

Minutes
Warrant Committee 2019
1st Meeting
Monday, February 11, 2019

I. Call to Order/Roll Call: 7:00 pm by Chairman Libby; 21 sitting members, with 14 voting members present (basic majority is 8 or more)

Present: J. Berberian, S. Boucher, B. Chaplin, R. Gladstone, M. Good, M. Handwerk, L. Kase, M. Kelly, J. Kitler, S. Libby, A. M. Quin, K. St. Germain, L. Sweet, M. Tadenev; **Absent:** **Absent Excused:** S. Dyer, C. Harding, D. Karlson, J. Kelly, C. Smith; **Present but not at roll call:** E. Henry (7:15 pm arrival), A. Kendall (7:15 pm arrival)

II. Approve Agenda

Mr. Chaplin moved and Mr. Boucher seconded a motion for approval of the meeting agenda. *Motion approved unanimously (14 Yes, 0 No).*

III. Public Comment

No public comments.

IV. Membership - Fill Vacant Chair for General Government Sub-committee

With recent resignation of Mr. Jagel from Warrant Committee, a notice of vacancy on Warrant Committee was placed in The Islander newspaper, with application submissions due by February 14th. A nomination committee consisting of Chairman Libby, Vice Chair Berberian, and Secretary Handwerk will convene and recommend a candidate.

Also, Chairman Libby asked for group permission to fill-in as the temporary sub-committee chair. Ms. Quin moved and Mr. Tadenev seconded a motion for Chairman Libby to temporarily step-in as chair for this subcommittee and conduct the subcommittee meeting(s) till chair is filled at later date. *Motion approved unanimously (14 Yes, 0 No).*

V. Approve Minutes

Draft minutes for meetings on June 25, 2018 and September 4, 2018 were electronically provided to members prior to this meeting. Mr. Good moved and Ms. Kase seconded approval of both meeting minutes. *Motion approved unanimously (14 Yes, 0 No).*

VI. Legal Authority, Responsibility, and Limitations

Chairman Libby discussed legal authority of Warrant Commission, relevant Town charter citations describing duties and responsibilities of Warrant Committee (Chapter C36), in addition to important dates and committee responsibilities.

A member questioned the Warrant Committee's ability to get involved with Town affairs, and if previous hardships are resolved. Chairman Libby discussed the various communication channels where our questions can get answered.

Ms. Henry and Ms. Kendall arrive to meeting, thus increasing voting members present from 14 to 16.

VII. Meeting Schedule – Proposed Change to Start Time and Length of Meetings

Chairman Libby cleared with Town Clerk Linscott that Warrant Committee could consider change in start time to meetings currently beginning at 7:00 pm. With quorum present, Warrant Committee can vote on this tonight. One member stated it would be logistically tough for him to arrive at meetings starting at 6:00 pm.

Mr. Chaplin moved and with no second (Ms. Gladstone proposed this), a motion to begin Warrant Committee meetings at 6:00 pm was voted upon. *Motion was rejected (2 Approve, 13 Reject, 1 Abstention).*

Additionally, Mr. Chaplin moved and Mr. Tadenev seconded a motion to limit Warrant Committee meetings to 2 ½ hours in length. Discussions ensued involving relevant timing with previous meetings, including:

- Most meetings accomplished within 2 ½ hours
- Long meetings are likely caused by information not being available
- Meetings were better last year (when considering length of meeting time)
- Sympathetic to making meetings a set length of time
- Setting time restraints to meetings keeps sub-committees focused

Motion was revised to establish and limit Warrant Committee meeting end time to 2 ½ hours, subject to extension of meeting end time per member motion and vote when needed. *Motion approved (7 in favor, 5 opposed, 4 abstentions).*

VIII. Budget Status, Overview, Layout, Format, and Capital Improvement Program

Town Manager Knight discussed this year's Town budget and related binders submitted to Warrant Committee for review. Proposed Town budget would increase taxes by 2.6% (\$87 on median property value of \$289,300). Knight further discussed the layout and format of the budget binders, including examples of using binder's formats and charts. Member questioned if statistics are available for usage of tennis courts considered for resurfacing, with Knight stating the only information available is photo of tennis court disrepair in binder (page 4).

Additional discussion (and information for new Warrant Committee members) explained cruise ship funding and how these revenues work their way through the budget process; also, Capital Improvement Program proposed projects, financials, and forecasts can be revised, if feasible.

IX. Sub-committee Meetings

Copy of sub-committee member rosters will be forwarded to all Warrant Committee members. Members can attend meetings and ask questions. Current sub-committee chairs are as follows:

- General Government – Chairman Libby (Temporary Chair)
- Health, Recreation, and Welfare – Ms. Henry
- Education – Mr. Good
- Protections – Vice-Chair Berberian
- Public Works and Harbor – Mr. Kitler

X. Other Business

No other business was discussed.

XI. Adjournment

There being no further business, meeting adjournment was moved, seconded, and unanimously approved. Meeting adjourned at 7:37 pm.

Michael Handwerk
Secretary, Warrant Committee