

CRUISE SHIP COMMITTEE
PACKET OF MATERIALS
MEETING FEBRUARY 13, 2019

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Agenda

Bar Harbor Cruise Ship Committee

Wednesday, February 13, 2019

1:00 P.M.

Council Chambers, Municipal Building

93 Cottage Street

- I. Call to Order**
- II. Approval of Minutes**
 - a. December 19, 2018
- III. Public Comment Period**
- IV. Adoption of Agenda**
- V. Staff Reports**
- VI. Regular Business**
 - a. Breakwater Update
 - b. Final Year End Report
 - c. ANP Transportation Plan
 - d. Passenger Impact Study
- VII. Public Comment Period**
- VIII. Items for the next agenda**
- IX. Set Meeting Date and Time**
- X. Adjournment**

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Minutes
Bar Harbor Cruise Ship Committee
Wednesday, December 19, 2018
1:00 P.M.
Council Chambers – Municipal Building
93 Cottage Street

I. CALL TO ORDER

The Chair called the meeting to order at 1:01 P.M.

Members present: Eben Salvatore, Chair; Angela Chamberlain, Secretary; Stephen Coston, Member; Jim Willis, Member; Clare Bingham, Member; Charlie Phippen, Member; Martha Searchfield, Vice Chair; Greg Gordon, Member; Skip Strong, Member; Amy Powers, Member; and Jeff Dobbs, Member arriving 1:07 PM.

II. APPROVAL OF MINUTES

A. November 15, 2018

Mr. Phippen moved to approve the minutes of November 15, 2018 as prepared. Mr. Willis seconded the motion and the Committee voted 9-0-1 to approve the motion with Mr. Strong abstaining.

III. PUBLIC COMMENT PERIOD

There was none.

IV. ADOPTION OF THE AGENDA

Mr. Phippen moved to adopt the agenda as prepared. Mr. Willis seconded the motion and the Committee voted 10-0 to approve the motion.

V. STAFF REPORTS

Mr. Willis said he had nothing to report other than one budget change that he anticipated the town manager would discuss later in the meeting.

Mr. Phippen gave the Board the most recent statistics on the number of cruise ship reservations made for the next two years.

Mr. Knight noted that as of this time, there was no closing date scheduled for the Ferry Terminal property. He explained that the governor had refused to sign the deed but an extension was granted and the closing is expected before January 31, 2019.

Mr. Knight stated that there was still no decision from Bay Ferries as to their return to Bar Harbor but they have said they will make a decision before the end of 2018.

Mr. Harmon had nothing to add.

VI. REGULAR BUSINESS

a. Breakwater Update

Mr. Strong stated that he has spoken to Ed O'Donnell who is planning his retirement shortly but indicated that he has passed this issue on to his successor. He told Mr. Strong that a decision had not been made as to whether this project qualifies as a repair or an improvement. Once that determination is made, the town will have a better idea of how much funding they will need to budget for.

b. Final Budget Review

Mr. Salvatore asked if the \$6,000 in the budget for Wi-Fi in the parks was adequate and did that figure include the installation of the new parking meters which will require internet. Mr. Knight believed the IT staff took that into consideration.

The Board discussed line item 5808. Ms. Searchfield noted that the Chamber of Commerce has decided that they were not going to contribute the 50% share that they had contributed in the past. The Chamber decided there were other places that their money was better spent which would serve a larger chamber member base.

Mr. Knight added that while the cruise ship budget shows a contribution of \$7,500 last year for their share of the Cruise Maine dues, the amount actually actually paid was \$10,868.

The Committee discussed the most appropriate share that should be paid from cruise ship funds to line item 5808.

Mr. Coston moved to recommend increasing line item 5808 from \$7,500 to \$13,000. Mr. Dobbs seconded the motion and the Committee voted 10-0-1 to approve the motion with Ms. Searchfield abstaining.

Mr. Strong asked the Committee if they had ever considered making a contribution to Life Flight of Maine. He noted that Life Flight served multiple cruise ship passengers in recent years.

Mr. Willis moved to ask the Town Manager to explore donation options to Life Flight of Maine. Mr. Phippen seconded the motion and the Committee voted 11-0 to approve the motion.

c. Draft Year End Report

Mr. Salvatore handed out his talking points for the February 2019 Town Council meeting. The Board discussed Mr. Strong's discussions with the fishermen to establish a new route to reduce the loss of gear. Mr. Salvatore noted that he would add that to his report.

**d. Update on CLIA RFP and introduction of transportation consultant
Simon Veronneau**

Ms. Powers introduced Mr. Veronneau. Mr. Veronneau stated that he was retained by CLIA to study the congestion in town. He noted that he had been walking around town and would continue to observe the town and would be here, if possible, during the first ships arrival. He added that the study runs until May 1, 2019.

VII. PUBLIC COMMENT PERIOD

There was none.

VIII. ITEMS FOR THE NEXT AGENDA

- a. Breakwater Update
- b. Final Year End Report
- c. ANP Transportation Plan

IX. SET NEXT MEETING TIME, DATE AND PLACE

February 13, 2019 at 1:00 PM.

X. ADJOURNMENT

Mr. Phippen moved to adjourn at 1:52 PM. Mr. Dobbs seconded the motion and the Committee voted 11-0 to approve the motion.

Signed as approved:

**Angela Chamberlain, Secretary
Cruise Ship Committee, Town of Bar Harbor**

Date