

**Town of Bar Harbor  
Design Review Board  
Minutes for the Meeting of  
April 25, 2019**

Chairperson Barbara Sassaman, Vice-chair Steve Demers, board members Francis “Pancho” Cole and Andrew Geel were present. Secretary Peter Bono was absent. The sixth and seven seats on the board are currently vacant.

Town staff present were Planning Director Michele Gagnon and Code Enforcement Officer Angela Chamberlain.

**I. CALL TO ORDER**

Chairperson Sassaman called the meeting of the Design Review Board to order at 6:00 PM.

**II. EXCUSED ABSENCES**

Secretary Peter Bone was excused.

**III. ADOPTION OF THE AGENDA**

Cole moved to adopt the agenda. Demers seconded the motion. The motion carried unanimously (4-0).

**IV. APPROVAL OF MINUTES (April 11, 2019)**

Cole moved to adopt the minutes of April 11, 2019. Demers seconded the motion. The motion carried unanimously (4-0).

**V. PUBLIC COMMENT**

No public comment were received.

**VI. BUILDING PERMIT REMINDERS**

No reminder was given, as no public was present.

## VII. REGULAR BUSINESS

### a. Certificate of Appropriateness

**Application: DRB-19-22 (Hulls Cove Gas Station)**

**Applicant: Sign Services Inc.**

**Project Location: 3 Breakneck Road/223-003**

**Proposed Project: Installation or Changes in sign or awnings**

The applicant was not present. The board discussed the application.

Cole explained that the brightness of LED signs can be dimmed at night. The applicant has submitted two options as far as the canopy goes: one is not very dark sky compliant, it will light the entire canopy) and the other is substantially more dark sky compliant.

Chamberlain to clarify if the proposed signs meet the definition of internally illuminated sign of Type 2B [with 30% or less translucent face and 70% or greater opaque background].

Sassaman explained that there is a typo on 125-67BB3h. Type 2 should be type 3. There is also a problem where the different types of illuminated signs are allowed.

Sassaman asked that staff call the applicant to remind them that attendance at the meeting is required and to ask to describe which sections of the freestanding sign are illuminated from within.

Geel asked if he had a store downtown and painted the whole building with brand colors, does that make the whole building a sign. Cole said yes. Sassaman said she is unsure.

Demers explained that the board has acknowledge that gas station signage gets some special allowances because you are traveling fast on a road and you need to see well ahead so you can plan for it and pull off. It is connected in with safety. You have to give a gas station sign a little bit of slack. Cole agreed that you probably need to give a gas station some slack. Geel said the slack is given by allowing a back lit signs.

No action was taken.

**VIII OTHER BUSINESS**

The board discussed the Design Review Handbook of the Town of Bar Harbor. Sassaman went through the differnt categories of buildings to be photographed and divided the work amongst the members.

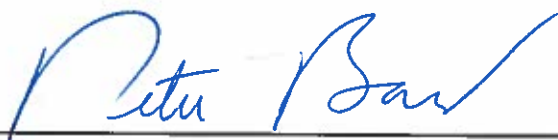
**IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

None was provided.

**X. ADJOURNMENT**

Cole moved to adjourn the meeting at 6:43 PM. Geel seconded the motion. The motion carried unanimously (4-0).

**Signed as approved:**



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**Peter Bono, Secretary**  
**Design Review Board, Town of Bar Harbor**

**Date:**

5-10-19

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