

Minutes

Warrant Committee 2016 2nd Meeting Monday, February 22, 2016

1. **Call to Order:** 7:03 P.M. by Chairman Dargis. 17 voting members in attendance:
Present: Michael Blythe, Elizabeth Case, Robert Chaplin, John Dargis, Jonathan Eno, Michael Good, James Grover, Mathew Hochman, Jake Jagel, Donna Karlson, John Kelly, James Kitler, Seth Libby, James Mroch, Rosamond Rea, Kathryn Shultz and Jacqueline Smith; **Absent-excused:** Emily Henry; Amanda Kendall; **Absent-unexcused:** Cas Dowden, Sherri Dyer; **Present but not sworn in:** Erin Early Ward.
2. **Approval of Minutes:** Mr. Mroch moved and John Kelly seconded a motion to approve the February 11, 2016 meeting minutes. Motion unanimously approved.
3. **Housekeeping:** Chairman Dargis introduced Town staff and others in attendance; announced that meeting is open to the public, but is not a public hearing.
4. **Vote to fill vacancy:** Chairman Dargis announced that committee member Mel Rice resigned and that, per by-laws, a special sub-committee, comprised of himself, Mr. Blythe and Mr. Libby, (the Chair, the Chair of the Protections Sub-Committee, and the Secretary, respectively), met to review 3 potential candidates before nominating Erin Early Ward for vote by the full Warrant Committee to replace Ms. Rice. Chairman Dargis moved, and Mr. Libby seconded, a motion to have Erin Early Ward fill the vacancy created by the resignation of Ms. Rice. Motion unanimously approved (17 votes).
5. Budget Cost Center

a. Planning Department

i. Revenues & Fees

1. **Code Enforcement Division.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount \$152,194 for Code Enforcement Division revenue. The motion passed with unanimous support. (17 votes).
2. **Planning Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$16,550 for Planning Department revenue. The motion passed with unanimous support. (17 votes).
3. **Planning and Code Enforcement.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend the voters of Bar Harbor accept the Planning and Code Enforcement Schedule of Department Fees as presented in the Town of Bar Budget FY17 (Revenues: Fees 11). The motion passed with 16 votes in favor and 1 opposed (Ms. Case)

ii. Expenses

1. **Code Enforcement Division.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$75,232 for Code Enforcement Division expenses. The motion passed with unanimous support. (17 votes).
2. **Planning Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$152,984 for Planning Department expenses. The motion passed with unanimous support. (17 votes).

iii. Capital Improvement Expenses (CIP)

1. **Code Enforcement Division.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$1,500 for Code Enforcement Division CIP expenses. The motion passed with unanimous support. (17 votes).

b. **Town Clerk's Department**

i. Revenue & Fees

1. **Town Clerk's Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount \$28,140 for Town Clerk's Department revenue. The motion passed with unanimous support. (17 votes).
2. **Town Clerk's Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend that the voters of Bar Harbor accept the Town Clerk's Department Schedule of Department Fees as presented in the Bar Harbor Town Budget FY17 (Revenues: Fees 6). The motion passed with unanimous support. (17 votes).

ii. Expenses

1. **Town Clerk's Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$130,167 for Town Clerk's Department expenses. The motion passed with unanimous support. (17 votes).
2. **Elections.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$18,230 for Election expenses. The motion passed with unanimous support. (17 votes).
3. **Town Offices.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of

\$35,646 for Town Office expenses. The motion passed with unanimous support. (17 votes).

c. Finance Director's Department

i. Revenues & Fees.

1. **Finance Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$180,197 for Finance Department revenue. The motion passed with unanimous support. (17 votes).
2. **Municipal Building.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$32,000 for Municipal Building revenue. The motion passed with unanimous support. (17 votes).
3. **Unclassified.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$274,027 for Unclassified revenue. The motion passed with unanimous support. (17 votes).
4. **Taxes.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$995,000 for Tax revenue. The motion passed with unanimous support. (17 votes).
5. **Finance Department & Assessing.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend that the voters of Bar Harbor accept the Finance Department & Assessing Schedule of Department Fees as presented in the Bar Harbor Town Budget FY17 Budget (Revenues: Fees 8). The motion passed with unanimous support. (17 votes).
6. **Municipal Building.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend that the voters of Bar Harbor accept the Municipal Building Schedule of Department Fees as presented in the Bar Harbor Town Budget FY17 (Revenues: Fees 9-10). The motion passed with unanimous support. (17 votes).

ii. Expenses

1. **Finance Department.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$335,594 for Finance Department expenses. The motion passed with unanimous support. (17 votes).
2. **Technology Division.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$131,514 for Technology Division expenses. The motion passed with unanimous support. (17 votes).

3. **Municipal Building.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$69,568 for Municipal Building expenses. The motion passed with unanimous support. (17 votes).
4. **Employee Benefits.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$1,434,848 for Employee Benefit expenses. The motion passed with unanimous support. (17 votes).
5. **Assessing Division.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$134,996 for Assessing Division expenses. The motion passed with unanimous support. (17 votes).

iii. Capital Improvement

1. **Assessing Division.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$13,508 for Assessing Division CIP expenses. The motion passed with unanimous support. (17 votes).
2. **Technology Division.** Mr. Hochman moved and Ms. Karlson seconded a motion to recommend to the voters of Bar Harbor the amount of \$83,949 for Technology Division expenses. Mr. Jagel then moved and Ms. Karlson seconded a motion to amend the originally proposed amount of \$83,949, as stated in the Town Council's FY17 Budget (CIP Expenses 17, account #22), to \$33,949, by eliminating line item #6115 (Broadband Fiber Project).

The motion to amend passed with 9 in favor, 7 opposed, and 1 abstention.

The newly amended motion—recommending a CIP Expense amount of \$33,949 passed with 11 in favor, 5 opposed and 1 abstention.

Order of events:

- a. Jagel/Karlson motion to amend made. Mr. Jagel cites a number of reasons in support of his motion.
- b. Questioning of town officials, including Steve Cornel, and discussion among WC members continues for 20+ minutes.
- c. Chairman Dargis calls on Mr. Mroch, who moves the question.
- d. Chairman Dargis calls for a vote on Mr. Mroch's proposal. 12 favor, 4 oppose, 1 abstention. The motion carries and debate ends.
- e. Chairman Dargis puts the Jagel/Karlson motion to reduce the originally proposed amount of \$83,949, as

stated in the Town Council's FY17 Budget (CIP Expenses 17, account #22), to \$33,949, by eliminating line item #6115 (Broadband Fiber Project) to a vote. Motion passes with 9 in favor, 7 opposed and 1 abstention.

- f. Chairman Dargis then puts the newly approved revised Technology CIP expense amount of \$33,949 to a vote. The motion passes with 11 in favor, 5 opposed and 1 abstention.

3. **Municipal Building.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$5,000 for Municipal Building CIP expenses. The motion passed with unanimous support. (17 votes).

d. Town manager

i. Revenues

1. **Intergovernmental.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$225,123 for Intergovernmental revenue. The motion passed with unanimous support. (17 votes).

ii. Expenses

1. **Town Council.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$38,434 for Town Council expenses. The motion passed with unanimous support. (17 votes).
2. **Town Manager.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$126,221 for Town Manager expenses. The motion passed with unanimous support. (17 votes).
3. **Legal Counsel.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$18,950 for Legal Counsel expenses. The motion passed with unanimous support. (17 votes).
4. **Miscellaneous.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$220,378 for Miscellaneous expenses. The motion passed with 15 in favor and 2 abstentions.

iii. Capital Improvement Expenses (CIP)

1. **Total Non-Tax Revenue.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the

amount of \$262,575 for Total Non-Tax revenue. The motion passed with unanimous support. (17 votes).

2. **Total Transfers from Other Funds.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$320,821 for Total Transfers from Other Funds. The motion passed with unanimous support. (17 votes).
3. **Reduce Total Property Taxes Raised for CIP.** Mr. Kelly moved and Mr. Libby seconded a motion to reduce by \$50,000 the original proposed amount of \$1,718,144 for Total Property Taxes Raised for CIP, as presented in the Bar Harbor Town Budget FY17 (CIP Revenues 14), to \$1,668,144. Motion passed with 16 votes in favor and 1 opposed.
 - a. Note: Reduction was necessary to account for the elimination of line item #6115 for \$50,000 in the Technology Division CIP expenditures (CIP Expenses 17, account #22).
4. **Town Debt Service.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$774,076 for Total Town Debt. The motion passed with unanimous support. (17 votes).

9:45: WC member Jaqueline Smith leaves. Total voting members drops to 16.

e. Cruise Ship Fund

- i. **Motion to Unencumber “Hub Contribution” of \$30,000.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor to unencumber the amount of \$30,000, the appropriation for the Hub set aside in the Bar Harbor Town Budget FY17 (CS-1). Motion is approved with 9 votes in favor, 6 opposed and 1 abstention.

Order of events:

- a. Hochmann/Jagel motion is made.
- b. Mr. Kelley cites a number of reasons why the \$30,000 funding for the Hub should be denied.
- c. Discussion and questions by WC members continues for 20+ minutes.
- d. Chairman Dargis calls on Mr. Kyle Scot Shank, a representative of the Hub, to explain the Hub and speak in favor of the funding. Initially allowed 3 minutes.
- e. Hochman/Jagel motion put to a vote.

ii. Revenues

1. **Cruise Ship Fund.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$679,327 for Cruise Ship Fund Total Revenues and Other Sources The motion passed with unanimous support. (16 votes).

iii. Expenses

1. **Cruise Ship Fund.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$376,163 for Cruise Ship Fund Total Passenger Services Expenses. The motion passed with unanimous support. (16 votes).

iv. Capital Expenses

1. **Total Capital Expense Allocations.** Mr. Hochmann moved and Mr. Jagel seconded a motion to recommend to the voters of Bar Harbor the amount of \$215,821 for Cruise Ship Fund Total Capital Expense Allocations. The motion passed with unanimous support. (16 votes).
6. **Adjournment:** There being no further business, Mr. Hochman, with second by Mr. Kelly, moved to adjourn the meeting at 9:55 P.M. Motion passed unanimously.