

Minutes
Special Bar Harbor Town Council
January 30, 2020

I. **CALL TO ORDER** – 6:00 pm – In attendance were Councilors Stephen Coston, Gary Friedmann, Jeff Dobbs, Matt Hochman, Joe Minutolo, Jill Goldthwait, Erin Cough; and Town Manager Cornell Knight.

II. **SCHOOL & PROTECTIONS BUDGET COST CENTER:**

Page

A. **School Department** (Tab #10)

Principal Barb Neilly and School Committee members Kristi Losquadro and Lilea Simis spoke to the proposed budget and answered questions regarding the items listed below. Ms. Neilly provided a handout.

Revenues School 1

Expenses School 2

Topics of discussion: health insurance costs, ramped up Health and Wellness, wage increases, increases for Special Education, co-curricular stipends, the district assessment.

Capital Improvement Program (CIP Tab #6)

School CIP Expenses 6

Narrative CIP Narrative 20-21

Topics of discussion: hold on water main, boilers as needed, HVAC-\$17,000 of work done, received bids for kitchen equipment (approx. \$45,000), CIP funds that are not used, building plan process.

No action taken.

B. **Police Department**

Police Chief Jim Willis addressed Council comments and questions regarding the items listed below. Administrative Assistant Karen Richter was also present.

Revenues & Fees Schedule

Revenues Revenues 2

Fees Schedule Rev: Fees 9

Parking fees in the fee schedule have not been updated. IPS started collections this week.

Expenses

Police Department Expenses 6

Topics of discussion: wages, the new position, shift details, outside hiring of police detail (e.g. HS ball games), computer licensing and support, speed

trailers, longevity.

Dispatch Expenses 7

Street Lights Expenses 7

Mr. Knight stated the LED street light conversion will resume March 2 and they will replace the lights they removed on West Street. Discussion on downtown LEDs with no glass.

Capital Improvement Program

Police Department CIP Expenses 3

Topics of discussion: purchase of additional kiosk, warranty and work on meters and kiosks, tasers.

Dispatch CIP Expenses 3

Discussed new equipment and work station console.

Narrative CIP Narrative 13-15

List of Equipment CIP 23-24

No action taken.

C. **Parking Meter Fund** (Tab #5)

Chief Willis addressed questions and comments. Eben Salvatore, Chair of the Parking Solutions Task Force, also participated in the discussion.

Revenues PM-2

Finance Director Stan Harmon stated revenues continue to be estimates since we haven't had a full fiscal year yet of the parking program.

Expenses

Operations PM-3,4

Capital PM-3-4

Topics of discussion: wages, 1/3 of new police position is in parking, administrative services and staff time, software support, placement and repairs of meters (particularly when hit), electric vehicle charging stations.

Parking Solutions Task Force Recommendations PM-6

Topics of discussion: winter parking ban, future fund management, bike paths (also signs and striping), land acquisition (see highway), use of school lot for satellite parking.

No action taken.

D. **Fire Department**

Fire Chief Matt Bartlett addressed Council comments and questions regarding the items listed below.

Revenues & Fees Schedule

Revenues	Revenues 2
Fees Schedule (Ambulance)	Rev: Fees 5

Expenses

Fire Department	Expenses 5
Public Fire Protections	Expenses 5
Public Safety Building	Expenses 7

Topics of discussion: repairs, leave overtime, computer licensing and support, collections.

Capital Improvement Program

Ambulance	CIP Expenses 2
Fire Department	CIP Expenses 2
Public Safety Building	CIP Expenses 3
Narrative	CIP Narrative 12-13
List of Equipment	CIP 23

Topics of discussion: roof, boiler, air horn and other building repairs, ambulance replacement, internal communication system, efficient use of internal space, future building replacement and possible funding.

No action taken.

E. Operating Transfers Out from General Fund

To CIP	Expenses 12
To School	Expenses 12

Mr. Harmon answered Council questions. No action taken.

III. Review of Proposed Budget – Possible changes to proposed budget. Mr. Harmon recapped budget changes so far:

1. Delete Cooperating Agency Community Health and Counseling Services #1068-5948 in the amount of \$568
2. Add Climate Change Task Force #1036-5356 in the amount of \$20,000
3. Add CIP Energy Audits/Improvements #2124-6136 in the amount of \$10,000
4. On 1/27 notice that school reduced budget by \$7,175

Mr. Knight asked Council to consider possibly increasing municipal staff wages by an additional 1% to be more in line with the increase in wages for the school. Right now the municipal staff wage increase is the COLA.

Mr. Minutolo has continued recusal due to his relationship with the town planner, and left the room.

The estimated total wage increase across all departments is \$35,000. Mr. Harmon

added that the above changes, along with this proposed change, would result in an increase of 1.5% instead of the original proposed 1.2%.

Ms. Cough, with second by Mr. Hochman, moved to increase wages by 1% to be more in line with the increase in wages for the school. Motion passed 6-0-1 (Recused: Minutolo.)

IV. **FY21 Budget** – *Possible motion to:*

- A. *Tentatively adopt the budget as proposed/amended*
- B. *Submit FY21 Budget to the Warrant Committee as proposed/amended*
- C. *Schedule a public hearing Tuesday, February 18, 2020.*

Mr. Hochman, with second by Ms. Cough, moved to tentatively adopt the FY21 budget as amended, submit the FY21 budget to the Warrant Committee as amended, and schedule a public hearing for Tuesday, February 18, 2020. Motion passed 7-0.

V. **REMINDER – Special Meeting** – *March 24, 2020 with the Warrant Committee.*

VI. **ADJOURNMENT** – Mr. Hochman, with second by Mr. Coston, moved to adjourn at 7:48pm. Motion passed 7-0.

Sharon M. Linscott, Town Clerk