

**Minutes
Design Review Board
April 12, 2018
Town Council Chambers – Municipal Building
93 Cottage Street
6:00 P.M.**

I. CALL TO ORDER

The meeting was called to order at 6:00 P.M.

Members present: Barbara Sassaman, Chair; Pancho Cole, Member; Peter Bono, Secretary; and Andrew Geel, Member.

Town staff present: Angela Chamberlain, Code Enforcement Officer and Janna Richards, Planning Director.

II. EXCUSED ABSENCES

Emily Dwyer, Member and Steve Demers, Vice Chair were excused absences.

III. ADOPTION OF THE AGENDA

Mr. Cole moved to adopt an amended agenda that would move the application DRB-2018-09 as the first agenda item on the Regular Business agenda. Mr. Bono seconded the motion and the Board voted 4-0 to approve the motion.

IV. APPROVAL OF MINUTES

a. March 22, 2018

Mr. Cole moved to adopt the minutes with two amendments: (1) for application DRB-2018-06 on page 2, modify the motion to read, "Mr. Cole moved to approve the application as proposed with the condition that the top of the bracket be extended to be longer than the sign", and (2) for application DRB-2018-08 on page 3, modify the second paragraph to read, "The Board pointed out to the applicant that he had not installed shutters that he had been approved for, that the windows were not installed as approved, and that the paper signage in the windows did not meet code." Mr. Geel seconded the motion and the Board voted 4-0 to approve the motion.

V. PUBLIC COMMENT PERIOD

There was none.

VI. BUILDING PERMIT REMINDERS

The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.

VII. REGULAR BUSINESS

**a. Certificate of Appropriateness
Application: DRB-2018-09**

Applicant: Garrett Fitzgerald for Bar Harbor Lobster Co.
Project Location: 297 Main Street, 107-190-000
Proposed Project: Changes to Exterior Appearance of a Nonhistoric Building

The applicant explained the proposal is to replace an existing window with a larger, inward swinging window with the addition of a concrete bar top to be located beneath the proposed window.

The window is proposed to be hinged on the inside with the ability to latch to the ceiling of the inside bar area with a locked hook. The height of the top of the window will match the height of the existing doors and the slats on the proposed window will match the slats on the existing doors. There are no lights proposed.

The applicant provided the Board with a slightly revised version of the proposal, which shows a shingle reveal on either side of the proposed window.

Mr. Cole moved to approve the application as proposed that evening with the shingle reveal on either side of the window between the window trim and the door trim. Mr. Bono seconded the motion and the Board voted 4-0 to approve the motion.

b. Certificate of Appropriateness

Application: DRB-2018-10
Applicant: Eben Salvatore for Golden Anchor, LLC
Project Location: 55 West Street, 104-010-000
Proposed Project: Installation of Fence/Freestanding Wall

The applicant explained the proposal is a shelter that would be open on all sides and noted where it would be located on the site. Mr. Bono stated that the proposed architectural style is in character with the design of the surrounding complex. Mr. Geel added that the rafter design is similar to those found in Agamont Park. The proposed shelter is to be colored cream-white to match the boathouse, with the roof made of black rubber, with tongue and groove (painted the same cream-white) visible from under the shelter roof, and with an overall footprint of 40 feet by 20 feet.

Mr. Bono moved to approve the application as submitted, with the color being cream-white to match the boathouse and with a black rubber roof and with the interior roofing being plywood covered by tongue and groove. Mr. Cole seconded the motion and the Board voted 4-0 to approve the motion.

c. Certificate of Appropriateness - Continuation

Application: DRB-2018-08
Applicant: Dana Pelletier
Project Location: 32 Cottage Street, 104-368-000
Proposed Project: Installation of Signage

Mr. Cole moved to continue the application to the next meeting. Ms. Sassman seconded the motion, adding that the application will not be continued again if the applicant is not present at the next meeting on April 26, 2018. The Board voted 3-1 to approve the motion, with Mr. Geel against.

VIII. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

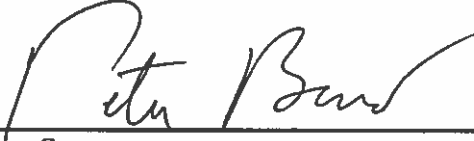
The Board and the Town staff discussed having a workshop, if time allows, after the next scheduled meeting on April 26, 2018 to discuss proposed amendments to the Design Review

Overlay District. Review of Appendix A and the Design Review Handbook are also possible topics of discussion. Mr. Bono will be absent from the April 26, 2018 meeting.

IX. ADJOURNMENT

Mr. Cole moved to adjourn the meeting at 6:19 P.M. Mr. Geel seconded the motion and the Board voted 4-0 to approve the motion.

Signed as approved:



5-8-18

Peter Bono, Secretary
Design Review Board, Town of Bar Harbor

Date