

**Agenda — Design Review Board  
Thursday, September 10, 2020 at 6:00 P.M.  
Council Chambers – Municipal Building — 93 Cottage Street**

**Meeting to be conducted remotely, via video (Zoom), due to COVID-19  
(as authorized under MRSA §403-A, approved by the Legislature via LD 2167)  
Meeting will be broadcast on Spectrum channel 7 in Bar Harbor  
and on [townhallstreams.com](http://townhallstreams.com) (select Bar Harbor from dropdown menu)**

**NOTE: This meeting will be followed, immediately after adjournment, by a workshop**

**I. CALL TO ORDER**

**II. EXCUSED ABSENCES**

**III. ADOPTION OF AGENDA**

**IV. APPROVAL OF MINUTES**

- a. August 13 (meeting)
- b. August 27 (workshop)

**V. PUBLIC COMMENT**

To make public comment, please email [sfuller@barharbormaine.gov](mailto:sfuller@barharbormaine.gov)

**VI. BUILDING PERMIT REMINDERS**

**VII. REGULAR BUSINESS**

**a. Certificate of Appropriateness**

**Application: DRB-2020-29 (Jesup Library Ramp)**

**Applicant: Charles Saul**

**Owner: Jesup Memorial Library**

**Project Location: 34 Mount Desert Street (104-433-000)**

**Proposed Project: Changes to exterior appearance of historic building (install ramp from sidewalk to main building entrance to allow wheelchair access to building)**

**b. Certificate of Appropriateness**

**Application: DRB-2020-30 (116 Cottage dormer)**

**Applicant: Thomas Sargent**

**Owner: Sargent Properties, LLC**

**Project Location: 116 Cottage Street (104-161-000)**

**Proposed Project: Changes to exterior appearance of non-historic building (extend existing dormer 10', add egress window and replace asphalt shingles with metal roof)**

**VIII. OTHER BUSINESS**

**IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

**X. ADJOURNMENT**

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**(as authorized under MRSA §403-A, approved by the Legislature via LD 2167)**  
**Meeting will be broadcast on live on the Bar Harbor Planning and Code Enforcement**  
**department's Facebook page (<https://www.facebook.com/BarHarborPlanningAndCode>)**

**To make public comment, please email [sfuller@barharmoraine.gov](mailto:sfuller@barharmoraine.gov)**

- I. Discussion on lighting/sign requirements in Land Use Ordinance, with Phil Bolduc (president and owner of Neokraft Signs, Inc.)**



Town of Bar Harbor  
Design Review Board Application  
Certificate of Appropriateness

DRB Application Number:  
DRB-2020-29

Date: Aug 31, 2020

Map & Lot: 104-433

RECEIVED AUG 31 2020

RECEIVED AUG 31 2020

GENERAL INFORMATION:

Project Location: 34 Mount Desert Street  
Bar Harbor ME 04609

APPLICANT INFORMATION

Name: Charles Saul Address: 11 Grason Lane  
City: Bar Harbor State: ME  
Email: CSAUL@JesupLibrary.ORG  
Phone: 540 532 3560

PROPERTY OWNER INFORMATION

Name: Jesup Memorial Library Address: 34 Mount Desert ST  
City: Bar Harbor State: ME  
Email:  
Phone: 207 288 4245

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

Name: BES / LeMessurier Address: 1 Madison ST. Floor 2  
City: South Portland State: ME 04116  
Email:  
Phone: 207 460 0886

TYPE OF PROJECT

- Demolition or Relocation of Historic Building
- Changes to Exterior of Appearance of Historic Building
- Construction of New Building or Expansion of Nonhistoric Building
- Changes to Exterior Appearance of Nonhistoric Building
- Installation or Changes in fences and freestanding walls
- Installation or Changes in Sign or Awning
- Installation or Changes in Outdoor Storage/Display/Vending Machines
- Seasonal Closure

- The purpose of design review is to provide for the regulation of building and site design within designated areas of the Town of Bar Harbor as proposed in the Town's adopted Comprehensive Plan.
- If the applicant for the project is not the building owner, the applicant must submit a Letter of Authorization from the property owner which states the applicant is approved to seek permits for the project.
- **Applicant shall submit 10 copies of the application and \$28.00 or review fees.**

PLEASE BE ADVISED: A building permit must be obtained prior to the installation of DRB or CEO approved signage. Contact the Code Enforcement Office with any questions regarding the building permit process at (207) 288-3329

Charles E Saul  
Signature of Applicant

Changes to the Exterior Appearance of Historic Building  
 Town of Bar Harbor  
 Design Review Board  
 Required Application Materials  
 Section 125-114

Detailed Project Description: Install ramp at Library from sidewalk  
To building main entrance to allow wheelchair  
access to Building

CLOSURE: [ ] SEASONAL

[  ] OPEN YEAR ROUND

A complete application to the Design Review Board shall contain the following information:

Submittals Required	Provided
Color photographs or photo simulations of the existing building or site showing all facades to be altered as seen from a public street.	ATTACHED
Color photographs or photo simulations of the buildings adjacent to the subject property.	ATTACHED
Detailed drawings, sketches, and/or photos or photo simulations of the existing historic building or structure focusing on the architectural details of any facades which are proposed to be altered.	ATTACHED
A site plan drawn to scale and meeting the requirements of Section 125-66 and showing the location of the building on the lot, all site improvements, and the relationship of the proposed building to adjacent buildings.	ATTACHED
Detailed building plans drawn to scale showing the exterior of any new building or addition including elevation drawings of all facades that can be seen from a public street together with plans for all portions of the exterior of any existing building seen from a public street that are proposed to be modified. The drawings shall provide information on the various building details covered in the standards, such as roofing materials, siding, windows, doorways, detailing and trim, etc.	ATTACHED
Details of all exterior materials, including type, color, and composition. Paint chips or product samples shall be provided for each proposed use.	ATTACHED
Details on the design, color, and location of lighting fixtures together with information on proposed lighting levels shall be provided for new exterior lighting or changes in exterior lighting seen from a public street.	N/A
A pictorial exhibit showing the neighboring buildings within the block face identifying the existing patterns and relationships, including setbacks from the street, building heights, building scales, front facade proportions, window proportions, building spacing, and materials.	
<b>NOTE:</b> <b>Applications are due seven days in advance of the next regularly scheduled Design Review Board meeting.</b> <b>Applicants are strongly encouraged to hold a pre-application meeting with Planning or Code Enforcement staff.</b>	

MISCELLANEOUS PAYMENT RECPT#: 449243  
TOWN OF BAR HARBOR  
93 COTTAGE STREET  
BAR HARBOR ME 04609

DATE: 08/31/20      TIME: 09:10  
CLERK: jlrichter      DEPT:  
CUSTOMER#: 0

PARCEL: 34 MOUNT DESERT ST

CHG: REVBD REVIEW BOARD FE      28.00

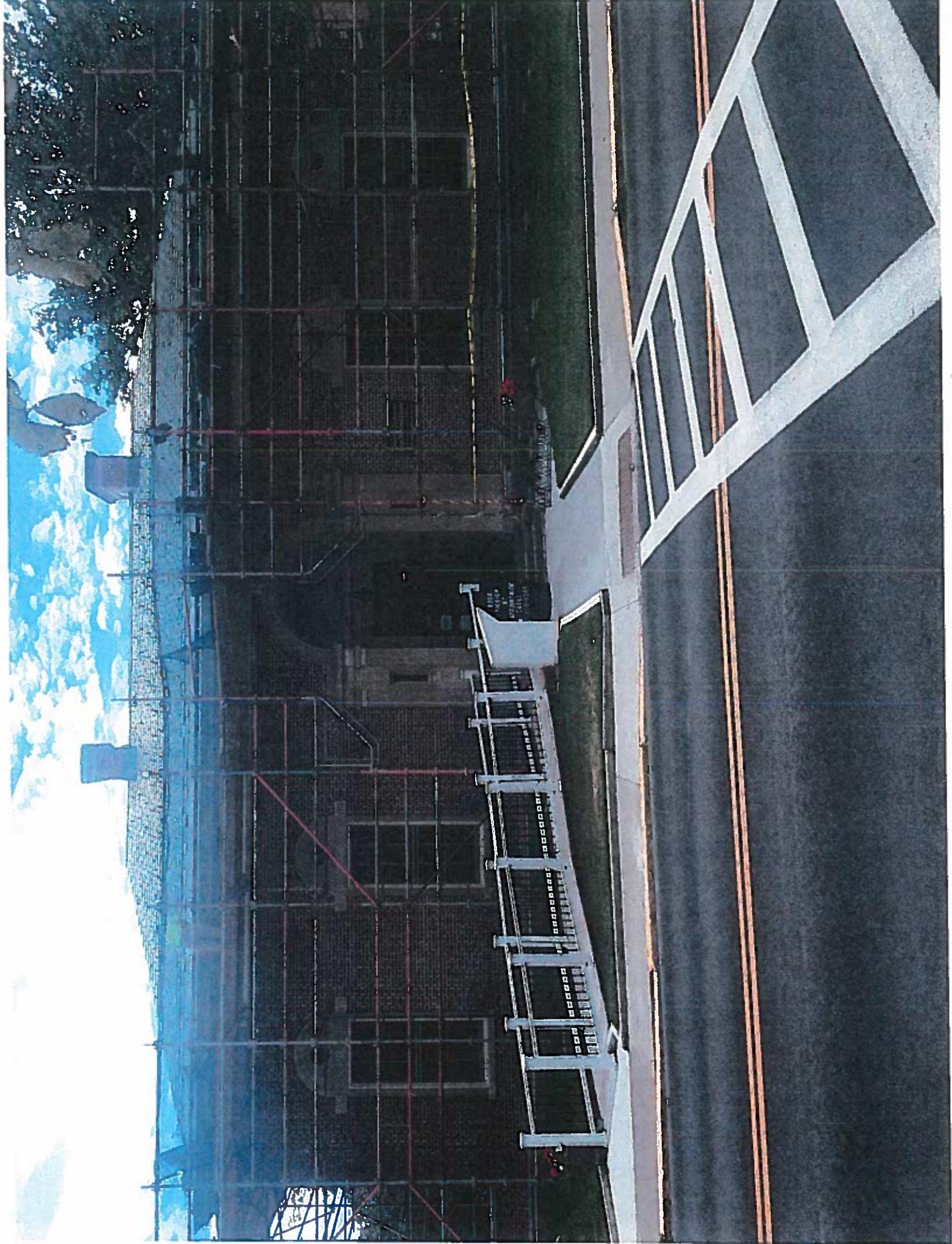
AMOUNT PAID:      28.00

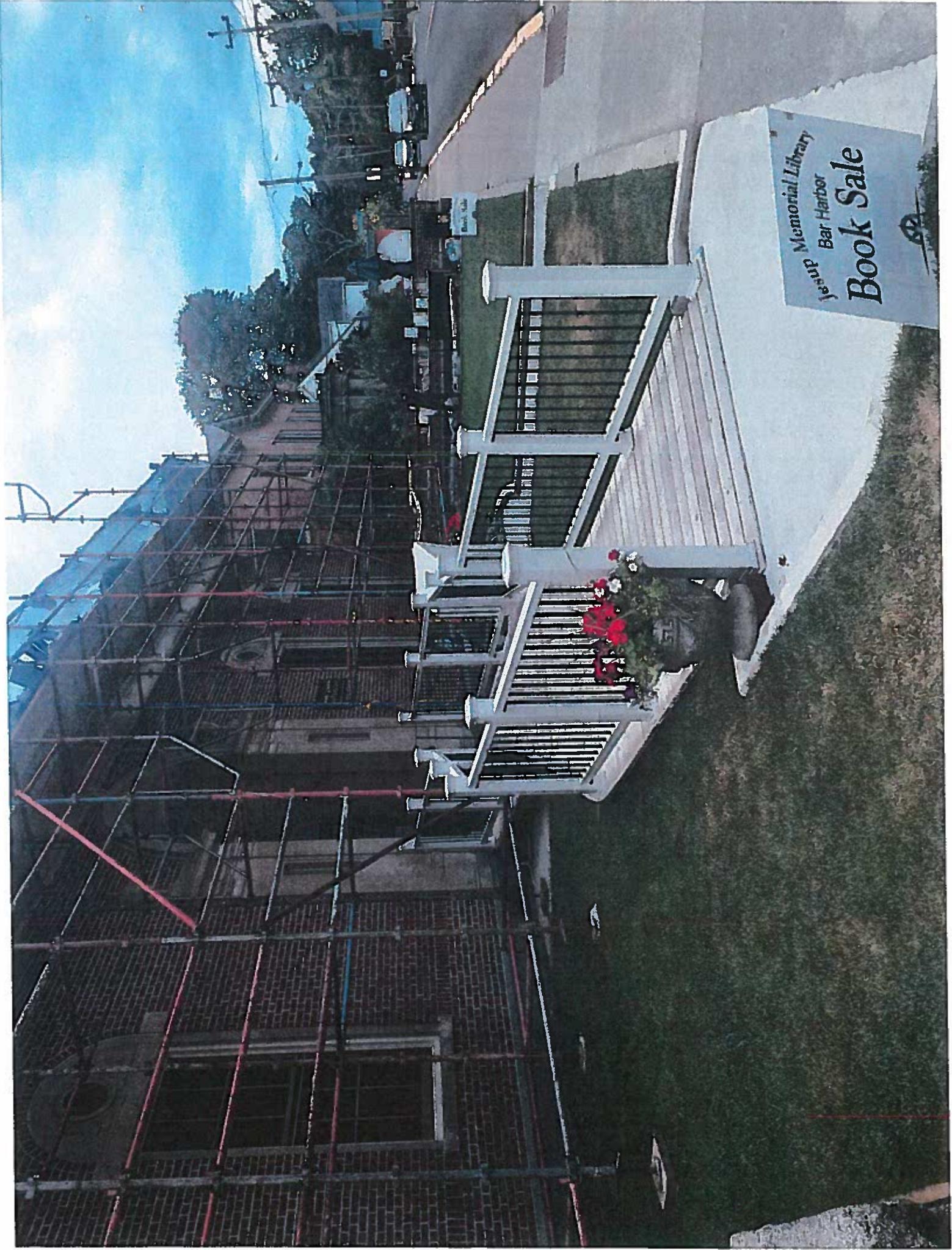
PAID BY:      SAUL, CHARLES  
PAYMENT METH: CREDIT CARD

REFERENCE:

AMT TENDERED:      28.00  
AMT APPLIED:      28.00  
CHANGE:      .00







Joseph Memorial Library  
Bar Harbor  
Book Sale



Town of Bar Harbor  
 Design Review Board Application  
 Certificate of Appropriateness

DRB Application Number  
ORB-2020-30

Date 9/3/20

Map & Lot 104-161-000

RECEIVED SEP 03 2020

GENERAL INFORMATION:

Project Location: 116 Cottage St.  
street address  
Bar Harbor

APPLICANT INFORMATION

Name Thomas Sargent Address 102 State Hwy 3  
 City Bar Harbor State ME  
 Email thomassargent@yahoo.com  
 Phone 207-664-8900

PROPERTY OWNER INFORMATION

Name Same Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

Name N/A Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

TYPE OF PROJECT

- Demolition or Relocation of Historic Building
- Changes to Exterior Appearance of Nonhistoric Building
- Installation or Changes in Outdoor Storage/Display/Vending Machines
- Changes to Exterior of Appearance of Historic Building
- Installation or Changes in fences and freestanding walls
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- Construction of New Building or Expansion of Nonhistoric Building
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- **Applicant shall submit 10 copies of the application and \$27 for review fees.**

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[Signature]  
 Signature of Applicant

**Changes to the Exterior Appearance of Non-Historic Building  
Town of Bar Harbor  
Design Review Board  
Required Application Materials  
Section 125-114**

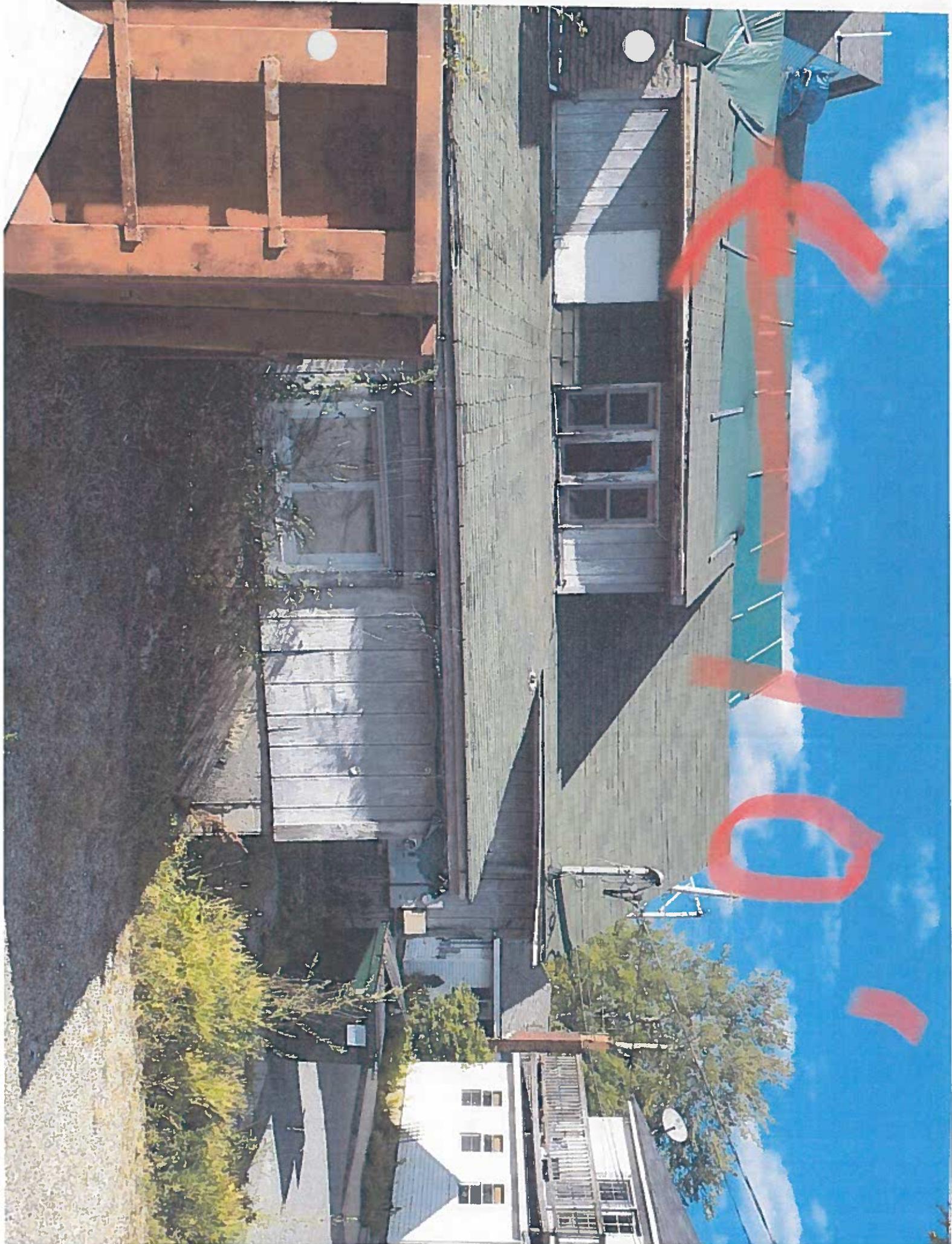
**Detailed Project Description:** *Add 10' to the left of the existing rear shed dormer and install\* egress window. Replace "existing" asphalt shingles with charcoal metal roofing.*

*\*Egress window to be white vinyl double hung 36" x 48"*

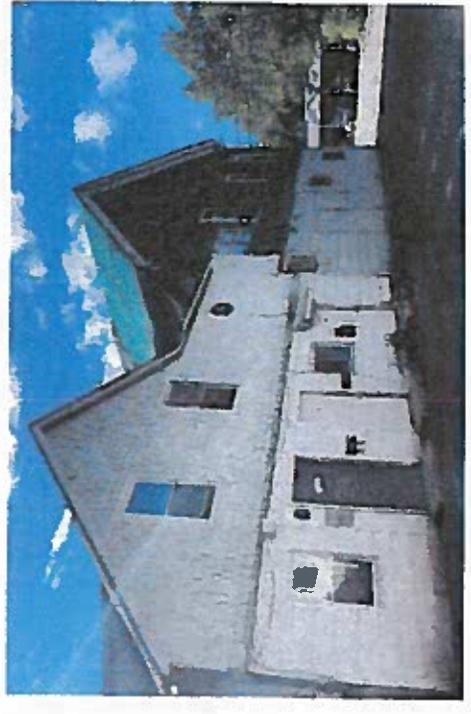
**CLOSURE:**  SEASONAL  OPEN YEAR ROUND

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Details of all exterior materials, including type, color and composition. Paint chips or product samples shall be provided for each proposed use.	
Details on the design, color, and location of lighting fixtures together with information on proposed lighting levels shall be provided for new exterior lighting or changes in exterior lighting seen from a public street.	
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# Surrounding Properties



# ABM Panel

## 28 Gauge Galvalume or Galvanized

Dot (•) identifies colors also available in 26 Gauge Galvalume



valspar

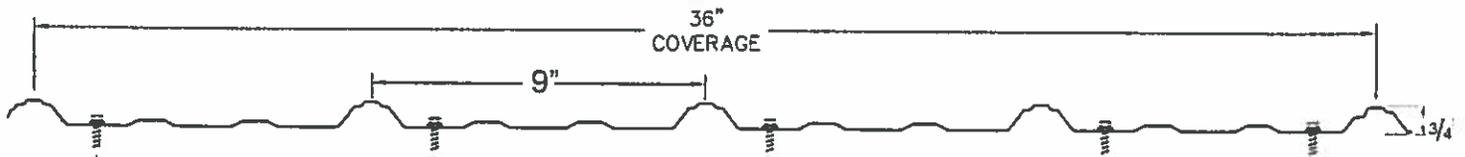
WeatherXL™



36" Wide Coverage • 9" Rib Spacing • 1/4" High Rib

### ABM Panel

\* Colors only available in Galvalume  
• Colors available in heavier 26 gauge Galvalume



### What is the difference between Galvalume and Galvanized?

Galvalume is made from bare steel covered with a mixture of zinc, aluminum, and trace amounts of silicon to improve its long-term weathering capabilities. Painted Galvalume is known to exhibit more short-term edge rust and tension bend stains than Galvanized. Galvanized steel is made by passing bare steel through a bath of molten zinc at 842 degrees Fahrenheit. The zinc coating that gives the steel sheet its resistance to weathering and rust, offers better cathodic or sacrificial protection for scratches and cut edges.

**IMPORTANT:** Galvanized steel is known to resist ammonia better than Galvalume. That is why we strongly recommended Galvanized Steel in the presence of vapors from animal confinement.

Colors are as close as possible to actual colors, but may vary slightly from actual metal. Please request a free metal sample.