



Parks and Recreation Committee
Regular Meeting
Minutes, February 4, 2019; 4:30 PM
Council Chambers

ITEM 1

CALL TO ORDER: 4:30 PM – The meeting was called to order by Chair Jeff Dobbs. Committee members present were Tommy Parham, Eric Ankrom, Greg Veilleux, John Kelly and Committee Liaison Public Works Director Chip Reeves. Others in attendance were Amy Schwartz, Kathy Norwood and Anna Durand of the YWCA MDI; Carrie Jones, President of the (MDI) Rotary Club; Martha Searchfield, Executive Director, and Chris Graten, Operations Manager of the Bar Harbor Chamber of Commerce; and Jim Gray of the Coastal Fine Arts Alliance of Maine.

ITEM 2

Excused Absence(s): None.

ITEM 3

PUBLIC COMMENT PERIOD: *The Parks and Recreation Committee allows at this time up to fifteen minutes of public comment on any subject not on the agenda, and not in litigation, with a maximum of three minutes per person.*

Ms. Jones announced that she would like to have a small free library at the Park Street Playground.

ITEM 4

APPROVAL OF AGENDA: Mr. Kelly moved, with second by Mr. Ankrom, to amend the Agenda to add an item to review a YWCA MDI park use permit application for a Climate March event; Mr. Parham further moved, with second by Mr. Ankrom, to amend the agenda to address this item as Item 6.C.2 in sequence with other YWCA MDI applications; motion passed to approve the Agenda as amended (5-0).

ITEM 5

APPROVAL OF MINUTES: Minutes of December 17, 2018. Mr. Ankrom moved, with second by Mr. Parham, to approve the Minutes; motion passed (5-0).

ITEM 6

REGULAR BUSINESS

A. Parking Meters: Effect on Park Users with Park Use Permits.

In response to an applicant's inquiry regarding parking related to art shows under the pending parking meter program, Mr. Reeves advised that the program is not yet finalized. Any issues for special needs should be taken up with the Police Department. Parking is not under the Parks and Recreation Committee purview.

B. Request from the YWCA MDI to Hold its Annual Island Artists Spring Fair in the Park on the Village Green from 6:00 AM on Saturday, May 25, 2019, to 6:00 PM on Sunday, May 26, 2019.

Mses. Schwartz and Norwood represented the applicant in support of the application. The application fee, insurance liability certificate and non-profit statement have been received. The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Kelly moved, with second by Mr. Ankrom, to approve the application; motion passed (5-0).

C. Request from the YWCA MDI to Hold its Annual Island Artists Labor Day Fair in the Park on the Village Green from 6:00 AM on Saturday, August 31, 2019, to 6:00 PM on Sunday, September 1, 2019.

Mses. Schwartz and Norwood represented the applicant in support of the application. The application fee, insurance liability certificate and non-profit statement have been received. The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Parham moved, with second by Mr. Ankrom, to approve the application; motion passed (5-0).

C.2 Request from the YWCA MDI to Hold a Climate March 2019 on the Village Green from 12 Noon to 4:00 PM on Saturday, April 27, 2019.

Ms. Durand represented the applicant in support of the application. The application fee and insurance liability certificate have been received. Ms. Durand explained that this is the third year for the event which is well attended. The event has grown to include speakers, musicians, amplification, and tables with literature; this triggered the need for a park use permit. She stressed that pathways would be kept clear and that no solicitation would occur. The event would occur rain or shine.

Chair Dobbs reviewed the application using the Findings of Fact Sheet. Mr. Kelly moved, with second by Mr. Veilleux, to approve the application; motion passed (5-0).

D. Request from Bar Harbor (MDI) Rotary Club to Hold the Annual Pancake Breakfast and Seafood Festival 2019 on the Athletic Field from 8:00 AM on Wednesday, July 3, 2019, to 6:00 PM on Thursday, July 4, 2019 (Rain Dates July 4 – 5, 2019).

Ms. Jones represented the applicant in support of the application. The application fee and non-profit statement have been received. The Rotary is a national organization whose insurance policy, with a term beginning July 1, is not in force for the date of the requested event during the event application deadline submission date. The event approval would be contingent upon receipt of insurance liability coverage prior to the date of the event; the permit would so state the condition.

Mr. Parham announced that he is a member of the Rotary. He is not on the board nor does he have a controlling role. With that consideration, the Committee regards there is no conflict for Mr. Parham to cast his vote on this matter.

The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Veilleux moved, with second by Mr. Kelly, to approve the application; motion passed (5-0).

E. Request from the Bar Harbor Chamber of Commerce to Hold its Annual Art in the Park on the Village Green from 7:00 AM on Saturday, June 15, 2019, to 6:00 PM on Sunday, June 16, 2019.

Ms. Searchfield and Mr. Graten represented the applicant in support of the application. The application fee, insurance liability certificate and non-profit statement have been received. The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Parham moved, with second by Mr. Ankrom, to approve the application; motion passed (5-0).

F. Request from the Bar Harbor Chamber of Commerce to Hold its Annual Seaside Cinema Series at Agamont Park from 7:00 PM to 11:00 PM on Wednesdays (July 10, 17, 24, 31; August 7, 14 (Rain Date of August 21); and from 5:30 PM to 9:30 PM on Friday, September 27, 2019 (Acadia Night Sky Festival).

Ms. Searchfield and Mr. Graten represented the applicant in support of the application. The application fee, insurance liability certificate and non-profit statement have been received. The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Veilleux moved, with second by Mr. Kelly, to approve the application; motion passed (5-0).

G. Request from the Bar Harbor Chamber of Commerce to Hold its Annual Acadia Night Sky Festival Solar View 2019 on the Village Green from 1:30 PM to 3:30 PM on Friday, September 27, 2019.

Ms. Searchfield and Mr. Graten represented the applicant in support of the application. The application fee, insurance liability certificate and non-profit statement have been received. The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Parham moved, with second by Mr. Veilleux, to approve the application; motion passed (5-0).

H. Request from the Coastal Fine Arts Alliance of Maine (Sponsor of MDI Mortgage Group) to Hold the Annual Gallery on the Village Green 2019 from 6:00 AM, Saturday, September 14, 2019, to 6:00 PM on Sunday, September 15, 2019.

Mr. Gray represented the applicant in support of the application. The application fee, insurance liability certificate and non-profit statement have been received. The reading of the Findings of Fact Sheet was waived for this annual event as there are no changes other than the dates of the event.

Mr. Veilleux moved, with second by Mr. Ankrom, to approve the application; motion passed (5-0).

Chair Dobbs remarked that this park use permit application review process allows the Parks Ordinance to be followed consistently.

I. Athletic Field: Acadian Little League Snack Shack Update.

Mr. Shea attended to update the Committee regarding the progress on the snack shack project. The design would mimic the style with shingles and colors of other Town facilities, such as the Newport Drive comfort station. There would be two serving windows, one each to face ballfields #1 and #2. He proposed the placement over each window a 12" x 36" piece with the name of an "upstanding" business and / or family. He recommends that

Bill McFarland should be honored as an instrumental individual to the Acadian Little League program. Mr. Parham inquired of what the named piece would be made. Mr. Shea responded that it would have a varnished finish; he would work with Mr. Reeves on the piece. Mr. Kelly inquired of a building design. Mr. Shea indicated there are good ideas the need some customizing. Funding will move the project.

A fund raising plan is to sell sponsored tiles to install on the building walls, similar to the sponsored fence pickets that helped to raise funds for the Park Street Community Playground project. Mr. Shea provided an image of such tiles that would be light in color or brick-colored. The commemorative tiles would be purchased at \$125 for a 6" x 6" tile and \$250 for a 12" x 12". A panel would encase the tiles. Mr. Shea is seeking the Committee's approval and trust to provide tiles that are in good taste. Messrs. Veilleux and Ankrom said they like the idea.

Mr. Reeves said that Acadian Youth Sports has Town Council permission to fund raise. This input is to check in with the Committee to note anything different or something that may not have been discussed previously.

J. Other Discussion.

○ Overall Park Use – Mr. Reeves reported that during Town Council review of the Parks and Recreation FY20 budget, there was a discussion of whether more use of the parks should be promoted in order to raise more funds. Some Council members appeared to have forgotten the Parks Ordinance which has provided a good balance in the use and protection of the Town's green space. Park use permitting is not a money maker. Mr. Reeves will provide the event schedule to the Town Council. There is no action to take on the matter.

**ITEM 7
NEXT MEETING DATE**

As needed.

**ITEM 8
ADJOURNMENT**

The meeting was adjourned by acclamation at 5:03 PM.

Respectfully Submitted,

Suzanne Banis
Recording Secretary