

**Agenda  
Bar Harbor Design Review Board  
Thursday, April 9, 2020 at 6:00 P.M.**

**Meeting to be conducted remotely, via video, due to COVID-19  
(as authorized under the provisions of MRSA §403-A,  
as approved by the Maine Legislature on March 17, 2020 as part of LD 2167)**

**To make public comment, please email [sfuller@barharbormaine.gov](mailto:sfuller@barharbormaine.gov)**

**I. CALL TO ORDER**

**II. EXCUSED ABSENCES**

**III. ADOPTION OF AGENDA**

**IV. APPROVAL OF MINUTES**

**a. March 12, 2020**

**V. PUBLIC COMMENT**

**VI. BUILDING PERMIT REMINDERS**

**VII. REGULAR BUSINESS**

**a. Certificate of Appropriateness**

**Application: DRB-2020-10 (Coffee Hound)**

**Applicant: Jennifer Litteral**

**Project Location: 27B Main Street / 104-128-000**

**Proposed Project: Installation or changes in sign or awning (Changing shape and color scheme of hanging and on-door signs, changing color scheme of above-door sign, and changing text and color of window sticker signage)**

**VIII. OTHER BUSINESS**

**IX. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA**

**X. ADJOURNMENT**



**Town of Bar Harbor  
Design Review Board Application  
Certificate of Appropriateness**

DRB Application Number: 2020-10

Date: 3/18/20

Map & Lot: 104-128

**GENERAL INFORMATION:**

Project Location: 27 B Main Street  
street address  
Coffee Hand Coffee Co.

**APPLICANT INFORMATION**

Name: Jennifer Litteral Address: Po Box 395  
 City: Ellsworth State: ME 04605  
 Email: jencoffeehound@gmail.com  
 Phone: 207 664 9694

**PROPERTY OWNER INFORMATION**

Name: Jack Coopersmith Address: 27 Main St  
 City: Bar Harbor State: ME 04609  
 Email: Jack.s.jewelry@roadrunner.com  
 Phone: 207 460 9627

**ARCHITECT / ENGINEER / SIGN MAKER INFORMATION**

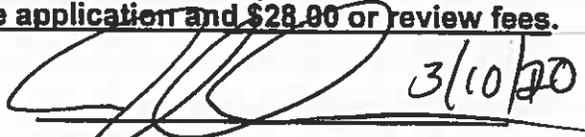
Name: N/A stickers only Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**TYPE OF PROJECT**

- Demolition or Relocation of Historic Building
- Changes to Exterior Appearance of Nonhistoric Building
- Installation or Changes in Outdoor Storage/Display/Vending Machines
- Changes to Exterior of Appearance of Historic Building
- Installation or Changes in fences and freestanding walls
- Seasonal Closure
- Construction of New Building or Expansion of Nonhistoric Building
- Installation or Changes in Sign or Awning

- The purpose of design review is to provide for the regulation of building and site design within designated areas of the Town of Bar Harbor as proposed in the Town's adopted Comprehensive Plan.
- If the applicant for the project is not the building owner, the applicant must submit a Letter of Authorization from the property owner which states the applicant is approved to seek permits for the project.
- **Applicant shall submit 10 copies of the application and \$28.00 or review fees.**

**PLEASE BE ADVISED:** A building permit must be obtained prior to the installation of DRB or CEO approved signage. Contact the Code Enforcement Office with any questions regarding the building permit process at (207) 288-3329

  
 Signature of Applicant 3/10/20

Signage Review  
Town of Bar Harbor  
Design Review Board  
Required Application Materials  
Section 125-67(BB)

Detailed Project Description:

*See Attached*

*Sign Sticker changes: 1. Changing hanging sign to Rectangle Black: white - restickering existing composite sign cut down to size 2. new sticker for front door right. 3. changing color only of above door sign from gold to white painting 4. Changing color of window sticker from black to white*

A complete application to the Design Review Board shall contain the following information:

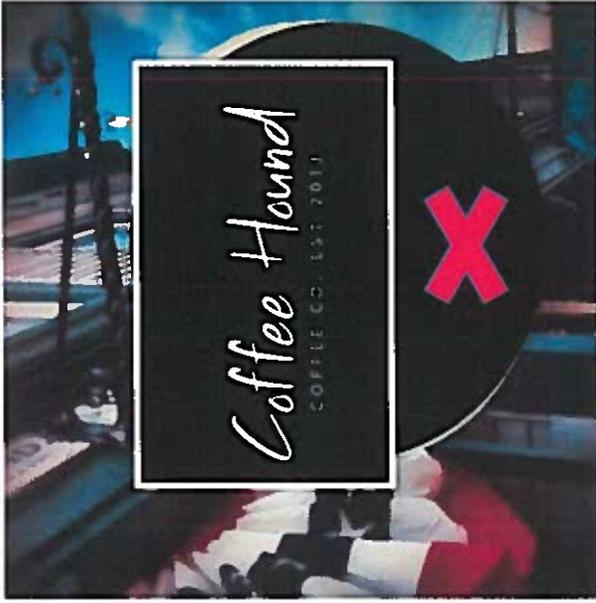
Submittals Required	Provided
Road Frontage Calculation - Length of Road in Front of Property in Linear feet.	✓
Signage Plan - Measurements of all existing signage and total square feet of signage	✓
A scaled drawing of each face of the sign showing the size, color, material, and design of the lettering. If the drawing is not in color, color samples for each principal color must be provided.	✓
A scaled drawing, photo, or photo simulation showing the location of signs on the building, or, if freestanding, the signs relationship to the building.	✓
Details of all sign and mounting materials, including type, color, and composition. If a colored rendition of a sign is not submitted, paint chips or product samples must be provided for each proposed sign.	✓
A scaled drawing, photo or photo simulation of the building and the neighboring buildings showing color, materials, and relative scale of buildings.	✓
Cut sheets with a photometric chart demonstrating any proposed lighting for signage will comply with Section 125-67(Z).	✓
Letter of Authorization if applicant is different than the building owner.	✓
Multitenant Signage Plan as required. Please refer to Planning Department for copy of a Multitenant Signage Plan.	
Details of all seasonal closures for signs and buildings.	
<p><b>NOTE:</b></p> <p>Applications are due seven days in advance of the next regularly scheduled Design Review Board meeting.</p> <p>Applicants are strongly encouraged to hold a pre-application meeting with Planning or Code Enforcement staff.</p>	

To Whom it may Concern;

3/10/20

The Coffee Hound has our  
Authorization to change/upgrade  
their sign on our building at  
27 main str in Bar Harbor.

Thank you  
Jack Coopersmith



**1. NEW Hanging Sign**

Black background with white lettering  
**3.5 FT L X 2.5 FT H = 8.75 Sq. Ft.**

(changing from round hanging sign to rectangle)

**Sign Changes**

**Coffee Hound Coffee Co.**

**27 B Main Street**

**Total Usable Signage = 22.0 sq. ft.**

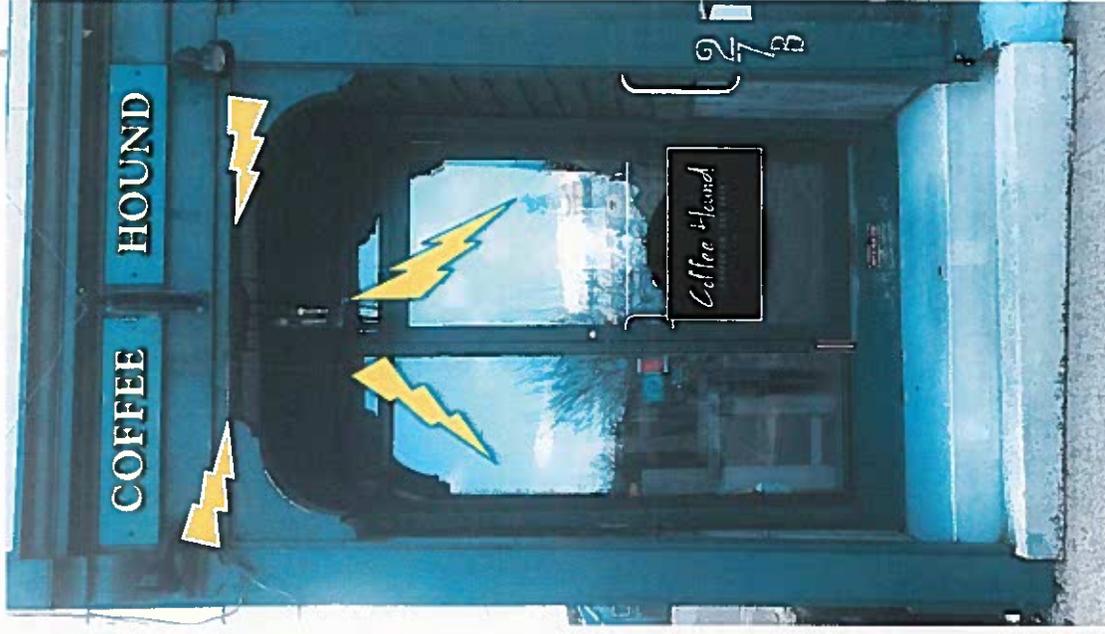
**Total Used with Changes = 20.71 sq. ft.**

**2. NEW Right-Side Door Sticker**

Black background with white lettering  
**14.0" H X 18.0" W = 1.75 Sq. Ft.**

**3. Above Door Signage**  
**COFFEE HOUND**

(Change from Gold to White Lettering on Green)  
**Length 64" W X 8" H = 3.55 Sq. Ft.**



Indicates Illumination Path From Outside Lights



**4. Three Window Graphics Side of Building**  
**Changing the text to:**

**207 Coffee Hound Coffee Co.**

**5.0"H x 64.0" L = 2.22 Sq. Ft.**

**X 3 windows = 6.66 Sq. Ft.**