

# **PARKING & TRAFFIC COMMITTEE**

## **PACKET OF MATERIALS FOR MEETING**

**May 2, 2018**

Cover page with date

Agenda

Minutes for approval

Applications

Supporting Documents

**Agenda**  
**Parking & Traffic Committee**  
**Wednesday, May 2, 2018**  
**Council Chambers – Municipal Building**  
**93 Cottage Street**  
**9:00 A.M.**

**I. CALL TO ORDER**

**II. ADOPTION OF THE AGENDA**

**III. APPROVAL OF MINUTES**

- a. April 4, 2018

**IV. REGULAR BUSINESS**

- a. **Application** – PT-2018-01  
**Project Location:** 41 Hancock St  
**Applicant:** Andrew Shea  
**Application:** Request a 15' curb cut on Hancock Street
- b. Creation of a Special Off Season Parking Permit

**V. COMMITTEE MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

**VI. ADJOURNMENT**

*The Parking & Traffic Committee strives to hold meetings that are accessible to all. Please call 288-4098 if you have any questions about this process, or to let us know what accommodations you may require to facilitate your participation.*

**Minutes  
Bar Harbor Parking & Traffic Committee  
April 4, 2018  
Council Chambers  
93 Cottage Street  
9:00 A.M.**

**I. CALL TO ORDER**

The meeting was called to order at 9:00 AM. Members present: Sandy McFarland, Chair; Jeff Miller, Member; Angel Hochman, Member; Matt Bartlett, Member; Jim Willis, Member; and Angela Chamberlain, Secretary. Absent: Chip Reeves.

**II. ADOPTION OF THE AGENDA**

*Mr. Willis, with second by Ms. Chamberlain, moved to adopt the agenda as presented. Motion passed 6-0.*

**III. APPROVAL OF MINUTES**

**a. November 15, 2017**

*Mr. Willis, with second by Mr. Bartlett, moved to approve the minutes of November 15, 2017 as presented. Motion passed 6-0.*

**IV. REGULAR BUSINESS**

**a & b. Kennebec Street Adjustment of Parking Regulations and Traffic Direction**

Alex Maffucci of Atlantic Brewing stated they are looking to free congestion on Kennebec Street at the Cottage St end. The proposal includes: painting a yellow line 15 feet from the intersection to prevent cars from parking at the intersection; creating one no parking space approximately 95 feet from Cottage St to aid access to their loading dock; eliminating the abandoned handicap space in front of #17 and return it to a regular parking space for a net of zero in the number of parking spaces, and to make all of Kennebec Street one-way.

Mr. Willis stated that last year the PD temporarily tried to manage the parking situation but it was problematic. Mr. Miller commented since Atlantic Brewing was starting with a clean slate the potential parking problem could have been alleviated in the design. Mr. Maffucci stated that when they presented the design they did not foresee that people would park along the curb across the street. That area was not a designated no parking zone prior.

*Mr. Willis will work with Mr. Reeves on painting the yellow line and marking out the parking spaces as proposed. Mr. Willis, with second by Mr. Bartlett, moved to recommend amending §194-34 One-way streets for Kennebec Street eliminating “provided that traffic may move in both directions, both south and north, in the first 100 feet of Kennebec Street south of Cottage Street.” Motion passed 6-0. The recommended ordinance change will now go to Council.*

**c. Federal Street Adjustment of Parking Regulations**

Lt. Dave Kerns stated that amending §194-14 would allow parking where it has historically happened but is prohibited by the ordinance, mainly along Barker Park. Mr. Bartlett spoke to the yellowing out 15 ft along each side of the corner. This would allow access for the small fire truck and the ambulance.

*Mr. Willis, with second by Mr. Bartlett, moved to recommend amending §194-14 Parking prohibited at all times on certain streets for Federal Street eliminating “to the intersection with Cottage Street.” Motion passed 6-0. The recommended ordinance change will now go to Council.*

**V. MEMBER COMMENTS**

Mr. McFarland wanted to know if there is anything new on Rodick Street since the owner of a restaurant stated one of their employees was almost hit by a car. Mr. Bartlett stated that some of the issue is people not using the sidewalk. Mr. McFarland commented how on High Street the sidewalks aren't even plowed in the winter forcing people to walk in the street.

**VII. ADJOURNMENT**

*Mr. Willis, with second by Ms. Hochman, moved to adjourn at 9:13 AM. Motion passed 6-0.*

***Signed as approved:***

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**Respectfully submitted, Angela M Chamberlain, Secretary  
Parking & Traffic Committee, Town of Bar Harbor**

**Date**



BAR HARBOR PLANNING DEPARTMENT  
PARKING AND TRAFFIC CURB CUT APPLICATION  
As outlined in the Curb Cut Policy adopted by the Town Council

APPLICATION # 2018-01

DATE 4/11/18

MAP 105 LOT 83

RECEIVED

APR 11 2018

APPLICANT:

Name Andrew Shea

TOWN OF BAR HARBOR  
PLANNING/CODE ENFORCEMENT

Address 39/41 Hancock Street

Telephone 207-669-2478

Email andrew@cmsinvadr.com

OWNER:

Name Andrew Shea

Address 39 Hancock Street Bar Harbor, ME 04609

Telephone 207-669-2478

Email Same

PROJECT REPRESENTATIVES:

Name Tim Gott / Doug Gott; son's

Address Southwest Harbor, ME

Telephone 207-244-7461

Email \_\_\_\_\_

DESCRIPTION OF REQUEST:



BAR HARBOR PLANNING DEPARTMENT  
PARKING AND TRAFFIC CURB CUT APPLICATION

As outlined in the Curb Cut Policy adopted by the Town Council

Desire to cut the curb @ 41 Hancock Street to  
create driveway that will service back barn and future  
personal residence on 41 Hancock Street Lot. It will also  
include sewer/water connection.

NUMBER OF OFF STREET PARKING SPACES CREATED BY PROJECT: 4

NUMBER OF ON STREET PARKING SPACES REMOVED/ADDED BY THE PROJECT:  
1 removed

ATTACH A SITE PLAN OR DRAWING OF CURB CUT AND DRIVEWAY.

Curb Cut Policy Standards:

- A. There shall be no more loss of existing parking spaces than absolutely necessary.
- B. The net effect of the curb cut must be to create more spaces off street than are lost on street.
- C. Curb cut shall not facilitate parking in the front setback.

CERTIFICATION:

This application and all information submitted are true and correct to the best of our knowledge.

CSRA  
Applicant

4/11/18  
Date

CSRA  
Owner

4/11/18  
Date

.....  
Instructions to applicant: The Parking and Traffic Committee meets unspecified Wednesdays at 8:00 AM in the Council Chambers. Please inquire in the Planning Department as to the date of the next meeting. The application must be filled out completely and returned to the Planning Department at least one week before the meeting. In addition, the applicant, or applicant's representative, must be present at



BAR HARBOR PLANNING DEPARTMENT  
**PARKING AND TRAFFIC CURB CUT APPLICATION**  
As outlined in the Curb Cut Policy adopted by the Town Council

the meeting for the item to be discussed. If you have any questions, please feel free to contact the Planning Department at 288-3329.

FOR OFFICE USE ONLY:

\_\_\_\_\_  
PUBLIC WORKS APPROVAL DATE

\_\_\_\_\_  
POLICE DEPARTMENT APPROVAL DATE

\_\_\_\_\_  
PLANNING/CEO APPROVAL DATE

\_\_\_\_\_  
PARKING COMMITTEE MEETING DATE APPROVED OR DENIED

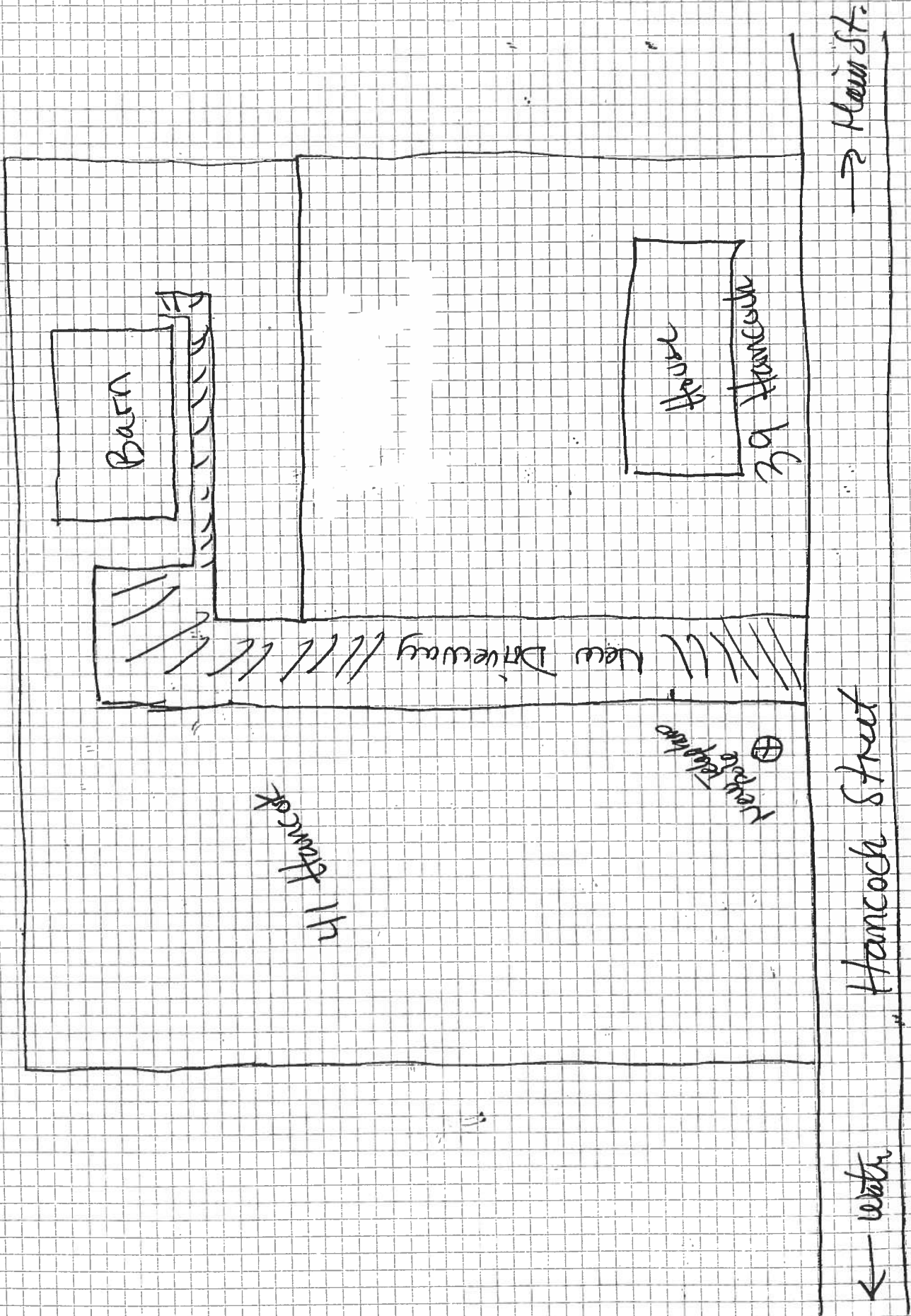
\_\_\_\_\_  
TOWN COUNCIL MEETING DATE APPROVED OR DENIED  
TOWN CLERK NOTICES SENT \_\_\_\_\_ Date

FEES:

\$190.00 Nonrefundable Fee Paid 4/11/18 Date

\$300.00 Escrow Paid 4/11/18 Date

(The escrow will be refunded to the applicant if the work is properly completed, or used by the Town to finance the necessary repairs, if the work is not completed properly within thirty days.)



BATH

New Driveway

New Telephone

Hancock

Hancock

Main St.

Hancock Street

water



MISCELLANEOUS PAYMENT RECPT#: 375994  
TOWN OF BAR HARBOR  
93 COTTAGE STREET  
BAR HARBOR ME 04609

MISCELLANEOUS PAYMENT RECPT#: 375995  
TOWN OF BAR HARBOR  
93 COTTAGE STREET  
BAR HARBOR ME 04609

DATE: 04/11/18 TIME: 12:05  
CLERK: mporter DEPT:  
CUSTOMER#: 0

PARCEL:

CHG: ESCROW ESCROW-ENGINEER 300.00

AMOUNT PAID: 300.00

PAID BY: ANDY SHEA  
PAYMENT METH: CHECK  
2651

REFERENCE:

AMT TENDERED: 300.00  
AMT APPLIED: 300.00  
CHANGE: .00

DATE: 04/11/18 TIME: 12:07  
CLERK: mporter DEPT:  
CUSTOMER#: 0

PARCEL:

CHG: CURB CURB CUT REVENU 100.00

AMOUNT PAID: 100.00

PAID BY: ANDY SHEA  
PAYMENT METH: CHECK  
2651

REFERENCE:

AMT TENDERED: 100.00  
AMT APPLIED: 100.00  
CHANGE: .00

May 2 @ 9am

**Angie Chamberlain**

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**From:** jeff@coastalmainerealty.com  
**Sent:** Thursday, April 12, 2018 3:05 PM  
**To:** achamberlain@barharbormaine.gov  
**Subject:** RE: Parking and Traffic

Creation of a Special Off Season Parking Permit.

Best,

*Jeff Miller,*

REALTOR®, CRS, GRI, SFR

Coastal Maine Realty

Acadia Gardens Rentals

329 Main St.

PO Box 806

Bar Harbor, ME, 04609

207-664-3355

Jeff@coastalmainerealty.com

www.coastalmainerealty.com

If you have received this communication in error, please notify me by responding to this email or calling me at 207-664-3355 and please permanently dispose of the original message. Thank you

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**From:** Angie Chamberlain [mailto:achamberlain@barharbormaine.gov]  
**Sent:** Thursday, April 12, 2018 8:41 AM  
**To:** jeff@coastalmainerealty.com  
**Subject:** RE: Parking and Traffic

Tell me what you'd like and I'll add it to the agenda.

Angie

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**From:** jeff@coastalmainerealty.com <jeff@coastalmainerealty.com>  
**Sent:** Wednesday, April 11, 2018 5:19 PM  
**To:** achamberlain@barharbormaine.gov  
**Subject:** RE: Parking and Traffic

How does one go about getting something on the agenda that is not about a permit to be discussed.