

Minutes

Warrant Committee 2016 4th Meeting Monday, March 07, 2016

1. **Call to Order:** 7:02 P.M. by Chairman Dargis. 16 voting members in attendance:
Present: Michael Blythe, John Dargis, Sherri Dyer, Jonathan Eno, Michael Good, Emily Henry, Matthew Hochman, Jake Jagel, Donna Karlson, John Kelly, Amanda Kendall, James Kitler, Seth Libby, James Mroch, Rosamond Rea, Jacqueline Smith; **Absent-excused:** James Grover, Elizabeth Kase, Kathryn Shultz, Erin Early Ward and Robert Chaplin; **Absent-unexcused:** none;

[Cas Dowden arrives at 7:08, before any vote, bringing the number of voting members present to **17**.]

2. **Approval of Minutes:** A few comments received: switch Emily Henry for Amanda Kendall as the second for all motions made by HWRCA Comm and substituting “outside agencies” for “quasi-government agencies”. Mr. Hochman moved and Mr. Kelly seconded a motion to approve the February 29, 2016 meeting minutes. Motion approved with 16 votes in favor and 1 abstention.
3. **Introduction of Staff:** Chairman Dargis introduced Town staff in attendance: Chip Reeves, Cornell Knight, Charlie Phippen.

Public Works (James Kitler, Subcommittee Chair)

4. Budget Cost Center

a. Harbor Master

i. Revenues & Fee Schedules

1. **Harbor.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$54,600 as Harbor revenue. The motion passed with unanimous support (17 votes).
2. **Harbor Department.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend the voters of Bar Harbor accept the Harbor Department Schedule of Department Fees as presented in the Town of Bar Budget FY17 (Revenues: Fees 8-9). The motion passed with unanimous support (17 votes).

ii. Expenses

1. **Harbor Department.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$115,221 for Harbor Department expenses. The motion passed with unanimous support (17 votes).

iii. Capital Improvement Expenses (CIP)

1. **Harbor Department.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$52,943 for Harbor Department CIP expenses. The motion passed with unanimous support (17 votes).

b. Public Works Director's

i. Revenues & Fee Schedules

1. **Highway Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend the voters of Bar Harbor the amount of \$10,910 as Highway Division revenue. The motion passed with unanimous support (17 votes).
2. **Solid Waste Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend the voters of Bar Harbor the amount of \$75,300 as Solid Waste Division revenue. The motion passed with unanimous support (17 votes).
3. **Highway Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend the voters of Bar Harbor accept the Highway Division Schedule of Department Fees as presented in the Town of Bar Budget FY17 (Revenues: Fees 9). The motion passed with unanimous support (17 votes).
4. **Solid Waste Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend the voters of Bar Harbor accept the Solid Waste Division Schedule of Department Fees as presented in the Town of Bar Budget FY17 (Revenues: Fees 10). The motion passed with unanimous support (17 votes).

ii. Expenses

1. **Public Works Department.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$147,064 for total Public Works Department expenses. The motion passed with unanimous support (17 votes).
2. **Highway Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$1,040,313 for Highway Division expenses. The motion passed with unanimous support (17 votes).
3. **Solid Waste Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$642,434 for Solid Waste Division expenses. The motion passed with unanimous support (17 votes).

iii. *Capital Improvement Expenses (CIP)*

1. **Highway Division.** Mr. Kitler moved and Ms. Kendall seconded a motion to recommend to the voters of Bar Harbor the amount of \$691,317 for Highway Division CIP expenses. The motion passed with unanimous support (17 votes).
 2. **Solid Waste Division.** Mr. Kitler moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$7,736 for Solid Waste Division CIP expenses. The motion passed with unanimous support (17 votes).
5. **Proposed changes to Warrant Committee By-Laws.** Draft of revised WC By-Laws presented to all members. Mr. Kelly moved and Mr. Hochman seconded a motion that the WC approve the draft WC By-Laws (March 4, 2016 version).
- a. Discussion focuses on Article VII, regarding the language concerning the adoption of Robert’s Rules of Order (RRO) as a procedural guide for conducting WC meetings. In particular, there is some concern and discussion that the language “*at its discretion*” is too broad (i.e. if the WC is to use RRO as a guide, it should do so in a predictable and consistent manner, not simply as it sees fit).
 - b. After 20+ minutes discussing alternative language, Mr. Kelly moves and Mr. Hochman seconds a motion to amend the draft WC By-Laws (March 4, 2016 version) by changing Article VII to read:

The Warrant Committee will use the rules contained in the most current edition of Robert’s Rules of Order Revised as a guide to the conduct of its meetings to the extent that the rules do not conflict with these bylaws, the Town of Bar Harbor Municipal Code, or any special rules of order the Warrant Committee may adopt.
 - c. The motion passed with unanimous support (17 votes).
 - d. Chairman Dargis then reminds members that the original Kelly/Hochman motion is outstanding and that the motion now refers to the just amended WC By-Laws (March 7, 2016 version). The motion passed with unanimous support (17 votes).
6. **Adjournment:** There being no further business, Mr. Good, with second by Mr. Hochman, moved to adjourn the meeting at 9:04 P.M. Motion passed unanimously (17 votes).