

CRUISE SHIP COMMITTEE

PACKET OF MATERIALS

MEETING AUGUST 23, 2018

Cover page with date

Agenda

Minutes for approval

Supporting Documents

Agenda

Bar Harbor Cruise Ship Committee

Thursday, August 23, 2018

1:00 P.M.

Council Chambers, Municipal Building
93 Cottage Street

- I. Call to Order
- II. Approval of Minutes
 - a. July 26, 2018
- III. Public Comment Period
- IV. Adoption of Agenda
- V. Staff Reports
- VI. Regular Business
 - a. Bay Ferries Proposal & Process Update
 - b. Cruise Ship Rate Analysis Update
 - i. At the April 17, 2018 Town Council meeting, Town Council moved to ask the Cruise Ship Committee to undertake efforts to research, gather, and analyze fees other ports assess or charge and report back to the Town Council.
 - c. Cruise Ship Passenger Fees
 - i. At the April 17, 2018 Town Council meeting, Town Council moved to ask the Cruise Ship Committee to review the proposal to increase the Port Development fee from \$2.00 to \$3.00 per passenger and to report back to the Town Council with a recommendation.
 - d. Cruise Ship Grid Update
- VII. Public Comment Period
- VIII. Items for the next agenda

IX. Set Meeting Date and Time

X. Adjournment

Minutes
Bar Harbor Cruise Ship Committee
Thursday, July 26, 2018
1:00 P.M.
Council Chambers – Municipal Building
93 Cottage Street

I. CALL TO ORDER

The Chair called the meeting to order at 1:00 P.M.

Members present: Eben Salvatore, Chair; Jim Willis, Member; Sandy McFarland, Member; Ken Smith, Member; Martha Searchfield, Vice Chair; Clare Bingham, Member; Stephen Coston, Member; Katy DeGrass, Member; and Charlie Phippen, Member arriving at 1:03 PM.

II. APPROVAL OF MINUTES

A. June 14, 2018

Mr. Smith moved to approve the minutes of June 14, 2018 as prepared. Mr. Willis seconded the motion and the Committee voted 8-0 to approve the motion.

III. PUBLIC COMMENT PERIOD

There was none.

IV. ADOPTION OF THE AGENDA

Mr. McFarland moved to adopt the agenda as prepared. Ms. Searchfield seconded the motion and the Committee voted 8-0 to approve the motion.

V. STAFF REPORTS

Mr. Willis said there was nothing to add on behalf of the Police Department.

Mr. Knight informed the Committee that the Town Council would be hearing a proposal for a 5-year lease from Bay Ferries at their meeting on September 5, 2018.

Mr. Phippen stated that the ship, Independence has been barred from using the town floats. They had caused damage on more than one occasion by pulling moorings and breaking posts. He noted that they may anchor and tender in but may not tie up at the town floats. He added that the reservations for 2018 are at 179, 2019 has 166 scheduled visits, and 121 for 2020.

VI. REGULAR BUSINESS

a. Election of Officers

Mr. Smith moved to approve the slate of Mr. Salvatore as Chair, Ms. Searchfield as Vice Chair, and Ms. Richards as Secretary. Mr. Phippen seconded the motion and the Committee voted 8-0-1 to pass the motion with Mr. Salvatore abstaining.

b. Ferry Terminal Business Plan Update

Nothing additional.

c. Cruise Ship Rate Analysis Update – Amy Powers

- i. At the April 17, 2018 Town Council meeting, Town Council moved to ask the Cruise Ship Committee to undertake efforts to research, gather, and analyze fees other ports assess or charge and report back to the Town Council.**

The Committee reviewed the chart prepared by Ms. Powers.

Mr. Phippen moved to adopt the draft chart as prepared. Ms. Searchfield seconded the motion and the Committee voted 9-0 to approve the motion.

d. Cruise Ship Passenger Fees

- i. At the April 17, 2018 Town Council meeting, Town Council moved to ask the Cruise Ship Committee to review the proposal to increase the Port Development from from \$2.00 to \$3.00 per passenger and to report back to the Town Council with a recommendation.**

The Committee agreed that they need to gather the information before they could make a recommendation to the Town Council.

Mr. Phippen moved to table this agenda item until the information needed had been gathered. Ms. Bingham seconded the motion and the Committee voted 9-0 to approve the motion.

e. Cruise Ship Grid Update – Martha Seachfield

The Committee reviewed the updated grid and Ms. Searchfield explained the changes. She offered to present the grid and report to the Town Council.

Mr. Smith moved to accept the grid and to authorize Ms. Searchfield to present it to the Town Council. Mr. Phippen seconded the motion and the Committee voted 9-0 to approve the motion.

VII. PUBLIC COMMENT PERIOD

Donna Karlson spoke and a member of the public spoke and commented on the existing Ferry Terminal site and what kinds of improvements would need to be made for the site to work for security and customs.

VIII. ITEMS FOR THE NEXT AGENDA

- a. Cruise Ship Analysis Update
- b. Cruise Ship Passenger Fees
- c. Cruise Ship Grid Update

IX. SET NEXT MEETING TIME, DATE AND PLACE

August 23, 2018 at 1:00 PM.

X. ADJOURNMENT

Mr. Phippen moved to adjourn at 1:28 PM. Mr. Coston seconded the motion and the Committee voted 9-0 to approve the motion.

Signed as approved:

Janna Richards, Secretary
Cruise Ship Committee, Town of Bar Harbor

Date