

Minutes
Special Bar Harbor Town Council
January 18, 2018

I. **CALL TO ORDER** – 6:00 p.m. – In attendance were Councilors Paul Paradis, Gary Friedmann, Stephen Coston, Peter St. Germain, Erin Cough, Matthew Hochman; and Town Manager Cornell Knight.

II. **BUDGET COST CENTER:**

Budget Page

A. **Cooperating Agencies** (Separate Tab)

Expenses

Budget 07

Following discussion on Council’s Cooperating Agency Policy, Mr. St. Germain, with second by Ms. Cough, moved to revert back to FY17 levels of funding. Motion fail by 2-4 (Nay: Mr Hochman, Mr. Paradis, Mr. Friedmann, Mr. Coston.).

Mr. Hochman, with second by Ms. Cough, moved to reduce funds to those whose application requests for FY19 is less than the FY18 appropriations. Motion passed 6-0. Named agencies: CH & Counseling Service, Hancock County Homecare, WIC-Maine Family Planning, Downeast Horizons, Hospices of Hancock County, Town Hill V.I.S., MDI Campfire Coalition, totaling a reduction of \$1,049.

Further, Ms. Cough, with second by Mr. St. Germain, moved to reduce Hulls Cove School House appropriation by \$3,000. Motion failed by 2-4 (Nay: Mr. Hochman, Mr. Paradis, Mr. Friedmann, Mr. Coston).

B. **Outside Agencies**

Island Explorer

Budget 04

Chart (separate TAB)

Chart 36

Following a brief discussion, no action taken.

C. **Cruise Ship Fund** (Separate Tab)

Revenue

CS-1

Following discussion of no passenger fee increase in years and suggestion of an annual COLA increase, Mr. Friedmann, with second by Ms. Cough, moved to increase passenger fee by 4% in FY19, effective 7/1/18. Motion failed 3-3 (Nay: Ms. Paradis, Mr. Coston, Mr. St. Germain).

Budget Page

Expense

Operations CS-2

Mr. St. Germain stated he sits on the Chamber of Commerce Board and item #5358, Wayfinding Services, is work through the Chamber and requested recusal.

Ms. Cough, with second by Mr. Coston, moved to recuse Mr. St. Germain because of an appearance of a conflict of interest on line item #5358. Motion passed 5-0-1 (Recused: Mr. St. Germain). Mr. St. Germain left the meeting.

There was no action nor discussion on this line item, #5358.

Mr. St. Germain returned to the meeting.

Discussion returned to passenger fees and it was stated the Cruise Ship Committee indicated the industry’s acceptance of COLA increases. The current fee of \$4.30 with the current budget COLA of 1.7% would be a modest increase to \$4.37. Mr. Coston, with second by Mr. Hochman, moved to increase annually, using the percentage rate of the CPI, passenger fees beginning FY19. Motion passed 6-0.

Mr. St. Germain requested amending the narrative on Environmental Monitoring to reflect actual activity.

Capital CS-3

No action taken.

D. Planning Department

Revenues & Fees Schedule

Code Enforcement Division Revenue 01
Planning Department Revenue 01
Fees Schedule Rev.: Fees 12-13

Expense

Code Enforcement Division Budget 03
Planning Department Budget 04

Capital Improvement Program

Narrative CIP Narrative 10, 11
Code Enforcement CIP Expenses 02
Planning CIP Expenses 02

Following a brief discussion on weekly rental fees, no action taken.

E. Finance Director’s Department

Revenues & Fees Schedule:

	<u>Budget Page</u>
Finance Department	Revenue 01
Municipal Building	Revenue 01
Unclassified Revenue	Revenue 03
Taxes	Revenue 04
Finance & Assessing	Rev.: Fees 09
Municipal Building	Rev.: Fees 10-11
Expenses	
Finance Department	Budget 01
Technology Division	Budget 02
Municipal Building	Budget 02
Employee Benefits	Budget 03
Assessing Division	Budget 03
Capital Improvement Program	
Technology Division	
Narrative	CIP Narrative 09-10
Expenses	CIP Expenses 02
Assessing Division	
Narrative	CIP Narrative 10-11
Expenses	CIP Expenses 02
Municipal Building	
Narrative	CIP Narrative 10
Expenses	CIP Expenses 02

Following a brief discussion on Assessing re-evaluation process and clarification under Technology Division CIP for fiber connection allocation, no action taken.

F. Town Clerk's Department

Revenues & Fees Schedule	
Revenues	Revenue 01
Fees Schedule	Rev.: Fees 07-08
Expense	
Town Clerk's Department	Budget 01
Elections	Budget 02
Town Offices	Budget 03
General Assistance	Budget 08

No action taken.

G. Town Manager's Department

Revenues	
Intergovernmental Revenues	Revenue 03
Fund Balance	Revenue 04
Expense	
Town Council	Budget 01
Town Manager	Budget 01
Legal Counsel	Budget 01

	<u>Budget Page</u>
Miscellaneous	Budget 04
Capital Improvement Program	
Narrative	CIP Narrative 08
Revenues	CIP Revenue 01
Town Debt Service	CIP Expenses 05

No action taken.

- III. **ADJOURNMENT** – Mr. St. Germain, with second by Mr. Hochman, moved to adjourn at 8:12 p.m. Motion passed 6-0.

Patricia A. Gray, Town Clerk