

Minutes
Design Review Board
January 14, 2021 — 4:00 PM
Town Council Chambers – Municipal Building — 93 Cottage Street

Meeting was conducted remotely, via video (Zoom), due to COVID-19 (as authorized under the provisions of MRSA §403-A, approved by the Maine Legislature on March 17, 2020 as part of LD 2167). Meeting was broadcast on Spectrum channel 7 in Bar Harbor and on <https://townhallstreams.com> (where it is also archived for future viewing)

I. CALL TO ORDER

The meeting was called to order at 4:01 P.M. Members present: Barbara Sassaman, Chair; Andrew Geel, Vice Chair; Peter Bono, Secretary; and Pancho Cole, Member.

Also present: Angela Chamberlain, Code Enforcement Officer; Michael Gurtler, Deputy Code Enforcement Officer; and Steve Fuller, Assistant Planner.

II. EXCUSED ABSENCES

There were no absences.

III. ADOPTION OF THE AGENDA

Mr. Cole moved to adopt the agenda as proposed. Mr. Geel seconded the motion and the Board voted unanimously (4-0) on a roll-call vote to approve the motion.

IV. APPROVAL OF MINUTES

- *December 10, 2020*
- *December 17, 2020*

Mr. Cole moved to approve both sets of minutes as prepared. Mr. Geel seconded the motion and the Board voted unanimously (4-0) on a roll-call vote to approve the motion.

V. PUBLIC COMMENT

There was none.

VI. BUILDING PERMIT REMINDERS

The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.

VII. REGULAR BUSINESS

a. Certificate of Appropriateness

Application: DRB-2021-01 (4 Dolliver Court)
Applicant/Owner: BOS Properties, LLC
Project Location: 4 Dolliver Court (108-071-000)
Proposed Project: Changes to exterior appearance of non-historic building (removal/replacement of siding and replacement of windows, doors and decks)

Brian O'Connell was present as the applicant. He explained the project, and then entertained a series of questions from board members about the project and provided answers for them.

Mr. Bono moved to approve the application as submitted with the conditions that the flood lights over the doors must be dark-sky compliant; the two downstairs windows in the kitchen will be replaced with two larger ones; the trim color may be changed to white or kept to the original color; and the upstairs west windows will be changed from single-hung to double-hung. Mr. Geel seconded the motion and the Board voted unanimously (4-0) on a roll-call vote to approve the motion.

b. Certificate of Appropriateness

Application: DRB-2021-02 (278 Main Street)
Applicant: Mike McEnroe / McEnroe Builders, Inc.
Property Owner: Thrumcap, LLC
Project Location: 278 Main Street (108-005-000)
Proposed Project: Changes to exterior appearance of historic building (adding handicap ramp to access side door and installing new entry door on front porch for direct access to second floor)

Dave Cwik, Mike McEnroe and Kerri Dowdell were present to represent the applicant. They presented the application and fielded questions from board members, specifically about the handicap ramp railing and the type of materials to be used. In response to a question, Ms. Dowdell said Project Social is looking to move into the restaurant space on the first floor of the building.

Mr. Geel moved to approve the application as prepared with the addition that the handicap ramp railing will match the existing fence as closely as possible. Mr. Cole seconded the motion and the Board voted unanimously (4-0) on a roll-call vote to approve the motion.

VIII. OTHER BUSINESS

a. Update on proposed Land Use Ordinance amendment (signage)

Assistant Planner Fuller provided the board with an update on this proposal.

b. Update on Appendix A

Assistant Planner Fuller also provided on update on the process for amending this.

c. Design Review Board handbook

The board agreed to talk about the handbook at its next meeting on February 11, 2021.

IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

X. ADJOURNMENT

At 4:38 PM, Mr. Cole moved to adjourn the meeting. Mr. Geel seconded the motion and the Board voted unanimously (4-0) on a roll-call vote to approve the motion.

Signed as approved:



7-23-21

Peter Bono, Secretary
Design Review Board, Town of Bar Harbor

Date