

Minutes
Bar Harbor Town Council
January 19, 2016

- I. **CALL TO ORDER** – 7:00 p.m. – In attendance were Councilors: Paul Paradis, Gary Friedmann, Anne Greenlee, Peter St. Germain, Burt Barker, David Bowden, Clark Stivers; and Town Manager Cornell Knight.
 - A. **Excused Absence(s)** – All were present.
- II. **PUBLIC COMMENT PERIOD** – *The Town Council allows at this time up to fifteen minutes of public comment on any subject not on the agenda and not in litigation with a maximum of three minutes per person.* – There were no comments.
- III. **APPROVAL OF MINUTES** – *January 5, 2016 Regular Meeting*

Mr. St. Germain, with second by Mr. Stivers, moved to approve the minutes of January 5, 2016 regular meeting minutes as presented. Motion passed 7-0.
- IV. **ADOPTION OF AGENDA** – Mr. St. Germain, with second by Ms. Greenlee, moved to adopt the agenda as presented. Motion passed 7-0.
- V. **FINANCIAL STATEMENTS** - *Review and possible adoption of a motion to accept the financial statements as presented.* – Following a brief overview of the financial statements from Finance Director Stan Harmon, Ms. Greenlee, with second by Mr. Stivers, moved to accept and file the Financial Report as presented. Motion passed 7-0.
- VI. **CONSENT AGENDA** – *A single vote has been scheduled to approve the following routine items of business without discussion, unless individual agenda item action is requested by a Councilor:*
 - A. **Grants: Small Harbor Improvement Program (SHIP)** – *Possible motion to accept the \$45,000 SHIP grant from the State of Maine DOT requiring matching funds and authorize the Town Manager to sign the grant agreement.*
 - B. **Maine Service Centers Coalition** - *Possible adoption of a resolution to renew membership and appoint the Town Manager as representative*
 - C. **Design Review Board** – *Possible motion to accept Martha Searchfield’s letter of resignation from the Design Review Board and to send her a letter of appreciation.*
 - D. **Grant: Assistance to Firefighters (AFG)** – *Possible motion to approve Fire Chief Matt Bartlett’s request to apply for two AFGs to replace the ladder truck and to purchase three power lift stretchers with requiring minimum/mandatory matching funds.*

Mr. Friedmann, with second by Mr. Stivers, moved to approve the consent agenda as presented. Motion passed 7-0.

VII. PUBLIC HEARINGS:

- A. **Special Amusement Permit: Bar Harbor Inn, 8 Newport Drive, for a Class 3ad, three or more musicians with mechanical amplification and dancing, as submitted by Donna Mitchell. (Renewal)** – There were no comments from the public. Ms. Greenlee, with second by Mr. Barker, moved to approve Bar Harbor Inn for a Class 3ad special amusement permit as advertised. Motion passed 7-0.

VIII. REGULAR BUSINESS:

- A. **Land Use Ordinance Amendments: June 14, 2016** – *Consideration and any appropriate action following the Planning Director Bob Osborne update from Planning Board public hearing.* – Planning Director Bob Osborne reported the Planning Board recommended adoption of all articles by an unanimous vote. Mr. Friedmann, with second by Mr. Stivers, moved that staff prepare a Certificate of Ordinance for each warrant article and place on the February 2, 2016 Council agenda for consideration and call to schedule a public hearing. Motion passed 7-0.
- B. **Police: Records Management System**– *Request of Police Chief Willis to purchase a new RMS system.* – Following Police Chief Willis' summary of his memo outlining the need and advantages of transferring their RMS to Spillman and the possible way to fund it; Mr. Bowden, with second by Mr. St. Germain, moved to approve the purchase of the Spillman Records Management System for the revised request of \$43,032; \$30,329 funded by the reserve fund and two \$6,500 payments from the CIP budget in 2017 and 2018. Motion passed 7-0.
- C. **Broadband and Fiber Optic Study** – *Presentation by Liza Quinn from Tilson.* - Technology Administrator Steve Cornell gave a brief overview of the task assigned to the Communication Technology Task Force as stated by the Council goal to increase broadband internet access. The CTTF has been working with Tilson, who is here to present their study outlining Risk, Why, and Cost. The CTTF held a number meetings including public workshops. This complex issue has been given considerable thought. The CTTF recommendation is for the Town to build the entire FTTP (Fiber To The Premise) network believing this is the most beneficial to the residents of Bar Harbor. Their memo outlines their considerations.

Tilson representatives Liza Quinn and Network Engineer John Costa presented their report to the Council based on the goals provided by the Communication Technology Task Force. The report was very lengthy in review, detailing and outlining options that were considered, and suggestions to move forward. In addition to answering questions, they provided possible resources for financing, naming various business models to consider, and bulleted recommendation for the next steps.

It was announced that Council will hold a joint workshop with the CTF an hour prior to their regularly scheduled meeting on February 2nd. Also, there will be an opportunity for the public to comment at an Informational Meeting on Broadband on February 4th.

D. **FY17 Budget** - *Town Manager's introduction of proposed budget for the fiscal year ending June 30, 2017.* – Town Manager Cornell Knight provided the highlights of the proposed FY17 Budget which is a blended tax rate of an estimated 4% increase or an annual increase of \$126 on a median valued home. He reminded everyone that Thursday, January 21st, at 6:00 p.m. was the first of three Council budget meetings to review the proposed budget.

E. **Treasurer's Warrant** – *Request of Treasurer to authorize paid bills.* – Mr. Stivers, with second by Mr. Friedmann, moved to sign the Treasurer's warrant for paid bills. Motion passed 7-0.

IX. **TOWN MANAGER'S COMMENTS** – Mr. Knight reported that he just received word from the Public Works Director Chip Reeves there is a water leak on Kebo Street with an outside temperature of 9 degrees.

X. **COUNCIL COMMENTS AND SUGGESTIONS FOR NEXT AGENDA**

Ms. Greenlee thanked Planning Director Bob Osborne for applying and securing the Small Harbor Improvement Program grant.

Mr. St. Germain reported that he attend the AOS budget meeting last night. The proposed budget was reduced by \$106,000, however, still higher than the school committee would like to see. Mr. St. Germain reminded everyone that January 25th at 7:00 p.m. in the high school library is the annual budget meeting for the public to vote on the AOS #91 FY17 Budget.

Mr. Barker inquired as to the status of the local option tax. Mr. Knight reported that there is talk about a local option tax but must be dedicated to infrastructure. Mr. Barker inquired if broadband is consider infrastructure. It was thought to be 'no' following a recent article on the subject.

Mr. Stivers reminded everyone of February 2nd joint Council meeting with the Communication Technology Task Force at 6:00 p.m. There will be a public meeting for the public to engage in discussion on February 4th at 7:00 p.m.

XI. **EXECUTIVE SESSION:** (None Anticipated)

XII. **ADJOURNMENT** – Mr. St. Germain, with second by Ms. Greenlee, moved to adjourn at 9:03 p.m. Motion passed 7-0.

Patricia A. Gray, Town Clerk