

DESIGN REVIEW BOARD

PACKET OF MATERIALS

MEETING MAY 12, 2016

Cover page with date

Agenda

Minutes for approval

Applications

Supporting Documents

Agenda
Design Review Board
May 12, 2016
Council Chambers – Municipal Building
93 Cottage Street
4:00 P.M.

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. APPROVAL OF MINUTES (April 28, 2016)**
- IV. BUILDING PERMIT REMINDERS**
- V. REGULAR BUSINESS**

a. Certificate of Appropriateness

Application: DRB-2016-24

Applicant: MDI YMCA.

Project Location: 21 Park Street, Tax Map & Lot 107-221-000

Proposed Project: Tent.

b. Certificate of Appropriateness

Application: DRB-2016-25

Applicant: Bar Harbor Gifts and Clothing

Project Location: 6 Cottage Street, Tax Map & Lot 104-374-000

Proposed Project: Installation of Sign

c. Certificate of Appropriateness

Application: DRB-2016-27

Applicant: Judith C. Noonan (Bra Harbor)

Project Location: 200 Main Street, Tax Map & Lot 104-489-000

Proposed Project: Installation of Sign

d. Certificate of Appropriateness

Application: DRB-2016-28

Applicant: Jeff Young

Project Location: 49 Rodick Street, Tax Map & Lot 104-361-000

Proposed Project: Expansion of Non-historic Building.

e. Certificate of Appropriateness

Application: DRB-2016-29

Applicant: Mark Dykstra

Project Location: 317 Main Street, Tax Map & Lot 108-074-000

Proposed Project: Changes to exterior Appearance of Non-historic Building.

VI. OTHER BUSINESS

VII. BOARD MEMBER COMMENTS AND SUGGESTIONS FOR THE NEXT AGENDA

VIII. ADJOURNMENT

The Design Review Board strives to hold meetings that are accessible to all. Please contact Bar Harbor Planning Department, 93 Cottage Street, Bar Harbor, by calling 288-3329 or emailing planner@barharbormaine.gov if you have any questions about this process or to let us know what accommodations you may require to facilitate your participation.



Town of Bar Harbor
Design Review Board Application
Certificate of Appropriateness

DRR Application Number: DRB-16-24
Date: 4/25/16
Map & Lot: 107-221

GENERAL INFORMATION:

Project Location: 21 Park St.
street address
Bar Harbor, Me. 04609

RECEIVED

APR 25 2016

APPLICANT INFORMATION

TOWN OF BAR HARBOR
PLANNING/CODE ENFORCEMENT

Name: MDI YMCA Address: 21 Park St.
City: Bar Harbor State: Me.
Email: angelique@MDIymca.org
Phone: 207-288-3511

PROPERTY OWNER INFORMATION

Name: Town of Bar Harbor Address:
City: State:
Email:
Phone:

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

Name: N/A Address:
City: State:
Email:
Phone:

TYPE OF PROJECT

- Demolition or Relocation of Historic Building
Changes to Exterior Appearance of Nonhistoric Building
Installation or Changes in Outdoor Storage/Display/Vending Machines
Changes to Exterior of Appearance of Historic Building
Installation or Changes in fences and freestanding walls
Seasonal Closure
Construction of New Building or Expansion of Nonhistoric Building
Installation or Changes in Sign or Awning Tent

- The purpose of design review is to provide for the regulation of building and site design within designated areas of the Town of Bar Harbor as proposed in the Town's adopted Comprehensive Plan.
If the applicant for the project is not the building owner, the applicant must submit a Letter of Authorization from the property owner which states the applicant is approved to seek permits for the project.
Applicant shall submit 10 copies of the application and \$26 for review fees.

PLEASE BE ADVISED: A building permit must be obtained prior to the installation of DRB or CEO approved signage. Contact the Code Enforcement Office with any questions regarding the building permit process at (207) 288-3329

Signature of Applicant

Outdoor Storage and Display
Town of Bar Harbor
Design Review Board
Required Application Materials
Section 125-114

Detailed Project Description:

Put up a 10 x 20 Tent for Summer
Camp Program

A complete application to the Design Review Board shall contain the following information:

Submittals Required	Provided
Color photographs or photo simulations of the existing building or site showing all façades to be altered as seen from a public street.	
Color photographs or photo simulations of the buildings adjacent to the subject property.	
Details of all exterior materials, including type, color, and composition. Paint chips or product samples shall be provided for each proposed use.	
A sketch plan drawn to scale showing the location of all proposed or existing storage, display areas, and vending machines seen from a public street, the location of existing or proposed buildings on the site, and the relationship of adjacent buildings to the storage or display area unless shown on a site plan submitted with the application.	
Details of the size, design, colors, and lighting levels of any proposed structures, displays, or vending machines	
A description of the proposed use of the outside storage or display area, the types of materials or products to be stored or displayed, periods and duration of use, and provisions for monitoring the area.	
<p>NOTE: Applications are due seven days in advance of the next regularly scheduled Design Review Board meeting. Applicants are strongly encouraged to hold a pre-application meeting with Planning or Code Enforcement staff.</p>	

Home » Pop Up Advertising Tents » Pop Up Tents with Logo Print » Pop Up Tent Deluxe 10 x 20 with Logo Print



Pop Up Tent Deluxe 10 x 20 with Logo Print DI5003

- Your logo printed on canopy and overhang
- Sets up in seconds thanks to hexagonal aluminum support structure
- Easily change out prints with hook and loop adhesive
- Form the perfect custom space with optional side panels and walls
- Place your website or other wording on the valance

starting at **\$858.70**

GET STARTED



DOWNLOADS > [Graphic Specs/Template\(s\)](#)

Live Chat

Description Accessories

- Aluminum pop up tent frame with height adjustable canopy up to 10.5', 1.6" strong hexagonal tent legs and custom logo graphic printed on Sundeco 6 oz. (similar to Sunbrella®, rainproof)
- Optional material coating available for a better scratch resistance
- Option for 1 graphic or 2 graphics on long canopy side
- Display size: 10.0' x 20.0' x 10.5' (width x depth x height)
- Weight: 68.0 lbs

Prominently display your brand with a 10.0' x 20.0' Pop Up Tent with Logo Print. This Pop Up Advertising Tent is perfect for those looking to stand out in a crowd. The 10.0' x 20.0' Pop Up Tent with Logo Print is perfect for companies big and small.

Most Popular







**Town of Bar Harbor
Design Review Board Application
Certificate of Appropriateness**

DRB Application Number: 2016-15

Date: 4/26/16

Map & Lot: 104-374

APR 27 2016

GENERAL INFORMATION:

Project Location:
street address 6 Coltage St.

APPLICANT INFORMATION

Name: Bar Harbor Gifts & Clothing Address: 6 Coltage St. Bar Harbor ME
 City: Bar Harbor State: ME
 Email: ~~me~~ Bar Harbor 2073@gmail.com
 Phone: 207-801-9466

PROPERTY OWNER INFORMATION

Name: 3 AM L.L.C Address: 43233 Barnstead Dr
 City: Ashburn State: VA, 20148
 Email: apratimk@hotmail.com
 Phone: 650-996-8052

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

Name: Kustom Visual Kreation Address: 513 Bar Harbor Rd
 City: Trunkton State: ME, 04605
 Email: KukWay2@yahoo.com
 Phone: 207-412-0197

TYPE OF PROJECT

- | | | |
|--|---|--|
| <input type="checkbox"/> Demolition or Relocation of Historic Building | <input type="checkbox"/> Changes to Exterior Appearance of Nonhistoric Building | <input type="checkbox"/> Installation or Changes in Outdoor Storage/Display/Vending Machines |
| <input type="checkbox"/> Changes to Exterior of Appearance of Historic Building | <input type="checkbox"/> Installation or Changes in fences and freestanding walls | <input type="checkbox"/> Seasonal Closure |
| <input type="checkbox"/> Construction of New Building or Expansion of Nonhistoric Building | <input checked="" type="checkbox"/> Installation or Changes in Sign or Awning | |

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Malash Goering
Signature of Applicant

**Signage Review
Town of Bar Harbor
Design Review Board
Required Application Materials
Section 125-67(BB)**

Detailed Project Description:

CLOSURE: [] SEASONAL [] OPEN YEAR ROUND

A complete application to the Design Review Board shall contain the following information:

Submittals Required	Provided
Road Frontage Calculation – Length of Road in Front of Property in Linear feet.	
Signage Plan – Measurements of all existing signage and total square feet of signage	✓
A scaled drawing of each face of the sign showing the size, color, material, and design of the lettering. If the drawing is not in color, color samples for each principal color must be provided.	✓
A scaled drawing, photo, or photo simulation showing the location of signs on the building, or, if freestanding, the signs relationship to the building.	✓
Details of all sign and mounting materials, including type, color, and composition. If a colored rendition of a sign is not submitted, paint chips or product samples must be provided for each proposed sign.	✓
A scaled drawing, photo or photo simulation of the building and the neighboring buildings showing color, materials, and relative scale of buildings.	✓
Cut sheets with a photometric chart demonstrating any proposed lighting for signage will comply with Section 125-67(Z).	N/A
Letter of Authorization if applicant is different than the building owner.	✓
Multitenant Signage Plan as required. Please refer to Planning Department for copy of a Multitenant Signage Plan.	N/A
Details of all seasonal closures for signs and buildings.	N/A
NOTE: Applications are due seven days in advance of the next regularly scheduled Design Review Board meeting. Applicants are strongly encouraged to hold a pre-application meeting with Planning or Code Enforcement staff.	

[Print](#)

[Close](#)

Fwd: Sign Sketch and Size

From: **Mahesh** (mogurung@yahoo.com)
Sent: Fri 4/22/16 4:13 PM
To: Apratim Khanal (apratimk@hotmail.com)

Sent from my iPhone

Begin forwarded message:

From: Jon Mohr <wespellbad@yahoo.com>
Date: April 22, 2016 at 2:36:08 PM EDT
To: "mogurung@yahoo.com" <mogurung@yahoo.com>
Subject: Sign Sketch and Size
Reply-To: Jon Mohr <wespellbad@yahoo.com>

Here are the sketches we went over. Original sign sizes were 31.5 x 60 (for the oval) and 20" x 96" for the sign on the building.

Kustom Visual Kreations

513 Bar Harbor Rd
Trenton, ME 04605
207-412-0197

20x96"



31.5x60"







LETTER OF AUTHORIZATION

I/WE 3 AM LLC

the owner(s) of property located at 6 COTTAGE STREET

and Bar Harbor Tax Map _____, Block _____, Lot _____, do hereby authorize

(print name) APRATIM KHANAL telephone number 650-996-8052

to act as my/our general agent in obtaining any and all permits and permissions for activities on the above referenced property relating to my/our application for a

a business sign.

Signed,

Apratim Khanal

APRATIM KHANAL
Print name

04/27/2016
Date

650-996-8052
Telephone number

MISCELLANEOUS PAYMENT RECPT#: 314593
TOWN OF BAR HARBOR
93 COTTAGE STREET
BAR HARBOR ME 04609

DATE: 04/27/16 TIME: 12:47
CLERK: Ifrost DEPT:
CUSTOMER#: 0

PARCEL: 104-374

CHG: REVSD REVIEW BOARD FE 26.00

AMOUNT PAID: 26.00

PAID BY: 3m 11c
PAYMENT METH: CASH

REFERENCE:

AMT TENDERED: 26.00
AMT APPLIED: 26.00
CHANGE: .00



Town of Bar Harbor
Design Review Board Application
Certificate of Appropriateness

DRB Application Number:
DRB-16-27

Date: 5-5-2016

Map & Lot: 104-489

RECEIVED

MAY 05 2016

TOWN OF BAR HARBOR
PLANNING/CODE ENFORCEMENT

GENERAL INFORMATION:

Project Location: 200 Main St
street address Bar Harbor ME

APPLICANT INFORMATION

Name: Judith C Noonan Address: 6 Jordan Place
City: Bar Harbor State: ME
Email: heyjudc4997@gmail.com
Phone: 207 846 4997

PROPERTY OWNER INFORMATION

Name: Strawberry Hill LLC Address:
City: Bar Harbor State: ME
Email: mywhitney48@gmail.com
Phone: 207 846 8349

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

Name: Print Bangor / David's Signs Address:
City: Bangor State: ME
Email: elena@printbangor.com
Phone: 207 941 1213

TYPE OF PROJECT

- Demolition or Relocation of Historic Building
- Changes to Exterior Appearance of Nonhistoric Building
- Installation or Changes in Outdoor Storage/Display/Vending Machines
- Changes to Exterior of Appearance of Historic Building
- Installation or Changes in fences and freestanding walls
- Seasonal Closure
- Construction of New Building or Expansion of Nonhistoric Building
- Installation or Changes in Sign or Awning

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Judith C Noonan
Signature of Applicant

Signage Review
 Town of Bar Harbor
 Design Review Board
 Required Application Materials
 Section 125-67(BB)

Detailed Project Description:

RELOCATION OF PREVIOUSLY
 APPROVED SIGN FROM
 166 MAIN ST TO
 200 MAIN ST

CLOSURE: [] SEASONAL

OPEN YEAR ROUND

A complete application to the Design Review Board shall contain the following information:

Submittals Required	Provided
Road Frontage Calculation – Length of Road in Front of Property in Linear feet.	✓
Signage Plan – Measurements of all existing signage and total square feet of signage	✓
A scaled drawing of each face of the sign showing the size, color, material, and design of the lettering. If the drawing is not in color, color samples for each principal color must be provided.	
A scaled drawing, photo, or photo simulation showing the location of signs on the building, or, if freestanding, the signs relationship to the building.	✓
Details of all sign and mounting materials, including type, color, and composition. If a colored rendition of a sign is not submitted, paint chips or product samples must be provided for each proposed sign.	
A scaled drawing, photo or photo simulation of the building and the neighboring buildings showing color, materials, and relative scale of buildings.	✓
Cut sheets with a photometric chart demonstrating any proposed lighting for signage will comply with Section 125-67(Z).	
Letter of Authorization if applicant is different than the building owner.	✓
Multitenant Signage Plan as required. Please refer to Planning Department for copy of a Multitenant Signage Plan.	
Details of all seasonal closures for signs and buildings.	n/a
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Judie Noonan <heyjude4997@gmail.com>

Bar Harbor Design Review

1 message

Mary Whitney <mjwhitney48@gmail.com>

Thu, Apr 28, 2016 at 12:51 PM

To: Judie Noonan <heyjude4997@gmail.com>

Dear Mr. Osborne,

Strawberry Hill, Inc. hereby authorizes Judith C. Noonan, dba as BAR Harbor for a sign permit from the bar Harbor Design Review Board, in regard, to a multi-tenant signage plan at Strawberry Hill, Inc.'s newly constructed building at 200 Main Street, Bar Harbor.

Strawberry Hill, Inc.'s location at 200 Main Street has 56 feet of street frontage. There will be three business opportunities at this location. Two businesses on the first floor, and one on the second floor. I have authorized each of the bottom spaces to use 30 square feet, and the second floor to use 40 square feet.

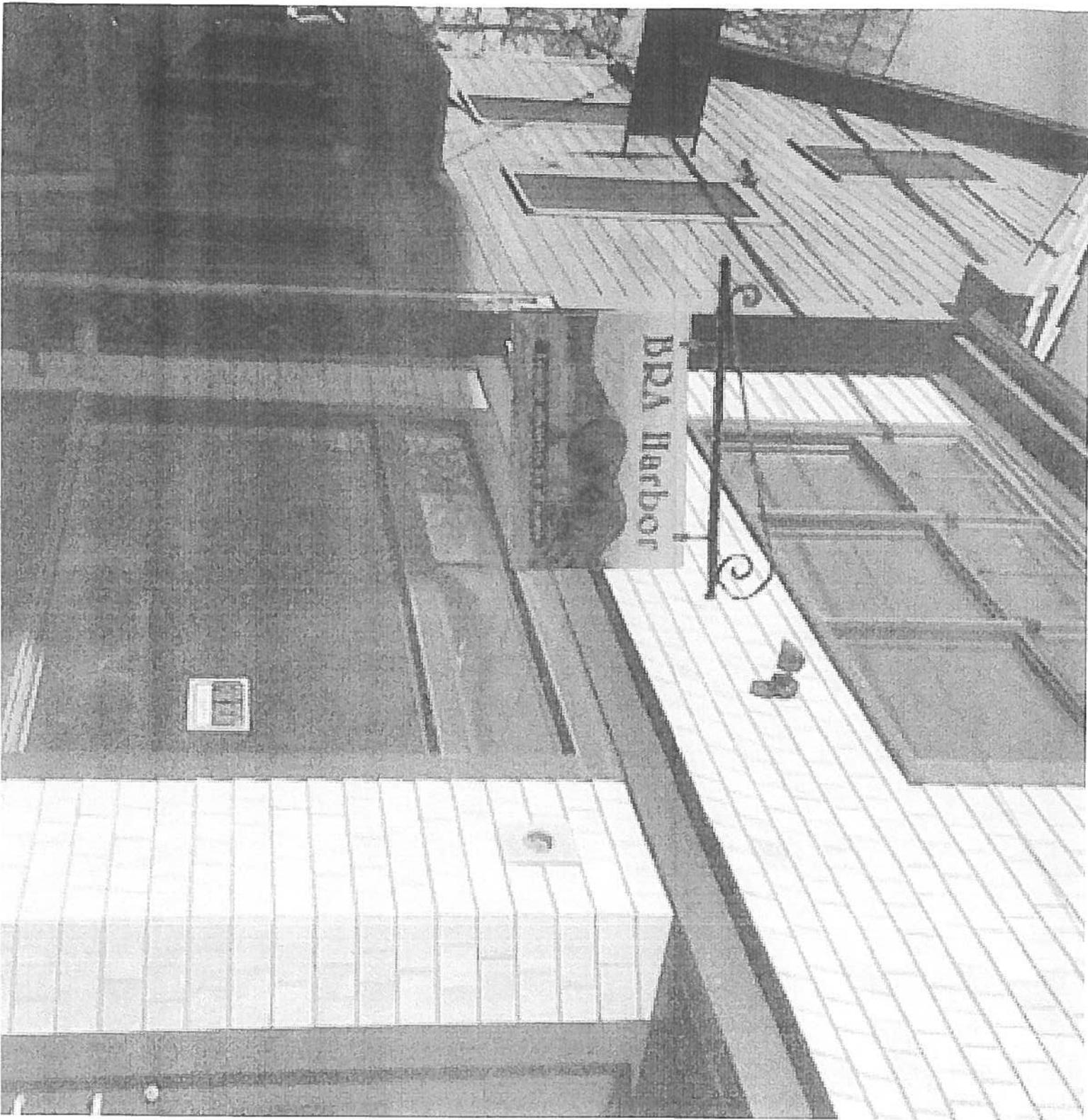
Judith C. Noonan will be on the street level with 30 square feet of signage.

Sincerely,

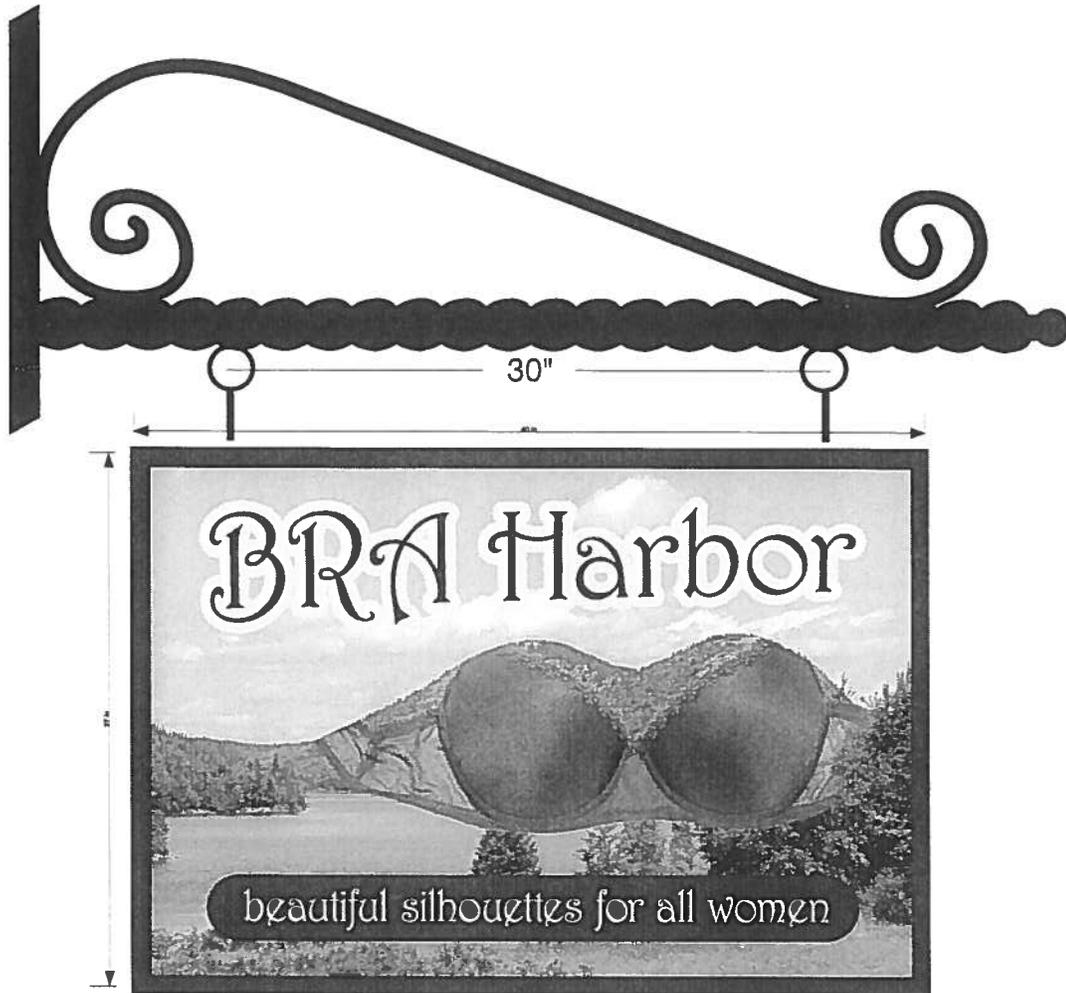
Mary Jane C. Whitney

President, Strawberry Hill, Inc.
38 Rodick Street
Bar Harbor, ME 04609





Birds Harbor



27" x 40" x 1/2" Komatex double sided hanging sign with digitally printed vinyl graphics applied.

Sign: \$414.00 (includes stainless hanging hardware)

Deluxe black metal scroll arm: \$115.00



Customer: _____ Scale: MTS Notes: NONE
 File: _____ Drawn by: Tom Sargent
 Folder: _____ Date: _____ Approved By: _____

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**Town of Bar Harbor
Design Review Board Application
Certificate of Appropriateness**

DRB Application Number: DRB-16-28

Date: 5-5-2016

Map & Lot: 104-361

RECEIVED

MAY 05 2016

TOWN OF BAR HARBOR
PLANNING/CODE ENFORCEMENT

GENERAL INFORMATION:

Project Location: 49 Rodick Street
street address
Bar Harbor Me. 04609

APPLICANT INFORMATION

Name: Jeff Young Address: Bar Harbor
City: 63 Debo Street State: Maine 04609
Email: youngsbj@gmail.com
Phone: 664 8657

PROPERTY OWNER INFORMATION

Name: _____ Address: _____
City: _____ State: _____
Email: _____
Phone: _____

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

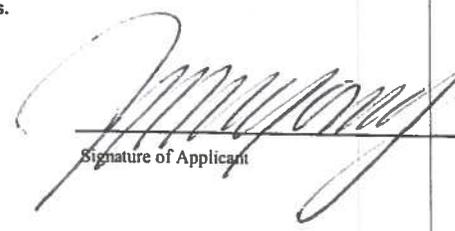
Name: _____ Address: _____
City: _____ State: _____
Email: _____
Phone: _____

TYPE OF PROJECT

- | | | |
|---|---|--|
| <input type="checkbox"/> Demolition or Relocation of Historic Building | <input type="checkbox"/> Changes to Exterior Appearance of Nonhistoric Building | <input type="checkbox"/> Installation or Changes in Outdoor Storage/Display/Vending Machines |
| <input type="checkbox"/> Changes to Exterior Appearance of Historic Building | <input type="checkbox"/> Installation or Changes in fences and freestanding walls | <input type="checkbox"/> Seasonal Closure |
| <input checked="" type="checkbox"/> Construction of New Building or Expansion of Nonhistoric Building | <input type="checkbox"/> Installation or Changes in Sign or Awning | |

- The purpose of design review is to provide for the regulation of building and site design within designated areas of the Town of Bar Harbor as proposed in the Town's adopted Comprehensive Plan.
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Signature of Applicant

**Construction of New Building or Expansion of Nonhistoric Building
Town of Bar Harbor
Design Review Board
Required Application Materials
Section 125-114**

Detailed Project Description:

Construct 10 x 36 ~~deck~~ deck to the north side of 49 Rodick street. There will be stairs to grade as well as a retractable Awning over back 20 ft.

A complete application to the Design Review Board shall contain the following information:

Submittals Required	Provided
Color photographs or photo simulations of the existing building or site showing all façades to be altered as seen from a public street.	
Color photographs or photo simulations of the buildings adjacent to the subject property.	
A site plan drawn to scale and meeting the requirements of Section 125-66 and showing the location of the building on the lot all site improvements, and the relationship of the proposed building to adjacent buildings.	
Detailed building plans drawn to scale showing the exterior of any new building or addition including elevation drawings of all facades that can be seen from a public street together with plans for all portions of the exterior of any existing building seen from a public street that are proposed to be modified. The drawings shall provide information on the various building details covered in the standards, such as roofing materials, siding, windows, doorways, detailing and trim, etc.	
Details of all exterior materials, including type, color, and composition. Paint chips or product samples shall be provided for each proposed use.	
Details on the design, color, and location of lighting fixtures together with information on proposed lighting levels shall be provided for new exterior lighting or changes in exterior lighting seen from a public street.	
A pictorial exhibit showing the neighboring buildings within the block face identifying the existing patterns and relationships, including setbacks from the street, building heights, building scales, front façade proportions, window proportions, building spacing, and materials.	
<p>NOTE: Applications are due seven days in advance of the next regularly scheduled Design Review Board meeting. Applicants are strongly encouraged to hold a pre-application meeting with Planning or Code Enforcement staff.</p>	

Side Street Cafe
DRB Review
05.04.2016

Photos of Building:



Existing Front Elevation



Existing Perspective



Abutter to the South



Abutter to the North

Side Street Cafe
DRB Review
05.04.2016

Existing Signs:



Existing 3' x 4' Single Sided Sign

Allowed Signage: 100 Sq. Ft.
Total Existing Signage: 24 Sq. Ft

Lot 360

DRIVEWAY

10' x 36' Deck
(360 Sq. Ft.)

Existing Deck

Lot 361
Existing Building

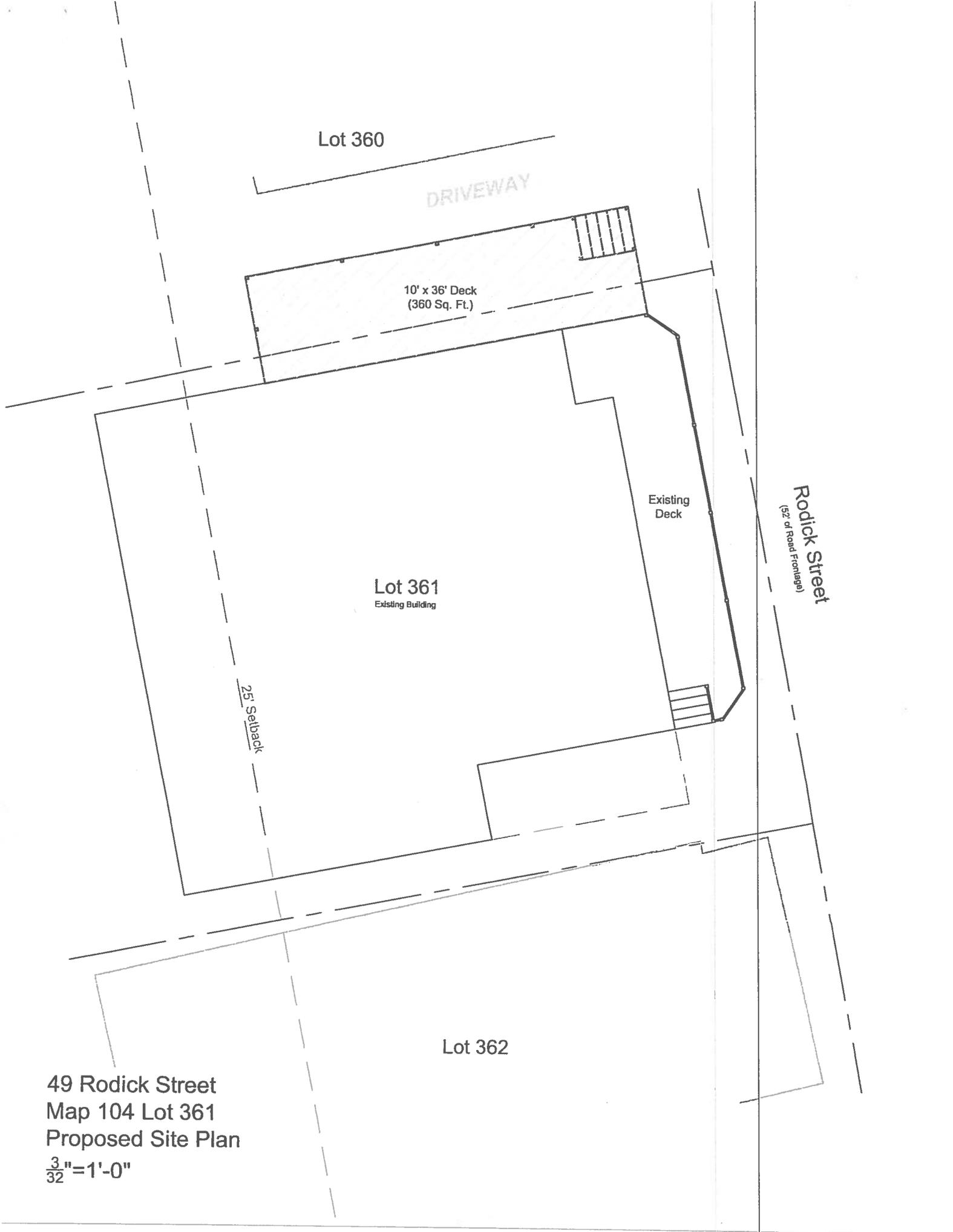
25' Setback

Rodick Street
(57' of Road Frontage)

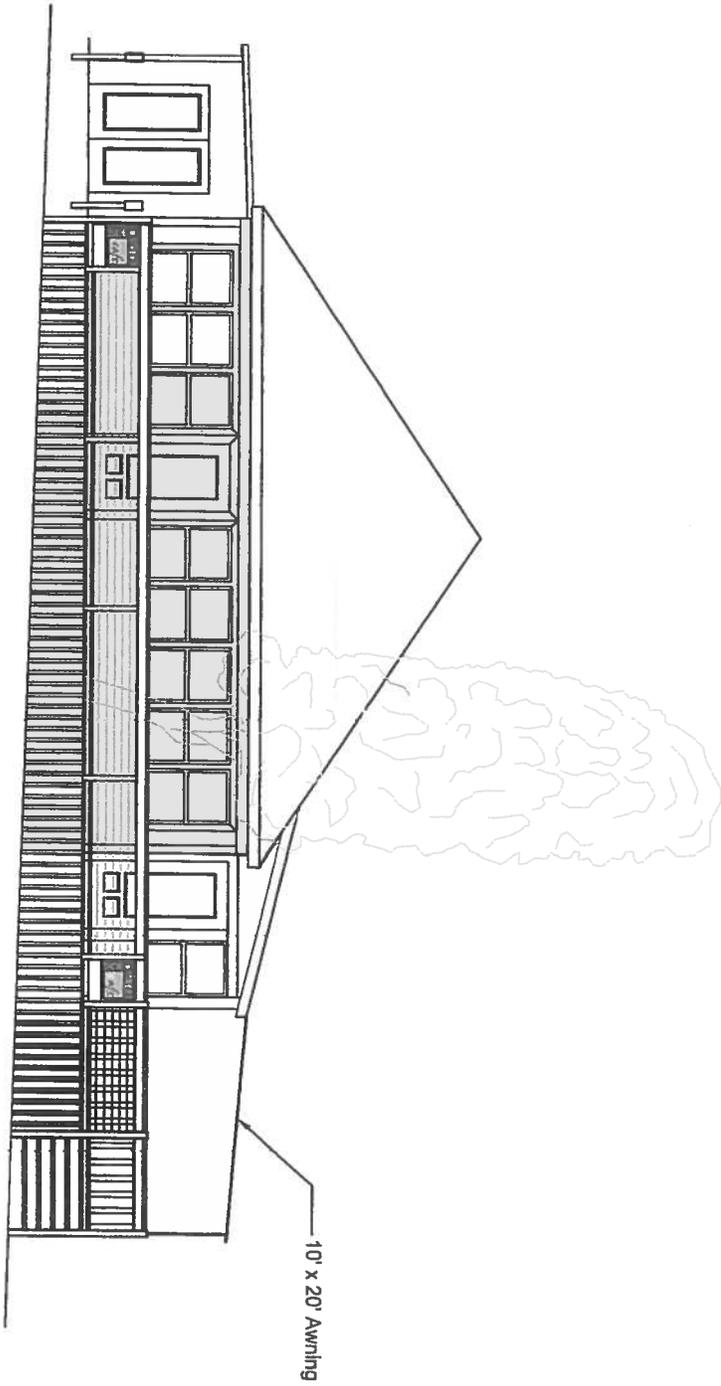
Lot 362

49 Rodick Street
Map 104 Lot 361
Proposed Site Plan

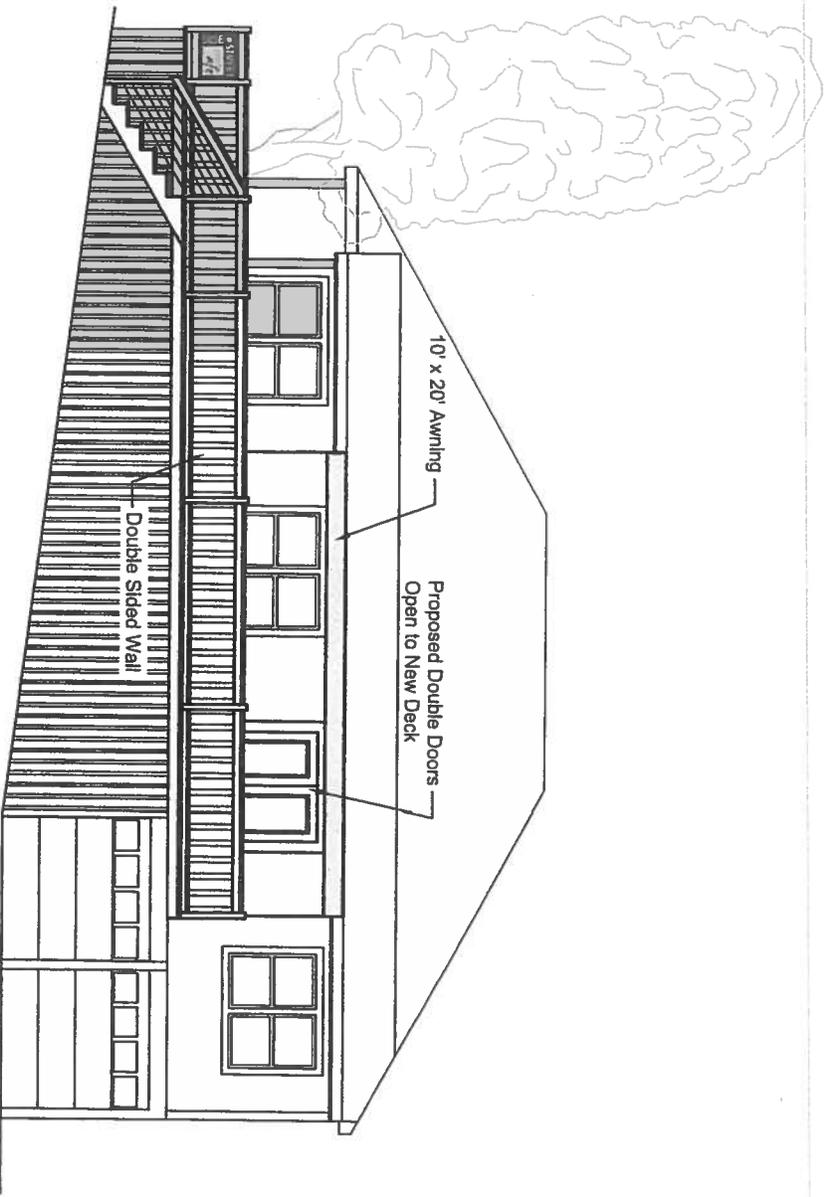
$\frac{3}{32}'' = 1'-0''$



49 Rodick Street
Map 104 Lot 361
Proposed Front Elevation
1/8"=1'-0"



49 Rodick Street
Map 104 Lot 361
Proposed Side Elevation
1/8"=1'-0"





**Town of Bar Harbor
Design Review Board Application
Certificate of Appropriateness**

DRB Application Number: 2014-29

Date: 5/5/2016

Map & Lot: 108-74

RECEIVED

MAY 05 2016

TOWN OF BAR HARBOR
PLANNING/CODE ENFORCEMENT

GENERAL INFORMATION:

Project Location: 317 Main Street
street address
Bar Harbor ME 04609

APPLICANT INFORMATION

Name: Marc Dykstra Address: 284 Mud Creek Road
City: Lamoine State: ME
Email: marc@enviropest.com
Phone: 207-385-5872

PROPERTY OWNER INFORMATION

Name: Will & Veena Gaines Address: 867 Bayside Road
City: Ellsworth State: ME
Email: veena@acadiacornerstone.com & wil@wlgaines.com
Phone: 207-266-0832

ARCHITECT / ENGINEER / SIGN MAKER INFORMATION

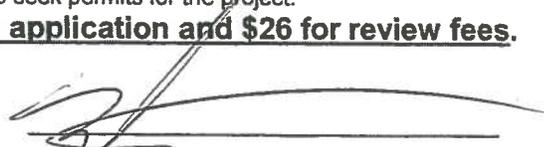
Name: Property Pros Corporation Address: Po Box 1159
City: Ellsworth State: ME
Email: marc@enviropest.com
Phone: 207-385-5872

TYPE OF PROJECT

- | | | |
|--|--|--|
| <input type="checkbox"/> Demolition or Relocation of Historic Building | <input checked="" type="checkbox"/> Changes to Exterior Appearance of Nonhistoric Building | <input type="checkbox"/> Installation or Changes in Outdoor Storage/Display/Vending Machines |
| <input type="checkbox"/> Changes to Exterior of Appearance of Historic Building | <input type="checkbox"/> Installation or Changes in fences and freestanding walls | <input type="checkbox"/> Seasonal Closure |
| <input type="checkbox"/> Construction of New Building or Expansion of Nonhistoric Building | <input type="checkbox"/> Installation or Changes in Sign or Awning | |

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Signature of Applicant

**Changes to the Exterior Appearance of Non-Historic Building
Town of Bar Harbor
Design Review Board
Required Application Materials
Section 125-114**

Detailed Project Description:

- ① We would like to install new ^{vign}siding to the entire building. The brand is Cellwood and the color is Khaki. The trim will be all white around all windows and doors.
- ② Install three foot high stone base around side and rear of the building. The brand is Stack-N-Tack and it is a stone veneer.

CLOSURE: [] SEASONAL

[] OPEN YEAR ROUND

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Color photographs or photo simulations of the buildings adjacent to the subject property.	
Detailed building plans drawn to scale showing the exterior of any new building or addition including elevation drawings of all façades that can be seen from a public street together with plans for all portions of the exterior of any existing building seen from a public street that are proposed to be modified. The drawings shall provide information on the various building details covered in the standards, such as roofing materials, siding, windows, doorways, detailing and trim, etc.	
Details of all exterior materials, including type, color, and composition. Paint chips or product samples shall be provided for each proposed use.	
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