

Agenda
Bar Harbor Town Council
October 4, 2016

- I. **CALL TO ORDER** – 7:00 p.m. – Town Council Chambers
 - A. **Excused Absence(s)**
- II. **PUBLIC COMMENT PERIOD** – The Town Council allows at this time up to fifteen minutes of public comment on any subject not on the agenda and not in litigation with a maximum of three minutes per person.
- III. **APPROVAL OF MINUTES – September 20, 2016**
- IV. **ADOPTION OF AGENDA**
- V. **CONSENT AGENDA** – A single vote has been scheduled to approve the following routine items of business without discussion, unless individual agenda item action is requested by a Councilor:
 - A. **Planning Board Resignation** – Possible motion to accept, with regrets, Ivan Rasmussen’s letter of resignation to the Planning Board effective October 4, 2016, and send a letter of appreciation for his service.
- VI. **PUBLIC HEARINGS:**
 - A. **General Assistance Ordinance** – Possible adoption of the annual revision of maximum benefit level in Town Code, Chapter 102, General Assistance, Appendixes A, B, C and D pursuant to 22 MRSA 4305(4).
- VII. **REGULAR BUSINESS:**
 - A. **Route 3 Reconstruction - MDOT Agreement** – Possible motion to authorize the Town Manager to sign the Municipal/State Agreement, including the special provision on traffic signals. This replaces the MDOT Cooperating Agreement previously in effect for the planning phase of the project.
 - B. **Municipal Review Committee** – Request to nominate an individual for consideration of placement on the slate of candidates for upcoming election.
 - C. **Treasurer’s Warrant** – Request of Treasurer to authorize paid bills.
- VIII. **TOWN MANAGER’S COMMENTS**
- IX. **COUNCIL COMMENTS AND SUGGESTIONS FOR NEXT AGENDA**
- X. **EXECUTIVE SESSION: Sick Leave Transfer** – (To be held in executive session as permitted by 1 MRSA §405.6.A. for discussion or consideration of a personnel matter.)
- XI. **ADJOURNMENT**

In order to assure your full participation in this meeting,
we would appreciate your informing us of any special
requirements you might have due to a disability.
Please call 288-4098

*Manager's
Memo*

To: Bar Harbor Town Council
cc: Department Heads
From: Cornell Knight, Town Manager
Date: Friday, September 30, 2016

Re: **Town Council Meeting of October 4th**

CALL TO ORDER – 7:00 P.M.

- I. A. Excused Absences** – None that I am aware but if one arises, a possible motion: to excuse Councilor _____ as provided by Town Charter section C-12.B(1)(d).
- V. CONSENT AGENDA** – A single vote has been scheduled to approve the following routine items of business without discussion, unless individual agenda item action is requested by a Councilor:
- A. Planning Board Resignation.** – Chair Ivan Rasmussen has resigned. A possible motion: to accept with regrets, Ivan Rasmussen's letter of resignation to the Planning Board effective October 4, 2016 and send a letter of appreciation for his service.

A possible motion: to approve the Consent Agenda as published.

VI. Public Hearings

- A. General Assistance Ordinance Amendment-** Enclosed is a memo from Pat Gray explaining the GA Ordinance amendments. This is the annual adjustments for levels of assistance listed in the Appendixes. Following public comments, a possible motion: to adopt the amendments to the Town Code Chapter 102, General Assistance, for maximum levels of assistance as presented.

VII. Regular Business

- A. Route 3 Reconstruction- MDOT agreement for maintenance of a traffic light and beacons.** DOT requires the town to maintain the new traffic signal that will be installed this fall at the intersection of Mt. Desert and Eden Streets and the 6 pedestrian crossing beacons to be installed during construction. Enclosed is a memo from Chip Reeves regarding the estimated maintenance costs for the traffic light. Also enclosed is the Appendix B from the DOT Agreement regarding the O & M for the traffic signal and beacons. The bid specifications for the traffic signal are also enclosed. If acceptable a possible motion: to approve the conditions of Appendix B of project identification 19197 for the operations and maintenance for the traffic signal at Mt. Desert and Eden Streets and pedestrian beacons.

- B. Municipal Review Committee- nominations to Board of Directors.** Chip is the Chair of the Board of Directors and would like to continue on the board for another 3 yr term. If acceptable a possible motion: to nominate Chip Reeves as a candidate for the Municipal Review Committee Board of Trustees, with a term to end in 2019.
- C. Treasurer's Warrant** – A possible motion: to sign the Treasurer's Warrants for paid bills.
- X. Executive Session-** Sick Leave Transfer. Possible motion: to enter executive session under Title 1 MRSA Sec. 405.6.A to discuss a Sick Leave Transfer request.

Minutes
Bar Harbor Town Council
September 20, 2016

- I. **CALL TO ORDER** – 7:00 p.m. – In attendance were Councilors: Paul Paradis, Gary Friedmann, Anne Greenlee, Peter St. Germain, Burt Barker, Clark Stivers, Matthew Hochman; and Town Manager Cornell Knight.
- A. **Excused Absence(s)** *All were present.*
- II. **COMMITTEE APPOINTMENTS** –
- A. *Council to consider Appointments Committee recommendations to appoint the following with expiration date of July 31 of their applicable year:*
1. **Design Review Board** – *Judith Noonan with expiring term of 2019.*
Appointments Committee recommends and Ms. Greenlee nominated Judith Noonan. There being no other nominations, Judith Noonan was unanimously appointed, 7-0, with an expiring term of 2019. Mr. St. Germain noted Ms. Noonan would not be available until after November 1st.
 2. **Cruise Ship Committee** – *Sandy McFarland, Resident-at-Large, with expiring term of 2019.*
Appointments Committee recommends and Ms. Greenlee nominated Sandy McFarland. There being no other nominations, Sandy McFarland was unanimously appointed, 7-0, with an expiring term of 2019.
 3. **Marine Resources Committee** – *Megan McOsker with expiring term of 2019.*
Appointments Committee recommends and Ms. Greenlee nominated Megan McOsker. There being no other nominations, Megan McOsker was unanimously appointed, 7-0, with an expiring term of 2019.
- III. **PUBLIC COMMENT PERIOD** – *The Town Council allows at this time up to fifteen minutes of public comment on any subject not on the agenda and not in litigation with a maximum of three minutes per person.* – Marc Gousse, new Superintendent of Schools, introduced himself to the Town Council and noted he has met a few of the town staff and Town Councilors. He expressed his appreciation for the support of the schools from Council, staff and the voters; and look forward to the continued support.
- IV. **APPROVAL OF MINUTES** – *September 6, 2016*
Ms. Greenlee, with second by Mr. St. Germain, moved to approve the minutes of September 6, 2016 as presented. Motion passed 7-0.

V. **ADOPTION OF AGENDA** - Mr. St. Germain, with second by Ms. Greenlee, moved to adopt the amended agenda as published. Motion passed 7-0.

VI. **FINANCIAL STATEMENTS** – *Review and possible adoption of a motion to accept the financial statements as presented.* – Finance Director Stan Harmon reported that there were no statements last month due to their office preparing for the audit. He reported there is nothing unusual with the FY17 expenses, vehicle excise tax remains flat, real estate taxes are coming in steadily, and ambulance revenue is down. Ms. Greenlee, with second by Mr. Hochman, moved to accept the financial report and file. Motion passed 7-0

VII. ***CONSENT AGENDA** – *A single vote has been scheduled to approve the following routine items of business without discussion, unless individual agenda item action is requested by a Councilor:*

A. **Maine Municipal Association** – *Possible motion to appoint the Town Manager as the delegate to the MMA annual meeting.*

B. **Special Amusement Permit: Little A's** – *Possible motion to file update status memo from Police Chief.*

Mr. St. Germain, with second by Ms. Greenlee, moved to approve the consent agenda as published on the amended agenda. Motion passed 7-0.

VIII. **REGULAR BUSINESS:**

A. **Route 3 Reconstruction** – *M.D.O.T. request for acquisition of town property and temporary easements for Route 3 project.* – Town Manager Cornell Knight reported because this is a taking and not a sale, the Town Charter provision for Town Meeting approval to sell land, does not apply, and Town Attorney agrees. There are small areas of 3 town owned lots along Rte. 3 that will be taken:

1. Parcel 10 is on Ireson Hill where the communications sheds are located. 933 sq ft will be taken. The map and Owner's Offer Assent document is enclosed. The fair market value is \$3,900.

Mr. St. Germain, with second by Ms. Greenlee moved to accept the \$3,900 offer from the Maine Department of Transportation for the 933 sq ft of Parcel 10 as identified on the DOT Right of Way Map, Project No. AC-STP-1919(700)X. Motion passed 7-0.

2. Parcel 87 is at Hull's Cove near the sewer pump station, 477 sq ft will be taken. The map and Owner's Offer Assent document is enclosed. Fair market value is \$1,300.

Mr. St. Germain, with second by Ms. Greenlee, moved to accept the \$1,300 offer from the Maine Department of Transportation for the 933 sq ft of Parcel 87 as identified on the DOT Right of Way Map, Project No. AC-STP-1919(700)X. Motion passed 7-0.

3. Parcel 155 is the Connors Emerson school lot. A 12+/- foot strip along Eden Street will be taken, that totals .25 acre. The map and Owner's Offer Assent document is enclosed. Fair Market value is \$73,800.

Mr. St. Germain, with second by Ms. Greenlee, moved to accept the \$73,800 offer from the Maine Department of Transportation for the .25 acre of Parcel 155 as identified on the DOT Right of Way Map, Project No. AC-STP-1919(700)X. Motion passed 7-0.

- B. Council Goal Setting 2017 - Discussion of dates, potential locations, facilitator and any other arrangements needed for Council's annual goal setting.** – Ms. Greenlee, with second by Mr. St. Germain, moved to schedule the Council Goal Session meeting for Thursday October 27th 5:30 pm at the PW Facility conference room. Motion passed 7-0. It was noted Burt Barker will not be in attendance, but possibly available via electronically.

- C. Recall of Elected Officials – Request for a Charter amendment.** – Mr. Hochman stated his request for discussion was because it was brought up in public comment period.

Ms. Greenlee inquired if this is a single person bring it forward or is it a group and what is the justification. At this point, she does not see a need for a charter amendment timeline.

Mr. Barker inquired if 'recall' has been discussed before. He noted the Ethics Ordinance is in place and inquired if there is a duplication of regulations.

Mr. Friedman noted the Charter has a provision to let a Councilor go

Mr. Stivers agreed with all that was said and inquired if there is another avenue citizens can take if there are a number of people interested. The petition process is always an option.

Mr. St. Germain, with second by Ms. Greenlee, moved to take no action on this item at this time. Motion passed 7-0.

- D. Ambulance Bid – Request of Fire Chief to waive the lowest bidder that does not meet specifications.** – Mr. Barker, with second by Ms. Greenlee, moved to accept the ambulance bid from Professional Vehicles for \$163,233. Motion passed 7-0.

- E. *Special Town Meeting Warrant: November 8, 2016 – Possible motion to rescind the Special Town Meeting Warrant for November 8, 2016.** – Town Manager Cornell Knight explained Appendix C shows two districts now with parking garage as permitted use, marked to be deleted; Downtown Residential and Town Hill Business Districts. The intent was those two districts not be removed at this time, and suggested rescinding the posting of the special town meeting warrant and cancel the scheduled public hearing. Ms. Greenlee, with second by Mr. St. Germain, moved to rescind the special town meeting warrant for November 8, 2016 and cancel the scheduled public hearing. Motion passed 7-0.

F. Treasurer's Warrant – *Request of Treasurer to authorize paid bills.* – Mr. St. Germain, with second by Mr. Barker, moved to sign the Treasurer's warrant for paid bills. Motion passed 7-0.

VIII. TOWN MANAGER'S COMMENTS – There were none this evening.

IX. COUNCIL COMMENTS AND SUGGESTIONS FOR NEXT AGENDA

Mr. Barker announced he was going to Seattle.

Ms. Greenlee thanked everyone working with Little A's and the neighborhood on resolving any noise issues. She is pleased to see the process and progress, the neighbors spoke and were heard. The owners were open and responsible, and police department has assisted in working through it, very pleased.

Mr. Paradis announced September 25th is Maine Lobster Day!

He reported that he was approached by Darren Collins, COA President, to meet with a delegation from Japan who were from a similar island to MDI's population and area. The delegation was here to see the operations and impact of the college on the island since their region is contemplating building a college. He found when asked questions and speaking, both they and he found it to be an eye opener and just how fortunate we are living here, and we should appreciate it.

X. EXECUTIVE SESSION:

A. Town Manager's Evaluation – *(To be held in executive session as permitted by 1 MRSA 405.6.A for discussion or consideration of a personnel matter.)* – Mr. St. Germain, with second by Mr. Barker, moved to enter into executive session into the Meeting Room at 7:43 p.m., following a short break, as permitted by 1 MRSA 405.6 A for discussion of a personnel matter. Motion passed 7-0.

Town Council returned to regular session at 8:37 pm.

Mr. Friedmann, with second by Ms. Greenlee, moved to acknowledge a highly satisfactory annual evaluation of the Town Manager and increase his salary by 1% effective October 1, and place the evaluation in his personnel file. Motion passed 7-0.

XI. ADJOURNMENT – Mr. St. Germain, with second by Mr. Hochman, moved to adjourn at 8:38 p.m. Motion passed 7-0.

Patricia A. Gray, Town Clerk

Patricia Gray

From: Sherry J. Rasmussen <finecrafts@roadrunner.com>
Sent: Thursday, September 22, 2016 3:20 PM
To: town council council
Cc: Robert Osborne
Subject: Planning Board

Dear Town Council,

In 2012 I applied to serve for one year on the Planning Board. At that time there was not a full board and I realized that it was unfair that applicants were often unsure if the board would have a quorum to meet.

I stated that I had travel plans and did not want to serve more than a year. I was appointed to serve a three year term and have now served for over four years.

The Planning Board has been very successful in moving applicants through the planning process giving them fair hearings in a timely fashion. The Town Council has been very supportive of Planning Board and it has been a pleasure to serve with the other Planning Board members.

However as we have tried to move forward with warrant articles we have been met with resistance from people, who were active long before I was on Planning Board, making misleading public statements, sending out erroneous mailings, and threatening lawsuits in this small town where people should be working towards compromise and consensus on important issues such as parking and housing.

With camping trips planned for the fall and plans to be out of state on winter vacations, I have decided instead of asking for a number of excused absences that I would instead tender my resignation from the Planning Board to be effective on Tuesday, October 4, 2016.

Regards,
Ivan Rasmussen

cc: Bob Osborn

Memo

To: Town Council
Cc: Cornell Knight, Town Manager
From: Patricia Gray, Town Clerk/General Assistance Administrator
Date: 08/29/16
RE: Appendixes A, B, C, and D General Assistance Ordinance Amendment

Annually the General Assistance Ordinance Appendixes, Chapter 102, of the Town Code is adjusted by Maine Municipal Association in conjunction with Department of Health & Human Services. This has always been in the month of October. The Appendixes to be considered are A, B, C, and D with effective dates of October 1, 2016 to September 30, 2017.

There is slight increase in Appendix A and C dealing with the overall maximum limits allowed and housing costs which is figured into the overall maximum. There is no change to the food allowance, Appendix B. Utilities, Appendix D, increased only one line by \$.98 for electrically heated hot water.

Because this is a Town ordinance, mandated by the State, the process to amend the ordinance must follow Town Code. These figures are set and are based on federal and state formulas, regulations and funding. Appendix C, housing is the only one that may be amended by the municipal officers, and that is if they file a request with DHHS and follow the criteria.

Please order to schedule a public hearing for October 4, 2016 to consider adopting the amended Appendixes A, B, C, and D of the Town Code, Chapter 102, General Assistance.

Thank you for your consideration.

Pat

GENERAL ASSISTANCE ORDINANCE APPENDICES A-D 2016-2017

The Municipality of _____ **BAR HARBOR** _____ adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2016—September 30, 2017. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 4th of October 2016 by the municipal officers:

__ Paul A. Paradis, Chair _____ (Print Name)	_____ (Signature)
__ Gary Friedmann _____ (Print Name)	_____ (Signature)
__ Anne R. Greenlee _____ (Print Name)	_____ (Signature)
__ Peter St. Germain _____ (Print Name)	_____ (Signature)
__ Burt O. Barker _____ (Print Name)	_____ (Signature)
__ J. Clark Stivers _____ (Print Name)	_____ (Signature)
__ Matthew A. Hochman _____ (Print Name)	_____ (Signature)

Introduced to Council: 9/6/16

Effective: 10/01/16

**General Assistance Ordinance Amendment
Amendment of Maximum Benefit Levels
for Appendixes A, B, C, and D**

Town of Bar Harbor

#2016-04

An Ordinance Amendment for the annual revision of the maximum benefit levels for Appendixes A, B, C, and D.

The Town of Bar Harbor hereby ordains that Chapter 102, General Assistance, of the Town Code is amended as follows:

[Please Note: Old language is striken. New language is underlined.]

CHAPTER 102 – GENERAL ASSISTANCE

The Town of Bar Harbor hereby ordains that Chapter 102, General Assistance Ordinance of the Town of Bar Harbor code is hereby amended by replacing Appendixes A, B, C, and D for the period of October 1, 2016 to September 30, 2017, pursuant to 22MRSA4305 (4).

Appendix A
Effective: 10/01/16-09/30/17

Persons in Household	1	2	3	4	5
Hancock County	647 <u>653</u>	733 <u>737</u>	933 <u>936</u>	1228 <u>1,231</u>	1246 <u>1,277</u>

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/16-09/30/17

(effective date in Appendix B is the only change)

Food Maximums

Appendix C

Effective: 10/01/16-09/30/17

<u>Hancock County</u> Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	<u>112114</u>	<u>480489</u>	<u>136137</u>	<u>584590</u>
1	<u>124126</u>	<u>534543</u>	<u>154155</u>	<u>663667</u>
2	<u>161163</u>	<u>691699</u>	<u>198198</u>	<u>851853</u>
3	<u>218220</u>	<u>937948</u>	<u>263264</u>	<u>1,1331,136</u>
4	<u>218220</u>	<u>937948</u>	<u>264271</u>	<u>1,1361,166</u>

Appendix D

Effective: 10/01/16-09/30/17

UTILITIES

ELECTRIC

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	<u>\$19.1020.08</u>	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

[end of ordinance]

Memo

To: Cornell Knight, Town Manager
From: Chip Reeves, Public Works Director
Date: September 27, 2016
Re: Traffic Light Maintenance

I've investigated costs for the above referenced and offer the following for your consideration. My source for information was Mount Desert Public Works Director, Tony Smith, since he is responsible for the maintenance of the light in Somesville.

Tony states that the average maintenance cost is between \$1500 and \$2000 per year. Most of the tasks are LED replacement which he uses a local electrician to perform the work. If maintenance is beyond light replacement he uses a company in Hermon to perform the work. Other than the aggravation of the unscheduled timing of the maintenance needs, he wasn't too concerned about having to perform this work.

Attached is the special provisions specification for traffic signals MDOT will be including in the bid specs.

Feel free to call with questions.

APPENDIX B
PERPETUAL TRAFFIC SIGNAL OPERATION AND MAINTENANCE

MAINE DEPARTMENT OF TRANSPORTATION
MUNICIPAL/STATE AGREEMENT
Transportation Improvement Project

MUNICIPALITY OF Bar Harbor

PROPOSED IMPROVEMENTS TO Route 3

FEDERAL AID PROJECT NO. AC-STP-1919(700)X
STATE PROJECT IDENTIFICATION NUMBER (WIN) 19197.00

- A. As part of the WIN referenced above a traffic signal is being installed in accordance with the plans and specifications developed for the project, to which reference is hereby made for a more specific description thereof. MaineDOT shall retain all ownership of the traffic signal and all equipment appurtenant thereto.
- B. Unless otherwise approved, the Municipality agrees to operate and maintain the traffic signal to function as designed and installed by MaineDOT as necessary to preserve the use and function thereof as described below:
1. All malfunctions and deficiencies in the traffic signal or any equipment appurtenant that is not covered by warrantee shall be repaired or corrected expeditiously in accordance with the Institute of Transportation Engineer's (ITE) "Traffic Signal Installation and Maintenance Manual". Any failure to repair or correct the traffic signal to function as designed could, upon written notification from MaineDOT, result in MaineDOT making all necessary repairs at the Municipality's expense.
 2. Maintain the signal with equipment technology equal to or greater than what has been installed.
 3. The visibility of the traffic signal shall be preserved and maintained at all times by removing any visual impairment thereto.
 4. Except in the case of an emergency, no change in operation or modification to the traffic signal or any equipment appurtenant thereto shall be made without the express written approval of MaineDOT.
 5. MaineDOT shall be notified in writing prior to any removal or replacement of the traffic signal or any equipment and appurtenant thereto. Upon removal, such traffic signal or equipment shall be returned to MaineDOT, at no cost to MaineDOT, unless otherwise agreed upon in writing.

6. The Municipality agrees to be responsible for the electrical service for the traffic signal and agrees to execute any necessary documentation required to establish such service and provide any local permits necessary for the installation of such service.
 7. The Municipality agrees to maintain all pavement markings (including stop bars, lane use arrows and all striping necessary to delineate the turning lane) and all traffic control signs as furnished under the project.
- C. TRAFFIC CONTROL PLAN. The Municipality shall implement a Traffic Control Plan in compliance with the Manual on Uniform Traffic control Devices ("MUTCD") including a provision for Municipal employees and/or contractors entering the State's right-of-way for long-term maintenance.

APPENDIX B

PERPETUAL OPERATION AND MAINTENANCE of LIGHTING/FLASHING BEACON and/or signage with associated light(s)

MAINE DEPARTMENT OF TRANSPORTATION MUNICIPAL/STATE AGREEMENT Transportation Improvement Project

MUNICIPALITY OF Bar Harbor

PROPOSED IMPROVEMENTS TO Route 3

FEDERAL AID PROJECT NO. AC-STP-1919(700)X

STATE PROJECT IDENTIFICATION NUMBER (WIN) 19197.00

- A.** The Municipality agrees to operate and maintain the lighting/flushing beacon and/or signage associated light(s) installed under the Project in such a manner as is necessary to preserve the use and function thereof as designed and intended by the Project as follows:
1. The Municipality shall repair or correct all malfunctions and deficiencies with the lighting/flushing beacon and/or signage and associated light(s) expeditiously. Any failure to correct the lighting/flushing beacon and/or signage and associated light(s) to function as designed could, upon written notification from MaineDOT, result in MaineDOT making all necessary repairs at the Municipality's expense.
 2. The Municipality agrees to be responsible for electrical service for the lighting/flushing beacon and/or signage and associated light(s) and agrees to execute any necessary documentation required to establish such service and provide any local permits necessary for installation of such service, if applicable.
 3. The Municipality shall preserve and maintain the visibility of the lighting/flushing beacon and/or signage and associated light(s) at all times by removing all visual impairments thereto.
 4. The Municipality shall make no operational changes or modifications to the lighting/flushing beacon and/or signage and associated light(s) without the express written approval of MaineDOT.
 5. The Municipality shall notify MaineDOT in writing prior to any removal or replacement of the lighting/flushing beacon and/or signage and associated light(s).
 6. The Municipality shall maintain all signs and striping necessary or incidental to the operation of the lighting/flushing beacon and/or signage and associated light(s) as furnished and installed under the Project.
 7. The Municipality agrees to maintain the lighting/ flushing beacon and/or signage and associated light(s) with equipment technology equal to or greater than what has been installed.
- B.** The Municipality shall implement a Traffic Control Plan in compliance with the Manual on Uniform Traffic Control Devices (MUTCD) including a provision for Municipality employees and/or contractors entering the State's right-of-way for long-term maintenance.

SPECIAL PROVISION
SECTION 643
(Traffic Signals)

643.02 General

The following paragraphs are added:

All traffic signal and associated equipment shall be as follows unless otherwise noted or approved by the Resident:

DESIGN FEATURES

Traffic signals installed at intersections shall be installed on cantilever arms. Span wire installations will not be permitted except in very unusual circumstances. Intersections will not be illuminated, with luminaries installed on traffic signal poles. All traffic signal heads shall be mounted vertically and have 12-inch diameter LED lenses. Controllers shall be ground-mounted. Vehicle detection systems shall be installed for all approaches. Preemption control system detectors shall be installed on approaches as shown in the plans. All signal installations will conform to the latest Maine DOT specification section 643 and as amended below. The following is additional and more specific information concerning signal hardware for traffic signal installations.

TRAFFIC SIGNAL MAST ARM POLES OR DUAL-PURPOSE POLES

Composition: Galvanized Steel MaineDOT Material Section No. 720.04
Color: Galvanized anodized, non-painted.
Height: As required.

SIGNAL MAST ARMS

Composition: Galvanized Steel MaineDOT Material Section No.720.04
Color: Galvanized anodized, non-painted.
Length: As required.

SIGNAL HEADS

Composition: Cast Aluminum MaineDOT Material Section No.718.01
Lenses: LED lenses, 12-inches in diameter Signal Housing
Color: Yellow color. Metal Back shades (Black in Color) Mounted Vertically Tunnel visor only. Color must be approved by the City.

CONTROLLER

MaineDOT Material Section No.718.07. Current approved controller for standalone installation is Econolite, Cobalt controllers and trafficon trafficam detection with a 4TI circuit board. On installations in a corridor which is coordinated or may be coordinated in the future, the controller must be compatible with the existing equipment in that corridor. On new installations in that corridor, the new controller & Cabinet must contain all equipment, software, communication equipment required to communicate and interface with the existing City equipment and specifications.

Coordinate work with Resident.

CONTROLLER CABINET

Composition: Aluminum or Stainless Steel MaineDOT Material Section No.718.08

Controller Type: Ground-mounted.

Color: Shall match color of mast arms and poles

Size: "P" Style with 16" extension base. Must have hinged back panel for access to wire all terminations.

DETECTOR SYSTEMS

Overhead Vehicle Detection shall be installed as shown on mast arms at least 5' above the mast arm. Alternate installation location must be approved by the resident. One set of camera adjustment, set-up, and video monitoring, equipment will be provided with each control cabinet.

CONDUITS

MaineDOT Material Section No.715.03

All conduits installed under roadway shall be 3 inches in diameter and schedule 80 PVC.

All conduits shall be at least 3 inches in diameter.

SIGNAL POLE FOUNDATIONS

All traffic signal pole foundations shall conform to Maine DOT specifications. The size and depth of foundation shall be dependent on length of mast arm, and soil conditions. All foundations shall be approved by MaineDOT prior to installation.

DAMPERS

Dampers shall be installed on all mast arms that extend 40 feet in length or longer.

CONFIRMATION LIGHTS (vehicle pre-empt)

Confirmation red flashing lights shall be installed as shown on the plans.

SIGNS

All approaches having a five-section signal head permitting protected and permissive left turns (green ball and green arrow displays) shall have a LEFT TURN YIELD ON GREEN BALL sign. This sign shall be installed on the mast arm adjacent to the five-section signal head located furthest from the signal pole. The LEFT TURN YIELD ON GREEN BALL sign also may be used where protected left-turn movements are NOT provided (i.e., no green arrow indication is provided) and there is a desire to emphasize the requirement to yield to oncoming traffic.

GROUND BOXES

A 15.25" X 28.25" X 20" ground box shall be installed at all terminations of 3-inch conduits that are placed beneath the roadways, and adjacent to the signal controller. A 11.5" X 21" X 20" pull box shall be installed adjacent to signal poles, unless a larger ground box, installed at the termination of under-roadway conduits or adjacent to the controller, is placed in near proximity to the signal pole. Smaller ground boxes may be used to accommodate conduit containing single or a minimal number of wires (like power cable). All ground boxes shall have concrete aprons.

POWER SOURCE

Power source has been noted on the plans. Power via a power cable shall be extended from meter pole to the signal controller by signal contractor. Signal installer shall install wire from power source to meter pole.

PRIORITY CONTROL SYSTEM DETECTORS

Priority detectors shall be installed only on those approaches specified in the plans. The detector card installed will have provisions for all 4 inputs.

WIRING

Wiring for signal heads, pedestrian signals and push buttons, and confirmation lights shall be provided with either 7/c #14 stranded signal cable IMSA 19-1 or equivalent, 5/c #14 signal cable IMSA 19-1 or equivalent, or 3/c #14 signal cable IMSA 19-1 or equivalent. Minimum of one spare conductor at each termination point is required. Luminaires shall be wired with 3 THHN 1/c # 10 luminaire cables. Luminaire cable shall be feed from a dedicated breaker in the control cabinet or meter pedestal. Power cable

shall be 3/c #4 wire and shall be placed in a separate conduit. Video cable shall be consistent with the cable recommended by the manufacturer of video system, and shall be placed in a separate conduit. Model M913 Detector Cable for Tomar Priority Control Systems shall be used for Priority Detectors. Wiring provided for an individual signal pole (for signal heads, pedestrian signals, push buttons, confirmation lights, etc.) shall contain sufficient additional conductors for future use. At least 33 percent additional conductors should be provided. All pedestrian signals shall be wired with a 5/c #14 signal cable. All pedestrian push button installations shall be wired with a separate 3/c #14 signal cable. Mast arm signals must have dedicated multi conductor cable from each signal to mast arm base.

DOCUMENTATION

A minimum of 3 complete as-built prints shall be provided for the following:

- All wire terminations in the control cabinet,
- Parts list of all equipment included in control cabinet & traffic signal system,
- A plan view of the intersection with location details of all traffic system equipment including vehicle detector zones, conduits, all ground boxes, signal heads, with phasing.
- The Plan view will also be provided to the Resident in DWG format which can be imported into the town's GIS system.
- Controller programming & timing in both hard copy and electronic form.
- A minimum of 2 sets of operation & maintenance manuals for all control cabinet components will be provided.
- One copy of the documentation will be sent to the City and the other will remain in the traffic cabinet.

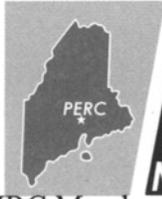
BASIS OF PAYMENT

Basis of payment is revised by the addition of the following

PAY ITEM	DESCRIPTION	UNIT
643.712	Preemptive System	Lump Sum

Ensuring affordable, long term, environmentally sound disposal of MSW

■ 395 State Street
■ Ellsworth, ME 04605
■ www.mrcmaine.org



866-254-3507
207-664-1700 ■ Voice
207-667-2099 ■ Fax
glounder@mrcmaine.org ■ E-mail

To: MRC Member Communities
From: Greg Louder, MRC Clerk *GL*
Date: September 12, 2016
Subject: **MRC Board of Directors Election – Candidate Nomination Form**

Please find enclosed a nomination form for candidates to serve on the MRC Board of Directors. Candidates receiving the three highest numbers of votes in the upcoming election will fill three seats whose terms expire on December 31, 2016. The three-year terms of office will run from January 1, 2017 through December 31, 2019.

This year, following acceptance of a resignation of a board member serving a 3 year term from January 1, 2016 through December 31, 2018, the MRC Board acted to fill the vacancy for the remainder of 2016. The candidate in the 2016 election with the fourth highest number of votes will be seated for the two remaining years of this seat from January 1, 2017 through December 31, 2018.

The MRC Bylaws limit the slate of candidates to the first nine nominations received. Nominees are placed on a slate of candidates for election by a vote of the MRC membership. MRC Board members are elected to serve the membership at large. Current MRC Board members whose terms expire are eligible to be nominated.

Please complete and return the enclosed form if your municipality wishes to nominate an individual for consideration of placement on the slate of candidates. The Board of Directors is a highly active decision and policy-making body for the organization. **We highly encourage you to discuss, with potential nominees, the level of Board of Directors activity described below.**

The Board of Directors meets, at a minimum, six times annually. Regular board meetings are at least four hours long. In light of the substantial volume of work associated with the implementation phase of the Post 2018 Planning process, there will be a number of additional duties and time commitments including special meetings, sub-committee assignments and general oversight of the transition of the organization's business.

Regular and Special board meetings are held in the greater Bangor area, with Regular meetings typically held on the 4th Wednesday in January, April, July and October from 10:00 AM to 2:00 PM. The Annual Meeting is usually held the second week of December. If potential candidates have questions concerning the Board of Directors' duties, please contact a current member of the MRC Board of Directors (contact list enclosed) or Greg Louder (866-254-3507 or 664-1700).

The deadline for submitting a nomination form is October 19, 2016. An annual election ballot with the final slate of candidates will be prepared and mailed to all MRC Members on or before October 30, 2015. The results of the election will be announced at the MRC Annual Meeting to be held in the second or third week of December of 2016.

Enclosures: Nomination Form
2016 Board of Directors Contact Information

**MUNICIPAL REVIEW COMMITTEE, INC.
2016 Election – BOARD OF DIRECTORS
NOMINATION FORM**

Submitted by MRC Member: _____
(Town/city/county/regional association)

Nominee Name: _____

Circle and list all that apply to Nominee for questions 1. through 3. below:

1. YES / NO - Legal Resident of MRC Member: _____

2. YES / NO - Elected or Appointed Official of MRC Member: _____

3. YES / NO – Employee of MRC Member: _____

Mailing Address: _____

Telephone: _____ FAX: _____ Email: _____

The below provided biographical information is to be provided by the nominee. The information, as provided, will accompany the voting ballot provided for the MRC membership's consideration.

Biography:

REMINDER: The final slate is limited to the first nine (9) nominations received

Please return this form by mail on or before October 19, 2016 to:
Municipal Review Committee, Inc.
395 State Street
Ellsworth, Maine 04605

Delivery via FAX is permitted at: (207) 667-2099 Attn: Greg Lounder or via email attachment to: glounder@mrcmaine.org

**Municipal Review
Committee, Inc.
2016**

Board of Directors & Officers

**January 2016* to December
2018**

<p>Catherine Conlow City Manager City of Bangor 73 Harlow Street Bangor, Maine 04401</p> <p>Voice: 992-4200 FAX: 945-4449 cathy.conlow@bangormaine.gov</p>	<p>Karen Fussell Finance Director City of Brewer 80 North Main Street Brewer, Maine 04412</p> <p>Voice: 989-8440 FAX: 989-8435 kfussell@brewermaine.gov</p>	<p>Tony Smith Public Works Director PO Box 248 Northeast Harbor, Maine 04662</p> <p>Voice: 276-5743 FAX: 276-5742 director@mtdesert.org</p> <p>*MRC Board seated Mr. Smith to fill vacancy for the remainder of 2016</p>
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January 2014 to December 2016

<p>Elery Keene Executive Director, KVCOG (retired) 3 Pat Street Winslow, Maine 04901</p> <p>Voice: 872-5231 [no fax] wekeene@me.acadia.net</p>	<p>Jim Guerra – Vice President Manager Mid Coast Solid Waste Corp 90 Union Street P.O. Box 1016 Rockport, Maine 04856</p> <p>Voice: 236-2467 FAX: mcswc@roadrunner.com</p>	<p>Chip Reeves - President Director of Public Works 50 Public Works Way Bar Harbor, Maine 04609</p> <p>Voice: 288-1026 FAX: 288-0961 chip@barharbormaine.gov</p>
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January 2015 to December 2017

<p>Ken Fletcher Town Councilor Town of Winslow 382 Garland Road Winslow, Maine 04901</p> <p>Voice: 872-6760 [no FAX] fletcher2@roadrunner.com</p>	<p>Mike Roy City Manager City of Waterville One Common Street Waterville, Maine 04901-6699</p> <p>Voice: 680-4204 FAX: 680-4249 mroy@waterville-me.gov</p>	<p>Sophia Wilson - Treasurer Town Manager Town of Orono 59 Main Street Orono, Maine 04473</p> <p>Voice: 889-6905 FAX: 866-5053 sophiew@oronos.org</p>
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