

CRUISE SHIP COMMITTEE

PACKET OF MATERIALS

MEETING JUNE 14, 2018

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Agenda

Minutes for approval

Supporting Documents

Agenda

Bar Harbor Cruise Ship Committee

Thursday, June 14, 2018

1:00 P.M.

Council Chambers, Municipal Building
93 Cottage Street

- I. Call to Order
- II. Approval of Minutes
 - a. March 15, 2018
- III. Public Comment Period
- IV. Adoption of agenda
- V. Staff Reports
- VI. Regular Business
 - a. Cruise Canada New England Update
 - b. ANP Transportation Study Update
 - c. Ferry Terminal Business Plan Update
 - d. Cruise Ship Passenger Fees
 - i. At the April 17, 2018 Town Council meeting, Town Council moved to ask the Cruise Ship Committee to review the proposal to increase the Port Development fee from \$2.00 to \$3.00 per passenger and to report back to the Town Council with a recommendation.
 - e. Cruise Ship Rate Analysis
 - i. At the April 17, 2018 Town Council meeting, Town Council moved to ask the Cruise Ship Committee to undertake efforts to research, gather, and analyze fees other ports assess or charge and report back to the Town Council.
- VII. Public Comment Period

VIII. Items for the next agenda

IX. Set Meeting Date and Time

X. Adjournment

Minutes
Bar Harbor Cruise Ship Committee
Wednesday, March 15, 2018
1:00 P.M.
Council Chambers – Municipal Building
93 Cottage Street

I. CALL TO ORDER

The Chair called the meeting to order at 1:02 P.M. Claire Bingham and Darron Collins were excused absences. Jeff Dobbs was not present.

Members present: Eben Salvatore, Chair; Charlie Phippen, Member; Jim Willis, Member; Angela Chamberlain, Secretary; Sandy McFarland, Member; Skip Strong, Member; Paul Paradis, Member; Ken Smith, Member; Martha Searchfield, Vice Chair; Amy Powers, Member arriving at 1:14 PM; and Greg Gordon, Member arriving at 1:19 PM.

II. APPROVAL OF MINUTES

A. January 11, 2018

Mr. Smith moved to approve the minutes of January 11, 2018 as prepared. Mr. Paradis seconded the motion and the Committee voted 9-0 to approve the motion.

III. PUBLIC COMMENT PERIOD

There was none.

IV. ADOPTION OF THE AGENDA

Mr. Paradis moved to adopt the agenda as prepared. Mr. Phippen seconded the motion and the Committee voted 9-0 to approve the motion.

V. STAFF REPORTS

Mr. Phippen updated the Committee on the number of ships scheduled for the next few years.

Mr. Willis said there was nothing to add on behalf of the Police Department.

Mr. Knight informed the Committee that the ad hoc committee had met with Bermello & Ajamil to work on a business plan. There will be a preliminary report in April and the final reported completed by the end of May.

VI. REGULAR BUSINESS

a. Discussion on a breakwater improvement feasibility

Mr. Strong noted that he was still waiting on an update from Ed O'Donnell from the Army Corps of Engineers. It was not clear if any of the existing structure was salvageable to reuse. It was also noted that once the project is identified and approved, it still needs to be funded. Mr. Strong will update the Committee once he has more information.

b. Review of 2017 daily passenger questionnaire results

Ms. Searchfield passed out the results in a grid and report. She introduced Chris Graten and credited him with preparing the information. She noted that it was hard to verify the information and its accuracy but she said that it was a good baseline. The questionnaire will be revised for the upcoming season to get better information.

It was agreed that the irrelevant information would be removed from the spreadsheet and submitted to the Town Council for their review.

c. Report from Sea Trade – Eben, Amy, Gregg

Mr. Gordon noted that the most common questions asked of him related with the proposed fee structure change in Acadia National Park and what was going to happen with that.

Mr. Salvatore noted that he attended a lecture about winter cruising to Canada and found it to be quite interesting.

d. Ethics Review Reminder

Mr. Salvatore reminded the Committee that everyone needed to take the ethics training and Mr. Dobbs, Ms. Bingham, Mr. Gordon, Ms. Powers, and Mr. Salvatore all needed to do the refresher.

VII. PUBLIC COMMENT/QUESTIONS

Donna Karlson asked who pays for the attendance at events such as the Sea Trade symposium. It was noted that those who attended paid for their own expenses.

VIII. ITEMS FOR THE NEXT AGENDA

- a. Cruise Canada New England Update
- b. ANP Transportation Study Update
- c. Ferry Terminal Business Plan Update

IX. SET NEXT MEETING TIME, DATE AND PLACE

June 14, 2018 at 1:00 PM.

X. ADJOURNMENT

Mr. Paradis moved to adjourn at 1:57 PM. Mr. Smith seconded the motion and the Committee voted 11-0 to approve the motion.

Signed as approved:

Angela M Chamberlain, Secretary
Cruise Ship Committee, Town of Bar Harbor

Date