

Warrant Committee Agenda

February 12, 2018

7:00 P. M.

*** WELCOME & INTRODUCTION ***

John Dargis, Warrant Committee Chair

- I. Roll Call
- II. Approve Agenda
- III. Public Comment – Public comments are welcomed on the items on tonight’s adopted agenda. Members of the public will be strongly encouraged to limit their comments to a maximum of 5 minutes. Depending on the number of citizens who want to speak, the Chairman may reduce the allotted speaking time to a maximum of 3 minutes.
- IV. Membership:
 - A. Appointment to fill vacant seat on sub-committee Protections
 - B. Election of Vice-President
- V. Approve minutes –
 - A. June 26, 2017 – Organizational Meeting
 - B. January 15, 2018 – Special Meeting
- VI. Legal authority, responsibility and limitations
- VII. Meeting Schedule
- VIII. Budget status and overview
- IX. Budget layout and format
- X. Capital Improvement Program
- XI. Questions and answers
- XII. Subcommittees: development of tentative meeting times
- XIII. Other Business
- XIV. Adjournment

In order to insure your complete participation in this meeting we would appreciate your informing us of any special requirements you might have due to a disability. Please call 288-4098

Minutes

Warrant Committee Organizational Meeting

Monday, June 26, 2017

- I. **Call to Order** – 4:43 P.M. – In attendance were Michael Tadenev, James Kitler, John Dargis, Rosemary Gladstone (arrived at 5 pm), Robert Chaplin, Michael Good, Jake Jagel, Donna Karlson, Seth Libby, Michael Blythe, Jonathan Eno, Kathy St. Germain, Steve Boucher, Larry Sweet
- II. **Oaths** – Town Clerk administered the oath to those present.
- III. **Election of Officers:**
 - A. **Chairman** – Seth Libby nominated John Dargis. There being no further nominations, it was moved, duly seconded, to cease nominations. Motion passed unanimously.
Voted: John Dargis elected Chairman, unanimously.
 - B. **Vice-Chairman** – John Dargis nominated Michael Blythe. There being no further nominations, it was moved, duly seconded, to cease nominations. Motion passed unanimously.
Voted: Michael Blythe elected Vice-Chairman, unanimously.
 - C. **Secretary** - Bob Chapin nominated Seth Libby. There being no further nominations, it was moved, duly seconded, to cease nominations. Motion passed unanimously.
Voted: Seth Libby elected Secretary, unanimously.
- IV. **Sub Committee Selection** – The officers will establish the sub-committees with members’ preferences. Discussion ensued to rotating seats or members serving on more than one sub-committee.
- V. **Fill Vacant Seat** - There is one seat open and in accordance to the Bylaws; the officers will meet and make recommendation(s) to the Committee at their next scheduled meeting.

Discussion ensued on proposed procedures to nominate Warrant Committee for ensuing years, as well as, recommendations for future procedures to fill vacant seats.
- VI. **Adjournment** –Moved, and duly seconded, to adjourn at 5:37 p.m. Motion passed unanimously.

Patricia A. Gray, Town Clerk

Minutes

Warrant Committee 2018 1st Meeting Monday, January 15, 2018

1. **Call to Order:** 7:04 P.M. by Chairman Dargis.
2. **Roll Call:** 20 sitting members; only 17 members present: **Present:** Julie Berberian, Steve Boucher, Robert Chaplin, John Dargis, Andrew Daul, Rosemary Gladstone, Michael Good, Emily Henry, Jake Jagel, Donna Karlson, Elizabeth Kase, John Kelly, James Kitler, Seth Libby, Kathy St. Germain, Larry Sweet, Michael Tadenev; **Absent:** Sherry Dyer; **Absent Excused:** Michael Blythe, Amanda Kendall.
3. **Approval of Minutes:** NA
4. **Introduction of Staff:** Chairman Dargis introduced Cornell Knight-Bar Harbor Town Manager.
5. **Election of new members.** With the departure of Erin Early-Ward and Jon Eno from the WC, sitting WC members were charged with electing two new members. Chairman Dargis announced that, as required by the WC By-Laws, the WC Nominating Committee, comprised of himself, Michael Blythe, Emily Henry, Jake Jagel and Seth Libby convened a public meeting on December 14, 2017, reviewed candidates, and selected two nominees, Christine Harding and Joe Minutolo, for presentation for a vote by the full WC. Chairman Dargis then asked if there were any nominees from the floor. Mr. Daul nominated one individual. However, he withdrew the nomination after Chairman Dargis noted that the candidate had been contacted but was currently not interested in serving. With no further nominees or comments:

Mr. Libby moved and Mr. Chaplin seconded a motion to elect Christine Harding to serve on the Warrant Committee. *Motion approved unanimously.*

Mr. Libby moved and Ms. Kase seconded a motion to elect Joe Minutolo to serve on the Warrant Committee. *Motion approved unanimously.*

6. **Open Meeting/Public Comment.** Chairman Dargis announced that the Town Council, in response to citizen feedback, had recently encouraged all elected and unelected municipal bodies to set-aside a period at each official meeting for citizens to deliver comments and/or feedback. Chairman Dargis further noted, and members agreed, that the WC has a tradition of inviting citizens, subject to the Chairman's discretion, to speak during WC meetings. All agreed that the proposed change, if passed, would only supplement, not supplant, this practice.

After a period of discussion, during which members considered various approaches and the possible effects (e.g., longer meetings, issues raised that are beyond WC's scope of authority) of adding an open meeting period,

Mr. Chaplin moved, and Mr. Kitler seconded, a motion that: "The WC add an open meeting period at the start of each WC meeting for public comment on the items on the adopted agenda for that night. Members of the public will be strongly encouraged to limit their comments to a maximum of 5 minutes.

Depending on the number of citizens who want to speak, the Chairman may reduce the allotted speaking time to a maximum of 3 minutes. To ensure the fullest democratic participation by citizens while balancing the need for effective administration of WC meetings, the WC will review the terms of this Open Meeting initiative at the end of this budget season to decide if additional changes are necessary.” *Motion approved 15 for;2 opposed*

7. Adjournment: Mr. Dargis called the meeting adjourned at 08:02 P.M.

Seth Libby, Secretary