

Minutes
Design Review Board
Thursday, May 12, 2016
Council Chambers – Municipal Building
93 Cottage Street
4:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 4:00 P.M. Members present: Barbara Sassaman, Chair; Erin Early Ward, Secretary; Emily Dwyer, Member and James Collier. Also in attendance was Bob Osborne, Planning Director.

II. EXCUSED ABSENCES (*Steve Demers and Pancho Cole*)

III. ADOPTION OF THE AGENDA

Mr. Collier moved to adopt the agenda with the condition that item e is moved up to the third item on the agenda. Ms. Dwyer seconded the motion which passed four in favor and none against.

IV. APPROVAL OF MINUTES (April 28, 2016)

Ms. Early-Ward moved to approve the minutes and Mr. Collier seconded the motion which passed unanimously.

V. BUILDING PERMIT REMINDERS

The applicants were reminded that they would need to apply for and receive a building permit prior to commencing any of the activities approved at the meeting.

VI. REGULAR BUSINESS

a. Certificate of Appropriateness

Application: DRB-2016-24

Applicant: MDI YMCA.

Project Location: 21 Park Street, Tax Map & Lot 107-221-000

Proposed Project: Tent.

A representative for the YMCA spoke in favor of the request. It was noted that this is an annual request. The tent contributes to child safety which is an exception noted in the Land Use Ordinance. The Board discussed the potential for approving the application for more than one year.

After some discussion Mr. Collier moved to accept the application for one year. Ms. Early Ward seconded the motion which failed with a vote of one in favor and three against.

Ms. Early-Ward moved to approve the application for two years. Ms. Dwyer seconded the motion which was approved three in favor and one against.

b. Certificate of Appropriateness

Application: DRB-2016-25

Applicant: Bar Harbor Gifts and Clothing

Project Location: 6 Cottage Street, Tax Map & Lot 104-374-000

Proposed Project: Installation of Sign

Apratim Khanal spoke in favor of the application. He indicated that the building is located between Epi's and Subway. The building has 58 feet of road frontage. No new lighting is proposed for the signage. The signs will stay up year-round. The oval sign is the hanging, projecting sign and the wood sign is the wall mounted sign.

After some discussion Ms. Dwyer moved to approve the application as presented. Mr. Collier seconded the motion which was approved four in favor and none against.

c. Certificate of Appropriateness

Application: DRB-2016-29

Applicant: Mark Dykstra

Project Location: 317 Main Street, Tax Map & Lot 108-074-000

Proposed Project: Changes to exterior Appearance of Non-historic Building.

Mark Dykstra discussed the application with the Board. He indicated that the application is to replace the siding on the building with the Home Depot sample shown in the packet and that the cut stone veneer treatment was proposed for lower elements of the building as discussed. The trim would all be done in white PVC materials.

There was considerable discussion about the use of the stone veneer and if it was appropriate in this location.

Mr. Collier moved to approve the application as presented. The motion did not get a second.

Ms. Early-Ward moved to approve the application with the option of not using the stone veneer on the bottom. Mr. Collier seconded the motion which was approved four in favor and none against.

There was discussion about the possibility of a bike rack near the street at this location as had previously been mentioned but no action was taken on that topic.

Chair Sassaman moved to recuse James Collier from the remaining items on the agenda. Ms. Early-Ward seconded the motion which was approved three in favor and none against.

d. Certificate of Appropriateness

Application: DRB-2016-27

Applicant: Judith C. Noonan (Bra Harbor)

Project Location: 200 Main Street, Tax Map & Lot 104-489-000

Proposed Project: Installation of Sign

Judith Noonan discussed that this is the same sign that the Board had previously approved and it is moving down the street to her new location. The sign is 7.5 square feet and is year-round.

Ms. Early-Ward moved to approve the application as presented and Ms. Dwyer seconded the motion which passed three in favor and none against.

Mr. Collier asked to be recused on this item. Mr. Cole moved to recuse Mr. Collier and Ms.

e. Certificate of Appropriateness

Application: DRB-2016-28

Applicant: Jeff Young

Project Location: 49 Rodick Street, Tax Map & Lot 104-361-000

Proposed Project: Expansion of Non-historic Building.

Paul Derost spoke to the Board representing the Youngs. He indicated that the proposed deck was of the same fit and finish as the existing deck in all details. The lighting is already under the eaves and no new lighting is proposed. They propose a 10 ft. by 20 ft. retractable canvas canopy attached to the side of the building. There would be no lettering on the canopy. The deck expansion measures 10 feet by 36 feet.

The Board noted that the proposed deck extends across the property line of 47 Rodick and 49 Rodick Street.

The topic of a barrier at the end of the deck was briefly discussed.

The Board discussed that they need to have the property authorization for both properties in order to approve this application. They indicated to Mr. Derost that they could return at the next meeting with the authorizations as noted.

Ms. Early-Ward moved to table the application to the next meeting and Ms. Dwyer seconded the motion which was approved three in favor and none against.

VII. OTHER BUSINESS

The Board suggested that the Design Review Handbook be taken up in June as an agenda item.

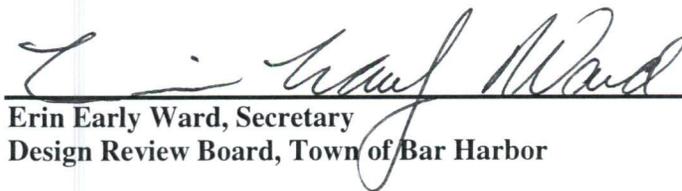
VIII. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

None noted.

IX. ADJOURNMENT

Ms. Dwyer moved to adjourn the meeting at 5:45 pm. Ms. Early-Ward seconded the motion which was approved three in favor and none against.

Signed as approved:


Erin Early Ward, Secretary
Design Review Board, Town of Bar Harbor


Date