



April 23, 2018

**Communications Technology Task Force  
3:30 p.m. – Bar Harbor Municipal Building  
Final - Meeting Minutes**

- 1) **Meeting called to order:** Chair Booher called the meeting to order at 3:31pm. Also in attendance were Task Force members Steve Cornell, Josh Young, Matt Hochman, Clark Stivers and George Grohs. Stan Harmon was on vacation and would not attend. Non-member Nina St. Germain was present to discuss one of the agenda items.
  
- 2) **Approval of Minutes:** Minutes of 3/19/18 were approved as presented.
  
- 3) **Adoption of Agenda:** The agenda was approved as written.
  
- 4) **Cable Consortium Status Update:** Steve reported that the PDCC had their meeting with *Spectrum* representatives on March 20th. Spectrum was unwilling to budge on less than 20 homes per mile as well as covering the install costs beyond a 125' install length. Additionally, it did not want the Town to have exclusive use of a dark fiber at no cost. The estimated lease costs for the current use of the fiber would be in the \$44,000 annual cost range.
  
- 5) **Regular Business:**
  - A. **Polco Update:** Nina provided an overview of the *Polco* software that she oversees by providing authorized questions to the community seeking feedback. She stated that if 15% of the community participates then accurate consensus information can be obtained. Currently, only 7% of the residents participate. There was also discussion regarding broadband and the advantages to the Town about moving it forward. CTTF members also explained to Nina the role the CTTF plays as a task force working on projects assigned by the Town Council.
  - B. **Board & Committee AUP on email and social media:** Matt indicated that the Town Council would like to implement an AUP for its boards and committees; however, the CTTF members agreed that the existing AUP (for employees) would need to be altered to make it more appropriate. Members voted to bring samples for the next meeting to create a new document.


C. **Broadcast of more meetings:** Matt stated that the Council thought it would be good to broadcast more meetings. Subsequent discussion showed that only meetings in the Council chambers could be effectively broadcast. It was moved, seconded and approved to work on the AUP first as a priority and then re-visit the expansion of broadcasting later on.

6) **Public Comment:** There were no comments from the visiting public.

7) **Items for Next meeting:** A Monday, 5/21 meeting is scheduled for 3:30pm.

8) **Adjournment:** At 4:40 pm, it was unanimously approved to adjourn.

Respectfully submitted by Stan Harmon, Secretary, on 23rd of April 2018.



5-21-18, Approved