

## Minutes

### Warrant Committee 2016 3rd Meeting Monday, February 29, 2016

1. **Call to Order:** 7:03 P.M. by Chairman Dargis. 17 voting members in attendance:  
**Present:** John Dargis, Cas Dowden, Sherri Dyer, Jonathan Eno, Michael Good, James Grover, Emily Henry, Matthew Hochman, Jake Jagel, Elizabeth Kase, John Kelly, Amanda Kendall, James Kitler, Seth Libby, Rosamond Rea, Kathryn Shultz, Jacqueline Smith (in attendance after vote on minutes), and Erin Early Ward; **Absent-excused:** Michael Blythe, Robert Chaplin, Donna Karlson, James Mroch; **Absent-unexcused:** none
2. **Approval of Minutes:** A few comments received regarding the correct spelling of member names. Ms. Rea moved and Mr. Hochman seconded a motion to approve the February 22, 2016 meeting minutes. Motion unanimously approved (17 votes).

[Ms. Smith arrives—*bringing voting members present to 18*]

3. **Introduction of Staff:** Chairman Dargis introduced Town staff in attendance (Chip Reeves, Cornell Knight, Pat Gray).

#### Health, Welfare, Recreation and Cooperating Agencies (Cas Dowden, Subcommittee Chair)

##### 4. Budget Cost Center

###### a. Cooperating Agencies

- Note: Mr. Eno declares a conflict of interest re: Downeast Horizons—he serves on the board of directors of the parent organization. Mr. Kelly moves and Mr. Hochman seconds a motion to recognize the conflict and recuse Mr. Eno from the meeting. Motion approved with 16 in favor and 2 abstentions.
- Mr. Eno leaves the meeting room (17 voting members present).

###### i. Expenses

1. **Cooperating Agencies.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$40,038 for Cooperating Agencies expenses. The motion passed with 16 in favor, 1 opposed and 1 abstention.
- Mr. Eno returns to the meeting room (18 voting members present).

**b. Public Works Department (partial).**

*i. Revenues & Fee Schedules*

1. **Parks and Recreation.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend the voters of Bar Harbor the amount of \$700 as Parks and Recreation revenue. The motion passed with unanimous support (18 votes).
2. **Parks and Recreation.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend the voters of Bar Harbor accept the Parks and Recreation Schedule of Department Fees as presented in the Town of Bar Budget FY17 (Revenues: Fees 10). The motion passed with unanimous support (18 votes).

*ii. Expenses*

- Note: Mr. Libby declares a conflict of interest re: Jesup Memorial Library-he serves on the board of directors. Mr. Kelly moves and Mr. Hochman seconds a motion to recognize the conflict and recuse Mr. Libby from the meeting. Motion approved with 17 in favor and 1 abstention.
  - Mr. Libby leaves the meeting room (17 voting members present).
  - Chairman Dargis takes meeting minutes.
1. **Parks & Recreation.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$239,154 for total Parks & Recreation expenses. The motion passed with unanimous support (17 votes).
    - Raised during discussion: a suggestion to increase the town contribution for the Jesup Memorial Library, and a suggestion to separate the Parks and Recreation line item from the from the “outside agencies” line item. Warrant Committee will raise both suggestions with the Town Council at the joint meeting.
  - Mr. Libby returns to the meeting room (18 voting members present).
  2. **General Assistance.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$1,033 for General Assistance expenses. The motion passed with unanimous support (18 votes).
  3. **Comfort Station.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$92,432 for Comfort Station expenses. The motion passed with unanimous support (18 votes).

iii. *Capital Improvement Expenses (CIP)*

1. **Parks Section.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$50,921 for Parks Section CIP expenses. The motion passed with unanimous support (18 votes).
  2. **Comfort Station.** Ms. Dowden moved and Ms. Henry seconded a motion to recommend to the voters of Bar Harbor the amount of \$13,870 for Comfort Station CIP expenses. The motion passed with unanimous support (18 votes).
5. **Proposed changes to Warrant Committee By-Laws.** Draft of revised WC By-Laws presented to all members. Chairman Dargis explained that an effort to revise the WC By-Laws has been underway for the past couple of years and that Mr. Kelly has been drafting the revisions. Chairman Dargis further explained that a subcommittee consisting of himself, Mr. Kelly, Mr. Blythe, and Mr. Libby had recently met to discuss the proposed changes and approved them for presentation to the full Warrant Committee for discussion and vote. Chairman Dargis then yielded the floor to Mr. Kelly, who proceeded to identify the changes to the WC By-Laws and explain his reasoning for such changes. The Warrant Committee was not asked to vote on the new WC By-Laws at this meeting, but members did agree to the following minor preliminary changes:
- a. If Robert's Rules of Order is to govern all meetings, the WC By-Laws should contain one or more textual provisions that would excuse minor deviations from their requirements. (e.g., when in doubt, the intent of the full Warrant Committee should control)
  - b. It was agreed that the minimum number of members to constitute a quorum for a meeting of the Warrant Committee should be raised from 12 to 13.
  - c. The minimum notice period for a Warrant Committee meeting was changed from 3 days to 2 days.

Members agree to review the draft WC By-Laws and possibly vote on their adoption at the next meeting on March 7, 2016.

6. **Adjournment:** There being no further business, Mr. Libby, with second by Mr. Kelly, moved to adjourn the meeting at 8:45 P.M. Motion passed unanimously.