

Communications
Technology
Task Force

January 22, 2018

Communications Technology Task Force
3:30 p.m. – Bar Harbor Municipal Building
Final - Meeting Minutes

- 1) **Meeting called to order:** Chair Booher called the meeting to order at 3:30pm. Also in attendance were Task Force members Steve Cornell, Clark Stivers, Matt Hochman, Stan Harmon and George Grohs. Josh Young was unable to make it. Erin E. Cough was present to listen to the debate as well as the specifics on the Cable Consortium update. Nina St. Germain was present for Item 5B-*Polco Update*. Alf Anderson was present to speak on possible *Polco* survey questions.
- 2) **Approval of Minutes:** Minutes of 9/6/17 were approved as presented.
- 3) **Adoption of Agenda:** The agenda was adopted as presented, with Item 5B. *Polco Update*, moved before item 5A.
- 4) **Cable Consortium Status Update:** Steve reported that Mike Edgecomb will be at the upcoming Feb. 6th meeting in Bangor to discuss strategy for an as yet planned meeting with *Charter* executives to move the franchise renewal process along. The sticking points remain broadcast equipment replacement funding levels, install runs *Spectrum* wants to decrease to 150 ft from the 300 ft currently, the density which *Spectrum* wishes to change to 22 per mile instead of 18 and *Charter* acknowledging its desire to discontinue the Town's free use of the fiber INet. A separate viable Service Level Agreement is not necessarily a hold up, but would be a negotiated item.
- 5) **Regular Business:**
 - A. **Polco Update:** Nina gave a short background on the methods and purposes of *Polco* as well as what other members do in forming the questions that go to the public. Alf presented a list of questions relating to the full availability of broadband in outlying areas in Bar Harbor, but the CTTF members indicated that without a directive from the Council in expansion of broadband, it would be premature to solicit public opinions on the matter. However, with some direction from the Council, then the CTTF would assist in preparing recommended

Polco questions. The CTTF asked Nina to return for a comprehensive presentation on all the possibilities of using *Polco*, including assisting on specific “tech” related projects. Clark added that although the Council Goals in this broadband area are very general, he wished to bring it more to the attention to the public that upspeed is very important for increasing economic development, jobs, working from home, etc.

- B. **Review of Tech Use Rules:** A revised draft document of the 2006 tech rules “AUP” was discussed to improve the wording recognizing all the tech advances, add some missing items, acknowledge its use as a tool to help assist employees stay within acceptable use of electronic equipment, software, social media and the related use of Town phones and pc’s. The specific comments and updates were noted by Stan, who will send a second draft to the members before providing a final copy for the Town Manager to officially implement. All new employees receive a copy of the Tech Rules document.
- C. **Broadcast of more meetings:** After discussion, the members reached a consensus for Councilor Hochman to ask the Town Council for guidance as to what they want. With that information, the CTTF can come back with options for them to consider and choose. It was acknowledged that finding broadcast help is difficult.

6) **Public Comment:** There were no other comments from the visiting public.

7) **Items for Next meeting:** A Monday, 3/19 meeting is scheduled for 3:30pm. The *Polco* story and Nina’s oversight to the ongoing efforts to engage the public and residents will be added as a discussion item. Nina will be attending.

8) **Adjournment:** At 4:40 pm, it was unanimously approved to adjourn.

Respectfully submitted by Stan Harmon, Secretary, on 22nd of January 2018.

