Park and Grant Park and the hardscape will be similar to the design located under the carport at the West Street Hotel.*

*Mr. Geel noted that the proposed planter design creates additional seating and would improve the pedestrian flow in that section of the sidewalk. He also stated that the benches should match the benches located in Agamont Park.*

*Ms. Sassaman suggested changing the order of the planters and the benches (would now be five benches and four planters instead of four benches and five planters as proposed) and replacing the double bench with a single bench at the end furthest from the Chamber of Commerce booth in order to allow for better pedestrian flow. Ms. Dwyer asked if the railing was part of the project and Mr. Salvatore noted that it was not as the railing has not been finalized at this time.*

*Mr. Demers voiced concern with the lack of detail shown on the drawing for the planters. Mr. Salvatore stated that the planters would match and be similar to the previous planters except they would be smaller (approximately 10 feet by 10 feet). The curbing will be granite and the bike rack will be black steel, bent pipe.*

*Mr. Demers moved to approve the application with the following conditions: that the paver material will match those that currently exist at the West Street Hotel with a three size pattern; that the six inch by six inch pressure treated planter boxes will be detailed similar to those that are existing with benches on four sides and no color finish on the wood; that the benches and planters will be rearranged as previously discussed; that the benches will be selected by Chip Reeves to match the existing benches at Agamont Park or Grant Park; and that lighting, the Chamber booth and awning, and the railing are not part of this project.*

*There was discussion about the previously approved sign and the planter closest to the transformer box.*

*Ms. Dwyer seconded the motion and the Board voted 5-0 to approve the motion.*

**e. Certificate of Appropriateness**

**Application:** DRB-2018-15

**Applicant:** Cody Gordon for Leary's Landing Irish Pub

**Project Location:** 156 Main Street, 104-496-000

**Proposed Project:** Installation of Signage and Changes to Exterior or Nonhistoric Building

*Mr. Gordon explained the proposed project, which includes painting, planters/window boxes, a multi-tenant sign plan, a wall mounted sign, and a hanging sign. Both paint colors are Town approved colors.*

*Mr. Cole moved to approve the multi-tenant signage plan. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.*

*The window boxes are to be natural wood and will not overhang into the public way. The hanging sign will hang from an existing bracket that will be moved up to be compliant with the ordinance.*

*Mr. Cole moved to approve the application as submitted. Ms. Dwyer seconded the motion. Mr. Geel added that the window boxes will be natural wood and that lighting will not be part of this application. Mr. Demers seconded the additions to the motion and the Board voted 5-0 to approve the motion as amended.*

**f. Certificate of Appropriateness**

**Application:** DRB-2018-11

**Applicant:** Elise Frank for Edward Jones

**Project Location:** 71 Cottage Street, 104-060-000

**Proposed Project: Installation of New Signage**

*This agenda item was moved to the end of the Regular Business agenda as the applicant was not present earlier in the meeting. Joel Hanson of Bangor Neon Signs represented the applicant. Mr. Hanson provided a description of the proposed project. No additional lighting is being proposed as part of this project. It was determined that the total amount of proposed signage is less than the maximum amount allowed.*

*Ms. Dwyer moved to approve the application as submitted. Mr. Cole seconded the motion and the Board voted 5-0 to approve the motion.*

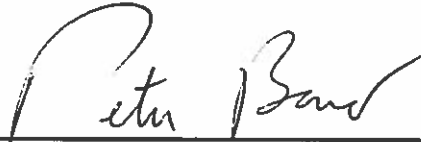
**VIII. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

*Ms. Sassaman asked to continue the work on the proposed amendments to the Design Review Overlay District.*

**IX. ADJOURNMENT**

*Mr. Cole moved to adjourn the meeting at 6:55 P.M. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.*

*Signed as approved:*



5-10-18

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**Peter Bono, Secretary  
Design Review Board, Town of Bar Harbor**

**Date**