

Warrant Committee 2020

3rd Meeting – HWR&CA

Monday, March 2, 2020

I. Call to Order/Roll Call: 7:00 pm by Chairman Libby; 22 sitting members, with 18 voting members present (basic majority is 10 or more)

Present: J. Berberian, R. Gladstone, M. Good, M. Handwerk, E. Henry, C. Jacobi, D. Karlson, J. Kelly, M. Kelly, A. Kendall, J. Kitler, S. Libby, W. Matteson, A. Sasner, C. Smith, K. St. Germain, L. Sweet, M. J. Whitney; **Absent:** **Absent Excused:** S. Boucher, B. Chaplin, S. Dyer, M. Tadenev

II. Housekeeping

At our 02-24-20 meeting and vote, Allison Sasner became a new member of the Warrant Committee. Also, with recent resignation of William Murphy, Charles Jacobi's Warrant Committee status changed from designated substitute to new member of the Warrant Committee. Prior to this meeting, both Ms. Sasner and Mr. Jacobi were sworn under oath by Town Clerk Linscott.

III. Approve Minutes

Draft minutes for meeting on February 24, 2020 were electronically provided to members prior to this meeting. Chairman Libby moved and Mr. Kelly seconded to approve the minutes for the 02-24-20 meeting.

Motion approved unanimously (18 Yes, 0 No).

IV. Introduction of Town Staff

Chair Libby introduced attending Town staff members: Stan Harmon – Finance Director, Bethany Leavitt – Public Works Director, Rich Jamison – Highway Division Superintendent, and Sharon Linscott – Town Clerk

V. Public Comment

No public comments.

VI. Health, Welfare, Recreation, and Cooperating Agencies (HWR&CA) Subcommittee

Subcommittee Chair Henry briefed the Warrant Committee regarding any budget year impacts: general cost of living applied to cooperating agency expenses, straight-forward subcommittee meeting with Town Staff, and some changes (minor \$ amounts) in general assistance.

Subcommittee Chair Henry presented the HWR&CA subcommittee's motions on the following Budget Cost Center items:

A. Cooperating Agencies

a. Expenses

i. **Cooperating Agencies** – Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$58,267** for cooperating agencies expenses for FY'21. Discussion involved the following:

- Is there a more uniform way to provide Warrant Committee with all financial information from cooperating agencies? Town's cooperating agency funding application is same application used by all, with form specifically looking at cash income and expenses, and not capital costs.
- Community value with Island Connections and Downeast Transportation, with services impacting many in our Town. Downeast Transportation services include local circular transportation services, in addition to commuter services to Jackson Labs, Ellsworth, and Bangor. Could the parking fund be available to pay for these services? Town could use parking fund (confirm eligibility with State statute, discuss at future parking committee meeting, and wait until parking plan is finalized) or cruise ship funds (including \$8,000 in "holder" account) to allocate funding to Downeast Transportation
- Paul Murphy (Executive Director of Downeast Transportation) will have a brief presentation (less tourist-based and more community-based transportation services) and request an additional \$10,000 in funding at this year's Town meeting, with Town Manager Knight in favor of the request

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

B. Non-Profit Agencies

a. Expenses

- i. **Non-Profit Agencies** - Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$287,836** for non-profit agencies expenses for FY'21. Discussion: Bar Harbor band is meeting its fixed expenses, and is looking to increase budget amount, if not this year, then in the future (replacement chair purchases)

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

C. General Assistance

a. Expenses

- i. **General Assistance** - Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$2,460** for general assistance expenses for FY'21. Discussion: Town Clerk Linscott briefly discussed her analysis of general assistance needs and allowances (using available State guidance) for several of the general assistance categories

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

D. Public Works Department (Partial)

a. Revenues

- i. **Parks and Recreation** - Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$800** for Parks and Recreation revenues for FY'21.

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

b. Expenses

- i. **Parks and Recreation** – Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$156,979** for Parks and Recreation expenses for FY'21. Discussion: No change in vendor providing fertilizer services to Town; Green Thumb is current vendor and uses fertilizer product that has same active ingredient(s) as last year's Warrant Committee recommendation for more organic natural pesticides be used by Town

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

- ii. **Comfort Stations** - Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$103,773** for comfort stations expenses for FY'21. Discussion: Typical cleaning schedules are 3 times a day in summer and 5 times a day when cruise ships visit

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

c. Capital Improvement Program (CIP) Expenses

- i. **Parks Section** – Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$122,695** for Parks Section CIP expenses for FY'21. Discussion: Chair Libby briefly explained capital improvement program to our newest members

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

- ii. **Comfort Station** – Chair Henry moved and Ms. Kendall seconded a motion to recommend to the Warrant Committee the amount of **\$22,042** for comfort station CIP expenses for FY'21.

The motion passed unanimously (18 in favor, 0 opposed, 0 abstain).

VII. Announcements

Mr. Good confirmed that the School subcommittee will meet on 03-05-20 at 4:30 pm at the Conner Emerson library.

VIII. Adjournment

There being no further business, Mr. Good moved and Mr. Kelly seconded a motion to adjourn meeting. Meeting adjourned at 7:43 pm.

Michael Handwerk

Secretary, Warrant Committee

WC/MWH

Draft: 03-04-20

Final: 03-09-20