

**Minutes  
Design Review Board  
January 10, 2019  
Town Council Chambers – Municipal Building  
93 Cottage Street  
6:00 P.M.**

**I. CALL TO ORDER**

*The meeting was called to order at 6:00 P.M. Members present: Barbara Sassaman, Chair; Pancho Cole, Member; Peter Bono, Secretary; Andrew Geel, Member; and Steve Demers, Vice Chair.*

*Also present: Angela Chamberlain, Code Enforcement Officer.*

**II. EXCUSED ABSENCES**

*There were none.*

**III. ADOPTION OF THE AGENDA**

*Mr. Cole moved to adopt the agenda as proposed. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.*

**IV. APPROVAL OF MINUTES**

**a. December 13, 2018**

*Mr. Cole moved to approve the minutes of December 13, 2018 as prepared with the single modification that 3K be amended to say 3000K in the second paragraph of Item VII.a. Mr. Demers seconded the motion and the Board voted 4-0-1 to approve the motion with Mr. Geel abstaining.*

**V. PUBLIC COMMENT PERIOD**

*There was none.*

**VI. BUILDING PERMIT REMINDERS**

*The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.*

**VII. REGULAR BUSINESS**

**a. Certificate of Appropriateness**

**Application:** DRB-2018-47

**Applicant:** Lena Hatch for Heathwood Inn Bed & Breakfast

**Project Location:** 6 Long and Winding Road, 206-055-000

**Proposed Project:** Installation of New Signage

*The applicant explained that the existing sign had been damaged during a storm and this was a replacement in the same location, same size. The Board commented that the new signage was attractive.*

*Mr. Cole moved to approve the application as proposed. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.*

**b. Certificate of Appropriateness**

**Application:** DRB-2018-48

**Applicant:** Patrick Taber for the Jackson Laboratory

**Project Location:** 600 Main Street, 253-003-000

**Proposed Project:** Installation of New Signage

*Mr. Taber asked if he could pass out supplemental documents which had been inadvertently left out from the original submittal. He explained to the Board what the missing submittals covered. He noted that all the sign fonts would be the same. It was also noted that all the parking lot signs would be mounted on existing poles. Ms. Sassaman opined that the sign as shown on 41D.1A was difficult to read and needed some kind of background as contrast.*

*Mr. Demers moved to approve the application as proposed. Mr. Cole seconded the motion and the Board voted 5-0 to approve the motion.*

**VIII. OTHER BUSINESS**

*Ms. Sassaman asked those available Board members to attend the January 16, 2019 Planning Board public hearing on the Design Review Board Land Use Ordinance amendments.*

*Mr. Bono noted that he would not be in attendance at the January 24, 2019 regular meeting.*

**IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

*There was none.*

**X. ADJOURNMENT**

*Mr. Cole moved to adjourn the meeting at 6:22 P.M. Mr. Demers seconded the motion and the Board voted 5-0 to approve the motion.*

**Signed as approved:**



*2-14-19*

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**Peter Bono, Secretary**  
**Design Review Board, Town of Bar Harbor**

**Date**